

September 1<sup>st</sup>, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, September 1<sup>st</sup>, 2020 with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Bob Beck present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson stated the Mediapolis School Special Election is September 8<sup>th</sup>. The polls are open from 7AM to 8PM with one precinct open – Mediapolis City Hall. The General Election is November 3<sup>rd</sup> and absentee ballots will be mailed on October 5<sup>th</sup> and in-person absentee voting will begin October 5<sup>th</sup>. 4,765 absentee request forms have been received and processed. The Secretary of State says drop boxes can be used for voted ballots as long as they are located on county property and close to the courthouse and maintained only by the Auditor. There has been concerns about request forms not being valid. Three counties sent request forms with additional information filled in and have been deemed invalid. Des Moines County did not send out a mass mailing of request forms and the forms currently being mailed are from other entities and organizations and are valid. Johnson reminded everyone to fill out the form completely, this includes birthdate and driver's license number as required. Johnson has received lots of interest from individuals wanting to be poll workers, but still need republicans. May have to reduce rural precincts by one due to no available workers in the area. Precinct locations will be set by mid-September. Johnson stated the Iowa Secretary of State website has the ability for an individual to track their request form or absentee ballot at [www.sos.iowa.gov](http://www.sos.iowa.gov). IT Director Colin Gerst stated his office is busy. Assistant Maintenance Supervisor Jack Brissey stated they are busy. County Treasurer Janelle Nalley-Londquist reported her office is busy and they are collecting property tax payments. County Engineer Brian Carter reported Mediapolis Road is still closed. The contractor has started on the Iowa City Road shop. The contractor for the Starr's Cave Road and Irish Ridge Road intersection plans to start this project next week. CDS Director Ken Hyndman stated the Mobile Crisis Response has begun in four counties. Des Moines County does not have a response team yet. He discussed the BHAT 24 hr. Program and River Cross the new dual diagnosis crisis center opening soon. The Crisis Stabilization homes are full. CIT officers are doing a great job and their next training is in October. Sergeant Kevin Glendening thanked CDS Director Hyndman on the mental health updates and thanked Safety Director Vaughan on safety training. The Sheriff's Office is taking applications for deputy positions. The Jail population is 66. Oakdale shut down briefly and was not accepting new inmates due to COVID. Safety Director Angie Vaughan reported her office is busy. County Attorney Lisa Schaefer reported they are gearing up for jury trials to begin in two weeks. Last week she met with Maintenance and IT to discuss installing electronic equipment in the courtrooms for jury trials. Some electronic items are difficult to get. Schaefer is still looking to fill a vacant assistant attorney position in her office. Sheriff Mike Johnstone was present. Via WebEx: Local Health Administrator Christa Poggemiller reported her department is busy with contact tracing COVID cases. Currently there are 569 cases with 140 recovered. Emergency Management Coordinator Gina Hardin stated September is National Preparedness Month. Clerk of Court Jackie Myers reported her offices are busy and referenced County Attorney Schaefer's statements regarding the 1<sup>st</sup> jury trial is two weeks from today. They are busy preparing. Maintenance Supervisor Rodney Bliesener thanked the maintenance crew. Land Use Administrator Zach James reported they are busy with subdivisions; flood plain permits and zoning permits with lots of activity. They are continuing to work on updating the county ordinances and are also working on the Des Moines County Hazard Mitigation Plan and addressing questions by FEMA. They hope to present the plan soon to the Board.

COVID-19 update – Chairman Broeker reported the infection rate for Des Moines County is 11.7%. The EOC will start meeting once a week for the month of September.

Correspondence. Chairman Broeker read an email from Southeast Iowa Regional Airport Authority (SEIRAA). They are actively searching for an airport administrative manager. Broeker reported a packet was received from FEMA regarding the new Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS). These documents are posted on FEMA's website at: [www.fema.gov/preliminaryfloodhazarddata](http://www.fema.gov/preliminaryfloodhazarddata) A notice of the preliminary maps will be published in the Hawkeye and there will be a 90-day appeal period.

Accounts Payable in the amount of \$796,697.90 was presented. Cary motioned to approve and seconded by Beck.

Class C Liquor License for Barn of the Ridge Smith Wedding 9/10 was presented. Beck motioned to approve and seconded by Cary.

Personnel Actions. Correctional Center – Holly Carpenter, Correctional Officer FT. Two days unpaid leave 8/28-8/29 for 16.5 hours. Seth Dickinson, Correctional Officer FT. New hire, new rate \$38,706.18 yr., effective 9/8. Cary motioned to approve both actions and seconded by Beck.

County Attorney – Ryan McCord, Assistant County Attorney. Termination effective 8/28. Beck motioned to approve and seconded by Cary.

Engineer’s Office – Eric Marshall, Seasonal worker. Termination as of 8/19. Beck motioned to approve and seconded by Cary. Carter stated he is a student going back to school.

Local Health – Brigitte Davis, Nurse. Unpaid leave 53.08 hrs. Cindy Klenk, Secretary PT. Termination due to BETS Grant ending. Cary motioned to approve both actions and seconded by Beck.

Sheriff’s Office – Dilan Beaird, Deputy. 36-month Anniversary. New rate \$60,980.11 yr., effective 8/17. Beck motioned to approve and seconded by Cary.

Reports received and filed in the Auditor’s Office: Southeast Iowa Regional Riverboat Commission, July 2020.

Beck motioned to approve the August 25<sup>th</sup>, 2020 meeting minutes and seconded by Cary.

Chairman Broeker stated the Board will go into closed session per Iowa Code 21.5(1)(C). Cary motioned to go into closed session and seconded by Beck. Following the closed session, Cary motioned to go out of closed session and seconded by Beck. Chairman Broeker stated they held discussion, but no decision has been made.

Future Agenda Items: Closed Work Session with County Attorney regarding pending litigation.

Committee Reports. Beck attended a Fair Board meeting and discussed the animal show held in place of the regular fair. Cary attended a Mississippi Valley meeting with Iowa Workforce.

Meeting was adjourned at 9:52 AM.

Following the meeting was a work session with Local Health Administrator Poggemiller via WebEx and Emergency Management Coordinator Hardin to discuss the CARES Act funding. 25% of Public Health and Sheriff’s payroll for five months is eligible for reimbursement. Questions were asked if the Jail’s payroll could be included. IT and Maintenance also has expenses thru July 31<sup>st</sup>. These expenses must be submitted by September 15<sup>th</sup>. Hospitals cannot be a sub-recipient to the grant, but schools can be. Only one school has responded to Poggemiller. More information is needed before the costs can be submitted for the Grant which also includes submitting other costs to FEMA first.

This Board meeting is recorded. The meeting minutes and audio are posted on the county’s website [www.dmcounty.com](http://www.dmcounty.com)

Approved September 8<sup>th</sup>, 2020  
Tom Broeker, Chairman  
Attest: Terri Johnson, Auditor