

August 28<sup>th</sup>, 2018

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, August 28<sup>th</sup>, 2018 with Chairman Jim Cary, Vice-Chair Tom Broeker and Member Bob Beck present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson stated the candidate filing deadline for the General Election is August 29<sup>th</sup> at 5:00 p.m. County Engineer Brian Carter reported he was informed Flint Bottom Road's anticipated closure is September 17<sup>th</sup> and would be closed for 20 days due to the Highway 61 construction. He reported Beaverdale Road is open and thanked everyone for their patience. The patching crew was working on Beaverdale Road and now they have moved to Mediapolis Road. Milling will start the 2<sup>nd</sup> week of September. The Iowa City Road project is still progressing. Conservation Office Manager Jeff Breuer reported the new Natural Resource Manager has been hired. County Attorney Amy Beavers stated her office is busy and she will be in Washington County during September for a murder trial. IT Director Colin Gerst reported his office was busy with a Lisco lineage outage which affected the CDS Office. CDS Director Ken Hyndman thanked Colin for his assistance with the phone and internet outage. He attended the ISAC Conference last week. He stated the MCO's will receive a 7.5% increase from the state and he hopes the providers will receive some of the increase. Jail Administrator Doug Ervine reported the jail population at 89. He thanked Colin for quickly fixing an email issue. Sheriff Mike Johnstone reported he is still working on the ATV Ordinance and working with the County Recorder regarding tags and license for ATV's. He stated the County Attorney has reviewed and corrected a portion of the ordinance. Once the document is complete they will discuss when to start public hearings. The County Attorney recommended keeping any fee schedule separate from the ordinance for future changes if needed. Land Use Administrator Zach James reported they have been busy and will soon be updating the Land Use page on the County website.

Payroll Reimbursement claims in the amount of \$585.74 and non-cash taxable reimbursement in the amount of \$16.31 were approved upon motion made by Beck and seconded by Broeker.

A list of Homestead Credits and Military Exemptions for 2017 taxes payable 2018 and 2019 was presented. Broeker motioned to approve and seconded by Beck.

Outstanding checks over one-year old were presented to be cancelled. Beck motioned to approve and seconded by Broeker.

## RESOLUTION

According to Chapter 331.554 of the 2018 Code of Iowa, a check outstanding for more than one year shall be canceled by the auditor and the amount of the check shall be credited to the fund upon which the check was drawn. Listed below are the outstanding checks that are at least one year old:

### General Basic:

<u>CHECK #</u>	<u>DATE ISSUED</u>	<u>PAYABLE TO</u>	<u>AMOUNT</u>
556146	09/20/2016	Paul Heinger	\$ 135.00
557836	02/21/2017	Great River Medical Center	\$ 100.00
559100	06/27/2017	PARS	\$ 300.00
559230	06/27/2017	The Emblem Authority	\$ 444.00
		Sub-total	\$ 979.00

### General Supplemental:

312780	11/18/2016	Rachael Fowler	\$ 131.75
312892	12/09/2016	Connie Nealey	\$ 21.25
		Sub-total	\$ 153.00

### Secondary Roads:

558336	04/04/2017	VACSTAR	\$ 34.75
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**Total** **\$1,166.75**

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors hereby approve the cancellation of the above checks. Approved this 28th day of August, 2018.

Beck moved to approve. Seconded by Broeker.

AYES  
Bob Beck  
Tom Broeker  
Jim Cary

NAYES

Personnel Actions:

Assessor's Office – Tamera Stewart, Deputy Assessor. Resignation effective 9/14/18. Broeker motioned to approve and seconded by Beck.

Conservation – Samantha McCarrel, Natural Resource Manager. New hire, new rate \$19.89 hr. Effective 9/4/18. Broeker motioned to approve and seconded by Beck.

Local Health – Nicole Jones, Grant Coordinator. Resignation effective 8/24/18. Broeker motioned to approve and seconded by Beck.

Reports received and filed in the Auditor's Office: Jail Stats, June 2018

Beck motioned to approve minutes for the Board meeting held on August 21<sup>st</sup>, 2018. Seconded by Broeker.

Committee reports: Beck and Broeker attended the ISAC Conference last week. No committee meetings to report.

Meeting was adjourned at 9:23 AM.

Two work sessions were held following the meeting. The first work session was with the Board of Supervisors, County Assessor, County Auditor and GIS regarding Real Estate Mapping. The work session was in response to the Deputy Assessor's recent resignation from the Assessor's Office. The Deputy Assessor has been updating the plat pages used by the Auditor since transferring to the Assessor's office eight years ago. With the resignation, the Assessor wants the Auditor to take back the mapping duties for new subdivisions, plats of survey, etc. The Auditor is concerned the new real estate clerk, recently hired in July, is still learning the real estate process and does not want to overwhelm her with the additional duties that have not been in the auditor's office for eight years. The Assessor stated there are a couple of options and the short-term option is the GIS office helping with mapping. Long-term it should go back to Auditor's office. GIS was intended to give the local entity the ability to update maps. The GIS Director was present and is currently working with the Deputy Assessor to learn the mapping until a new program is available in one-year for the Auditor's Office to use. The new software will make mapping easier, but they have to clean-up the data files before implementing the new software. The software purchased by GIS would be approximately \$50,000 and come from the GIS budget. The yearly license would be \$1,500 to \$3,000 a year and come from the Auditor's budget. The number of license and availability were discussed. The Board would like more information later. The Budget Director reminded the Board that when mapping was in the Auditor's Office there were two employees in real estate. Besides the software cost there could be additional employee cost.

The second work session the Board of Supervisors and County Engineer went on a project tour.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved September 4<sup>th</sup>, 2018  
Jim Cary, Chairman  
Attest: Terri Johnson, Auditor