

October 29<sup>th</sup>, 2019

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, October 29<sup>th</sup>, 2019, with Chairman Tom Broeker, Vice-Chair Bob Beck and Member Jim Cary present.

The Pledge of Allegiance was conducted. Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson stated the City/School Election is one week from today and tomorrow is the public test of the election equipment. Public Health Administrator Christa Poggemiller stated they are busy finishing up flu clinics. CDS Director Ken Hyndman reported the Advocate vehicles will be ready to use by Friday. IT Director Colin Gerst stated they are busy with upgrades to the servers. County Conservation Office Manager Jeff Breuer reported camping season is wrapping up and they are starting to close parks. An AmeriCorp Team is here this week and next week to remove invasive honeysuckle at the Nature Center and Big Hollow. County Engineer Brian Carter wanted to remind everyone to be careful driving in the first light snow of the season and to be prepared for more later this week. Crews are working on ditching projects. The Sperry Road bridge project has guard rail and dirt work to complete. Land Use Administrator Zach James stated the first Airport Zoning meeting is this week and the Zoning Commission has a meeting in November.

Approval of Iowa Department of Transportation Agreement / Resolution #2019-051 – Sign Replacement program for Cities & Counties (SRPFCC) was presented. County Engineer Brian Carter spoke about the agreement. He stated this is an annual document to help offset the cost of sign placement. Cary motioned to approve and seconded by Beck.

**IOWA DEPARTMENT OF TRANSPORTATION  
AGREEMENT / RESOLUTION  
Sign Replacement Program for Cities & Counties  
(SRPFCC)  
ver 02.22.19**

City  
 County

**RESOLUTION NO. 2019-051**

WHEREAS the City/County of DES MOINES, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the City/County of DES MOINES or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the City/County of DES MOINES, and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, “Signs eligible for SRPFCC”.

**NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OR CITY COUNCIL OF  
DES MOINES, THAT:**

The City/County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation’s Program Coordinator for the Sign Replacement Program for Cities & Counties,

and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the City/County of DES MOINES, within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The City/County of DES MOINES, will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.
- E) The City/County of DES MOINES, recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the city/county to participate in the Sign Replacement Program for Cities & Counties.
- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
- G) Application must be approved by Iowa DOT prior to ordering signs.
- H) Reimbursement, up to the program maximum, will be sent to the grantee AFTER:
  - the signs/posts have been installed.
  - the IA DOT receives a copy of the sign-order invoice.
  - the IA DOT receives proof of payment (Reimbursement Certification).

PASSED AND APPROVED THIS 29<sup>TH</sup> DAY OF OCTOBER 2019

BRIAN CARTER

County Engineer / Mayor

TOM BROEKER

County Board of Supervisors Chair / City Clerk

County Compensation Board appointment. Carol S. Copeland submitted a letter to represent the Recorder. This is to fill a vacancy and the term will expire July 2020. Beck motioned to approve and seconded by Cary.

Personnel Actions: Correctional Center – Alexis Abney, Correctional Officer Full-Time. 73.30 hrs. unpaid time off. Curtis Kenney, Correctional Officer Full-Time. 55.38 hrs. unpaid time off. Beck motioned to approve both actions and seconded by Cary. Treasurer's Office – Peggy Hansen, Clerk II-Vehicle Department. Retirement effective 11/1. Cary motioned to approve and seconded by Beck.

Beck motioned to approve the October 22<sup>nd</sup>, 2019 meeting minutes and seconded by Cary.

Committee Reports: Cary attended an Iowa Workforce region meeting in Muscatine. There is a current protest against combining the regions into larger regions. Beck attended a DESCOM Control Board meeting and a Regional Planning Commission meeting. All three Board members attended the Tri-State Summit meeting in Quincy last Friday. Broeker stated the Board attended the Hope Haven Annual meeting and he attended a Southeast Iowa Riverboat Commission meeting.

Meeting was adjourned at 9:23 AM.

Following the meeting were two work sessions. The first work session was with the Board of Supervisors, Maintenance Supervisor, County Auditor to discuss basement storage issues and the need for more room to store election equipment. The second work session the Board of Supervisors and County Engineer took a road tour.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Approved November 5<sup>th</sup>, 2019  
Tom Broeker, Chairman  
Attest: Terri Johnson, Auditor