


1. **Call to Order**
Jim Steer, Chair, called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Des Moines County Conservation Administration Building.
Those Members Present: Cathy Ziglar, Jim Steer, Bob Hansen, James Garnjobst and Julie Solinski
Those Members Absent: None
Others Present: Director Chris Lee, Administrative Assistant Jeff Breuer, Ranger John Mercer, Ranger Pat Rogge
2. **Additions and Deletions to Agenda:**
 - a. Add 11c - Jim Steer remarks
3. **Delegations/Public Input:**
 - a. None
4. **Approval of Minutes for November 07, 2018:**
 - a. Motion by Jim Garnjobst, seconded by Julie Solinski to approve the minutes of the November 07, 2018 Board Meeting. Motion passed unanimously by those members present.
5. **Approval of Claims for November 2018:**
 - a. Motion by Cathy Ziglar, seconded by Jim Garnjobst to approve the claims for November 2018. Motion passed unanimously by those members present.
6. **Committee Reports:**
 - a. **Shooting Range:** No items to report.
 - b. **Flint River Trails:** No items to report.
 - c. **Observatory:** There is a group scheduled for December 8. The observatory will be open for private viewing only from December to March.
 - d. **REAP/IWILL:** We are close to the new legislative session. County Day at the Capital is March 13, 2019.
7. **Project Updates:**
 - a. **AmeriCorps:** Starr's Cave Nature Center has been selected as a host site for the AmeriCorps 4-H Environmental Education program. This will allow us to hire an additional Naturalist for 20 hrs / wk.
 - b. **FRT:** Director Lee will meet with a property owner at the end of the month regarding either a land purchase or an easement purchase for the Flint River Trail.
 - c. **Winter Activities:** With the parks closed, staff has been busy doing Fall burns, shop cleanup and splitting firewood.
 - d. **Natural Resource Manager:** The Natural Resource Manager position has been filled. Erik Murry will start on January 07.
8. **Old Business:**
 - a. None

9. **New Business:**
- #35 a. **Strategic Plan Approval:** Motion by Jim Garnjobst, seconded by Bob Hansen to approve the Strategic Plan. Motion passed unanimously by those members present.
- #36 b. **Big Hollow Shooting Range SOP Update:** Motion by Julie Solinski, seconded by Jim Garnjobst to approve the Big Hollow Shooting Range SOP. Motion passed unanimously by those members present.
10. **Informational Items/Correspondence:**
- a. Incoming board member Matthew Haas was introduced prior to the board meeting
- b. Outgoing board member Jim Steer was recognized for his over 10 years of service.
- c. Jim Steer read from a prepared statement thanking the staff and fellow board members.
11. **Adjournment: Meeting adjourned at 6:19 p.m.**
Next meeting will be held at the Des Moines County Administration Office at 13700 Washington Road in West Burlington, IA. Meeting will be held at 5:30 p.m. on Wednesday January 02, 2019.
The public is welcome.

 1/2/19
Chair


Secretary / Treasurer