

June 23rd, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, June 23rd, 2020, with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Bob Beck present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Item 6(L) FEMA Transitions DMC Emergency Housing was removed from the agenda. Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Chief Deputy Brett Grimshaw and Deputy Dilan Beard introduced K9 Deputy Tank to the Board. Deputy Beard discussed his 5-week training with Tank and how pleased he was to welcome Tank to the Sheriff's Department. County Auditor Terri Johnson stated her office is already preparing for the November General Election. Absentee ballot request forms can be accepted starting July 6th; however, ballots will not be ready and cannot be mailed until October 5th. IT Director Colin Gerst stated his office is busy. County Engineer Brian Carter reported on road projects. Iowa City Road should open today. Gear Ave contractor hopes to pour concrete this week. Upper Flint Bottom Road should close soon for a paving project. County Attorney Lisa Schaefer reported her office has started the initial process of data conversion to the new data management Karpel system. Should go live the last week of October or sooner. This is a cloud-based system and will be going paperless. She is hoping the Courts will open soon but trials will not start until September. Her office has cleaned out all the files stored in the basement. Most of the files have been shredded and some were kept for historical purposes. They still have files to organize at the CPC Office but so far three-quarters of the files have been cleaned out. Chief Deputy Brett Grimshaw reported the sheriff's office will be receiving a \$58,000 grant from the Bureau of Justice Administration for computers, PPE, etc. CDS Director Ken Hyndman was present. Local Health Administrator Christa Poggemiller reported her office is busy. There are two positions open in her office, a nurse and secretary position. They continue to investigate COVID follow-ups and contact tracing. COVID Update: The Health Department is continuing the screenings in the basement entry to the courthouse. The screenings will continue until the courts open. This will be reviewed weekly. Via Webex: Maintenance Supervisor Rodney Bliesener reported his crew is busy with lots of projects. Assistant Land Use Administrator Jarred Lassiter discussed an amendment to legislative bill on Governor's desk for approval. An amendment was added to allow members outside of the zoned areas but not in city limits to continue to serve on the Zoning Commission board. Clerk of Court Jackie Myers stated they are working on protocols and procedures for reopening the courts. They hope to be opening soon. County Treasurer Janelle Nalley-Londquist reported her office is busy especially in the motor vehicle department. The current Governor's Proclamation expires on June 25th.

The SEIL Governing Board – Statement of Understanding for FY2021 was presented. This document serves as the Statement of Understanding between Des Moines County and SEIL for the following positions: Ken Hyndman, Coordinator of Disability Service – the SEIL region pays 80% of wages and benefits. Patty Brooks, Support Staff – SEIL region pays 100% of wages and benefits. Beck motioned to approve and seconded by Cary.

FY21 Iowa Communities Assurance Pool (ICAP) Insurance renewal was presented. The premium is \$282,979.00 with a credit voucher of \$25,824.30 for a total premium due of \$257,154.70. Cary motioned to approve and seconded by Beck.

FY21 Workers Compensation Renewal was presented. The premium increased by \$25,183 to the renewal premium of \$155,294. Beck motioned to approve the renewal and seconded by Cary.

The FY21 Clerical and Custodial Employee Handbook was presented. Beck motioned to approve and seconded by Cary.

The FY21 Health Department Employee Handbook was presented. Cary motioned to approve and seconded by Beck.

The FY21 Secondary Roads Employee Handbook was presented. Beck motioned to approve and seconded by Cary.

A letter expressing the Board of Supervisors opposition to Engineer Circular (EC) 1165-2-218 was presented. The letter addressed concerns that if EC is enacted Two Rivers Levee and Drainage District would be responsible for the performance of entities that are not accountable to that sponsor and the draft EC is not consistent with the intent of the Flood Control Acts of 1928 and 1936. This letter will be sent to the Assistant Secretary of the

Army (Civil Works) in Washington D.C. Broeker read the letter into record. Cary motioned to approve and seconded by Beck.

Assignment of Tax Sale Certificate Compromise Agreement for Certificate #11-0429 to John L. Shaffer and Kathy Elliot, 253 S 10th St., Burlington was presented. County Treasurer Nalley-Londquist spoke about the request. Shaffer and Elliot were told when they purchased their home that the lot directly to the south of their property was part of their property. They recently found out it did not belong to them. Currently \$1,795 is due for the back real estate taxes. They offered to pay \$805 and the \$10 assignment fee. Beck motioned to approve and seconded by Cary.

A Fireworks Permit for the Fox July Fireworks Gathering for 7/18 was presented. Cary motioned to approve and seconded by Beck.

Resolution to erect stop signs at intersections along Iowa City Road was presented. County Engineer Carter spoke about the need for stop signs along the newly paved portion of Iowa City Road. Cary motioned to approve and seconded by Beck.

RESOLUTION #2020-030

WHEREAS Chapter 321, Section 255 of the 2019 Code of Iowa states that authorities in their respective jurisdiction shall erect and maintain such traffic control devices upon highways under their jurisdiction as they deem necessary to carry out the provisions of the chapter, and

WHEREAS certain intersections in the County meet stop sign warrants per the Manual of Uniform Traffic Control Devices (MUTCD) Section 2B05, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Des Moines County Iowa, on the 23rd day of June 2020.

deem it necessary to remove the yield sign and erect and maintain a stop sign at the following described intersections:

215th Street and Iowa City Road - Eastbound traffic to stop

deem it necessary to erect and maintain a stop sign at the following described intersections:

140th Avenue and Iowa City Road- Westbound traffic to stop 205th Street and Iowa City road - Eastbound traffic to stop

DES MOINES COUNTY BOARD OF SUPERVISORS:

Tom Broeker, Chair
Robert W. Beck, Member
Jim Cary, Member

ATTEST: Terri Johnson, Auditor

Approval of IDOT Agreement for County Bridge Federal-Aid SWAP Funding for DMC Hwy 99 Bridge T-17, BRS-SWAP-CO29(86)—FF-29 was presented. County Engineer Carter spoke about the agreement. This is for the Hwy 99 bridge over Dry Branch Creek. It will be another two to three years before the bridge is constructed. Beck motioned to approve and seconded by Cary.

Personnel Actions:

Conservation – John Mercer, Park Ranger. Resignation effective 7/10. Beck motioned to approve and seconded by Cary.

Correctional Center – Lisa Lawlor, Correctional Officer Full-Time. Retirement effective 6/14. Cary motioned to approve and seconded by Beck.

Engineer's Office – Travis Massner, Seasonal Worker. New hire, new rate \$9.50 hr., effective 6/15. Beck motioned to approve and seconded by Cary.

Recorder's Office – Renae Wellborn, Clerk Part-time. Rehire. New rate \$14.50 hr., effective 7/1. Beck

motioned to approve and seconded by Cary.

Treasurer's Office – Ashley Sherwood, Clerk II-Motor Vehicle. Partial day without pay on 6/16 for 3.31 hrs. Cary motioned to approve and seconded by Beck.

Report received and filed in the Auditor's Office: Clerk's Report of Fees Collected, May 2020

Beck motioned to approve the June 16th, 2020 meeting minutes and seconded by Cary.

During Public Input – Conservation Director Chris Lee reported his department is taking applications for a park ranger. The sign-up for summer camps closes on 6/24 and the camps start next week.

Meeting was adjourned at 10:02 AM.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Approved June 30th, 2020
Tom Broeker, Chairman
Attest: Terri Johnson, Auditor