

March 29th, 2022

The Des Moines County Board of Supervisors met in regular session at the Courthouse in Burlington at 9:00 AM on Tuesday, March 29th, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell, and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Payroll Deputy Sara Doty reported she is busy. County Attorney Lisa Schaefer stated her office continues to stay busy. IT Director Colin Gerst reported his office is busy getting the County's new phone system up and running. Maintenance Director Rodney Bliesener stated the courthouse front steps project is in the works. The contractors are hoping to get it started sometime in April, depending on the weather. Chief Deputy Chad McCune reported everything is going well at the Sheriff's Office. The jail population is 72. Conservation Director Chris Lee reports the boat ramp at Big Hollow is currently closed for construction. The parks are beginning to get busy with camping season starting. Assistant Land Use Administrator Jarred Lassiter stated his office continues to stay busy and has a couple agenda items today. County Treasurer Janelle Nalley-Londquist wants to remind homeowners that property taxes are due March 31st. There will be a 1 ½% interest that begins April 1st. County Budget Director Cheryl McVey is present for an agenda item. County Engineer Brian Carter reminded everyone Upper Flint Bottom Road will be closing the beginning of April for 3-4 weeks. His office has a paving project out for bid for Upper Flint Bottom. The Rock Program has been completed on Irish Ridge & 180th and are starting on South Prairie Grove Road. His crew is out blading gravel roads and filling in potholes. He encourages the public to call if they are out and about and see bad spots in the road that the County might not see right away. Assistant County Attorney Trent Henkelvig was present. Veterans Affairs Coordinator Brooke Marland stated she is busy. County Recorder Natalie Steffener reports boat renewals expire April 30th. County Auditor Terri Johnson reports County Candidate filing period ended March 25th. The office has received candidacy filing papers from the County Attorney Lisa Schaefer, County Recorder Natalie Steffener, County Treasurer Janelle Nalley-Londquist, and County Supervisor Tom Broeker. CDS Director Ken Hyndman reported his office is busy working on contracts for the upcoming fiscal year.

There was Correspondence received from the Iowa & Middletown Railway LLC. They stated they are filing a petition for exemption for IAMR to abandon approximately four miles of track located within the Iowa Army Ammunition Plant in Des Moines County. The Board of Supervisors also received Correspondence from Iowa State Association of Counties (ISAC) who have partnered with The National Association of Counties (NACO) to provide all the Iowa counties with a free flag retirement collection box to place in our county. The box is in the Des Moines County courthouse on the 2nd floor.

Public Hearing and Resolution #2022-024 Approving FY2022-2023 County Budget was held. McCampbell made a motion to open the public hearing and seconded by Broeker. Broeker spoke on the county budget. Cary asked if there were any public comments. None received. Broeker made a motion to close the public hearing and seconded by McCampbell. McCampbell made a motion to approve the FY2022-2023 County Budget and seconded by Broeker.

**RESOLUTION APPROVING FY2022-2023 BUDGET
RESOLUTION #2022-024**

WHEREAS, the Des Moines County Board of Supervisors has considered the proposed FY2022-2023 county budget, and

WHEREAS, a Public Hearing concerning the proposed county budget was held this date, March 29, 2022, now

BE IT RESOLVED by the Des Moines County Board of Supervisors that the County budget FY2022-2023 as set forth in the budget summary, is hereby adopted, and the County Auditor is directed to make the necessary filing of said budget and to establish the accounting records in accordance with the attached schedules.

APPROVED this 29th day of March, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chairman
Shane McCampbell, Vice-Chairman
Tom Broeker, Member

ATTEST: Terri Johnson, Auditor

Child Abuse Prevention Month Proclamation was presented. Broeker made a motion to approve and seconded by McCampbell.

County-Wide Housing Needs Assessment, Request for Financial Participation was presented. Burlington City Manager Chad Bird was present to discuss the request. They are working with SEIRPC for this study. A current housing need study is required when applying for grants. The city requested \$3,000.00 from Des Moines County. Broeker made a motion to approve and seconded by McCampbell.

Fourth Amended and Restated 28E Agreement for SEIL Region was presented. McCampbell made a motion to approve and seconded by Broeker.

Memorandum of Understanding Regarding Reimbursement from SEIL Mental Health Disability Services Region for County Employees, Occupancy, and Equipment was presented. Broeker made a motion to approve and seconded by McCampbell.

Resolution #2022-025 Approving SEIL Region 28E was presented. Broeker made a motion to approve and seconded by McCampbell.

RESOLUTION #2022-025

A RESOLUTION OF THE BOARD OF SUPERVISORS OF DES MOINES COUNTY APPROVING SOUTHEAST IOWA LINK (SEIL) REGION 28E

WHEREAS, The Iowa Legislature has passed and the Iowa Governor has signed SF619 An Act relating to mental health and disability services, to administer and distribute state appropriations in connection with the mental health and disability services regional service fund; and

WHEREAS, Iowa Code 331 expresses the intent of the legislature that Mental Health and Disability Services shall be provided by counties operating together as Regions; and

WHEREAS, the Des Moines County Board of Supervisors has participated in the initial SEIL 28E Agreement as a member county; and

WHEREAS, the Des Moines County Board of Supervisors has been engaged in the development of the SEIL Region 28E amended documents; and

WHEREAS, the Counties of Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Van Buren, and Washington have completed the 28E Agreement Amended document with unanimous approval and satisfaction from the SEIL Governing Board Directors,

BE IT RESOLVED that Des Moines County approves the SEIL Mental Health and Disability Services Region amended 28E.

BE IT FURTHER RESOLVED that Des Moines County hereby authorizes Tom Broeker, (Board of Supervisor/Governance Board designate) to authorize and sign the finalized Amended 28E Agreement on behalf of Des Moines County.

PASSED AND ADOPTED this 29th day of March, 2022.

Jim Cary

Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Des Moines County, Iowa, at a regular meeting held on March 29th, 2022, by the following vote:

AYES: Jim Cary, Tom Broeker, Shane McCampbell

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST: Terri Johnson
Clerk to the Board

Resolution #2022-026 and Final Plat for TLBL Creekside Subdivision was presented. McCampbell made a motion to approve and seconded by Broeker.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2022-026**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **TLBL Creekside Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **TLBL Creekside Subdivision**, with the following conditions:

A portion of Lot 1 is currently enrolled in the Conservation Reserve Program (CRP) through the USDA Farm Service Agency. If the ground in this area is disturbed prior to the expiration of the CRP easement, Des Moines County shall not be held responsible for any penalties associated with violating the CRP agreement. A permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to construction of a new residence, and a code compliant system shall be installed prior to its habitation.

Approved and adopted this 29th day of March, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair
Shane McCampbell, Vice Chair
Tom Broeker, Member

ATTEST: Terri Johnson, County Auditor

Resolution #2022-027 and Final Plat for First Addition to Wunderlich Subdivision was presented. McCampbell made a motion to approve and seconded by Broeker.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2022-027**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **First Addition to Wunderlich Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **First Addition to Wunderlich Subdivision**, with the following conditions:

For Lot 6, a permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to construction of a new residence or other building requiring sewer service, and a code compliant system shall be installed prior to its habitation.

A permit shall be submitted to and approved by the Two Rivers Levee and Drainage District prior to the construction of any new buildings or additions to an existing building.

Approved and adopted this 29th day of March, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair
Shane McCampbell, Vice Chair
Tom Broeker, Member

ATTEST: Terri Johnson, County Auditor

David Nuebel with the Zoning Board of Adjustment submitted his resignation. Broeker made a motion to approve and seconded by McCampbell.

Resolution #2022-028 Appointing Sherry Zeller to the Zoning Board of Adjustments was presented. Broeker made a motion to approve and seconded by McCampbell.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2022-028**

WHEREAS The Des Moines County Board of Supervisors approves appointments to the Des Moines County Zoning Board of Adjustment and,

WHEREAS Board of Adjustment member Dave Nuebel has submitted a letter of resignation, and,

WHEREAS Sherry Zeller has expressed interest in serving on the Board of Adjustment for the remainder of his term,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby accepts the resignation of Dave Nuebel from the Des Moines County Zoning Board of Adjustment, and

FURTHER, BE IT RESOLVED: That the Board of Supervisors hereby appoints Sherry Zeller, 138 O'Connell Beach Road, to serve the remaining term of Dave Nuebel (through November 2024) on the Des Moines County Zoning Board of Adjustment.

Approved and adopted this 29th day of March, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair
Shane McCampbell, Vice Chair
Tom L. Broeker, Member

ATTEST: Terri Johnson, County Auditor

Assignment Request for Tax Sale Certificate #16-0423 was presented. McCampbell made a motion to approve and seconded by Broeker.

Janitorial Agreement with Porter Cleaning was presented. This is for janitorial services for the Jail, CPC, Secondary Roads, and Conservation from 4/1/22 – 3/31/23 with a yearly cost of \$47,016.00. Broeker made a motion to approve and seconded by McCampbell.

Proposal for Professional Engineering Services for Des Moines County Bridge H-14/FHWA 023600 was presented. McCampbell made a motion to approve and seconded by Broeker.

15 Year Service Award was presented to County Recorder, Natalie Steffener.

Personnel Actions: Local Health, Lorraine Strickland, Resignation. Broeker made a motion to approve and seconded by McCampbell; Community Services, April Krogmeier, 55.67 Unpaid hours for pay period 4/8/22. McCampbell made a motion to approve and seconded by Broeker.

Broeker motioned to approve the March 22nd, 2022, regular meeting minutes and seconded by McCampbell.

No public input was received.

Meeting was adjourned at 10:09 a.m.

A work session was held following the meeting with General Assistance employees Brooke Marland and Ken Hyndman and Community Action to discuss the program with the Board of Supervisors.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Approved April 5th, 2022
Jim Cary, Chairman
Attest: Sara Doty, Deputy Auditor