

December 11th, 2018

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, December 11th, 2018 with Chairman Jim Cary, Vice-Chair Tom Broeker and Member Bob Beck present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson reported the Danville School Special Election is today, polls are open from 7AM to 8PM. Eighty-nine absentee ballots were requested and 86 had been received. Johnson updated the Board on legislation passed last year combining City and School elections into one. At the recent Iowa State Association of County Auditors (ISACA) fall school several issues with the combined elections were discussed. The legislatures failed to combine canvasses for the city/school combined election therefore creating several canvass dates for the one election. This also causes problems with absentee voting by creating multiple deadline dates since each race will have a different deadline for receiving absentee ballots. County Auditors will be discussing this issue with the ISAC legislative liaisons. County Attorney Amy Beavers stated her office has a jury trial this week and next week. Beavers is winding down her term in office and finishing up things in the office. Cary congratulated her on the new position she has accepted - she will be taking an Assistant County Attorney position in Lee County in March 2019. County Treasurer Janelle Nalley-Londquist said her office is busy. Public Health Administrator Christa Poggemiller reported her department is busy giving flu shots and conducting weekly clinics. County Treasurer Janelle Nalley-Londquist stated her office is busy. Lieutenant Brett Grimshaw reported the Sheriff's Office is busy with office personnel changes. County Attorney-elect Lisa Schaefer was present. She stated she finished her last hearing last week and is busy preparing to take office after the first of the year. She plans to close out files in her private practice next week. She has met with Chief Kramer and Sheriff Johnstone to discuss things and work on some projects together. Detective Kevin Glendening was present. CDS Director Ken Hyndman thanked the IT Department for helping reduce the number of phone lines in his office by using technology. IT Director Colin Gerst stated his office is busy. Budget Director Cheryl McVey thanked the IT Department for setting up Tyler X financials for some Department heads to use for budgets this year. Conservation Director Chris Lee stated there was a fatal hunting accident in Monroe County over the weekend and wanted to remind all hunters to be careful. Lee also stated with the weather fluctuating it has not been cold enough for sufficient ice cover on lakes and ponds, so be careful. County Engineer Brian Carter stated crews are doing some tree cutting and if the temperature warms up and takes out some surface frost they will do some blading. Once it freezes there is no way to take care of the potholes. Land Use Administrator Zach James and Assistant Land Use Administrator Jarred Lassiter were present. They stated they are busy and everything is going well. Correctional Officer Brenda Schnedler was present and stated the jail was busy and they had lots of transports.

Public Input Session #1: Doug Fenton, 16136 Skunk River Road was concerned about how the road is being maintained. The snow is being pushed aside and melting and water is not draining and staying on the road. He stated it needs a crown to help drainage and complained about the type of rock used on the road. Discussions were held on the flow of water and impeding water and potholes on Skunk River Road. The County Engineer stated they plan to pinch the road next year by narrowing the width and creating a crown on the road. Mr. Fenton then asked if the county had a policy for dogs on property. Broeker stated he could get a copy of the ordinance from the Auditor's Office.

Public hearing and Approval of FY2019 Budget Amendment. Broeker motioned to open the public hearing and seconded by Beck. Budget Director Cheryl McVey presented the budget amendment and stated the Recorder is requesting \$9,000 from the Record Management Fund to go towards scanning and digitalizing aperture cards. Secondary Roads requested \$275,000 for pavement rehabilitation, rock, salt and new equipment. Beck motioned to close the public hearing and seconded by Broeker. Beck motioned to approve the FY19 Budget Amendment and seconded by Broeker.

**RESOLUTION AMENDING FY19 APPROPRIATIONS
2018-067**

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2018.

BE IT RESOLVED: by the Des Moines County Board of Supervisors, that, the appropriations for expenditures during the fiscal year 2018-2019, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on December 11, 2018, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors	140,203	0
02	Auditor & Elections	614,361	0
03	Treasurer	788,868	0
04	Attorney	1,382,257	0
05	Sheriff	3,087,794	0
06	Clerk of Court	371,304	0
07	Recorder	358,505	9,000
08	Pioneer Cemetery	26,000	0
11	Solid Waste	142,917	0
12	Road Clearing	32,000	0
13	Drug Seizure	6,000	0
14	Land Use Development	54,500	0
20	Secondary Roads	9,911,517	275,000
21	Veterans Affairs	81,742	0
22	Conservation Board	927,914	0
23	Local Health	1,497,587	0
25	Human Services/Social Services	341,540	0
28	Medical Examiner	139,120	0
29	Jail	2,893,567	0
33	G.I.S.	194,922	0
50	E911	239,300	0
51	Maintenance	1,035,871	0
52	Information Technology	742,754	0
60	MH/DS & Case Management	1,874,420	0
63	Fairgrounds	65,000	0
69	County Assessor	1,178,596	0
70	Emergency Management	360,764	0
71	DesCom	989,001	0
90	SEIL	6,330,986	0
99	Non-Departmental	14,043,335	0
	TOTALS	49,852,645	284,000

Dated and approved this 11th day of December, 2018, at Burlington, Des Moines County, Iowa.

Board of Supervisors

James Cary, Chairman

Thomas Broeker, Vice-Chairman

Robert Beck, Member

ATTEST: Terri Johnson, Auditor

County Engineer Brian Carter presented the 2019 Weed Commissioner Certification for Jeff Chase. Broeker motioned to approve and seconded by Beck.

County Engineer Brian Carter presented the 2018 Weed Commissioner's Report. Broeker motioned to approve and seconded by Beck.

County Engineer Brian Carter presented Proposals for Professional Engineering Services for Des Moines County Bridge YS-19/FHWA 144370 and YS-20/FHWA 144360. Both bridges are located on Mediapolis Road. Broeker motioned to approve both proposals and seconded by Beck.

Abatement request for ten properties acquired by the City of Burlington was presented. Total taxes to be

abated is \$3,056. Beck motioned to approve and seconded by Broeker.

Chairman Cary read the Resolution to appoint Robert W. Beck to serve as a Representative to the Southeast Iowa Regional Planning Commission. The term will expire on January 1, 2020. Broeker motioned to approve the appointment and seconded by Cary.

RESOLUTION #2018-066

**Southeast Iowa Regional Planning Commission (SEIRPC)
Board of Directors**

WHEREAS, the Des Moines County Board of Supervisors has recommended Robert W. Beck to serve on SEIRPC's Board of Directors, and

WHEREAS, the SEIRPC Board of Directors has reviewed the Des Moines County membership status and is in good standing,

BE IT RESOLVED that Robert W. Beck is hereby appointed to a one-year term to the SEIRPC Board of Directors, which term will expire on January 1, 2020.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Tom Broeker, Vice Chair

Robert W. Beck, Member

ATTEST: Terri Johnson, Auditor

The following Township Clerks were appointed to four-year terms: Helen B. Miltenberger - Danville Township, Dan Eberhardt - Franklin Township, Randall Pflum – Tama Township and Bradley A. Lane – Yellow Spring Township. The following Township Trustees were appointed to four-year terms: Matt Parrott – Danville Township, Eric Murrell – Flint River Township, Chris Rhoads – Tama Township and Ross Copeland – Yellow Springs Township. Broeker motioned to approve all positions and seconded by Beck.

Personnel Actions: Sheriff's Office – Jeffrey White, Chief Deputy retirement. Effective 12/26. Brett Grimshaw, Lieutenant. Promotion to Chief Deputy. New rate \$76,190.11 yr., effective 12/27/2018. Broeker motioned to approve both actions and wished both the best in their new positions and seconded by Beck. Cary stated White will be greatly missed. Grimshaw wished Chief Deputy White the best and the best of luck. The Board congratulated Grimshaw on his new position.

Reports received and filed in the Auditor's Office: Recorder's Report of Fees Collected, November 2018, General Assistance, November 2018 and Veteran's Affairs, November 2018

Beck motioned to approve minutes for the Board meeting held on December 4th, 2018. Seconded by Broeker.

Other Business: Broeker received a new scam call from the Social Security Administration notifying him his social security number was suspended and will be cancelled shortly unless he calls them. Broeker stated he was sure if he did call them the first thing they would want is his social security number. He stated this was a first for this type of scam call received. Detective Glendening stated these people are aggressive and not to fall for the scam and to call the Sheriff's Office to file a report. Lieutenant Grimshaw reminded everyone to be aware of such scams and not fall prey to them.

Future Agenda items: No Board meeting will be held on December 25th.

Committee reports. Broeker attended the County/City Safety meeting, and a Mental Health and Disabilities meeting. Next week is a Public Safety Courthouse meeting and he will be out of town. Beck attended a Southeast Iowa Regional Planning Commission meeting and a DESCOM meeting. Cary stated all the Board members attended the 5th District County Officers meeting in Ottumwa last Friday.

Meeting was adjourned at 9:55 AM.

Two work sessions were held following the meeting.

The first work session was with Zach James and Jarred Lassiter / Southeast Iowa Regional Planning Commission and Richard Keith / Zoning Commission member to discuss needed updates to the Floodplain, Subdivision and Two-Mile Zoning Ordinances. County Assessor Matt Warner and County Engineer Brian Carter were present. Zach James presented an overview of existing contract and services for a year in review. The current contract to provide land use administration services expires 6/30/2019 and is currently \$54,500 annually. James and Lassiter discussed existing ordinances and issues and updates. Residents within the two-mile zoning district and floodplain zones seem to not be aware of permitting requirements. Discussed possibly adding permits to county website. James, Lassiter & Keith stated the Comprehensive Plan needs updated as the last update was in 2004. The Board needs to discuss budgeting for this item. SEIRPC will determine a cost for this process and maybe wait to update the plan after the 2020 census data is released. The Board thanked SEIRPC for updating them on the needed changes. James will prepare a more detailed plan for the budget hearing with the Board of supervisors.

The Board of Supervisors and County Engineer took a project tour.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Approved December 18th, 2018

Jim Cary, Chairman

Attest: Terri Johnson, Auditor