

**REGULAR MEETING TENTATIVE AGENDA
DES MOINES COUNTY CONSERVATION BOARD
Wednesday, May 04, 2022**

1. Call to order at 5:30 p.m. 5:30 p.m. - Starr's Cave Nature Center
11627 Starr's Cave Rd., Burlington IA
2. Additions/deletions to agenda
3. Delegations/Public input There will be a work session beginning
at 4:30 to tour the house and Nature Center
building and grounds and discuss maintenance
and budget.
4. Approval of minutes - April 06, 2022
5. Approval of claims - April 2022
6. Acceptance of donations
 - a. Kiwanis Club of Burlington - \$5,000 for summer camps.
 - b. Maggie Nelson - Seven bird books, \$200.
 - c. Xvision Optics - Night vision binoculars for camps, \$150
 - d. Community Foundation of Des Moines County - \$1,000 for Earth Day.
 - e. Witte Foundation - \$5,000 for Witte roof fund.
7. Committee Reports
 - a. Shooting Range Advisory
 - b. Observatory
 - c. Legislative
 - d. Water Quality
8. Project Updates
9. Old Business
10. New Business
 - a. Park Ranger Oath of Office
 - b. Law Enforcement Policy
 - c. Shop / Park Office Design
11. Informational items/correspondence
 - a. ISAC Conference Report
12. Adjournment



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MEMO

To: Conservation Board
From: Chris Lee, Executive Director
Date: April 27, 2022
Re: Background info for May 4, 2022 Board Meeting

Here is some background information regarding the items on the May Board Meeting agenda:

***Note: This meeting will be at Starr's Cave Nature Center. We will have a work session ahead of the meeting to look at the house and upcoming projects at the nature center.**

Project Updates

- The campground at Big Hollow has started filling up on weekends. We were full for the first time the weekend of April 23 and we expect to be full most weekends going forward.
- Our naturalist, Marcus Nack, has been out due to a family health issue. Staff has been filling in to keep programs running. It's possible that the health issue will be lengthy.
- Our Park Ranger, Ryan Roth, graduated from the Iowa Law Enforcement Academy with honors, being one of only two officers in a record-setting class size of 51 to achieve both the "300 Point Club" and the Director's List. He is currently training with the Sheriff's Office three days a week and will do so probably until at least Memorial Day Weekend.
- One of our PT Technicians, Avery Jacobs, has accepted a full time Technician job in Lee County. We have posted the position and will review applications as they are received in hopes of hiring someone to backfill the position quickly.
- The storage shed near the camp host at Big Hollow has been fully installed.
- Kiwanis sponsored our summer camps with a \$5,000 donation. Summer camp signup opened the morning of April 26 and within two hours, half the camps filled up with about 30 people on various waiting lists for the full camps.
- The student team at the University of Iowa Marketing Institute has finished its research and prepared a final report. That presentation will take place over Zoom on Thursday, May 5 at 4:00 PM. All board members are welcome to attend.

Des Moines County Conservation is dedicated to the sustainability of natural resources through land stewardship, conservation education, and by providing quality outdoor recreation opportunities.

New Business

Park Ranger Oath of Office – Now that our Park Ranger is certified, we will have him make his oath of office statement.

Law Enforcement Policy – This is the updated department law enforcement policy that needs to be formally approved by the board.

Shop/Park Office design – Now that we're no longer planning to make the house at Big Hollow into our park/administrative office, we've come up with a new idea for an integrated office space for both the field and admin staff. This is something we'd like to request ARPA funds for. The specific design may change, but I would like approval to proceed with the concept.

Informational Items

- ISAC Conference Report

-end-

1. **Call to Order**

Julie Solinski called the regular meeting of the Des Moines County Conservation Board to order at 5:30 p.m. at the Des Moines County Conservation Administration Building.

Those Members Present: James Garnjobst, Julie Solinski, Matthew Haas, Cathy Ziglar and Bob Hansen

Those Members Absent: None

Others Present: Director Lee, Administrative Assistant Breuer, EE Coordinator Rundell, Zach James.

2. **Additions and Deletions to Agenda:**

Move Item 10b of Agenda to First Item:

- #15 a. Motion by James Garnjobst, seconded by Bob Hansen to move item 10b to 3a.
Motion passed unanimously by those members present.

3. **Delegations/Public Input:**

- a. Zack James presented the board with a Transportation Planning award.

4. **Approval of Minutes for March 02, 2022:**

- #16 a. Motion by James Garnjobst, seconded by Matthew Haas to approve the minutes of the March 02, 2022, Board Meeting.
Motion passed unanimously by those members present.

5. **Approval of Claims for March 2022:**

- #17 a. Motion by Matthew Haas, seconded by Cathy Ziglar to approve the claims for March 2022.
Motion passed unanimously by those members present.

6. **Committee Reports:**

- a. **Shooting Range:** No Report.
- b. **Observatory:** The first meeting was held at the Burlington Public Library. There were about 20 people in attendance. Reservations begin soon.
- c. **Legislative:** The bill containing the language to fund the trust has passed to the full committee. It does not look like it has the traction to move forward. There is a legislative forum on Friday at the Greater Burlington Partnership. The State has announced a 100 million dollar investment in tourism and outdoor recreation.
- d. **Water Quality:** We should have feedback from the EPA on the Big Hollow study soon.

7. **Project Updates:**

The concrete is poured at the Big Hollow boat ramp. We are just waiting on the second half to cure. There is a ribbon cutting scheduled for noon on Friday. Ryan graduates from ILEA this month. Most of our parks are open or almost opened. Our nesting owl at Starr's Cave has been featured in several news articles over the past couple of weeks. The Housman property is being closed on and we were approached to see if we were still interested in part of the parcel. Kelly is presenting to Kiwanis to try for a camp sponsorship. Titan Broadcasting held a 69 cent sale. We have \$3,000 in advertising revenue to use. Chris has submitted our end of FY budget amendment. The camp hosts move into Big Hollow and Welter this week.

8. **Old Business:**
- a. **Budget and Finances**
A discussion about the FY22/23 budget was held.
- #18 a. **Approval of Letter to Board of Supervisors:**
Motion by Cathy Ziglar, seconded by Bob Hansen to approve the letter.
Motion passed 3-1 with James Garnjobst against. The board wanted unanimous approval, so the letter was reworded.
- Motion by Matthew Haas, seconded by James Garnjobst to approve the re-worded letter.
Motion passed unanimously by those members present.
9. **New Business:**
- #19 a. **Approval of Top Gun Range Closure Request:**
Motion by Cathy Ziglar, seconded by Matthew Haas to approve the request.
Motion passed unanimously by those board members present.
10. **Informational Items/Correspondence:**
- a. **Field Tours**
- b. **Award Presentation - SEIRP. (Moved to 3a.)**
- c. **ISAC Conference Report. (Moved to next month)**
11. **Adjournment: Meeting adjourned at 7:09 p.m.**
Next meeting will be held at the Starr's Cave Nature Center, 11627 Starr's Cave Rd., Burlington, IA.
Meeting will be held at 5:30 p.m. on Wednesday May 04, 2022. There will be a work session one hour prior. The public is welcome.

Julie Solinski, Chair

Cathy Ziglar, Secretary/Treasurer

April Claims

Vendor	Description	Park/Area	Amount
Staples	New scissors for office	Office Supplies	\$6.69
USPS	Postage for grant mailing	Postage & Mailing	\$8.95
Alliant Energy	Waters park light	Electric Use	\$9.56
Pat Rogge	Lunch reimbursement, CCPOA	Law Enforcement School of Instruction	\$10.00
Lowe's	Work gloves	Safety & Protective Supplies	\$10.98
Great Western Supply	Nitrile gloves - SCNC	Parks - Custodial Supplies	\$13.55
Great Western Supply	Toilet bowl cleaner - SCNC	Parks - Custodial Supplies	\$13.91
Alliant Energy	Augusta Mills light	Electric Use	\$14.37
Adobe	InDesign subscription for SCNC	Dues & Memberships	\$20.99
Lowe's	Socket set	Minor Equipment & Hand Tools	\$21.98
George's Lawn mower	New fuel pump for log splitter	Equipment Repair / Maint	\$23.99
Iowa Dept. of Revenue	Pillow tax for cabin	Parks - All Other	\$28.00
Sinclair Tractor	Cab filters for JD5525	Equipment Repair / Maint	\$36.63
United Rentals	Fork extension rental	Parks - All Other	\$37.45
Des Moines County News	Legal publication	Legals & Publications	\$39.34
Amazon	Replacement charge cables for iPads	OFC & DATA P EQUIP REPR/MAINT	\$41.86
Burlington Waterworks	SCNC water	Water Use	\$45.26
ABC Fire	Test / repair of Observatory fire extinguisher	Safety & Protective Supplies	\$46.95
Westland Fastbreak	Small engine fuel	Fuels	\$47.43
Coral Reef	Animal bedding, small animal cage	EE Program Supplies	\$47.58
Emily Villhauer	Reservation cancellation due to Corona	Parks - All Other	\$50.00
Casey's	Fuel for ISAC	Fuels	\$52.93
Lowe's, Advance	5w-30 oil, chain lube	Lubricants	\$59.35
MTC	Big Hollow wifi	Parks - All Other	\$60.00
Huffman's	16" brick pavers for camp host shed	Parks - All Other	\$64.62
Access Energy	Southern park electric	Electric Use	\$73.20
Verizon	Ranger aircards	Data Processing	\$76.02
Lowe's	Cleaning supplies	Parks - Custodial Supplies	\$80.86
Deery Bros.	Repair on ranger truck	MV Repair / Maint.	\$84.07
LaVeine Sanitation	Park trash service	Parks - All Other	\$85.00
Lowe's, Advance	Garage door parts, gray paint	Building Repairs	\$88.32
Century Link	SCNC Internet	Data Processing	\$94.99
MTC	Shop phone / Internet	Telecommunications	\$95.60
Iowa Sportsman	Ad for Iowa Sportsman	Marketing Svcs.	\$100.00
Adobe, Venngage	Software Subs.	Dues & Memberships	\$106.96
Eastern Iowa Light & Power	Big Hollow Electric	BH Electric Use	\$119.89
Staples	Pens, thermal pouches, report covers, post its	Office Supplies	\$136.50
Alliant Energy	Admin electric	Electric Use	\$140.24

Danville Telco	Admin phone / Internet, SC phone	Telecommunications	\$143.99
Alliant Energy	Admin gas	Natural Gas & LP	\$157.54
Lowe's	Park cleaning supplies	Parks - Custodial Supplies	\$181.94
Douds Stone	Rock for Starr's Cave	Parks - Rock & Sand	\$223.68
Casey's	Fuel for Academy	Fuels	\$266.93
Welter Seed	Grass seed for parks	Fertilizer & Seed	\$337.85
Anderson's, Advance, Main St. Tr.	Tire repair, new battery for van, repair of F250	MV Repair / Maint.	\$349.57
Lowe's	PVC caps, Key safe, shop supplies	Parks - All Other	\$385.31
Embassy Suites	Room for ISAC	School of Instruction	\$385.72
US Cellular	Staff cell phones	Telecommunications	\$391.30
Douds Stone	Rock for Casey Barrow	Parks - Rock & Sand	\$474.71
Eastern Iowa Light & Power	Northern park electric	Electric Use	\$539.81
Georges, Blazing MS, Main St. Tr.	Tire repair, repair of Ranger, fire unit repair	Equipment Repair / Maint	\$584.23
Staples, Amazon	Toner for Shop printer, cardstock for NC	Office Supplies	\$620.88
B&B Propane	LP delivery for SCNC house	Natural Gas & LP	\$651.77
Yarmouth Oil & LP	Shop LP	Natural Gas & LP	\$658.56
Douds Stone	Rock for Sycamore Loop	Parks - Rock & Sand	\$759.82
Zoo printing	New SCNC brochure	Brochures & Pamphlets	\$772.11
Signs.com, Eventbrite, zoo pr.	Playground signs, range gongs, obs. Brochures	Parks - All Other	\$859.78
Craftsman Press	New camp payment envelopes	Type, Print & Bind	\$876.00
Tanner Thomann	Golf cart rental - Big Hollow	Parks - All Other	\$900.00
Lowe's	Backer boards for S/R, lumber for BH work	Parks - All Other	\$901.98
L&W Quarries	Rock for Big Hollow	Parks - All Other	\$975.01
Dultmeier Sales	New pump for fire rig.	Equipment Repair / Maint	\$1,104.08
B&B Propane	LP delivery for SCNC	Natural Gas & LP	\$1,221.46
Cessford Construction	Rock for 4th Pumping Station	Parks - Rock & Sand	\$1,305.89
USPS	Coil of 3000 stamps for office	Postage & Mailing	\$1,742.00
FYRA	BH sediment work	BHRCA - Perm. Improvements	\$2,037.00
Four Seasons	Removal of concrete pile at BH	Parks - All Other	\$4,650.00
L&W Quarries	Rock for Big Hollow	Parks - All Other	\$5,442.03
Graystone Construction	Boat ramp reconstruction	BHRCA - Perm. Improvements	\$40,290.00
			\$72,284.97

Director Daily Log

Date	Activity
Friday, April 1, 2022	Budget work. Partners annual meeting. Checked on boat ramp project.
Saturday, April 2, 2022	Weekend
Sunday, April 3, 2022	Weekend
Monday, April 4, 2022	Met with staff. Looked at FEMA areas, SC house, and boat ramp project. Office work.
Tuesday, April 5, 2022	Supervisor meeting. Budget work. Checked on boat ramp project, scheduled ribbon cutting event.
Wednesday, April 6, 2022	Created new map and edited new Starr's Cave brochure. Made draft Naming Rights document. Zoom meeting re: public campaign to fund the trust. Prep for board meeting. Board meeting.
Thursday, April 7, 2022	Finished newsletter. Finished brochure edits. Staff meeting. Wrote & sent board meeting summary. Budget work. Wrote contracts for planting projects.
Friday, April 8, 2022	Legislative forum. Boat ramp ribbon cutting event.
Saturday, April 9, 2022	Weekend
Sunday, April 10, 2022	Weekend
Monday, April 11, 2022	Vacation. Burned at Linder in afternoon.
Tuesday, April 12, 2022	Vacation. Supervisor meeting.
Wednesday, April 13, 2022	Vacation + home with sick kid
Thursday, April 14, 2022	Sick kid
Friday, April 15, 2022	Sick me
Saturday, April 16, 2022	Weekend
Sunday, April 17, 2022	Weekend
Monday, April 18, 2022	Caught up on things from being gone. Presentation to Rotary. Began writing column.
Tuesday, April 19, 2022	Supervisor meeting. Finished column. Began working on shop/park office design. Other office work. Finished and delivered request letter to Murray Foundation. Looked at south parks.
Wednesday, April 20, 2022	Worked on shop/park office design. Delivered seed to shop, took building measurements.
Thursday, April 21, 2022	Ryan's ILEA graduation in Des Moines.
Friday, April 22, 2022	Worked on shop/park office design. Posted PT Tech job. Wrote press release about Ryan's awards. Reviewed and sent comments on schoolhouse grant to Cathy. Coordinated field training for Ryan with SO. Wrote and sent Americorps NCCC concept form.
Saturday, April 23, 2022	Weekend
Sunday, April 24, 2022	Weekend
Monday, April 25, 2022	Met with field staff. Lunch with Kelly to discuss NC operations in light of Marcus's situation. Office work.
Tuesday, April 26, 2022	Supervisor meeting. BOS read letter from DMCCB into record. Met with Kelly to discuss filling in for programs in Marcus's absence. Took reporter and photographer from Hawk Eye on the river to see the results of extended flooding.
Wednesday, April 27, 2022	Updated reports, wrote pre-meeting memo for next week's board meeting. Met with City of WB and rep from BNSF re: water drainage problem at tracks at upper end of Isaak Walton Lake. Went to U of I for the Marketing Institute's final report presentation.
Thursday, April 28, 2022	
Friday, April 29, 2022	
Saturday, April 30, 2022	

Monthly Report: Environmental Education	
Date	Work Performed
Friday, April 01, 2022	Rundell: printer quote/partners meeting/check in on falcon for DNR/earth day work/jambo work; Nack: Animal Care/Sweep floors/Submit timesheet/Program Prep
Saturday, April 02, 2022	
Sunday, April 03, 2022	Rundell: Swap out exhibits/host site supervisor training videos
Monday, April 04, 2022	Rundell: Printer agreement/chris meeting/program scheduling/call Matt about doors/TV kiosk update/meeting with possible volunteer/Kiwanis request form; Nack: Received Donation of night vision/Animal care/Chris meeting/Check on owl
Tuesday, April 05, 2022	Rundell: Clean bathrooms/meet with Patrick Moore/pick up book donation/work on kiwanis letter; Nack: Plan Pieces/Contact Louisa county about IAN/ Scheduled Girl Scouts/Facilitate pieces
Wednesday, April 06, 2022	Rundell: finish Kiwanis letter/master conservation prep/lot of phone calls trying to get someone to test for white nose/research world's largest shot glass collection/took a walk to look for the owl and didn't see her.../board meeting; Nack: Led a Garbage Clean up Hike at Hunt Woods/Pieces Planning/Pieces Delivery/ Homeschool field trip organization
Thursday, April 07, 2022	Rundell: bat and peregrine falcon chats/water table training/check on owl/staff meeting; Nack: Staff Meeting/Prep Pollinator kit/Celebrate National Burrito Day/ Check on owl and fencing/ program planning/schedule programs.
Friday, April 08, 2022	Rundell: Update AR Box operation guide/bat and cave emails/stack firewood/boat launch ribbon cutting; Nack: Animal Care/Homeschool fieldtrip/ Unload firewood/Hyvee run/ prep for Saturday pieces
Saturday, April 09, 2022	Nack: Set up for Pieces/ helped visitors with questions/cleaned up work space
Sunday, April 10, 2022	Rundell: PSA's/website calendar and newsflashes
Monday, April 11, 2022	Rundell: SCNC Cleaning/campdoc final check/burn; Nack: Burn Day/ gave house tour/ Prepped for program
Tuesday, April 12, 2022	Rundell: Finish loft setup/tidy kids corner/sweep and mop office/Forest Gahn presentation; Nack: School program/ Animal Care/program prep
Wednesday, April 13, 2022	Rundell: call Kevin Moore/Geology exhibit update work/earth day work; Nack: Ran Where did my soil programs/ helped Jacklyn teach/ Dropped off rental kit
Thursday, April 14, 2022	Phone Down; Rundell: take down bridge fence/clean scnc/staff main office/master conservation class at SCNC; Nack: Replaced Toad enclosure light/Hike A Park Pollmiller/ Put away fencing from Bridge/ Cleaned up nature center for master conservationist/Messaged back and forth with Harvey Hoskin about programs
Friday, April 15, 2022	Rundell: jambo work/earth day work/clean up from master conservation/Colin came out and looked at our internet and it died...so internet battle; Nack: Animal Care/Clean up nature center/Worked on fieldtrip schedules
Saturday, April 16, 2022	Rundell: Volunteer training
Sunday, April 17, 2022	Rundell: start going through rock collections in attic
Monday, April 18, 2022	Nack: Animal Care/Gather Pieces materials/Coorspond with West Burlington about programs/Put skis away; Rundell: SCNC cleaning/earth day work/jambo work
Tuesday, April 19, 2022	Nack: Help with BH Burn/ Pieces family night/Send out fieldtrip reminders; Rundell: Earth day work/earth day meeting/catch up with Kiersten/jambo meeting
Wednesday, April 20, 2022	Rundell: Earth day prep/jambo work/library garden work
Thursday, April 21, 2022	Phone Down; Rundell: Jambo work/wildflower walk with Kiersten/met with Forest Gahn about geology exhibit/wait for C-Cat/cut woody vegetation from pollinator gardens/schedule mepo library program;
Friday, April 22, 2022	Phone Down; Rundell: Earth day prep/pick up garbage around parking lot/meet with Chris/prep for rental/deliver brochures
Saturday, April 23, 2022	Rundell: Earth Day Cleanup
Sunday, April 24, 2022	Rundell: Volunteer Training/hiking for mental health meeting
Monday, April 25, 2022	Rundell: Earth day work/city tree planting/scnc cleaning/jambo work/kiwanis sponsorship publicity
Tuesday, April 26, 2022	Rundell: Summer camp signup/backup plans/program prep/finish earth day stuff/pieces
Wednesday, April 27, 2022	Rundell: Off

Thursday, April 28, 2022	Rundell: Off
Friday, April 29, 2022	Rundell: Off
Saturday, April 30, 2022	
This month's goals & status	Rundell: Volunteers are tough to find/the volunteers I found only want to help one day every couple of months/summer camp signup/scamp prep has begun
	Nack: Help Americorp person feel more comfortable in teaching/ Camp Planning/Finish out Hike A Park series strong
Next month's goals	Rundell: Solidify camp logistics/get mindfulness hike partnership figured out/finish jamboree prep

Outdoor Recreation Division Daily Log

Date	Activity
Friday, April 1, 2022	Tanner & Pat picked up supplies in town, picked up truck from Andersons, to Starr's cave to work on routine maintenance,, checked on skid loader, Tanner bladed roads, Pat checked septic, and did fire extinguisher checks, Avery went on Park rounds and checked all electrical boxes.
Saturday, April 2, 2022	
Sunday, April 3, 2022	
Monday, April 4, 2022	Tanner & Derek went on Morning rounds, then unloaded seed, then Tanner collected money
Tuesday, April 5, 2022	Pat, Tanner, & Derek planted blue grass & Annual Rye grass seed on hillside South of the Electric campground, then Derek worked around shop, and put out remaining tables & garbage cans in primitive campground & beach area, Pat & Tanner hooked up water pump at Cabin & fish cleaning station, and opened up shower house for the season.
Wednesday, April 6, 2022	Pat & Avery loaded up supplies, picked up supplies in town, then installed new urinal at Hunt Woods and Two new toilets at Sycamore loop (upriver side), then cleaned restrooms, dropped off supplies for new camp host (Welter), Tanner & Derek loaded up supplies, to Waters park and removed wood chips from the tree removal project & removed old grill.
Thursday, April 7, 2022	All crew went to office for an employee meeting, then Avery and Derek went on Park rounds, Pat, Tanner, & George, took water samples at Big Hollow, then dropped off in town, picked up supplies, unloaded 90 sheets of insulated sheathing for shooting range, checked on skid loader, routine maintenance around Big hollow.
Friday, April 8, 2022	Tanner & Avery picked up skid loader, then bladed roads around Big hollow, Pat checked Shooting Range, then loaded firewood and took to Starr's cave, had ribbon cutting for new boat ramp at Big Hollow, then unloaded janitorial supplies and finished up odd jobs around Big Hollow and shop area.
Saturday, April 9, 2022	Pat & Avery started to install roof on new shed
Sunday, April 10, 2022	
Monday, April 11, 2022	Pat collected camp fees and took to Jeff, then took a load of rock to the campground, then helped with burns, Tanner loaded up fire equipment and burned large brushpile at 300 Meter range, then burned North side of road (Twenty Three Acres) at the Linder area.
Tuesday, April 12, 2022	Pat cleaned out Kabota, then helped Tanner form up new rock pad for shed going in for camp host, Tanner hauled dirt and rock to area and leveled psd.
Wednesday, April 13, 2022	Avery greased skid loader, annual maintenance on gas powered tamper, then packed pad for shed and routine shop maintenance, Pat & Tanner took Water Sample (Event #1, half inch of rain), then Pat cleaned F-350 inside and out, Tanner took sample in, picked up supplies, then rounds at the 4th P.P.
Thursday, April 14, 2022	Pat, Byron, & Avery moved shed over to main campground, then Pat & Avery went down South to do Park rounds.
Friday, April 15, 2022	Pat & Avery loaded up supplies, Started to assemble roof on new shed for main campground.
Saturday, April 16, 2022	Pat & Avery assembled roof on new shed for main campground.
Sunday, April 17, 2022	Easter Sunday
Monday, April 18, 2022	Tanner went on Park rounds to collect camp fees, then picked up supplies in town, Pat started to clean out trucks and clean & organized shop, Derrek went on Park rounds around Big Hollow.
Tuesday, April 19, 2022	Derek & Pat Worked on roof for shed, Tanner loaded up fire equipment, then all crew burned Big Hollow by Observatory & between beach and boat ramp area.
Wednesday, April 20, 2022	Pat & Avery cut boards for soffet, Tanner started to install soffet, Derek went on Park Rounds
Thursday, April 21, 2022	Pat & Tanner went to Ryans graduation from the Iowa Law Enforcement Academy, Derek & Avery finished up rounds and cut trees off trails at Starr's Cave and fixed restroom screen.
Friday, April 22, 2022	Pat & Tanner finished up soffet for new shed, then Pat & Avery Started cleaning up shop and constructing directional sign for main entrance of Big Hollow., Ryan Patrolled
Saturday, April 23, 2022	Pat helped with Earth Day clean up, Ryan Patrolled
Sunday, April 24, 2022	Ryan Patrolled
Monday, April 25, 2022	Pat & Derek cont. on new shed, made hangers for life jackets and paddles, brought over halloween stuff and put in shed, then back to shop and put away supplies and cleaned up shop, then fixed internet on east side of Electric campground

Tuesday, April 26, 2022	Pat & Tanner went to Sycamore loop to help Paul with his tent, and checked over boat and took for a test run, Derek did park rounds north, and took water meter readings, Pat made table for Collette, Tanner & Derek installed trap throwers and signage for the 50 Meter range
Wednesday, April 27, 2022	
Thursday, April 28, 2022	
Friday, April 29, 2022	
Saturday, April 30, 2022	
This month's goals & status	Finish opening campgrounds
	Burn prairies
	finish construction of new shed and put it in electric campground
	Put out Boat docks (Weather and river permitting)
	Trail checks
Next month's goals	Open Beach
	Prepare for holiday/youth jamborree/special events
	Road work at Big Hollow
	new trail at 100 yard range



Kiwaniis[®]

CLUB OF BURLINGTON



Funding Request

Name Des Moines County Conservation (Starr's Cave Nature Center)

Address 11627 Starr's Cave Rd

City, State, Zip Burlington, IA 52601

Contact Kelly Rundell

Email rundellk@dmcounty.com Phone 319-753-5808

Amount Requested \$5,000 Date Needed 06/01/2022

Are you available to make a brief personal presentation in support of your request if needed?
 Our Kiwanis Board meets on the third Tuesdays each month at noon. Yes No

1. What communities will these funds support?
 Burlington West Burlington Danville Middletown Mediapolis

Other _____

2. How would your program help children or improve our community?

Our summer camps provide hands-on, nature-based science education. Our programs align with Next Generation Science Standards to complement what students learn in the classroom during the school year. We provide an opportunity for children to experience the outdoors, try new things, and just be kids. In a world where people are more and more disconnected from nature, our goal is to provide a safe space for kids to experience, learn about, and enjoy nature.

3. How many children does this program support? We have 165 open spots in our 2022 summer camps.

What are the ages 3-15

4. Will these funds be used to start a new program? Explain. Yes No

Partially. Your donation will be used to run all 14 of the summer camps we offer. While hosting summer camps is nothing new to us, this year we are hosting a new camp. River Raiders is an overnight canoe camping trip in Louisa County. Kids ages 13-15 will join us for 3 days and two nights canoeing the Iowa River and camping at campgrounds in Louisa County. A portion of your donation will cover the travel and food costs associated with this new camp.

5. How do you measure the effectiveness of your program?

The fact that many of our camps fill within the first 24 hours of registration being open is a major clue to us that our programs are effective. Most of our camps fill within the first week after registration opens. We rely a lot on the feedback we hear from campers as well as their guardians. We also use online surveys to gauge the effectiveness of our programming.

6. Have we funded this program in previous years? Yes No

If so, how much? \$1,000

Burlington Kiwanis P.O. Box 15 Burlington, IA 52601 burlingtonkiwanis@gmail.com

DONATION INFORMATION

This form will be filled out and turned into the office for any type of donation received: money, item or service.

Name of Donor: Maggie Nelson Date: 4/5/2022
Address: 730 Morningside Drive Burlington
Phone: 319-752-1498 Employee Involved: KR

Type of Donation:

Monetary:

Amount: \$ _____

If donation is for a specific item please describe and list where (area or program) it is to be used:

Item:

Description: 7 books about birds

Estimated Value: \$ 200

What area/program will it be used: Library

Service:

Type: _____

What Area: _____ Appox. No. of Hours: _____

Has Thank You Been Sent? YES NO By Whom: KR
Circle One

Checks for monetary donations should be made out to:
Partners for Conservation
PO Box 714, Burlington IA 52601

DONATION INFORMATION

This form will be filled out and turned into the office for any type of donation received: money, item or service.

Name of Donor: X Vision OPTICS Date: 4/3/22

Address: 5001 Moundview Dr, Red Wing, MN 55066

Phone: 833-993-2383 Employee Involved: Ben Geurts

Type of Donation:

Monetary:

Amount: \$ 150

If donation is for a specific item please describe and list where (area or program) it is to be used:

Night Programs in EE Department

Item:

Description: Night vision Binoculars

Estimated Value: 150

What area/program will it be used: Night cameras / Night Programs

Service:

Type: _____

What Area: _____ Appox. No. of Hours: _____

Has Thank You Been Sent? YES NO By Whom: Marees
Circle One

Checks for monetary donations should be made out to:
Partners for Conservation
PO Box 714, Burlington IA 52601

DONATION INFORMATION

This form will be filled out and turned into the office for any type of donation received: money, item or service.

Name of Donor: Community Foundation of Des Moines Co **Date:** 4/1/2022

Address: 600 N 4th Ste 200

Phone: _____ **Employee Involved:** _____

Type of Donation:

Monetary:

Amount: \$1,000.00

If donation is for a specific item please describe and list where (area or program) it is to be used:

KBB/Earth Day

Item:

Description: _____

Estimated Value: _____

What area/program will it be used: _____

Service:

Type: _____

What Area: _____ **Appox. No. of Hours:** _____

Has Thank You Been Sent? YES NO **By Whom:** Genila
Circle One

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PO Box 714, Burlington IA 52601

DONATION INFORMATION

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Name of Donor: Witte Foundation Date: 4/1/2022

Address: US bank 801 S Roosevelt

Phone: _____ Employee Involved: _____

Type of Donation:

Monetary:

Amount: \$5,000.00

If donation is for a specific item please describe and list where (area or program) it is to be used:

Witte Roof Fund

Item:

Description: _____

Estimated Value: _____

What area/program will it be used: _____

Service:

Type: _____

What Area: _____ Appox. No. of Hours: _____

Has Thank You Been Sent? YES NO By Whom: Genila
Circle One

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Conference/Event Report

Chris Lee, Director

ISAC Spring Conference, March 9-11 – Des Moines, IA

The conference started with County Day at the Capitol. ICCS hosted an informational booth. Meeting with legislators proved difficult due to conflicting schedules but I did get to meet Senator Reichman who will serve our district next year.

After the lobby event, there was a meeting with some CCB directors and auditors at the DNR building to discuss possibly changing the REAP \$0.22 reporting form. Our budget director attended with me. For almost two hours, two to three people dominated most of the conversation, talking mostly in circles. I'm not sure they accomplished anything.

The sessions started in earnest the next day. There was a general session titled, "Ten Habits of Highly Effective Counties" which was heavily attended. The content was decent. One of the takeaways for me though came from crowd participation. It would appear that many of the fastest growing counties have active strategic plans. Ours does not.

Some sessions specific to the Directors Association were: Hunter Education Program updates, Open meeting laws, Iowa Natural Heritage Foundation updates, Keep Iowa Beautiful program, Forest health/invasive species, marketing opportunities with the Iowa Tourism office, and some "County Spotlight" presentations – one of which was Adams County, the smallest county in the state which just finished adding 10-person cottages to their 12 other cabins. They rent them for \$1800 per week in the main season and have already sold the year out. All told, they do about \$500,000 in revenue from their two campgrounds and 14 cabins/cottages at Lake Icaria.

I was recognized for the Business Person of the Year award I got from the Greater Burlington Partnership back in February. They even played the award video. How embarrassing!

I also announced the launch of my podcast (Outdoor Executive Dad) at this conference. It's specifically geared toward the likes of directors and other CCB employees.

We ended the conference with a discussion about updating the CCDA Strategic Plan. That session could certainly have been better organized, but it was after lunch on a Friday. Everyone was ready to go home.

In all, it was a good conference, though I think the logistics and moderating could have been better.

End of Report