

February 15th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, February 15th, 2022, with Chair Jim Cary, Vice-Chair Shane McCampbell, and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Payroll Deputy Sara Doty reported she is continuing to stay busy. County Attorney Lisa Schaeffer stated her office remains busy. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported everything is going well at the Sheriff's Office. The jail currently has a population of 65 with one adult housed out of county. County Auditor Terri Johnson reported her office is busy. Budget Director Cheryl McVey was in attendance for an agenda item. She also has a work session following the meeting. Land Use Assistant Director Zach James reported they have public hearings for the Zoning, Subdivision, and Airport Ordinances on the agenda for today. CSD Director Ken Hyndman reports his office is busy. County Treasurer Janelle Nalley-Londquist stated her office continues to stay busy. They are receiving a lot of the 2022 Iowa Property Tax Credits back for property taxes. She stated the Department of Revenue threw in another eligibility factor. She encourages anyone 70 years old and older to contact her office to see if they are eligible. Maintenance Director Rodney Bliesener reports he has an item on the agenda. Conservation Director Chris Lee is in attendance for an item on the agenda. County Engineer Brian Carter reported his crew is preparing for the upcoming weather we are supposed to receive later this week. He would also like to thank his crew for the nice job they did plowing the light dusting of snow we received Sunday. Safety Director Angela Vaughan stated her office is busy. County Recorder Natalie Steffener reported her office is busy.

The Board of Supervisors received Correspondence regarding making Des Moines County a 2nd Amendment Sanctuary County.

Approval of Accounts Payable Claims in the amount of \$531,257.35 were presented. McCampbell made a motion to approve and seconded by Broeker.

1st Public Hearing for Subdivision Ordinance #29. Broeker made a motion to open the public hearing and seconded by McCampbell. Land Use Assistant Director Zach James and Assistant Administrator Jarred Lassiter presented the Ordinance. Chairman Jim Cary asked if there were any public comments. None received. Broeker motioned to close the public hearing and seconded by McCampbell. Broeker motioned to approve the 1st reading for Subdivision Ordinance #29 and seconded by McCampbell.

1st Public Hearing for Zoning Ordinance #34. Broeker made a motion to open the public hearing and seconded by McCampbell. Land Use Assistant Director Zach James and Assistant Administrator Jarred Lassiter presented the Ordinance. Chairman Jim Cary asked if there were any public comments. None received. Broeker motioned to close the public hearing and seconded by McCampbell. Broeker motioned to approve the 1st reading for Zoning Ordinance #34 and seconded by McCampbell.

1st Public Hearing for Airport Approach Regulations Ordinance #58. McCampbell made a motion to open the public hearing and seconded by Broeker. Land Use Assistant Director Zach James and Assistant Administrator Jarred Lassiter presented the Ordinance. Chairman Jim Cary asked if there were any public comments. None received. Broeker motioned to go out of public hearing and seconded by McCampbell. McCampbell motioned to approve the 1st reading for Airport Approach Regulations Ordinance #58 and seconded by Broeker.

Construction Manager Agreement with Carl A Nelson for the Public Health Building was presented. McCampbell made a motion to approve and seconded by Broeker.

River Mart Liquor & Beer License Renewal was presented. McCampbell made a motion to approve and seconded by Broeker.

Annual Firework Display Permit for J&M Displays was presented. McCampbell made a motion to approve and seconded by Broeker.

Janitorial Agreements with Porter Cleaning were presented. Broeker made a motion to approve and seconded by McCampbell.

Resolution #2022-009 Compensation Board Salary Recommendations for FY2022/2023. Broeker made a motion to reduce recommendations by 45% and seconded by McCampbell.

The board agreed upon pending budget requests for personnel and bond projects.

RESOLUTION #2022-009

WHEREAS the Des Moines County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Des Moines County Compensation Board met on December 20th, 2021, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1st, 2022:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$73,246.94	7%	\$78,374.23
County Attorney	\$117,487.83	7%	\$125,711.97
Recorder	\$72,090.67	7%	\$77,137.02
Sheriff	\$97,633.24	20%	\$117,159.88
Supervisors	\$39,004.52	7%	\$41,734.84
Treasurer	\$72,565.31	7%	\$77,644.88

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors adopts the following salary adjustments for the following elected officials for the fiscal year beginning July 1st, 2022:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$76,066.95	3.85%
County Attorney	\$122,011.11	3.85%
Recorder	\$74,866.16	3.85%
Sheriff	\$108,372.90	11%
Supervisors	\$40,506.19	3.85%
Treasurer	\$75,359.07	3.85%

Approved this 15th day of February 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chairperson

ATTEST: Terri Johnson, Auditor

AYE:

NAY:

Tom Broeker, Supervisor

Jim Cary, Supervisor

Shane McCampbell, Supervisor

Resolution #2022-008 Approving Allocation of ARPA Funds to Des Moines County Conservation in the amount of \$100,000.00 was presented. Broeker made a motion to approve and seconded by McCampbell.

RESOLUTION NO. 2022-008

**A RESOLUTION TO APPROVE ALLOCATION OF FUNDS FOR THE
AMERICAN RESCUE PLAN ACT (ARPA)**

WHEREAS, on March 11, 2021, President Biden signed the \$109 trillion-dollar American Rescue Plan Act and,

WHEREAS Des Moines County applied for and will receive \$7,568,844 total in two tranches. The first tranche of funds for the American Rescue Plan Act totaling \$3,784,422 has been received and the second half will be received in 2022,

WHEREAS, the Des Moines County Board of Supervisors has reviewed county projects and requests and determined the funds will be used on county projects,

WHEREAS, based on the distribution guidelines from the US Department of Treasury, the following project has been approved for the use of said funds:

Des Moines County Conservation to implement various park improvements - \$100,000

BE IT RESOLVED that the Des Moines County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the item listed and authorizes the Auditor to make this payment as presented.

PASSED AND ADOPTED this 15th day of February 2022

DES MOINES COUNTY, IOWA

Jim Cary, Chairman
Shane McCampbell, Vice-Chairman
Tom Broeker, Member

ATTEST: Terri Johnson, Auditor

Rock Surfacing contracts with Douds Stone LLC and L&W Quarries were presented. McCampbell made a motion to approve and seconded by Broeker.

Resolution #2022-010 and Final Plat for Darbyshire Subdivision was presented by Assistant Land Use Administrator Jarred Lassiter. This is a one-lot subdivision containing 1.99 acres in part of SE1/4 of the NW1/4 of Section 16, Township 72 North. Owners Darbyshire Limited Partnership, 24565 205th Avenue., Yarmouth, Ia. Lassiter recommended approval. McCampbell motioned to approve and seconded by Broeker.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2022-010**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Darbyshire Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Darbyshire Subdivision**.

Approved and adopted this 15th day of February, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair
Shane McCampbell, Vice Chair
Tom Broeker, Member

ATTEST: Terri Johnson, County Auditor

Personnel Action: Maintenance – Alex Schnedler, Lead Maintenance, 6-month step increase, \$33,937.48 effective 2/23/22. Broeker made a motion to approve and seconded by McCampbell.

Reports received and filed in the Auditor’s Office: Cost Advisory Services Inc Allocation Plan, FY2021 and Southeast Iowa Regional Planning Commission Annual Report, FY2021.

McCampbell motioned to approve the February 8th, 2022, regular meeting minutes and seconded by Broeker.

Broeker attended a SEIL meeting this past week. Cary stated he attended a RUSS meeting.

No public input was received.

Meeting was adjourned at 10:05 a.m.

Following the board meeting was a work session held with Cheryl McVey, Budget Director. She discussed wrapping up the department’s budgets with the Department Heads.

This Board meeting is recorded. The meeting minutes and audio are posted on the county’s website www.dmcountry.com

Approved February 22nd, 2022
Jim Cary, Chairman
Attest: Sara Doty, Deputy Auditor

ABC Fire Extinguisher Sales	srvc	613.00
Access Energy	srvc	71.20
Access Systems	srvc	799.68
Advanced Correctional Healthcr	srvc	11,284.25
Alliant Energy	srvc	2,469.84
Alliant Energy/Ipl	srvc	18,256.13
Altorfer Inc	srvc	15,197.85
Altorfer Rents Dba Altorfer Inc	srvc	3,518.00
Amazon Capital Services	supl	928.03
Anderson Erickson Dairy Co	food	879.55
Andrew M & Shannon H Weaver	prjct	96.00
Arnold Refrigeration Inc	srvc	550.63
Auto Glass Masters, Inc.	supl	150.00
B & B Propane	supl	1,101.56
Bauer Built Tire	srvc	514.00
Baycom Inc	supl	5,796.00
Blackhawk Automatic Sprinklers	srvc	1,992.36
Blakeway Cemetery Association	srvc	64.00
Bob Barker Co, Inc	supl	345.48

Brozene Hydraulic Service	supl	608.25
Burl Municipal Waterwork	srvc	3,805.70
Burl-W Burl Chamber Of Commerce	dues	425.00
Business Radio Sales & Service Inc	supl	2,610.38
Cale Heitmeier	srvc	300.00
Calibre Press	schl	718.00
Canine Tactical Llc	srvc	350.00
Carquest	supl	890.34
Caspian Village	rent	200.00
C-Cat, Inc	srvc	120.00
Cdw Government Inc	supl	10,580.33
Central Ia Detention	srvs	273.05
Centre State International	srvc	1,154.25
Century Link	srvc	457.79
Cessford Construction	supl	8,855.65
Charm-Tex	supl	774.80
City Of Burl	fuel	493.47
Clearly Communications	srvc	447.19
Comm Care Of Knoxville	srvs	3,905.38
Coppes Pest Solutions Inc	srvc	246.00
Cost Advisory Services Inc	srvc	6,100.00
Counseling Assoc Inc	srvs	3,333.33
Cray Law Firm, Plc	srvc	448.80
Crossroads Comm Church Of Burl	supl	250,001.00
Culligan Of Burl & Gr Riv Coffee	supl	88.99
Curtis E & Joan E Pflum	prjct	7,344.00
Danville Telecom	srvc	28.84
Davenport Printing Co	supl	37.95
David Fiester	srvs	157.50
Deery Brothers Inc	srvc	1,802.32
Dmc Sheriff'S Office	srvs	236.12
Dmc News	publ	835.28
Des Moines Stamp Mfg Co	supl	32.90
Descom	aloc	558,239.00
Dial And Kuckelman Law Office	srvs	483.30
DMC Comm Services	srvs	11,877.35
DMC Regional Waste Commission	srvc	11,888.90
Donald Allen	srvc	753.00
Drivers License Guide Co.	supl	31.95
Eastern Ia Light & Power Coop	srvc	2,078.76
Eastern Ia Tire	srvc	26.20
Ecolab Pest Elim Div	srvc	88.08
EJS Supply	supl	4,634.00
Electrical Engineering & Equip	prjct	94.98
Electronic Engineering Co	equip	745.50
Farm & Home Publishers Ltd	srvc	155.00
Fastenal Company	srvc	584.56
Faulkner, Broerman & Lindgren	srvs	840.00
First Resources Corp	srvs	61,128.47
Fisher Enterprises	srvc	195.00

Gannett Holdings Llc Central - The Hawk Eye	srvc	223.60
George'S Lawnmower	supl	1,099.00
Geounlimited, Llc	srvc	1,575.00
Gordon Flesch Company Inc	srvs	20.00
Grace C Mae Advocate Center	srvs	31.50
Great America Financial Svcs	srvc	620.10
Great Prairie Aea	supl	101.40
Great Western Supply Co	supl	145.29
H & L Mack Truck Sales	supl	713.70
Harmony Bible Church	rent	5,947.43
Healthcare First	srvc	1,032.25
Heartland Business Systems Llc	srvc	3,700.00
Henderson Products, Inc	equip	156,064.72
Henry Co Auditor	srvc	498.60
Henry Co Sheriff'S Office	srvc	1,107.81
Henry Co Transition Link	srvs	5,392.74
Hillcrest Family Services	srvs	26,804.66
Holt Supply Co	supl	237.03
Holtkamps Trailer Repair	srvc	2,507.18
Hope Haven Area Development Center Corp	srvs	80,728.82
Huffman Welding & Machine Inc	supl	808.46
Hy-Vee (Johnston)	schl	2,121.12
Hy-Vee Accounts Receivable	food	60.00
Hy-Vee Food Store #1042	food	722.57
Ia Dare Association	dues	100.00
Ia Dept Of Natural Resources (Water)	well	50.00
Ia Dept Of Revenue	tax	20.00
Ia Dept Of Transportation	supl -	1,591.00
Ia Law Enforcement Academy	schl	7,250.00
Ia Office Of The State Medical Examiner	srvc	10,184.05
Ia Workforce Development	srvc	822.40
Ia-II Office Solutions	supl	373.13
IConnectYou	srvc	3,209.08
ICRA	schl	100.00
Industrial Electric Motors	srvc	729.26
Intoximeters	supl	162.00
ISAS	srvs	1,520.00
ISAC Group Unemp Fund	srvc	1,293.50
J & S Electronic Business Systems	srvc	230.36
Johnson Co Sheriffs Office	srvs	123.24
K & K Surveying	prjct	450.00
Keokuk Co Highway Dept	srvs	12.09
Klingner & Assoc, Pc	srvc	196.25
Kohl Wholesale	prov	10,185.78
Kohlmorgan Hauling	srvs	84.90
Lamar Companies	srvc	985.00
Laveine Sanitation Service Inc	srvc	456.00
Lexisnexis Risk Solutions	srvc	122.00
Linde Gas & Equipment Inc	supl	312.94
Lisco	srvs	500.00

Lori A Plath	srvc	657.80
Lowe'S	supl	1,385.62
LSQ Funding Group L.C.	srvc	6,107.24
Lunning Chapel	srvc	2,647.00
Lynch Dallas, P.C.	srvc	2,000.44
Mail Services Llc	srvc	1,158.44
Main Street Tire	srvc	27.00
Mcdonald Supply / Div Of Hajoca	supl	44.79
Mcfarland-Swan	supl	545.86
Mediacom	srvc	156.90
Mediapolis News	publ	894.70
Meghan Wooster	srvc	2,400.00
Meineke Car Care Center #2011	supl	469.61
Menards-W Burl	supl	1,855.76
Midland Technologies	srvc	230.00
Midwest Spray Team & Sales Inc	supl	552.00
Miracle Car Wash	srvc	218.50
Mohawk Apartments - Scott Peck	rent	250.00
Monika Ryan	srvc	95.00
Morning Sun Farm Implement Inc	supl	1,165.68
Mourer Farms Inc	prjct	5,664.00
MPH Industries Inc	supl	82.09
MTC Technologies	srvc	187.33
Mutual Wheel Company	supl	365.62
Mycoparks.Com	srvc	360.00
Nick Olmstead	srvc	907.00
No Wait Inside	srvc	260.80
North 6Th St Cemetery	srvc	600.00
Optimae Life Services, Inc	srvc	35,709.73
Patricia D Desjardins	srvc	409.20
Per Mar Security Services	srvc	81.12
Performance Food Service Tpc	prov	1,159.92
Pin Oak Land Lllp	prjct	2,688.00
Porter Cleaning	srvc	8,273.00
Prugh Funeral Service Inc	srvc	6,704.80
Quill Corp	supl	214.93
Rapids Reproductions Inc	supl	98.92
Rathbun Regional	srvc	288.00
Rebekah Shenkor	srvc	150.00
Regional Utility Svc Systems	srvc	5,820.00
Reif Oil Company	fuel	34,694.72
Ricoh Usa, Inc	srvc	9.24
Ronald E Laue	prjct	7,392.00
Roway Doors Of Burl	srvc	125.00
Sadler	srvc	4,121.00
Schlueters Auto Service	srvc	1,669.43
Schrock Lumber Co	supl	33.22
SEIRPC	aloc	34,334.00
Seth Eberhardt	srvc	334.60
Sherwin Williams Co - Burl	supl	196.38

SIAC	srvs	8,269.06
SIADSA	srvc	15,847.63
Sioux Rivers Mental Health & Disability Services Region	srvs	66.14
Society Of Land Surveyors Of Ia	schl	295.00
Southeast Iowa Regional Medical Center Inc	srvc	65.00
Southern Ia Mhc	srvs	18,357.65
Standard Of Beaverdale Inc	supl	51.98
Staples	supl	50.97
Staples Credit Plan	supl	3.96
State Hygienic Laboratory	srvc	135.00
Stericycle Inc	srvc	142.40
Stews Lawn Service	srvc	693.75
Swl Enterprises Lc	srvs	1,027.00
Tallgrass Business Resources	supl	56.15
Tami Gilliland	srvs	51.30
Tenderfoot Carpets Lp	srvc	1,273.94
The Corner Cobbler	srvc	120.00
The Hawk Eye / Local Iq	publ	1,641.83
The Shredder	srvc	100.00
Thomson Reuters - West	srvc	2,186.32
Titan Machinery	srvc	761.19
Tom Patterson	srvc	1,400.00
Treasurer State Of Ia	srvs	27,569.81
Tri-State Court Reporting	srvc	114.40
Truax Company Inc	supl	121.86
Uniform Den Inc	supl	613.01
Us Bank	srvc	12,369.55
Us Cellular	srvc	1,151.06
Valley Distribution	supl	2,196.44
Van Buren Job Opportunities	srvs	747.79
Van Dijk Consultants, Llc	srvc	250.00
Van Meter Inc.	supl	596.56
Verizon (Connect)	srvc	397.95
Verizon Wireless	srvc	2,521.54
Visa Acct	srvc	5,708.39
Wapello Co Sheriff'S Ofc	srvs	131.65
Wendell Biggs	reimb	168.24
West Bend Mutual Ins Co	ins	17,759.20
Wex Bank	fuel	6,909.12
Windstream Ia Communications	srvs	278.47
Windstream	srvs	42.50
Yarmouth Oil & Lp	supl	1,388.70
Young House Family Services	srvc	233.25
Grand Total		1,669,122.33
0001 - General Basic		453,766.64
0002 - General Supplemental		18,889.33
0003 - GIS		1,829.32
0008 - Correctional Facility Reserve		200.00
0009 - Fundraising/Donations		350.00

0010 - MH-DS Services Fund	1,250.06
0011 - Rural Services Basic	44,274.90
0017 - 2022 Line-Of-Credit	15,981.93
0018 - Residential Care Facility	208.47
0020 - Secondary Roads	268,477.86
0027 - Co Conservation Reserve	8,779.32
0029 - Crisis Center	1,398.20
4000 - Emergency Management	560,887.26
4010 - E911 Surcharge	4,633.87
4012 - Communications	54.69
4100 - Co Assessor	643.81
4150 - MHDS Regional Agency	287,496.67