

August 28, 2012

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, August 28<sup>th</sup>, 2012, with Tom Broeker, Dan Cahill and Bob Beck present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Engineer Brian Carter reported that work is continuing. He would like to take the Board on a project tour next week if their schedules allow. CPC Ken Hyndman reported that the County has lost its Patient Advocate. Carole Houseal passed away several days ago.

The following correspondence was received:

Letter from Burlington School District requesting abatement of taxes

Letter from Mediapolis Care Facility re: effect of County Management Plan

Response from CPC Ken Hyndman

Cahill moved to approve a 28E Agreement with Burlington and Mediapolis Library Board of Trustees. Seconded by Beck. This agreement is for ten years at the rate of \$15.00 per county resident. There will be 1% increase per year. Burlington, West Burlington and Mediapolis are also parties to the agreement.

A special outdoor liquor license for Yarmouth Café was approved upon motion by Beck and second by Cahill. Yarmouth Café will be having a street dance on August 31<sup>st</sup>.

County Attorney Pat Jackson recommended approval for a renewal of contract with Michael B. Miller to serve as Medical Examiner Investigator. Motion to approve was made by Cahill and seconded by Beck. Miller will be paid \$100 per call plus mileage.

The following personnel actions were approved: Christopher McElderry has been hired as support staff in the IT Department. Beginning salary is \$46,000. Motion to approve was made by Beck and second by Cahill. In the Treasurer's Office, motor vehicle clerk Diane English retired effective August 24, 2012. Cahill moved to approve. Seconded by Beck. In the Maintenance Department, Lead Maintenance Tom Nelson received his 36 month step increase. Mike Belknap, Custodian, received his 36 month step increase. Beck moved to approve both actions. Seconded by Cahill.

Cahill moved to approve minutes for the Board meeting held on August 21<sup>st</sup>, 2012. Seconded by Beck.

During other business, Broeker reported that Public Health Director Barb Baker has been approved for a grant in the amount of \$118,001.

Future Agenda items: abatement of taxes for Burlington Community School District next week and a public hearing on the County Management Plan on Sept. 11, 2012

During committee reports, Beck had attended a Fair Board meeting. Broeker attended a RUSS training session on RUSS responsibilities.

Meeting was adjourned at 9:19 AM.

A work session was held with area funeral directors regarding a rotation policy to use when a person passes away with no family. This was the case earlier this year and emergency workers were unsure which funeral home to call. Adam Thielen stated that everyone has staff on duty 24/7 and police officers or ambulance drivers would just choose. Doug Beck with Prugh's Funeral Service said that the County Attorney's office checks to see if there are relatives. If not, a rotation plan would work. Police Dispatch would keep track of the

rotation, like they do for tow trucks. Cahill stated that the situation happens so seldom that a policy is not necessary. Thielen suggested that a newspaper article should inform people that since the County will only provide cremation for the indigent, they should make their wishes known. Ken Hyndman added that writing down contact information and list of medications and putting it on the refrigerator is very helpful for emergency workers.

This Board meeting is recorded and the tape is kept on file for two years. The minutes are also posted on the county's website [www.co.des-moines.ia.us](http://www.co.des-moines.ia.us).

Approved September 04, 2012

Thomas Broeker, Chairman

Attest: Carol S. Copeland, Auditor