

March 18<sup>th</sup>, 2020

The Des Moines County Board of Supervisors met in SPECIAL session at the Court House in Burlington at 9 AM on Wednesday, March 18<sup>th</sup>, 2020, with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Bob Beck present. Due to the recent COVID-19 emergency declaration by the Governor this special session was electronically conducted.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Coronavirus (COVID-19). Judge Kruse stated the Supreme Court will follow the Governors orders. Hearings can be done by telephone conference and limit access into the building. Clerk of Court Jackie Myers stated all trials will cease and closing courts to appointment only. Chairman Broeker motioned to shut down all county buildings and lock the doors. Offices will be staffed as usual and all business conducted by phone or online. In person business will be done by appointment and the individuals screened prior to entering the buildings and escorted to the desired department. Beck motioned to approve and seconded by Cary. Chairman Broeker then stated due to the constant change in the situation and the time it takes to set up meetings, made a motion to authorize the Board Chairman to make changes to the rule as needed to expand or broaden, as required during this public health emergency by proclamation. Cary motioned to approve and seconded by Beck. A drop box has been ordered and will be available in a few weeks. Notices and phone numbers will be posted on courthouse doors. The Recorder asked if more phone lines will be needed. IT Director stated he talked to the phone company and the option is there to add lines, if needed. The Board then discussed the motion for all county meetings to be held electronically until further notice. Beck motioned to approve and seconded by Cary. The information for the live streaming of the meetings will be added to the weekly board agendas. The Maintenance Supervisor wanted to clarify when the courthouse will officially close to the public, since departments had heard different times. The Board stated the courthouse will lock the doors to the public as of close of business today.

Meeting was adjourned at 9:14 AM.

This Board meeting is recorded and kept on file for two years. The meeting minutes and video are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved March 24<sup>th</sup>, 2020  
Tom Broeker, Chairman  
Attest: Terri Johnson, Auditor