

NOTICE TO BIDDERS

Project: Courthouse Parking Lots

Sealed bids will be accepted by the County Auditor of Des Moines County at her office in Burlington, Iowa, until 10:30 AM, on Monday, March 6, 2023 for the work listed below.

A Certified check, made payable to the County, or a Cashier's check, made payable to either the County or to the contractor, drawn upon a solvent bank or a bid bond, shall be filed with each proposal in an amount as set forth in the minimum specifications form. Cashier's check, made payable to the contractor, shall contain an unqualified endorsement to the County signed by the contractor or his authorized agent. Failure to execute a contract and file an acceptable bond and Certificate of Insurance within 30 days of the date of the approval for awarding of the contract, as herein provided, will be just and sufficient cause for the denial of the award and the forfeiture of the proposal guaranty.

All proposals must be filed on the forms furnished by the County, sealed and plainly marked. Proposals containing any reservations not provided for in the forms furnished may be rejected, and the County Board reserves the right to waive technicalities and to reject any or all bids.

At the successful bidder's request, Des Moines County will issue sales tax exemption certificates through the Iowa Department of Revenue and Finance to the successful bidder and any subcontractors to enable them to purchase qualifying materials for the project free of sales tax.

The County, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Description of the Proposed Work:

Courthouse Parking Lots

All design, services, labor, and materials necessary to construct the courthouse parking lots at 513 N. Main Street, Burlington, IA 52601.

By: Sara M. Doty, Des Moines County Auditor

BIDDING PROPOSAL FOR DES MOINES COUNTY

Project: Courthouse Parking Lots Project

Location and Description: All design, services, labor, and materials necessary to construct the courthouse parking lots at 513 N. Main Street, Burlington, IA 52601 .

Proposal of: _____
Name of Bidder _____
Street Address _____
City _____ State _____ Zip Code _____
Federal Tax I.D. number _____
Phone _____ Fax _____ Email _____

The bidder hereby certifies that no other principal is involved in or has an interest in this proposal; that the bidder has thoroughly examined the plans and specifications and this contract form and is aware of the provisions contained herein; that the bidder has examined the site of the work and understands that the quantities of work required by the plans and specifications are approximate only and are subject to increases and decreases; that the bidder understands that all quantities of work actually required must be performed and that payment therefore shall be at the unit prices stipulated herein; that the bidder proposes to timely furnish the specified material in the quantities required and to furnish the machinery, equipment, labor and expertise necessary to competently complete this project by the time specified; that no state or county official or employee has a direct or indirect interest in the contract which would cause violation of Iowa Code Section 314.2; that the bidder has made no agreement with any supplier of motor fuel or special fuel which will result in a violation of Iowa Code Section 452A.17(8).

If this bid is accepted, Bidder agrees: to perform all "extra work" required to complete the project at unit prices or lump sums to be agreed upon in writing prior to commencement of such "extra work" or if prior agreement cannot be reached, to perform the work on a "force-account basis" as provided in the specifications; to execute the formal contract within thirty days of the date of approval for award or to forfeit the proposal guaranty furnished herewith; to begin work in accordance with the contract documents and to either complete the work within the contract period or pay liquidated damages, which shall accrue at the daily rate specified below, for each additional working day the work remains uncompleted; and to furnish a performance bond in an amount equal to the contract award as security for the full and complete performance of the contract in accordance with the plans and specifications.

Enclosed herewith is a certified check, credit union share draft, Cashier's Check, bank draft on a solvent bank or a bid bond in the penal sum shown in the contract document as a proposal guaranty. It is understood by bidder that the said guaranty document shall be retained by the Contracting Authority as a forfeiture in the event the formal contract is not executed or performance bond is not furnished if the award is made to the undersigned.

The Board of Supervisors reserves the right to waive compliance on minor technicalities of the specification and to reject any or all Proposals. All blanks on the proposal form shall be completely filled in. Base shall be for material and labor to erect building at site per attached specifications and plans. Alternative material and details may be submitted with Proposal.

COMPLETION DATE: June 23, 2023

LIQUIDATED DAMAGES: \$100 per day

BID BOND: \$1000

LUMP SUM BID FOR EACH DIVISION:

Division 1 – Upper Parking Lot

Division 1 Total \$ _____

Division 2 – Sidewalk

Division 2 Total \$ _____

Division 3 – Lower Parking Lot

Division 3 Total \$ _____

PROJECT BID TOTAL \$ _____

The signing of this Bid Document shall serve as an unsworn declaration that, I (the owner, partner, President, other corporate officer, or an authorized representative) hereby certify under penalty of perjury under the laws of the United States and the State of Iowa that I have read, understand, and accept the Bidding Certifications and other provisions contained in this Proposal Notice.

Signatures are to be by authorized agent: If joint venture, each should sign.

Signature Date

Signature Date

Date of Letting: March 6, 2023, 10:30 AM, Courthouse, Burlington, Iowa