

July 14<sup>th</sup>, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, July 14<sup>th</sup>, 2020, with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Bob Beck present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson gave a General Election update. The absentee request forms and phone calls are coming in. Johnson thanked Bob Martin for his letter to the editor in the Hawkeye regarding absentee voting for the November Election. IT Director Colin Gerst reported his office is busy and reminded all department heads to complete the security assessment. County Engineer Brian Carter reported the contractor on the Mediapolis Road bridges are starting to form up the west bridge. Gear Avenue may open on Friday or early next week depending on the weather. Upper Flint Road contractor is removing concrete. Crews are ditching south of Burlington. Transitions in the Engineer's Office is taking place this week and the new Office Manager starts on Wednesday. Assistant Land Use Administrator Jarred Lassiter was present. Via Webex: Conservation Director Chris Lee stated summer camps were cancelled for rest of the summer after Burlington Community Schools cancelled summer school due to children running fevers. Lee reported the parks remain busy. A trail team is working on the trails clearing vegetation. All the river docks are out and Tama is being installed today. County Assessor Matt Warner was present. County Treasurer Janelle Nalley-Londquist reported her office is busy. Land Use Administrator Zach James was present.

Chairman Broeker gave the COVID-19 update. The EOC is meeting this afternoon. Des Moines County is doing well. There have been 102 positive tests, 87 recovered and 2 deaths. Tom met with Chief Judge Brown and it was determined screening is no longer needed for entry into the courthouse. Signage was installed requesting anyone with COVID symptoms to not enter the building and masks were available. It has been undetermined what to do in September when jury trials begin.

Correspondence. Chairman Broeker reported a letter was received from Great River Health regarding the loan agreement between Des Moines County and Great River Medical Center for bonds. The letter is on file in the Auditor's Office.

Payroll Claims Reimbursements in the amount of \$1,997.34 was presented. Beck motioned to approve and seconded by Cary.

Resolution 2020-035 Approving an Appointment to the Des Moines County Zoning Board of Adjustment. Assistant Land Use Administrator Jarred Lassiter spoke about the appointments for both the Board of Adjustment and Zoning Commission. Beck motioned to approve and seconded by Cary.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2020-035**

**WHEREAS** the Des Moines County Board of Supervisors approves appointments to the Des Moines County Zoning Board of Adjustment, and

**WHEREAS** Chapter 335 of the Code of Iowa regulates County Zoning for all counties in Iowa, and

**WHEREAS** a legislation to amend Chapter 335 (H.F. 2512/S.F. 2264) was approved by the Iowa Legislature and signed into law by Governor Kim Reynolds on June 1, 2020, which altered the requirements for who is eligible to serve on a County Zoning Board of Adjustment, so that only individuals who reside in the area regulated by a zoning ordinance would be eligible to serve, and

**WHEREAS** under these new requirements, currently serving Des Moines County Zoning Board of Adjustment member Mitch Taeger would no longer eligible to serve, as he does not reside in the two-mile area around the City of Burlington that is subject to the County Zoning Ordinance, and

**WHEREAS** a separate legislation to further amend Chapter 335 (H.F. 2643) was approved by the Iowa Legislature and signed into law by Governor Reynolds on June 30, 2020, which altered the requirements for who is eligible to serve on a County Zoning Board of Adjustment, so that all individuals who reside in the county, but outside the corporate limits of any city, are eligible to serve, and

**WHEREAS** under these new requirements, Mitch Taeger would once again be eligible to serve on the Board of Adjustment, as he resides in unincorporated Des Moines County, and

**NOW THEREFORE, BE IT RESOLVED:** That the Board of Supervisors hereby acknowledges that Mitch Taeger is eligible to resume serving on the Des Moines County Zoning Board of Adjustment, as part of an ongoing term that expires in November 2022 (per Resolution #2018-011).

Approved and adopted this 14th day of July, 2020.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair  
Jim Cary, Vice Chair  
Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

Resolution 2020-036 Approving an Appointment to the Des Moines County Zoning Commission and leaving one position vacant. Cary motioned to approve and seconded by Beck.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2020-036**

**WHEREAS** the Des Moines County Board of Supervisors approves appointments to the Des Moines County Zoning Commission and,

**WHEREAS** Chapter 335 of the Code of Iowa regulates County Zoning for all counties in Iowa, and

**WHEREAS** a legislation to amend Chapter 335 (H.F. 2512/S.F. 2264) was approved by the Iowa Legislature and signed into law by Governor Kim Reynolds on June 1, 2020, which altered the requirements for who is eligible to serve on a County Zoning Commission, so that only individuals who reside in the area regulated by a zoning ordinance would be eligible to serve, and

**WHEREAS** under these new requirements, currently serving Des Moines County Zoning Commission members Richard Keith and Sally Parrott would no longer be eligible to serve, as they do not reside in the two-mile area around the City of Burlington that is subject to the County Zoning Ordinance, and

**WHEREAS** a separate legislation to further amend Chapter 335 (H.F. 2643) was approved by the Iowa Legislature and signed into law by Governor Reynolds on June 30, 2020, which altered the requirements for who is eligible to serve on a County Zoning Commission, so that all individuals who reside in the county, but outside the corporate limits of any city, are eligible to serve, and

**WHEREAS** under these new requirements, Richard Keith would once again be eligible to serve on the Zoning Commission, as he resides in unincorporated Des Moines County, but Sally Parrott would not as she resides in the City of Burlington,

**NOW THEREFORE, BE IT RESOLVED:** That the Board of Supervisors hereby acknowledges that Richard Keith is eligible to resume serving on the Des Moines County Zoning Commission, as part of an ongoing term that expires in January 2025 (per Resolution #2020-007), and that the position previously held by Sally Parrott (with term to expire in January 2023, per Resolution #2018-012) has been officially vacated, in accordance with the amended Chapter 335 of the Code of Iowa.

Approved and adopted this 14th day of July, 2020.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair  
Jim Cary, Vice Chair  
Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

The Assessor's 2020 Homestead Credits and Military Exemptions was presented. The lists include those added and those removed for the credit. The Assessor recommended disallowing one homestead credit because ownership was not established before July 1<sup>st</sup> deadline and disallowing one military exemption because a DD214 form was not filed in the Recorder's Office. Beck motioned to disallow the homestead and military credits as recommended by the Assessor and seconded by Cary. Beck motioned to approve the 2020 homestead credits and military exemption lists as provided by the Assessor and seconded by Cary.

The Assessor's 2020 Disabled Veterans Homestead Credits was presented. The list includes those added and those removed for the credit. The Assessor recommended disallowing one disabled veteran credit because documentation provided did not state the disability was permanent. Cary motioned to disallow the disabled veteran homestead credit as recommended by the Assessor and seconded by Beck. Cary motioned to approve the 2020 disabled veterans homestead credits list as provided by the Assessor and seconded by Beck.

The Assessor's 2020 Business Property Tax Credits was presented. The list includes those added and removed for the credit. The Assessor recommended disallowing one BPTC because the property was reclassified and therefore did not qualify. Beck motioned to disallow the business property tax credit as recommended by the Assessor and seconded by Cary. Beck motioned to approve the 2020 business property tax credit list as provided by the Assessor and seconded by Cary.

Roger Shindell with Carosh Compliance Solutions provided an update on Des Moines County's HIPAA compliance, audit and new engagement letter. He provided a PowerPoint presentation and online training was discussed. More employees need to complete the training before a new module can be started. Some departments cannot do individual online training. Mr. Shindell will work with these departments to setup web meetings for training. A new agreement was discussed, and the cost will remain the same at \$17,014. Beck motioned to approve the new agreement and seconded by Cary.

Personnel Actions: County Attorney – Michael Brewer, Assistant County Attorney. Resignation effective 7/16. Cary motioned to approve and seconded by Beck. Engineer's Office – Julie Winter, Administrative Assistant. Retirement effective 7/10. Engineer Carter thanked Julie for her 40 yrs. of service with Secondary Roads. Broeker motioned to approve and seconded by Beck. Sheriff's Office – Monika Ryan, Clerk Full-Time. Status change from part-time to full-time. New rate \$26,829.79 yr., effective 7/7. Cary motioned to approve and seconded by Beck.

Reports received and filed in the Auditor's Office:  
Clerk's Report of Fees Collected, June 2020  
Veterans Affairs, June 2020

Beck motioned to approve the July 7<sup>th</sup>, 2020 meeting minutes and seconded by Cary.

Committee Reports – Beck attended a Board of Health meeting. The BOH discussed a tanning bed ordinance and would like the Board of Supervisors to review the ordinance. The State is no longer inspecting tanning salons and wants the county to inspect the facilities. Broeker attended a SEIL Advisory and Governance Board meeting. The Management Plan was updated to include children's mental health. Cary attended a RUSS meeting and discussed their delinquent bills.

Meeting was adjourned at 10:27 AM.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved July 21<sup>st</sup>, 2020  
Tom Broeker, Chairman  
Attest: Terri Johnson, Auditor