

September 30, 2014

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, September 30th, 2014, with Bob Beck, Jim Cary and Tom Broeker present.

Unless otherwise noted, all motions carried.

Meet with Department Heads: the County Auditor reported that her office has issued almost 2,600 absentee ballots. Sheriff Mike Johnstone stated that most of the public who talk to him about his department having an armored vehicle are in favor. He hopes they never need to use it but he has always been proactive in training and equipment upgrades. Maintenance Supervisor Rodney Bliesener reported that he attended an Energy Efficiency Summit in Des Moines last week. He reminded that the annual fire drill will be at 11 AM on Thursday.

County Engineer Brian Carter reported that concrete is being poured on Mediapolis Road and the grading on 140th St. is ongoing. He asked that rural residents slow down due to dusty road conditions. Slow moving farm equipment is an additional hazard. Conservation Director Chris Lee asked for volunteers to paint the barn at Starr's Cave next week. County Attorney Amy Beavers reported that she is upgrading her department's computer equipment to be compatible with the courts system's change to electronic filing. The deadline for that change is November 18th.

City/County Safety Director Angie Vaughan reported that October is Fire Prevention Month and asked that residents check their smoke detectors. CPC Ken Hyndman reported that he attended a meeting at Fairfield last week regarding a crisis home to be established there. Broeker added that he has jury duty during October and he might miss some board meetings.

Under correspondence: Cary received an email from Valerie Franklin, a resident of Mooar/Powdertown in Lee County, thanking the Supervisors for their affirmative vote on their RUSS project.

An Accounts Payable Claim for Community Health Center in the amount of \$135,079.00 was approved upon motion by Broeker and second by Cary. This check had to be issued within ten days of receipt of grant money from the State.

Charles L. Walsh was appointed to the Des Moines County Compensation Board upon motion by Cary. Seconded by Broeker. Walsh will represent the County Sheriff on that Board.

Bliesener presented a contract renewal with Bridgeway, Inc. for janitorial services at the Sheriff's office and Public Health department. He stated that the rate increased from \$11,905 to \$17,000 but the next lowest bid was over \$28,000. The departments being cleaned are very happy with the service. The contract was approved upon motion by Cary and seconded by Broeker.

The report for Veterans Affairs for September 2014 was received and filed.

The following personnel actions were approved: at the Correctional Center, Matthew McVay and Rodney Wilkerson were hired as part time transport officers effective September 30, 2014. Their hourly rate is \$13.84. Motion to approve was made by Broeker and seconded by Cary.

Minutes for the regular meeting held on September 23rd, 2014, were approved upon motion by Broeker. Seconded by Cary.

Committee meetings: Broeker attended a legislative reception at Wapello; a MHDS meeting; Joint Safety Committee meeting where he learned the county had zero reportable accidents in the last three months; and a COBCO meeting where Gallagher Company of Davenport was hired as insurance broker. There will be a 60% savings in fees. Cary attended an Iowa Workforce meeting. He reported that Des Moines County has a 5% unemployment rate, compared to 5.5 last year. State-wide, unemployment is down 2/10th percent from last year. Beck attended a Trails meeting and Highway 61 Coalition Meeting at Muscatine. They were asked to lobby Congress for funding the four-lane project.

Public Input Session #2: Dale Oaks, 13419 Beaverdale Road, asked if the Board is planning to change the fence ordinance. Beck assured him that they are not planning to.

Meeting was adjourned at 9:41 AM.

This Board meeting is recorded and the tape is kept on file for two years. The minutes are also posted on the county's website www.dmcountry.com

A work session was held with IT Director Gina Erickson and department heads. Discussion was held about streamlining the claims process and to eliminate duplication of tasks. Most departments scan their invoices and also fill out an individual Excel Spreadsheet Claim Form that is submitted to the Auditor's office each claims period. Erickson proposed that the departments approve the invoices and send them to the Auditor's office for scanning. The invoices can then be entered directly into the Eden financial program. This method will save storing paper copies in each office and computer space on the county's servers. It was agreed that Erickson will purchase necessary equipment and this project will start as of Jan. 1st, 2015. Departments will have until June 30th to be trained on the new system.

Approved October 7, 2014

Bob Beck, Chairman

Attest: Carol Copeland, County Auditor