

August 11th, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, August 11th, 2020 with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Bob Beck present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson reported 898 absentee request forms have been received for the November General Election. The Agricultural Extension Council candidates have until August 26th to file papers for the General Election. Absentee voting for the Mediapolis School Special Election to be held on September 8th began Monday, August 10th. IT Director Colin Gerst reported his office is busy. Conservation Director Chris Lee presented Conservation's FY19/20 Annual Report. The park/trail usage greatly increased compared to 2019 and possibly due to COVID. Camping numbers also increased. Lee discussed the programs, and the cancellation of some programs and events for the summer due to COVID. Maintenance Supervisor Rodney Bliesener reported there was minor wind damage during yesterday's storm but no major damage. County Engineer Brian Carter reported Upper Flint Rd is now open. The Mediapolis Rd bridge contractors are still working. Carter extended condolences to the Hwy 61 concrete contractor following the accidental death of an employee on-site. County Attorney Lisa Schaefer reported she has conducted some interviews for the open Assistant County Attorney position. They are competing with larger counties to fill the position. Her office is preparing for jury trials and via Zoom met with most of the judges, county attorneys and defense to discuss jury trials and jury selection. The supreme court appointed a jury trial task force and they provided recommendations on how to conduct jury trials. There are many issues to discuss and a main concern is social distancing during jury selection. CDS Director Ken Hyndman reported the SEIL Governing Board meeting is tomorrow. Sheriff Mike Johnstone reported his office is busy. He stated there was a COVID exposure at the office following an outside agent visit to the office. He thanked Public Health Administrator Christa Poggemiller for all of the information pertaining to COVID. Via Webex: Emergency Management Coordinator Gina Hardin reported on yesterday's storm and reports received by the SkyWarn teams. Cell phones and the internet are still down. SEIRPC submitted the Hazard Mitigation Plan to FEMA. They had some issues with the plan so those issues will need to be addressed. Hardin reported she is still getting PPE delivery for the COVID test site and supplies for schools. She addressed CARES funding. Clerk of Court Jackie Myers stated she is working with judges and jury managers on how to conduct jury trials and acknowledged all information stated by the County Attorney. County Treasurer Janelle Nalley-Londquist reported her office is busy and they are working on processing the 2019 tax billings and preparing the tax statements. Deputy Recorder Natalie Steffener reported their office is busy. Land Use Administrator Zach James (SEIRPC) reported they are working on the County Hazard Mitigation Plan submitted to the State but received comments from FEMA. They are waiting for clarification on the comments. A subdivision is out for review and waiting for a fencing issue to be resolved and still working on ordinance updates. COVID-19 update: Public Health Administrator Christa Poggemiller reported the County has 186 confirmed cases with 106 recovered. The Iowa COVID Relief Fund has a public assistance grant and approximately \$494,000 in funds available to Des Moines County.

Correspondence. Supervisor Beck stated the Board received a picture of the river bridge from Dan Wiedemeier, a former Department of Transportation Commissioner. The DOT had presented the picture to him for his services many years ago. The picture was hung in the Board meeting room after the meeting.

Burlington Police Major Adam Schaefer presented the 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) Agreement between the City of Burlington and Des Moines County. The grant is for \$22,272 for the purchase of Cellebrite Mobile Data Extraction Device for access by Des Moines County wide law enforcement and training for equipment use by City and County personnel. Schaefer stated the departments currently have to wait on a DCI Extraction Specialist. Cary motioned to approve the agreement and seconded by Beck.

Payroll Reimbursement Claims in the amount of \$229.24 was presented. Beck motioned to approve and seconded by Cary.

Resolution 2020-037 Approving Rate Increase for Election Workers was presented. Beck motioned to approve and seconded by Cary.

**RESOLUTION #2020-037
ESTABLISHING PRECINCT ELECTION OFFICIALS
COMPENSATION**

WHEREAS, according to section 49.20 of the 2019 Code of Iowa, the Des Moines County Board of Supervisors establishes the compensation rate for the Precinct Election officials.

WHEREAS, the Board of Supervisors wish to increase the hourly rate necessary to retain election officials to work at the election precincts

NOW, THEREFORE, BE IT RESOLVED, by the Des Moines County Board of Supervisors, that effective September 1, 2020, Precinct Election Chairs receive twelve dollars (\$12.00) per hour and Precinct Election Workers receive ten dollars (\$10.00) per hour per election.

APPROVED this 11th day of August, 2020.

DES MOINES COUNTY BOARD OF SUPERVISORS

Thomas L. Broeker, Chair
Jim Cary, Vice-Chair
Robert W. Beck, Member
Attested by: Terri Johnson, County Auditor

Appointment to Des Moines County Veterans Affairs Commission. A letter was received from Commission member Arne Hausknecht requesting the Board of Supervisors to approve Francis McAllister for the open position on the Veterans Affairs Board. Cary motioned to approve and seconded by Beck.

Class C Liquor License for HyVee Keokuk Petz Wedding on 8/27 was presented. Beck motioned to approve and seconded by Cary.

Personnel Actions: Engineer's Office – Taylor Sours, Seasonal Worker. Termination as of 8/4. Cary motioned to approve and seconded by Beck. Sheriff's Office – Jennifer Hartman, Clerical PT. Resignation effective 8/4. Beck motioned to approve and seconded by Cary. Health Department – Jennifer Hartman, Secretary. New hire, new rate \$34,763.99 yr., effective 8/5. Beck motioned to approve and seconded by Cary.

Report received and filed in the Auditor's Office: General Assistance Monthly Report, July 2020

Cary motioned to approve the August 4th, 2020 meeting minutes and seconded by Beck.

Closed session per Iowa Code 21.5(1) (c) – Cary motioned to go into closed session and seconded by Beck. The board members, County Attorney, Assistant County Attorney, County Engineer, Maintenance Supervisor and County Auditor moved to the Board's office to conduct the closed session. After discussion, the Board moved into the meeting room. Beck motioned to go out of closed session and seconded by Cary. Chairman Broeker stated the Board discussed litigation strategy.

Committee Reports. Beck attended a Conservation Board meeting. Broeker attended the Des Moines County Safety Commission meeting.

Meeting was adjourned at 10:08 AM.

A work session with the County Attorney followed the meeting to discuss Off-Site Jury Selection Sites. County Attorney stated they are getting ready to start jury trials on September 15th. The actual trial is not difficult, but the biggest issue will be the jury selection process and finding a location large enough to handle a large number of people. During a trial, evidence will be presented digitally. Discussed adding large LED TV's to the courtroom to keep sanitation to a minimum. The Board is OK with trying to find an off-site location. Schaefer will narrow down to top 4 or 5 locations and costs for the Board.

Following the work session – The County Engineer took the Board on a project tour.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcourty.com

Approved August 18th, 2020
Tom Broeker, Chairman
Attest: Terri Johnson, Auditor