


1. **Call to Order**
Cathy Ziglar called the regular meeting of the Des Moines County Conservation Board to order at 5:33 p.m. at the Des Moines County Conservation Administration Building.
Those Members Present: Cathy Ziglar, James Garnjobst, Julie Solinski, Matthew Haas and Bob Hansen
Those Members Absent: None
Others Present: Director Lee, Administrative Assistant Breuer
2. **Additions and Deletions to Agenda:**
 - a. None
3. **Delegations/Public Input:**
 - a. None
4. **Board Member Agreement & Oath of Office:**
 - a. Matthew Haas read the Oath of Office for the record and signed the Board Member Agreement.
5. **Election of Officers:**
 - a. The 2019 Officers were approved:
Chairman - Cathy Ziglar
Vice Chair - James Garnjobst
Secretary / Treasurer - Bob Hansen
Member - Julie Solinski
Member - Matthew Haas
6. **Committee Appointments:**
 - a. The 2019 Committee Appointments:
Shooting Range - James Garnjobst
Flint River Trail - Julie Solinski
Observatory - Bob Hansen
REAP/IWILL - Cathy Ziglar
7. **Approval of Minutes for December 05, 2018:**
 - #1 a. Motion by Julie Solinski, seconded by Bob Hansen to approve the minutes of the December 05, 2018, Board Meeting. Motion passed unanimously by those members present.
8. **Approval of Claims for December 2018:**
 - #2 a. Motion by James Garnjobst, seconded by Julie Solinski to approve the claims for December 2018. Motion passed unanimously by those members present.
9. **Acceptance of Donations:**
 - a. Coral Reef - Two Hognose snakes and accessories for Starr's Cave Nature Center valued at \$600.
10. **Committee Reports:**
 - a. **Shooting Range:** No new items.
 - b. **Flint River Trails:** No new items.
 - c. **Observatory:** No new items.
 - d. **REAP/IWILL:** The County Boards of Health have joined as a partner to help pass IWILL.

11. **Project Updates:**
- a. **Flint River Trail:** The Board of Supervisors has signed the final closing documents on the sections through Starr's Cave.
 - b. **Big Hollow:** All the reservable sites are booked for Memorial Day weekend. Reservations for the rest of the year are coming in good. The sediment pond is in its final steps of approval at the DNR.
12. **Old Business:**
- a. None
13. **New Business:**
- #3
- a. **Bylaws Review & Approval:**
Motion by James Garnjobst, seconded by Bob Hansen to approve the Bylaws.
Motion passed unanimously by those members present.
 - b. **Director Review:**
The board will meet prior to the next meeting on February 5 to discuss the annual director review.
 - c. **FY20 Budget Discussions:**
The FY20 budget that will be presented to the Board of Supervisors was discussed. The budget will be presented to the Supervisors at a budget hearing on January 7, 2019.
14. **Informational Items/Correspondence:**
- a. **2018 Suspense Calendar:** The suspense calendar was updated and presented to the board.
 - b. **Residence Inspections:** Residence inspections will be scheduled.
 - c. **NAI Conference Report:** The NAI conference report was included in the board packet.
15. **Adjournment: Meeting adjourned at 6:39 p.m.**
Next meeting will be held at the Des Moines County Administration Office at 13700 Washington Road in West Burlington, IA. Meeting will be held at 5:30 p.m. on Tuesday February 05, 2019.
The public is welcome.


Cathy Ziglar, Chair


Bob Hansen, Secretary/Treasurer