

June 11th, 2019

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, June 11th, 2019 with Vice-Chair Bob Beck and Member Jim Cary present. Chairman Tom Broeker was absent.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson stated her office is busy. Maintenance Supervisor Rodney Bliesener reported his department is busy. The Active Shooter Drill scheduled for June 11th has been rescheduled for October 8th. Bliesener reported Johnson Control will be removing the old jail control board soon. Once the old panel is removed, Maintenance will replace the countertop. County Engineer Brian Carter reported his crews were working on projects. They are checking out a possible erosion issue on Tama Road. Bid opening will be held this week for the Pleasant Grove Road pavement replacement project. Due to the weather this year he is pushing back the Gear Avenue paving bid. He still has not heard from the Army Corps of Engineers and they will not move forward until they hear from SHPO regarding the status of the Hwy 99 bridge project, it appears this project may be moved back to next year. The county dust control program and private dust control contractors should start next week. Contractors have begun working on the Hwy 61 expansion again. He recommended anyone traveling on Pleasant Grove Road to be alert and cautious because of dirt haulers coming from the quarry. Public Health Administrator Christa Poggemiller reported her office is busy. She recommended anyone in contact with flood waters or bodily fluids to keep immunizations current. Tetanus shots cost \$25 and Hepatitis B shots (series of 3) costs \$45. These shots are available at their clinic on Tuesdays and Thursdays from 1:30 pm to 4:00 pm. Conservation Director Chris Lee reported they are working on the Skunk River campground Sycamore Loop. They are doing what they can to open it up for campers and to repair the electrical service. The Maple Loop is worse now than from the earlier floods, a section of the access road is gone. Big Hollow has been full of campers since camping season started. Fishing is good and last weekend there were fifty-six boats on the lake. Land Use Administrator Zach James reported his office is busy and there are several subdivisions out for review. IT Director Colin Gerst reported his office is busy swapping out old equipment before the end of the fiscal year and updating software. CDS Director Ken Hyndman stated there are SEIL Region meetings tomorrow. They will finish up contracts and discuss children's mental health services even though the state has not provided any funds for this service to the Regions. They will talk to school principals, AEA's and providers of children's services to develop a plan for children's services.

Correspondence: Beck received a call from a concerned citizen about RAGBRAI going thru Geode and the condition of the dam road. The County Engineer stated RAGBRAI will not be going thru Geode but are taking Bridgeport Road. He also stated RAGBRAI does not take recommendations for suggested routes.

The FY2019/2020 Appropriations was presented by Budget Director Cheryl McVey. Cary motioned to approve and seconded by Beck.

RESOLUTION #2019-028
APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND
DEPARTMENTS FOR FISCAL YEAR 2020

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa, the Board of Supervisors of Des Moines County, Iowa, is required to appropriate funds to operate all offices and departments of said county for Fiscal Year 2020.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal year 2020 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the

appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2019.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2020.

SCHEDULE A

<u>DEPT #</u>	<u>DEPARTMENT</u>	<u>BUDGET 2019-2020</u>
01	Board of Supervisors	140,068
02	Auditor & Elections	599,333
03	Treasurer	808,605
04	Attorney	1,370,848
05	Sheriff	3,160,781
06	Clerk of Court	421,643
07	Recorder	346,732
08	Pioneer Cemetery Commission	28,000
11	Solid Waste	140,471
12	Road Clearing	30,000
13	Drug Seizure Program	0
14	Land Use Development	67,000
20	Secondary Roads	12,021,227
21	Veterans Affairs	81,862
22	Conservation	1,016,162
23	Local Health	1,447,891
25	Human Services/Social Services	302,068
28	Medical Examiner	134,500
29	Jail	2,869,788
33	G.I.S.	252,628
50	E911	315,000
51	Courthouse Maintenance	1,037,271
52	Information Technology	687,765
60	MH/DS & Case Management	1,546,096
63	Fairgrounds	65,000
69	County Assessor	511,063
70	Emergency Management	\$381,236
71	DesCom	\$1,083,771
90	SEIL	\$5,636,933
99	Non-Departmental	<u>\$11,548,219</u>
	TOTAL	\$48,051,961

The above and foregoing resolution was adopted by the Board of Supervisors of Des Moines County, Iowa, on June 11, 2019, the vote thereon being as follows:

AYES:

NAYS:

Bob Beck, Vice-Chair
Jim Cary, Member

Balancing Appropriations to Budget

Appropriations	48,051,961
Less: Assessor	511,063
Less: E-911	315,000
Less: Em. Mgmt.	381,236
Plus: County Em. Mgmt.	107,309
Plus: Hazmat	48,000
Less: DesCom	1,083,771
Less: SEIL	5,636,933

Total County Appropriations 40,279,267

The Inter-Fund Transfer FY2019/2020 resolution was presented. Beck read the resolution into record. Cary motioned to approve and seconded by Beck.

RESOLUTION #2019-029
Inter-Fund Transfer
2019 / 2020

WHEREAS: IT IS DESIRED TO AUTHORIZE the County Auditor to periodically transfer sums from the General Basic Fund and Rural Services Fund to the Secondary Road Fund during the 2019 / 2020 fiscal year, and;

WHEREAS: SAID TRANSFERS must be in accordance with Section 331.429, 2017 Code of Iowa. Now, therefore be it resolved by the Des Moines County Board of Supervisors as follows:

SECTION 1. THE TOTAL MAXIMUM TRANSFER from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019, shall not exceed \$279,983. And the total maximum transfer from the Rural Services Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019, shall not exceed \$1,924,189.

SECTION 2. WITHIN FIVE (5) WORKING DAYS of being notified of the apportionment of current property taxes to the General Basic and Rural Services Funds, the County Auditor shall order a transfer from said funds to the Secondary Road Fund.

SECTION 3. NOTWITHSTANDING THE PROVISIONS of Section 2 of this resolution, total transfers to the Secondary Road Fund SHALL NOT EXCEED the amounts in Section 1.

SECTION 4. NOTWITHSTANDING THE PROVISIONS of Section 2, the amount of any transfer SHALL NOT EXCEED AVAILABLE FUND BALANCES in the transferring fund.

SECTION 5. THE COUNTY AUDITOR is directed to correct her books when said operating transfers are made and to notify the Treasurer and the County Engineer of the amounts transferred.

The above and foregoing resolution is submitted to the Board of Supervisors by the County Auditor in accordance with Section 331.429, 2017 Code of Iowa on the 11th day of June 2019, the vote thereon being as follows:

Cary moved for approval. Seconded by Beck.

AYES:

Jim Cary

Bob Beck

ATTEST: Terri Johnson, County Auditor

NAYS:

A Quit Claim Deed for a vacated road new Mill Dam Road was presented. County Engineer Brian Carter stated this road was vacated in 1987 therefore relinquishing the easement. The County is not required to provide deeds for vacated roads unless requested and provided by the adjoining owner. Cary motioned to approve the quit claim deed and seconded by Beck. The County Auditor will record the deed upon receiving all approved signatures.

Letters of Appointment for FY2019/2020 from all departments was presented. Cary motioned to approve and seconded by Beck.

Personnel Actions: Correctional Center – Gunnar Hoffer, Correctional Officer – Part Time. Resignation effective 5/31. Sheriff's Office – Robert Corrick, Courthouse Security. Resignation effective 4/5. Cary motioned to approve both actions and seconded by Beck. Secondary Roads – Travis Hull, Seasonal Worker. Rehire. New rate \$10.50 hr., effective 5/30 and Eric Marshall, Seasonal Worker. New hire, new rate \$9.50 hr., effective 5/20. Cary motioned to approve both actions and seconded by Beck.

Reports received and filed in the Auditor's Office:

Recorder's Monthly Report, May 2019

General Assistance Monthly Report, May 2019

Cary motioned to approve the June 4th, 2019 meeting minutes and seconded by Beck.

Meeting was adjourned at 9:41 AM.

Following the meeting were two work sessions. The first work session was with County Auditor Terri Johnson. She discussed personnel in her office and stated during the budget hearing process she had requested full time replacement for Second Deputy Teri Hummer, who will be retiring at the end of August. Broeker had requested she only replace with a part-time clerk. Due to changes in personnel and the need to replace the real estate clerk, which is a difficult position to replace, she requested a full-time employee instead of part-time. A part-time clerk would not be possible in this position. She clarified this would not be a new or additional position, just full time instead of part time and would bring her staff up to the same number of employees as prior to her becoming auditor. Beck and Cary felt this was appropriate and ok with the full-time position. The second work session the Board of Supervisors and County Engineer took a road tour.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Approved June 18th, 2019

Bob Beck, Vice-Chairman

Attest: Terri Johnson, Auditor