

**DES MOINES COUNTY
EMERGENCY MANAGEMENT COMMISSION**

Meeting Agenda, Meeting Number #19-02

Thursday, February 21, 2019, 5:30 PM

Commission Members Present:

X	Mayor Hans Trousil (Chair)	West Burlington
X	Sheriff Mike Johnstone (Vice Chair)	Sheriff
	Mayor Shane McCampbell	Burlington
	Mayor Jerry Strause	Danville
E	Council member Troy Garrison	Mediapolis
X	Firefighter Ray Wilson	Mediapolis (Alternate Rep)
	Mayor Eric Gerst	Middletown
X	Chair Tom Broeker	Board of Supervisors

- I. Public Budget Hearing for 2019-2020 Budget – 5:30 PM
 - A. *Call to order.* Supervisor Broeker moved to open the public hearing. Sheriff Johnstone seconded the motion and it carried unanimously. Meeting opened at 5:36 PM.
 - B. *Public Comments.* None.
 - C. *Close Public Hearing.* Sheriff Johnstone moved to close the public hearing. The motion was seconded by Supervisor Broeker and it carried unanimously. Meeting closed at 5:37 PM.

- II. Opening Protocol
 - A. *Call to Order.* Mayor Trousil opened the regular meeting at 5:37 PM.
 - B. *Approval of Agenda.* Supervisor Broeker moved to approve the agenda. The motion was seconded by Sheriff Johnstone and it carried unanimously.
 - C. *Consideration of Minutes from January 27, 2019, Meeting #19-01.* A motion was made by Sheriff Johnstone to approve the minutes. The motion was seconded by Supervisor Broeker and carried unanimously.

- III. Old Business
 - A. *Employee Handbook.* Coordinator Hardin noted she had shared the recommended changes from the County Attorney to the draft Handbook via email with each Commission member. A motion as made by Supervisor Broeker to accept the Handbook with the changes as emailed. The motion was seconded by Sheriff Johnstone and carried unanimously.
 - B. *Other:* None.

- IV. New Business
 - A. *2019-2020 Proposed Budget.* Coordinator Hardin noted the proposed budget had been posted on the Iowa Department of Management (DOM) website according to the posting requirements. A motion was made by

Sheriff Johnstone to approve the budget. The motion was seconded by Supervisor Broeker and carried unanimously.

B. *Mass Care/Shelter Operations.* Coordinator Hardin discussed briefly the response to the Polar Vortex (extreme cold) and the community shelter operations that occurred the end of January. She noted that Transitions DMC, along with various other community organizations, set up an overnight shelter for those that needed it. A community shelter was not established. We would need a county declared disaster/emergency for this to have taken place.

C. *Other:* None.

VV. Adjournment Procedures

A. *Items for next meeting agenda.* None.

B. *Next meeting date* – As required.

C. *Adjourn.* A motion was made by Supervisor Broeker to adjourn the meeting. The motion was seconded by Sheriff Johnstone. Meeting adjourned at 5:50 PM.

Respectfully submitted,
Gina Hardin