

1. **Call to Order**

Bob Hansen called the regular meeting of the Des Moines County Conservation Board to order at 5:33 p.m. at the Des Moines County Conservation Administration Building.

Those Members Present: Bob Hansen, Cathy Ziglar, James Garnjobst, Matthew Haas and Julie Solinski.

Those Members Absent: None

Others Present: Director Lee, Administrative Assistant Breuer, BoS Cary.

2. **Additions and Deletions to Agenda:**

- #35 a. Motion by Julie Solinski, seconded by Matthew Haas to add item 9a, discussion about the work session on public / private partnerships.

3. **Delegations/Public Input:**

- a. None

4. **Approval of Minutes for October 06, 2021:**

- #36 a. Motion by Cathy Ziglar, seconded by James Garnjobst to approve the minutes of the October 06, 2021, Board Meeting. Motion passed unanimously by those members present.

5. **Approval of Claims for October 2021:**

- #37 a. Motion by Matthew Haas, seconded by James Garnjobst to approve the claims for October 2021. Motion passed unanimously by those members present.

6. **Acceptance of Donations**

- a. **Anonymous** - \$5000 for Big Hollow boat ramp
- b. **Anonymous** - \$5000 for Big Hollow boat ramp
- c. **Michael & Kristen Ensminger** - \$100.00 for Big Hollow Master Plan
- d. **The Randall B. Lowthorp family, Randall B. Lowthorp Memorial** - \$1270.00 for Big Hollow Master Plan

7. **Committee Reports:**

- a. **Shooting Range:** No Report.
- b. **Observatory:** No Report.
- c. **Legislative:** A Reap assembly was held at Starr's Cave Nature Center last month.
- d. **Water Quality:** Discussed the timing of the 9 point plan and how it is working through the steps.

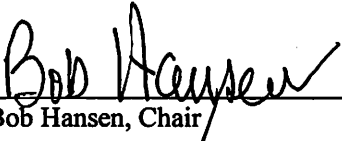
8. **Project Updates:**

The dump truck has catastrophic problems, it will be \$8000 to repair. Director Lee is writing grants and working on the capital campaign committee for the Big Hollow Master Plan. We are beginning to close parks. All water will be shut off November first with the exception of the Big Hollow RV campground. We will base overnight temps on when to shut the water off there.

9. **Old Business:**

- a. Discussed the previous work session about public / private partnerships regarding capital improvements and how that may work with cabins at Big Hollow.

10. **New Business:**
- a. **Shooting Range Fees:**
#38 Motion by Julie Solinski, seconded by James Garnjobst to raise the shooting range fees by \$5 per year.
Motion passed unanimously by those members present.
- b. **Camping Fees:**
#39 Motion by Matthew Haas, seconded by Cathy Ziglar to raise electric sites to \$20 / night and primitive sites to \$15 / night.
Motion failed 2 - 2 with one abstention.
- b2. **Camping Fees:**
#40 Motion by Julie Solinski, seconded by James Garnjobst to raise electric sites to \$20 / night.
Motion passed 3 - 1. Ziglar, Solinski and Garnjobst for, Haas against.
- c. **Cleaning Deposit for Cabin:**
After having several incidents this year with renters not cleaning the cabin per the the rental agreement, it was discussed charging a deposit for cleaning costs that could be returned if the cabin was cleaned properly. Currently, there is no system in place via My County Parks to allow a refund of a deposit placed on a credit card. It was decided future incidents would be handled with citations.
- d. **Approve Fish Habitat Grant Application**
#41 Motion by Cathy Ziglar, seconded by Matthew Haas to approve the application.
Motion passed unanimously by those members present.
11. **Informational Items/Correspondence:**
- a. **CCPOA Reports**
- b. **Address Board Member Term Expiration - Garnjobst**
12. **Adjournment: Meeting adjourned at 6:54 p.m.**
Next meeting will be held at the Des Moines County Administration Office at 13700 Washington Road in West Burlington, IA. Meeting will be held at 5:30 p.m. on Wednesday December 01, 2021.
The public is welcome.



Bob Hansen, Chair

Matthew Haas, Secretary/Treasurer