

July 28<sup>th</sup>, 2020

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, July 28<sup>th</sup>, 2020, with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Bob Beck present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson reminded everyone the county drop box is for county business only. Several city parking tickets have been deposited in the drop box. Parking ticket drop boxes are available at Burlington City Hall, Burlington Police Department and the parking lot at the corner of 3<sup>rd</sup> and Washington. Johnson reported the new election website has received a couple of poll worker inquiries. However, the inquiries are from residents of the City of Des Moines, not Des Moines County. Cary asked about a rumor he heard that absentee ballots will require two postage stamps to be returned to the county. Johnson stated that is not true. The County pays postage to mail the ballots to those requesting an absentee ballot and when the voted ballot is returned, the County pays for postage thru their BRM account. No postage stamps are required to mail an absentee ballot to the County. IT Director Colin Gerst reported his department is busy. He thanked the department heads for taking the security assessment survey. Changes will be coming to Outlook regarding phishing email issues. County Treasurer Janelle Nalley-Londquist reported her office is busy. She stated the Governor's Proclamation last Friday addressed property tax suspensions will end 7/31 and must be paid by 7/31 to avoid penalty. Unpaid tax notices were mailed to property owners. County Engineer Brian Carter reported projects are moving along. The contractor will be pouring the second deck on the Mediapolis Road bridges this week and they may be done in 2 to 3 weeks. Upper Flint Rd should pour this week and may be finished in two weeks. North Gear Ave is finished. County Attorney Lisa Schaefer reported her office is busy. Her office is preparing for jury trials to begin and she instituted a face mask policy in her office. She is interviewing for the open attorney position and still working on the Karpel system. Safety Director Angie Vaughan reported she is working on an urban construction policy to protect road crews and working on the annual report. CDS Director Ken Hyndman reported his office is busy and hopes the Hope Haven Dual Diagnosis facility will open in August. County Recorder Lisa Hazell reported her office is busy and continues to scan and index old records from aperture cards. Public Health Administrator Christa Poggemiller reported the Health Department is busy and the serology testing continues. They are working with schools in preparation for the school year. She still encourages everyone to social distance and continue the hand washing. She stated the Iowa Public Health Department will be changing to a new reporting system on August 1<sup>st</sup>. Via Webex: Assistant Land Use Administrator Jarred Lassiter stated they are busy and will be attending an ICAP – County Zoning meeting via ZOOM. Clerk of Court Jackie Myers reported courts is busy and they are working on procedures for jury trials.

Payroll Claims Reimbursements in the amount of \$1,425.00 was presented. Cary motioned to approve and seconded by Beck.

Compensation Board Appointment. Duane Worthy was reappointed to 4-year term as the Board of Supervisors representative. Beck motioned to approve and seconded by Cary.

Abatement of Taxes request from Southeast Iowa Regional Airport for Parcel 16-20-151-003 at 5739 Summer St., Burlington was received. The SEIRAA purchased the property on 1/7/20 at a Sheriff foreclosure sale. On 1/16/20 SEIRAA submitted to the county assessor an application for property tax exemption. They submitted a letter to the Board of Supervisors requesting abatement of the 2<sup>nd</sup> half of 2018/2019 property taxes in the amount of \$976 based on their exemption status. Beck motioned to approve and seconded by Cary.

Closed session per Iowa Code 21.5(1) (c) – Cary motioned to go into closed session and seconded by Beck. The board members, County Attorney, County Assessor and County Auditor moved to the Board's office to conduct the closed session. After discussion, the Board moved into the meeting room. Cary motioned to go out of closed session and seconded by Beck. Chairman Broeker discussed the property tax issue related to 2759 Mt. Pleasant St., Burlington. The Board does not have the authority to change the property valuation but believes there was an overpayment of \$33,942.22. They will apply the overpayment to March 2020 taxes due of \$29,245.78 and the remaining \$4,696.44 will be applied to the taxes due September 2020. Beck motioned to approve and seconded by Cary.

Personnel Actions: County Auditor – Angie Paytes, Clerk II. 12-month step increase. New rate \$31,817.25 yr., effective 7/31. Cary motioned to approve and seconded by Beck. Sheriff's Office – James Lee

Pleasant and Joseph Arthur Bowman were appointed as new Reserve Deputies. They will be paid the sum of \$1.00 per year, effective 7/28. Beck motioned to approve and seconded by Cary.

Reports received and filed in the Auditor's Office: Jail Stats, June 2020

Beck motioned to approve the July 21<sup>st</sup>, 2020 meeting minutes and seconded by Cary.

Committee Reports – Beck attended a Southeast Iowa Regional Planning Commission meeting. Cary attended a Community Action meeting and an Iowa Workforce meeting.

Meeting was adjourned at 10:01 AM.

Following the meeting was a work session with the Public Health Department Administrator Christa Poggemiller. She presented a Tanning Facility Ordinance recommended by the Board of Health. The Iowa Department of Public Health requires these facilities to obtain license but removed the inspection aspect from the contract with the county. Poggemiller discussed the required training of employees and education to the public on the tanning risks and potential health risk for anyone going to a tanning salon not inspected. The county has 12 beds in 5 businesses. The Health Department would contract with RUSS to provide inspections and the Code states counties can bill the cost of the inspections at \$33 per tanning device up to a maximum not to exceed \$330 per facility. Broeker is not in favor of a county ordinance but Cary and Beck would like to hold public hearings on the ordinance. Poggemiller stated they would enforce existing laws and would not go above and beyond. Auditor Johnson will set dates for public hearings on the proposed ordinance.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Approved August 4<sup>th</sup>, 2020  
Tom Broeker, Chairman  
Attest: Terri Johnson, Auditor