

June 8th, 2021

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, June 8th, 2021, with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Shane McCampbell present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson reminded rural county residents the spring cleanup continues until June 30th. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported they are keeping busy, and testing of applicants was done last Saturday. The jail population is 65. Conservation Director Chris Lee reported his department is busy. He thanked the Sheriff's Office for training his staff in preparation for summer camps. Teams are doing plantings. A new septic system is being installed for the Big Hollow shop. Last weekend was the fishing tournament and flotilla. The parks are busy. County Attorney Lisa Schaefer introduced the new legal intern Anayo Umeh. He will be here for 10 weeks. A murder trial begins next week, and they are working on the National Night Out event. Land Use Administrator Zach James was present and stated they are busy. County Recorder Natalie Steffener stated her office is busy. Budget Director Cheryl McVey was present. CDS Director Ken Hyndman stated tomorrow is a SEIL Governing Board meeting. Safety Director Angela Vaughan reported her office is busy and warned everyone to take caution and be careful with the heat and humidity. Secondary Roads Administrative Assistant Becky Purchase was present, she stated County Engineer Brian Carter is attending a Hwy 61 Coalition meeting and county construction projects were continuing. Public Health Administrator Christa Poggemiller stated they are busy with Covid vaccines. They have all three types of the vaccine and will have their mobile clinic at the Farmers Market on Thursday. Currently the county has a 3% positivity rate with 11 new cases. 35,000 vaccines have been given with 16,700 complete. Maintenance Supervisor Rodney Bliesener reported there are lots of projects going on. The Generator at the jail is being installed and the Courthouse alley paving project is taking place all at once instead of two phases.

Correspondence. Supervisor McCampbell reminded everyone that school is out, and to drive slowly.

Resolution 2021-032 to Appropriate Funds to Operate County Offices and Departments for Fiscal Year 2022 was presented by Budget Director Cheryl McVey. Cary motioned to approve and seconded by McCampbell.

**RESOLUTION #2021-032
APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS FOR
FISCAL YEAR 2022**

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa, the Board of Supervisors of Des Moines County, Iowa, is required to appropriate funds to operate all offices and departments of said county for Fiscal Year 2022.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal year 2022 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2021.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any

purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2022.

SCHEDULE A

<u>DEPT #</u>	<u>DEPARTMENT</u>	<u>BUDGET 2021-2022</u>
01	Board of Supervisors	144,395
02	Auditor & Elections	639,095
03	Treasurer	836,167
04	Attorney	1,339,626
05	Sheriff	3,129,726
06	Clerk of Court	365,760
07	Recorder	359,264
08	Pioneer Cemetery Commission	29,500
11	Solid Waste	142,979
12	Road Clearing	32,000
13	Drug Seizure Program	1,500
14	Land Use Development	57,000
20	Secondary Roads	6,906,215
21	Veterans Affairs	101,934
22	Conservation	1,015,351
23	Local Health	1,090,121
25	Human Services/Social Services	258,745
28	Medical Examiner	142,050
29	Jail	3,063,008
33	G.I.S.	233,652
50	E911	226,060
51	Courthouse Maintenance	947,291
52	Information Technology	808,848
60	MH/DS & Case Management	1,826,796
63	Fairgrounds	65,000
69	County Assessor	517,118
70	Emergency Management	\$2,610,541
71	DesCom	\$1,116,478
90	SEIL	\$6,810,204
99	Non-Departmental	\$7,657,836
	TOTAL	\$42,474,260

The above and foregoing resolution was adopted by the Board of Supervisors of Des Moines County, Iowa, on June 8, 2021, the vote thereon being as follows:

AYES:
Tom Broeker
Shane McCampbell
Jim Cary

NAYES:

Balancing Appropriations to Budget

Appropriations	42,474,260
Less: Assessor	517,118
Less: E-911	226,060
Less: Em. Mgmt.	2,610,541
Plus: County Em. Mgmt.	1,225,933
Plus: Hazmat	48,000
Less: DesCom	1,116,478
Less: SEIL	6,810,204
Total County Appropriations	<u><u>32,467,792</u></u>

Resolution 2021-033 to Authorize Inter-Fund Transfers to Secondary Roads was presented. McCampbell motioned to approve and seconded by Cary.

RESOLUTION #2021-033
Inter-Fund Transfer
2021 / 2022

WHEREAS: IT IS DESIRED TO AUTHORIZE the County Auditor to periodically transfer sums from the General Basic Fund and Rural Services Fund to the Secondary Road Fund during the 2021 / 2022 fiscal year, and;

WHEREAS: SAID TRANSFERS must be in accordance with Section 331.429, 2017 Code of Iowa. Now, therefore be it resolved by the Des Moines County Board of Supervisors as follows:

SECTION 1. THE TOTAL MAXIMUM TRANSFER from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2021, shall not exceed \$299,110. And the total maximum transfer from the Rural Services Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2021, shall not exceed \$2,131,467.

SECTION 2. WITHIN FIVE (5) WORKING DAYS of being notified of the apportionment of current property taxes to the General Basic and Rural Services Funds, the County Auditor shall order a transfer from said funds to the Secondary Road Fund.

SECTION 3. NOTWITHSTANDING THE PROVISIONS of Section 2 of this resolution, total transfers to the Secondary Road Fund SHALL NOT EXCEED the amounts in Section 1.

SECTION 4. NOTWITHSTANDING THE PROVISIONS of Section 2, the amount of any transfer SHALL NOT EXCEED AVAILABLE FUND BALANCES in the transferring fund.

SECTION 5. THE COUNTY AUDITOR is directed to correct her books when said operating transfers are made and to notify the Treasurer and the County Engineer of the amounts transferred.

The above and foregoing resolution is submitted to the Board of Supervisors by the County Auditor in accordance with Section 331.429, 2017 Code of Iowa on the 8th day of June 2021, the vote thereon being as follows:

McC Campbell moved for approval. Seconded by Cary.

AYES:

Tom Broeker
Jim Cary
Shane McC Campbell

NAYS:

ATTEST: Terri Johnson, County Auditor

Class C Liquor License for HyVee Haskins Wedding at Barn on the Ridge for 7/14 was presented. McC Campbell motioned to approve and seconded by Cary.

Class C Liquor License for HyVee Wolf Wedding at Barn on the Ridge for 7/17 was presented. Cary motioned to approve and seconded by McC Campbell.

Personnel Actions. GIS – Alexander Engel – GIS Technician. Unpaid time off 5/24 for 7.5 hrs. McC Campbell motioned to approve and seconded by Cary. County Attorney – Anayo J. Umeh, Legal Intern for a 10-week program. New wage \$20.00 hr., effective 6/7. Cary motioned to approve and seconded by McC Campbell. Sheriff's Office – Gwendolyn Baltisberger, Part-time Clerical. New hire, new rate \$16.00 hr., effective 6/23. McC Campbell motioned to approve and seconded by Cary.

Reports received and filed in Auditor's Office:

Recorder's Report of Fees Collected, May 2021
General Assistance Monthly Report, May 2021
Veterans Affairs Monthly Report, May 2021
Jail Stats, April 2021

McC Campbell motioned to approve the June 1st, 2021, meeting minutes and seconded by Broeker. Cary abstained.

Employee Evaluation for Maintenance Supervisor. Bliesener requested a closed session per Iowa Code 21.5(1)(i). Cary motioned to go into closed session and seconded by McC Campbell. The Board moved into their office for the closed session. After discussion, the Board moved back into the Board meeting room. Cary motioned to go out of closed session and seconded by McC Campbell. Broeker stated Bliesener will become a contract employee with the county and the contract will be on the agenda next week.

Meeting was adjourned at 9:53 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Approved June 15th, 2021
Tom Broeker, Chairman
Attest: Terri Johnson, County Auditor