

September 6<sup>th</sup>, 2016

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, September 6<sup>th</sup>, 2016, with Tom Broeker, Bob Beck and Jim Cary present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: Deputy Auditor Terri Johnson reported the General election ballot order has been sent to the printer. She is waiting to receive the proofs to review. Asst. Jail Administrator Colter Levinson stated they have approximately fifty-five inmates. Jail School will be held on Sept 21<sup>st</sup> at Starr's Cave. The class is a recertification process for the jail staff. Suicide prevention and other items will be covered by the class. County Engineer Brian Carter reported concrete was poured on North Gear Ave intersection and the Madison Ave culvert last week. His crews are still pinching in roads, depending on the weather. It has been a busy construction season for the Roads Department. IT Director Gina Erickson reported the e-waste program was a huge success. Conservation Director Chris Lee reported they had a very good Labor Day weekend and were close to capacity at the parks. Recorder Lisa Schreiner reported they are having a seminar September 7<sup>th</sup> at Pzazz for e-recording of plats. Surveyors will be there. A new law was implemented requiring a certain paper size for surveys. This seminar is given every other year. They will be going over how to e-record documents. CDS Director Ken Hyndman reported he had two case managers resign. One replacement started last week and another will start in one month. Safety Director Angie Vaughan is working on her annual report.

Correspondence: Read into record an email received from IT Director Gina Erickson. She thanked all of the employees helping load the e-waste into the trucks. They collected two full straight trucks of items to be recycled. Nilo Tech was very impressed with the event and amazed with the workers loading items and how organized it was. She was very pleased with the joint departmental effort and thanked everyone for pitching in and working together to make this project a huge success. Received and read a letter from ID Action. The letter stated Disabilities in Action (ID Action) and the Iowa Disability Vote Coalition (IDVC) are reaching out to Iowans with disabilities to help identify and eliminate barriers that may keep them from voting. Hope Haven will be hosting a voter training session on September 7<sup>th</sup> at 10:00am.

Accounts Payable Claims in the amount of \$577,639.83 were approved upon motion made by Cary. Beck seconded.

Jeff Hanan presented the Resolution and Final Plat for Wyss Farms Subdivision. Hanan stated this is a minor two-lot subdivision. The land will go to family members. The County Engineer requested stipulations on entrances to the new lots. Beck moved to approve. Cary seconded.

## RESOLUTION

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Wyss Farms Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Wyss Farms Subdivision** with the following conditions:

- Lot 1 will not be allowed an entrance in the future. Access for Lot 1 shall come in the form of an easement from the existing driveway immediately to the north or an easement from Lot 2.
- Lot 2 shall be limited to a single entrance which must be located in the southern corner of the Northfield Road frontage. If future owner or developer of Lot 2 completes and Entrance Permit, sight distance will be evaluated to identify allowable location for new entrance. The owner/developer of Lot 1 may need to construct this entrance for access. An easement, parallel to line L1, is recommended for Lot 1 to have future access.

Approved and adopted this 6th day of September, 2016.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom Broeker, Chair

Robert W. Beck, Vice Chair

Jim Cary, Member

ATTEST: Terri Johnson, Deputy Auditor

Dan Eberhardt, SEIRPC presented a Great River Housing Trust Fund five-year overview and a resolution for financial support of \$10,000 cash match in FY18. Cary moved to approve. Beck seconded.

RESOLUTION

A RESOLUTION AUTHORIZING DES MOINES COUNTY TO FINANCIALLY SUPPORT THE GREAT RIVER HOUSING TRUST FUND FOR FISCAL YEAR 2018

WHEREAS, that said DES MOINES COUNTY is a duly recognized governing body acting under the laws of the State of Iowa; and,

WHEREAS, that said DES MOINES COUNTY in assisting this regional development activity will sustain a viable housing program for the entire region and,

WHEREAS, DES MOINES COUNTY is a member of the Great River Housing Trust Fund, a regional housing non profit corporation that assists low and moderate income households in the region,

WHEREAS, DES MOINES COUNTY residents and businesses have benefitted economically through sustained taxes and supply purchasing through the Great River Housing Trust Fund's Programs,

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE DES MOINES COUNTY BOARD OF SUPERVISORS THAT;

DES MOINES COUNTY will contribute \$10,000 cash match to the Great River Housing Trust Fund thus benefiting low to moderate income households in the county and the region.

PASSED and APPROVED this 6th day of September 2016.

Thomas L. Broeker, Chairperson

Robert W. Beck, Attest

Jim Cary, Attest

The City of Burlington requested release of any and all property taxes associated with the following properties they acquired. They include: 715 Shoquoquon Drive (16-17-228-044), Empty Lot (16-17-228-043), 1219 Stowe Street (11-32-256-009), Empty Lot (16-05-288-010) and 117 South 7<sup>th</sup> Street (16-05-210-009). Beck moved to approve. Cary seconded.

Two Rivers Levee & Drainage District requested the abatement of taxes for Parcel 12-06-100-017. They acquired this property located adjacent to the District's property. Beck moved to approve. Cary seconded.

A request to suspend real estate taxes on a property located in Burlington was forwarded from the County Treasurer. Cary moved to approve the suspension. Beck seconded.

The following personnel actions were approved: Correctional Center – Jason Sims, PT Correctional Officer, new hire rate \$10.77 hr. effective 8/31/2016. Beck motioned to approve. Cary seconded. Community Services – Jennifer Hanks, Case Manager, new hire rate of \$37,512.68 a yr. effective 9/1/2016. April Carr, Case Manager, resignation effective 9/1/2016. Martha Nelson, Case Manager, resignation effective 9/2/2016. Beck motioned to approve all three personnel actions. Cary seconded.

The following report was received and filed in the Auditor's Office: Recorder's Report of Fees collected, August 2016

Cary motioned to approve minutes for the Board meeting held on August 30, 2016. Beck seconded.

Meeting adjourned at 9:32 AM.

This Board meeting is recorded and kept on file for two years. The minutes are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved September 13, 2016  
Tom Broeker, Chairman  
Attest: Terri Johnson, Deputy Auditor