

March 3rd, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, March 3rd, 2020, with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Bob Beck present.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted. Correction to Item 5(J). Minutes to be approved are for February 25th, not February 18th.

Meet with Department Heads: County Auditor Terri Johnson stated the Burlington School District Special Election is taking place today. Thirty-eight absentee ballots were received for the special election. The 2020 Primary and General Election candidate filing period for county offices began March 2nd and a complete listing of dates is posted on the county website. Land Use Administrator Zach James stated everything is going fine and have received a couple of flood plain permits. The Zoning Commission is discussing ordinance updates. First Deputy Recorder Natalie Steffener reported they are busy processing birth and marriage certificates and gave an update on how to get their records for the new real ID Driver's License. Steffener stated the best way to get the documents is in person. County Treasurer Janelle Nalley-Londquist stated her office is busy and property taxes are due March 31st. CDS Director Ken Hyndman reported his office is busy and the part-time General Assistance employee is working well. IT Director Colin Gerst reported his department is busy. Conservation Director Chris Lee stated with the weather getting nice they are receiving calls wanting to know when Big Hollow will open for camping. A contractor will be adding mid-point shut off valves on the water lines. The AmeriCorp team will arrive next week and be here until April 24th. It will be a ten-person crew and they will do prescribed burns and trail work. Lee stated the awarding of FEMA repair work bids will take place tomorrow. County Engineer Brian Carter reported crews are blading the roads, they are in decent shape and spot rocking in areas. A preconstruction meeting on the Mediapolis Road twin bridges will take place soon and the contractor is working on tree clearing. The Hwy 99 bridge project is moving along. The contractor for Gear Avenue requested an early start in March – depending on the weather. Carter stated it will be a busy spring and summer. Public Health Administrator Christa Poggemiller reported they are busy and have received lots of calls on the coronavirus. She reminded everyone the flu is still more of a threat in this area. Safety Director Angie Vaughan reported she finished coronavirus safety training with the different departments and Severe Weather training is coming soon. Maintenance Supervisor Rodney Bliesener reported his department is busy.

Beck motioned to open the public hearing for the FY2021 Maximum Property Tax Dollars and seconded by Cary. Chairman Broeker addressed the new SF634 requirement for city and county budgets and this is the first year for this requirement. No other comments were received. Beck motioned to close the public hearing and seconded by Cary. Cary motioned to approve the resolution approving the maximum property tax dollars requested and seconded by Beck.

**RESOLUTION APPROVING FY21 MAXIMUM PROPERTY TAX DOLLARS
RESOLUTION #2020-012**

WHEREAS, the Des Moines County Board of Supervisors have considered the proposed FY21 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site,

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on March 3rd, 2020.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Des Moines County that the maximum property tax dollars for General County Services and Rural County Services for FY21 shall not exceed the following:

General County Services: 6,956,542
Rural County Services: 2,734,492

The Maximum Property Tax dollars requested in General County Services for FY21 does not represent an increase of 2% from the Maximum Property Tax dollars requested for FY20.

The Maximum Property Tax dollars requested in Rural Services for FY21 does represent an increase of more than 2% from the Maximum Property Tax dollars requested for FY20.

APPROVED this 3rd day of March, 2020.

Tom Broeker, Chairman

ATTEST: _____
Terri Johnson, Auditor

Jim Cary, Vice-Chairman

Robert Beck, Member

Accounts Payable Claims in the amount of \$167,890.53 was presented. Cary motioned to approve and seconded by Beck.

Resolution setting the time and date of the FY21 budget hearing was presented. Cary motioned to approve and seconded by Beck.

**RESOLUTION SETTING TIME AND DATE OF FY 21 BUDGET HEARING
RESOLUTION #2020-013**

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on the FY 21 budget estimate for Tuesday, March 24, 2020 at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3) This resolution shall take effect immediately.

APPROVED this 3rd day of March, 2020.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Tom Broeker, Chairman

Jim Cary, Vice-Chairman

Bob Beck, Member

ATTEST: _____
Terri Johnson, Auditor

Resolution setting the time and date for General Obligation County Purpose Loan Agreements in an amount not to exceed \$3,490,000 was presented. Beck motioned to approve and seconded by Cary.

RESOLUTION NO. 2020-014

Resolution to fix a date for public hearings on General Obligation County Purpose Loan Agreements in an amount not to exceed \$3,490,000

WHEREAS, Sections 331.402, 331.441 and 331.442 of the Code of Iowa authorize counties to enter into loan agreements and borrow money for the purpose of paying the cost of various County insurance programs, making repairs and improvements to County buildings, acquiring equipment for County buildings and acquiring vehicles and equipment for County departments; and

WHEREAS, the Board of Supervisors (the "Board") of Des Moines County, Iowa (the "County"), proposes to enter into a loan agreement (the "Insurance Loan Agreement") in a principal amount not to exceed \$2,750,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of paying the costs, to that extent, of County health, workers compensation and liability insurance programs; and

WHEREAS, it is necessary to fix a date of meeting of the Board at which it is proposed to take action to enter into the Insurance Loan Agreement and to give notice thereof; and

WHEREAS, the Board also proposes to enter into a loan agreement (the "County Building Improvements and Equipment Loan Agreement") in a principal amount not to exceed \$550,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of making repairs and improvements to County buildings and acquiring equipment for use in County buildings; and

WHEREAS, it is necessary to fix a date of meeting of the Board at which it is proposed to take action to enter into the County Building Improvements and Equipment Loan Agreement and to give notice thereof; and

WHEREAS, the Board also proposes to enter into a loan agreement (the "Sheriff Vehicles and Equipment Loan Agreement") in a principal amount not to exceed \$190,000, pursuant to the provisions of Sections 331.402 and 331.442 of the Code of Iowa, for the purpose of acquiring vehicles and equipment for the Sheriff; and

WHEREAS, it is necessary to fix a date of meeting of the Board at which it is proposed to take action to enter into the Sheriff Vehicles and Equipment Loan Agreement and to give notice thereof, including notice of the right to petition for an election under the provisions of Section 331.442 of the Code of Iowa;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. This Board shall meet on the 24th day of March, 2020, at the County Courthouse, Burlington, Iowa, at 9:00 o'clock a.m., at which time and place a hearing will be held on the proposal to enter into the Insurance Loan Agreement, the County Building Improvements and Equipment Loan Agreement and the Sheriff Vehicles and Equipment Loan Agreement.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the Insurance Loan Agreement, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once and not less than 4 nor more than 20 days before the meeting, in a legal newspaper of general circulation in the County.

Section 3. The Insurance Loan Agreement notice shall be substantially as follows:

NOTICE OF PUBLIC HEARING ON LOAN AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$2,750,000

(GENERAL OBLIGATION INSURANCE)

The Board of Supervisors of Des Moines County, Iowa, will meet on the 24th day of March, 2020, at the County Courthouse, Burlington, Iowa, at 9:00 o'clock a.m. for the purpose holding a public hearing on a proposal to enter into a loan agreement (the "Insurance Loan Agreement") in a principal amount not to exceed \$2,750,000 for the purpose of paying costs, to that extent, of County health, workers compensation and liability insurance programs.

The Insurance Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402 and 331.441 of the Code of Iowa and will constitute a general obligation of the County.

At that time and place, oral or written objections or comments may be filed or made to the proposal to enter into the Insurance Loan Agreement. After receiving objections or comments, the Board of Supervisors may determine to enter into the Insurance Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the Board of Supervisors of Des Moines County, Iowa.

Terri Johnson, County Auditor

Section 4. The County Auditor is hereby directed to give notice of the proposed action on the County Building Improvements and Equipment Loan Agreement, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once and not less than 4 nor more than 20 days before the meeting, in a legal newspaper of general circulation in the County.

Section 5. The County Building Improvements and Equipment Loan Agreement notice shall be substantially as follows:

NOTICE OF PUBLIC HEARING ON LOAN AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$550,000

(GENERAL OBLIGATION COUNTY BUILDING IMPROVEMENTS AND EQUIPMENT)

The Board of Supervisors of Des Moines County, Iowa, will meet on the 24th day of March, 2020, at the County Courthouse, Burlington, Iowa, at 9:00 o'clock a.m. for the purpose holding a public hearing on a proposal to enter into a loan agreement (the "County Building Improvements and Equipment Loan Agreement") in a principal amount not to exceed \$550,000, for the purpose of paying costs, to that extent, of making repairs and improvements to County buildings and acquiring equipment for County buildings.

The County Building Improvements and Equipment Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402 and 331.441 of the Code of Iowa and will constitute a general obligation of the County.

At that time and place, oral or written objections or comments may be filed or made to the proposal to enter into the County Building Improvements and Equipment Loan Agreement. After receiving objections or comments, the Board of Supervisors may determine to enter into the County Building Improvements and Equipment Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the Board of Supervisors of Des Moines County, Iowa.

Terri Johnson, County Auditor

Section 6. The County Auditor is hereby directed to give notice of the proposed action on the Sheriff Vehicles and Equipment Loan Agreement, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once and not less than 10 nor more than 20 days before the meeting, in a legal newspaper of general circulation in the County.

Section 7. The Sheriff Vehicles and Equipment Loan Agreement notice shall be substantially as follows:

NOTICE OF PUBLIC HEARING ON LOAN AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$190,000

(GENERAL OBLIGATION SHERIFF VEHICLES AND EQUIPMENT)

The Board of Supervisors of Des Moines County, Iowa, will meet on the 24th day of March, 2020, at the County Courthouse, Burlington, Iowa, at 9:00 o'clock a.m. for the purpose of instituting proceedings and taking action to enter into a loan agreement (the "Sheriff Vehicles and Equipment Loan Agreement") in a principal amount not to exceed \$190,000, for the purpose of acquiring vehicles and equipment for the County Sheriff.

The Sheriff Vehicles and Equipment Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402 and 331.442 of the Code of Iowa and will constitute a general obligation of the County.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Sheriff Vehicles and Equipment Loan Agreement. After receiving objections, the Board of Supervisors may determine to enter into the Sheriff Vehicles and Equipment Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

At any time before the date fixed for taking action to enter into the Sheriff Vehicles and Equipment Loan Agreement, a petition may be filed with the County Auditor asking that the question of entering into the Sheriff Vehicles and Equipment Loan Agreement be submitted to the registered voters of the County, pursuant to the provisions of Section 331.442 of the Code of Iowa.

By order of the Board of Supervisors of Des Moines County, Iowa.

Terri Johnson, County Auditor

Section 8. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved March 3, 2020.
Tom Broeker, Chairperson, Board of Supervisors
Attest: Terri Johnson, County Auditor

Resolution providing for the debt service tax levy for the fiscal year beginning July 1, 2020 in the amount of \$433,716 for General Obligation Bridge Replacement Bonds was presented. Beck motioned to approve and seconded by Cary.

RESOLUTION NO. 2020-015
Resolution providing for the levy of taxes

WHEREAS, Sections 331.402 and 331.441 of the Code of Iowa authorize counties to enter into loan agreements and borrow money for the purpose of paying the cost of replacement of bridges; and

WHEREAS, the Board of Supervisors (the “Board”) of Des Moines County, Iowa (the “County”), has proposed to enter into a loan agreement (the “Bridge Replacement Loan Agreement”) in a principal amount not to exceed \$5,400,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of paying the costs, to that extent, of replacing a bridge, and has published a notice and held a hearing on that proposal; and

WHEREAS, the Board has also determined to issue General Obligation Bridge Replacement Bonds in a principal amount not to exceed \$5,400,000 (the “Bonds”) in the future in evidence of the obligation of the County under that loan agreement; and

WHEREAS, it is necessary to make provision for the levy of a debt service property tax to be collected in the fiscal year that will begin July 1, 2020 for the payment of principal and interest;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds, there is hereby ordered levied on all the taxable property in the County a direct annual tax for collection in the fiscal year beginning July 1, 2020, sufficient to produce the amount of \$433,716.

Section 2. A certified copy of this resolution shall be filed with the County Auditor, and the County Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the County and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds and for no other purpose whatsoever.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved on March 3, 2020.

Tom Broeker Chairperson, Board of Supervisors

Attest: Terri Johnson, County Auditor

Approval of Engagement Letter with Anderson Larkin & Co. for the FY2020 county audit was presented. Beck motioned to approve and seconded by Cary.

Des Moines County Bio-Emergency Response Plan – revised March 14th, 2019 was presented by Local Health Administrator Christa Poggemiller. She presented an overview of the plan. The Board of Health has been working of the revised plan for almost a year. Beck motioned to approve and seconded by Cary.

Fireworks permit for Sperry Fireworks Co was presented. Cary motioned to approve and seconded by Beck.

Report received and filed in the Auditor’s Office: Jail Stats, January 2020

Cary motioned to approve the February 25th, 2020 meeting minutes and seconded by Beck.

Other Business. Broeker stated he would not be able to attend two meetings this week and requested other board members to represent the county at the Conference Board Meeting and the Courthouse Security Meeting.

Meeting was adjourned at 9:44 AM.

Following the meeting the Board conducted three closed sessions for contract employee evaluations for the following – IT Director, CDS Director and County Engineer.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Approved March 10th, 2020
Tom Broeker, Chairman
Attest: Terri Johnson, Auditor