

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, June 28th, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcounty.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Payroll Claims Reimbursement
 - C. Approval of Department Letters of Appointment FY2022/2023
 - D. Approval of 3-Year Contract with SEIRPC for Land Use Services
 - E. Approval of Contract with SEIRPC for preparing Wind and Solar Ordinance
 - F. Resolution #2022-047 Authorizing the Issuance of a Tax Exempt General Obligation Loan Agreement Anticipation Project Note, Series 2022A
 - G. Resolution #2022-048 Authorizing the Issuance of a Taxable General Obligation Loan Agreement Anticipation Project Note, Series 2022B
 - H. Howard E. Nyhart Company Service Agreement for FY22 Actuarial Services
 - I. Approval of FY23 Worker's Compensation Renewal
 - J. Approval of FY23 ICAP Insurance Renewal
 - K. Resolution #2022-049 Approval of Bowling Subdivision (minor)
 - L. Personnel Actions:
 1. Local Health (1)
 2. Auditor (1)
 3. Correctional Center (4)
 - M. Minutes for Regular Meeting on June 21st, 2022
 - N. Natel Broadband Presentation
 - O. Board of Supervisors will go into closed session to discuss Pending Litigation. In accordance with Iowa Code section 21.5(c).
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Accounts Payable Claims

06/28/2022 MEETING

\$1,710,693.24

Checks

\$193,822.98

Wire Transfer Pmnt

\$1,904,516.22

GRAND TOTAL

Payroll Claims Reimbursements

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232

Fax: 319-753-8227

Date: June 16, 2022
Department: County Attorney
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay		FY23 Hourly		
	Period	FY 22 Accrual	Rate	FY23 Salary	FY23 Budget
Robert Bixler 0001-04-1010-000-10020	60	\$1,131.00	17.88	\$27,999.00	\$29,130.00
Birgit Brissey 0001-04-1100-000-10050	75	\$1,771.19	24.50	\$47,961.55	\$49,732.74
Dawn Callison 0001-04-1100-000-10050	75	\$1,399.81	19.36	\$37,905.06	\$39,304.87
Roberta Ford 0001-04-1100-000-10030	75	\$1,399.81	19.36	\$37,905.06	\$39,304.87
Katherine Gibb 0001-04-1100-000-10050	75	\$1,642.34	22.72	\$44,472.44	\$46,114.78
Hayley Hamelton 0001-04-1100-000-10050	75	\$1,440.96	19.93	\$39,018.30	\$40,459.26
Lisa Harris 0001-04-1100-000-10050	75	\$1,771.19	24.50	\$47,961.55	\$49,732.74
Trent Henkelvig 0001-04-1100-000-10020	75	\$2,681.99	37.73	\$73,850.00	\$76,531.99
Kollan Kolthoff 0001-04-1100-000-10020	75	\$2,586.21	36.55	\$71,550.00	\$74,136.21
Terri Quartucci 0001-04-1100-000-10020	75	\$2,777.78	38.15	\$74,675.00	\$77,452.78
Chris Scarborough 0001-04-1100-000-10020	75	\$2,873.56	40.61	\$79,500.00	\$82,373.56
Lisa Schaefer 0001-04-1100-000-10010	75	\$4,501.45	62.33	\$122,011.11	\$126,512.56
Diana Schneden 0001-04-1100-000-10050	75	\$1,771.19	24.50	\$47,961.55	\$49,732.74
Erin Stensvaag 0001-04-1100-000-10020	75	\$2,758.62	38.99	\$76,320.00	\$79,078.62
Tammy Taylor 0001-04-1100-000-10030	75	\$1,399.81	19.36	\$37,905.06	\$39,304.87



Matthew J. Warner
County Assessor

Office of the Des Moines County Assessor

Courthouse - 513 N Main Burlington, Iowa 52601
Telephone (319)753-8224 Fax (319)208-5648

June 14, 2022

Des Moines County Auditor
513 N Main St
Burlington, IA 52601

Dear Terri,

The following salaries and longevity pay for the employees of the Des Moines County Assessor's Office, for fiscal year 2022-2023, were approved by the Conference Board on February 22, 2022. Since the Conference Board oversees our office, there is no need for further approval by the Board of Supervisors.

Sincerely,


Matthew J. Warner
Assessor

Name:	FY22 Accrual	FY23 Salary	Longevity
Matthew J Warner ASSESSOR 4100 -69-0500-000-10010	\$3,081.69	\$83,649	\$2,440
Mitchell L Taeger CHIEF DEPUTY 4100 -69-0500-000-10020	\$2,750.23	\$74,652	\$2,640
Brandi G Martin DEPUTY 4100-69-0500-000-10020	\$2,157.16	\$60,646	\$2,240
Steve Etko APPRAISER 4100 -69-0500-000-10050	\$1,915.71	\$52,000	\$840

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232

Fax: 319-753-8227

Date: June 15, 2022
Department: Auditor
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY 22 Accrual	FY23 Hourly Rate	FY23 Salary	FY23 Budget
Terri Johnson, County Auditor	75	\$2,806.40	38.86	\$76,066.95	\$78,873.35
0001-02-9010-000-10010 (50%)		\$1,403.20		\$38,033.47	
0001-02-8000-000-10010 (50%)		\$1,403.20		\$38,033.48	
Cheryl McVey, Budget Director/Deputy	75	\$1,183.07	16.46	\$32,218.52	\$33,401.59
0001-02-9010-000-10020					
Karla Cornick, Accts Payable Deputy	75	\$2,104.80	29.92	\$58,571.55	\$60,676.35
0001-02-9010-000-10020					
Sara Doty, Payroll Deputy	75	\$2,048.67	28.37	\$55,528.87	\$57,577.54
0001-02-9010-000-10080					
Chandra Bliesener, Election Coord/Real Estate	75	\$1,469.79	25.26	\$49,443.52	\$50,913.31
0001-02-9010-000-10030 (50%)		\$734.89		\$24,721.76	
0001-02-8000-000-10020 (50%)		\$734.89		\$24,721.76	
Angie Paytes, Clerk II	75	\$1,345.44	18.61	\$36,432.84	\$37,778.28
0001-02-9010-000-10030					
Kathy Housman, Clerk II	75	\$1,345.44	18.61	\$36,432.84	\$37,778.28
0001-02-9010-000-10030 (25%)		\$336.36		\$9,108.21	
0001-02-8000-000-10030 (75%)		\$1,009.08		\$27,324.63	

The salaries of my appointed employees have increased by 3.50% per the Board's approval of the Compensation Board recommendation. The pay scale for the clerks is determined by CWA contract. I would appreciate your approval of these appointments.

Sincerely,



Terri Johnson, County Auditor

Des Moines County Community Services

910 Cottonwood, Suite 1000, Burlington, Iowa 52601

Phone: 319-754-8556; Fax: 319-754-4891

July 1, 2022

Terri Johnson
Des Moines County Auditor
513 North Main Street
Burlington, IA. 52601

Re: Annual Department Appointments

The following are the Annual Appointments for Des Moines County Community Services.

Coordinator of Disability Services/Community Services Director: **Ken Hyndman**
Salary effective July 1, 2022

New SEIL Salary with State Dollars July 1, 2022 \$90,029.42
Account # 0016-60-9040-000-10000 CDS Director Salary (100%)

CDS Administrative Assistant: **Patty Brooks**

Salary effective July 1, 2022 (3.75% increase) \$48,436.61
Account# 0016-60-9040-10000 100% SEIL Assistant

Mental Health Advocate: **Ted Kuechmann**

Salary effective July 1, 2022 (3.75% increase) \$45,795.05
Salary effective July 1, 2021 \$44,139.81 (2% increase)
Account#0016-60-9040-000-10000 Mental Health Advocate

Mental Health Advocate: **April Krogmeier**

Salary effective July 1, 2022 (3.75% increase) \$45,795.05
Salary effective July 1, 2021 \$44,139.81 (2% increase)
Account#0016-60-9040-000-10000 Mental Health Advocate

Also refer to the Memo of Understanding regarding reimbursement from SEIL MHDS Region for County Employees signed March 29, 2022 by the Des Moines County Board of Supervisors and signed April 13, 2022 by the SEIL Board.

Respectfully Submitted,
Ken Hyndman

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232

Fax: 319-753-8227

Date: June 17, 2022
Department: Conservation
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY 22 Accrual	FY23 Hourly Rate	FY23 Salary	FY23 Budget
Brandon Rowland	58	\$870.00	15.00	\$25,636.00	\$26,506.00
0027-22-6110-000-10100					
Jeffrey Breuer	80	\$1,640.56	21.65	\$45,198.00	\$46,838.56
0027-22-6100-000-10050					
Tanner Gebhardt	80	\$1,495.20	19.88	\$41,502.00	\$42,997.20
0027-22-6110-000-10030					
Tanner Grimm	80	\$1,800.80	22.30	\$46,563.00	\$48,363.80
0027-22-6110-000-10070					
Derek Hester	58	\$986.00	17.00	\$25,636.00	\$26,622.00
0027-22-6110-000-10100					
Christopher Lee	80	\$2,680.80	34.08	\$71,154.00	\$73,834.80
0027-22-6100-000-10010					
Marcus Nack	80	\$1,640.80	21.65	\$45,198.00	\$46,838.80
0027-22-6120-000-10090					
Patrick Rogge	80	\$2,178.40	28.73	\$59,981.00	\$62,159.40
0027-22-6110-000-10020					
Ryan Roth	80	\$1,685.92	22.30	\$46,563.00	\$48,248.92
0027-22-6110-000-10050					
Kelly Rundell	80	\$1,800.80	23.75	\$49,600.00	\$51,400.80
0027-22-6110-000-10070					

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

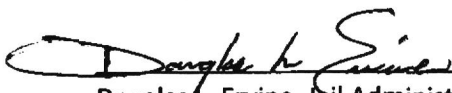
Phone: 319-753-8232

Fax: 319-753-8227

Date: June 16, 2022
Department: Correctional Center
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay		FY23 Hourly		FY23 Salary	FY23 Budget
	Period	FY 22 Accrual	Rate			
Cassandra Belknap	80.00	\$1,451.20	\$18.14		\$37,880.14	\$39,331.34
0001-29-1050-000-10060						
Holly Carpenter	77.11	\$1,642.01	\$22.53		\$45,338.37	\$46,980.38
0001-29-1050-000-10050						
Caitlin Davis	60.00	\$408.30	\$14.65		\$22,941.90	\$23,350.20
0001-29-1050-000-10060						
Jacque Davis	74.77	\$1,989.68	\$27.61		\$53,878.09	\$55,867.77
0001-29-1050-000-10080						
Isabelle Donlan	30.00	\$269.56	\$9.36		\$7,328.88	\$7,598.44
0001-29-1050-000-10060						
Joseph Dolph	77.11	\$1,707.26	\$23.72		\$47,733.07	\$49,440.33
0001-29-1050-000-10050						
Austin Dunham	77.11	\$1,707.26	\$22.97		\$46,230.57	\$47,937.83
0001-29-1050-000-10050						
Zoe Eland	60.00	\$479.70	\$17.18		\$26,903.88	\$27,383.58
0001-29-1050-000-10100						
Russell Elliott	77.11	\$1,707.26	\$23.72		\$47,733.07	\$49,440.33
0001-29-1050-000-10050						
Douglas Ervine	80.00	\$3,179.63	\$44.12		\$92,116.97	\$95,296.60
0001-29-1050-000-10010						
Darlene Fox	77.11	\$1,707.26	\$23.74		\$47,773.07	\$49,480.33
0001-29-1050-000-10050						
Larry Graham	77.11	\$1,707.26	\$23.74		\$47,773.07	\$49,480.33
0001-29-1050-000-10050						
Elizabeth Grobstich	77.11	\$1,527.49	\$21.08		\$42,429.10	\$43,956.59
0001-29-1050-000-10050						
Michael Hayes	77.11	\$1,707.26	\$22.97		\$46,230.57	\$47,937.83
0001-29-1050-000-10050						
John High	60.00	\$571.20	\$19.75		\$30,928.50	\$31,499.70
0001-29-1050-000-10100						
Brittani Whalen	30.00	\$317.08	\$11.01		\$8,620.83	\$8,937.91

0001-29-1050-000-10060					
Tracie Huffman	77.11	\$1,989.68	\$23.72	\$47,733.07	\$49,722.75
0001-29-1050-000-10050					
Tamara Hulett	77.11	\$1,707.26	\$23.72	\$47,733.07	\$49,440.33
0001-29-1050-000-10050					
Nicholas Jeffries	74.77	\$1,989.68	\$27.61	\$53,878.09	\$55,867.77
0001-29-1050-000-10080					
Bradley Koenig	77.11	\$1,707.26	\$22.97	\$46,230.57	\$47,937.83
0001-29-1050-000-10050					
Doris Krogmeier	80.00	\$1,779.81	\$23.08	\$48,195.06	\$49,974.87
0001-29-1050-000-10030					
Colter Levinson	80.00	\$2,671.21	\$35.77	\$74,683.82	\$77,355.03
0001-29-1050-000-10020					
Hillary May	77.11	\$1,707.26	\$22.97	\$46,230.57	\$47,937.83
0001-29-1050-000-10050					
Travis Oliver	77.11	\$1,707.26	\$23.72	\$47,733.07	\$49,440.33
0001-29-1050-000-10050					
Jeremy Parker	77.11	\$1,707.26	\$23.72	\$47,733.07	\$49,440.33
0001-29-1050-000-10050					
Patrick Orgozalek	77.11	\$1,527.47	\$20.55	\$41,362.40	\$42,889.87
0001-29-1050-000-10050					
James Pleasant	77.11	\$1,527.49	\$21.08	\$42,429.10	\$43,956.59
0001-29-1050-000-10050					
Cody Reynolds	77.11	\$1,606.47	\$22.09	\$44,463.60	\$46,070.07
0001-29-1050-000-10050					
Kenyetta Rooks	77.11	\$1,527.49	\$20.55	\$41,362.40	\$42,889.89
0001-29-1050-000-10050					
Angela Schertz	77.11	\$1,707.26	\$22.97	\$46,230.57	\$47,937.83
0001-29-1050-000-10050					
Brian Vanerstrom	80.00	\$1,383.59	\$17.94	\$37,465.83	\$38,849.42
0001-29-1050-000-10090					
Colton Whalen	30.00	\$408.30	\$14.12	\$11,055.96	\$11,464.26
0001-29-1050-000-10060					
Edward Whalen	74.77	\$1,989.68	\$27.61	\$53,878.09	\$55,867.77
0001-29-1050-000-10080					
Kendra Whalen	30.00	\$307.50	\$11.69	\$9,153.27	\$9,460.77
0001-29-1050-000-10060					
Tanner Whalen	60.00	\$399.90	\$14.12	\$22,111.92	\$22,511.82
0001-29-1050-000-10060					


 Douglas L. Ervine, Jail Administrator

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232

Fax: 319-753-8227

Date: June 21, 2022
Department: Descom
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay		FY23 Hourly		
	Period	FY 22 Accrual	Rate	FY23 Salary	FY23 Budget
Roger Cook	80	\$2,008.28	26.05	\$54,382.00	\$56,390.28
4012-71-0500-000-10000					
Brandall Diaz	80	\$1,613.79	22.21	\$46,384.00	\$47,997.79
4012-71-0500-000-10000					
Maureen Ervine	80	\$2,057.69	25.72	\$53,706.00	\$55,763.69
4012-71-0500-000-10000					
Martha Grimshaw	16	\$240.00	14.94	\$6,240.00	\$6,480.00
4012-71-0500-000-10060					
Kathleen Houlton	56	\$1,310.96	24.20	\$35,366.00	\$36,676.96
4012-71-0500-000-10100					
Shanna Krogmeier	80	\$2,534.48	32.63	\$68,135.00	\$70,669.48
4012-71-0500-000-10010					
Kevin Newberry	80	\$2,008.28	26.05	\$54,382.00	\$56,390.28
4012-71-0500-000-10000					
Caili Rodeffer	80	\$2,008.28	26.05	\$54,382.00	\$56,390.28
4012-71-0500-000-10000					
Kirk Schneden	80	\$2,220.26	28.79	\$60,122.00	\$62,342.26
4012-71-0500-000-10000					
Heidi Smith	80	\$2,008.28	26.05	\$54,382.00	\$56,390.28
4012-71-0500-000-10000					
Michelle Talley	80	\$2,220.26	28.79	\$60,122.00	\$62,342.26
4012-71-0500-000-10000					
Coleton Zahner	80	\$1,960.46	25.42	\$53,087.00	\$55,047.46
4012-71-0500-000-10000					
Lance Dunblazier	80	N/A	21.01	\$43,700.80	\$ 43,700.80
4012-71-0500-000-10000					



Gina M. Hardin, CEM
Coordinator

StormReady County 2006-2022

Burlington • Danville • Mediapolis • Middletown • West Burlington • Des Moines County

Date: February 10, 2022
Department: Emergency Management
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay		FY23 Hourly		FY23 Salary	FY23 Budget
	Period	FY 22 Accrual	Rate			
Cynthia Bowen 4000-70-0530-000-10060	56	\$1,022.00	18.80		\$27,478.08	\$28,500.08
Gina Hardin 4000-70-0530-000-10010	40	\$2,544.56	34.11		\$68,405.00	\$70,949.56



Gina M. Hardin, CEM
Coordinator



Burlington • Danville • Mediapolis • Middletown • West Burlington • Des Moines County

TO: Terri Johnson

CC: Sara Doty

FR: Gina Hardin

DT: May 23, 2022

RE: APPOINTMENTS

Following is a list of the appointments for the 2022/2023 personnel in the Emergency Management Agency Office:

Coordinator (Paid, full-time)	Gina M. Hardin	4000-70-0530-000-10010	\$68,405.00
Assistant (Paid, part-time, 28 hours/week)	Cindy Bowen	4000-70-0530-000-10060	\$18.80 per hour

The Emergency Management Commission is made up of the following representatives (membership to the Commission is established by Iowa State Code and is uncompensated) and subject to change January 1, 2023:

Municipality/Agency	Representative	Alternate(s)
City of Burlington	Jon Billups, Mayor	Lynda Graham-Murray, Mayor Pro-Tem
City of Danville	Jerry Strause, Mayor	Stefanee Heater, Council Member
City of Mediapolis	Troy Garrison, Council Member	Ray Wilson, City Representative
City of Middletown	Eric Gerst, Mayor	Orin Asmus, Council Member
City of West Burlington	Ron Teater, Mayor	Gregg Mandsanger, City Administrator
Board of Supervisors	Tom Broeker, BOS Member	Shane McCampbell, BOS Vice Chair
Sheriff's Office	Kevin Glendening, Sheriff	Chad McCune, Chief Deputy



Des Moines County GIS Commission



Des Moines County, IA
513 N. Main St.
Burlington, IA 52601
Phone/Fax (319)753-8759
gis@dmcounty.com

June 15, 2022

To: Terri Johnson

From: Austin Roelfs, GIS Coordinator

RE: Fiscal Year 2022/2023

GIS Department

Austin Roelfs GIS Coordinator

Administrators/ Executive Director... Fiscal Year (2022-2023) \$63,000.00

..... FY22 Accrual \$2,298.85

Acct # 0003-33-9120-000-10010

Alex Engel GIS Technician

Assistant Fiscal Year (2022-2023) \$39,520.00

..... FY22 Accrual \$1,455.94

Acct # 0003-33-9120-000-10020



Des Moines County

Information Technology Department

513 N. Main Street
Burlington, IA 52601
PH: 319.753.8238

E-Mail: dmcinfotech@dmcounty.com

June 1st, 2022

Board of Supervisors
Court House
Burlington, IA 52601

Dear Board Members:

As of July 1, 2022, please honor the following appointments in the Information Technology Department for fiscal year 2022-2023.

Information Technology Department – Appointments for 2022-2023 Fiscal Year

Name	Title	Expenditure Account #	Fiscal 2022 Accrual	2022-2023 Letter of Appointments as per Board Discussion w/ IT Director	Longevity
Gerst, Colin	IT Director	0001-52-9110-000-10010	\$3,079.34	\$83,465.18	\$2,240.00
Mehmert, Brandon	IT Systems Admin	0001-52-9110-000-10020	\$2,236.26	\$60,555.18	\$840.00
Mason, Stuart	IT Systems Admin	0001-52-9110-000-10020	\$2,236.26	\$60,555.18	\$1,640.00
New Hire	IT Network Admin	0001-52-9110-000-10020	\$0.00	\$60,000.00	\$0.00

Sincerely:

Colin Gerst
Des Moines County
IT Director

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232

Fax: 319-753-8227

Date: June 15, 2022
Department: Maintenance
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay		FY23 Hourly		
	Period	FY 22 Accrual	Rate	FY23 Salary	FY23 Budget
Rodney Bliesener	75	\$2,681.99	37.14	\$72,695.00	\$75,376.99
Jack Brissey	75	\$1,837.00	25.44	\$49,791.71	\$51,628.71
Gauge Johnson	75	\$1,375.61	19.48	\$38,136.53	\$39,512.14
Alex Schnedler	75	\$1,120.52	17.99	\$35,210.12	\$36,330.64

Des Moines County, Iowa

Board of Supervisors



513 N Main St
PO Box 784
Burlington, IA 52601

Phone: 319-753-8203
Fax: 319-753-8227

Jim Cary, Chair **Thomas Broeker, Member**
Shane McCampbell, Vice Chair

Date: June 15, 2022
Department: Non-Departmental
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY 22 Accrual	FY23 Hourly Rate	FY23 Salary	FY23 Budget
Cheryl McVey, Budget Director 0001-99-9000-000-10010	75	\$1,458.40	\$36.58	\$39,378.19	\$40,836.59



522 N. 3rd Main Street
Burlington, IA 52601

Phone: 319-753-8290
Fax: 319-753-8703

Date: June 15, 2022
Department: Public Health
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY 22 Accrual	FY23 Hourly Rate	FY23 Salary	FY23 Budget
Holly Barksdale	80	\$2,172.56	\$28.18	\$58,830.09	
50%0001-23-3000-000-10040					
50% 0001-23-3040-000-10020					
Stefanie Gall	80	\$1,941.18	\$25.17	\$52,564.68	
25%-0001-23-3000-000-10040					
75%- 0001-23-3030-000-10040					
Nurse	80	\$1,941.18	\$25.17	\$52,564.68	
0001-23-3000-000-10040					
Jennifer Hartman	80	\$1,358.59	\$17.62	\$36,788.99	
001-23-3040-000-10060					
Morgan Jesse	80	\$1,358.59	\$17.62	\$36,788.99	
0001-23-3040-000-10040					
Joyce King	80	\$1,149.46	\$14.91	\$31,125.90	
0001-23-3060-000-10040					
Ronald Lee	80	\$1,941.18	\$25.17	\$52,564.68	
0001-23-3000-000-10040					
Lisa McGinity	80	\$1,987.16	\$25.75	\$53,764.68	
0001-23-3000-000-10040					
Christa Poggemiller	80	\$3,138.12	\$41.19	\$86,000.30	
0001-23-3040-000-10010					
Julie Shaw	80	\$1,149.46	\$14.91	\$31,125.90	
0001-23-3060-000-10040					
Judith Weatherwax	80	\$1,149.46	\$14.91	\$31,125.90	
0001-23-3060-000-10040					
Inger McClellan	80	\$1,149.46	\$14.91	\$31,125.90	
0001-23-3060-000-10040					

Des Moines County, Iowa

Recorder/Registrar

Natalie Steffener, Recorder

513 N Main Street
PO Box 277
Burlington, IA 52601

Phone: 319-753-8221
Fax: 319-753-8721

June 20, 2022

Des Moines County Supervisors
513 N. Main St.
Burlington, IA 52601

Dear Sirs,

I hereby submit my office appointments for the coming fiscal year. These will be in effect beginning July 1, 2022, through June 30, 2023, or until notified otherwise.

Employee/Position	FY22 Accrual	FY23 Salary
Natalie Steffener , Recorder 0001-07-8110-000-10010	\$2,762.09	\$74,866.16
Jennifer Patterson , First Deputy (68%) 0001-07-8110-000-10020	\$1850.61	\$50,908.99
Kathryn Beach , Clerk I 0001-07-8110-000-10030	\$1469.79	Per Union Contract
Rena Welborn , Clerk II 0001-07-8110-000-10030	\$1216.73	Per Union Contract

The salaries of my appointed employee have increased by 3.85% per the Board's approval of the Compensation Board recommendation. The pay scale for the clerks is determined by CWA contract. I would appreciate your approval of these appointments.

Sincerely,

Natalie Steffener
County Recorder



DES MOINES COUNTY ROAD DEPARTMENT

13522 Washington Road
West Burlington, IA 52655

Phone: (319) 753-8241

E-Mail: office@dmcroads.org

June 13, 2022

TO: Terri Johnson, County Auditor
FROM: Brian J. Carter, P.E., County Engineer
SUBJECT: FY 2023 Appointments

The following are appointments for FY 2023:

Devon Bell	Assistant to the Engineer	\$65,844
Mark Beik	Road Superintendent	68,441
Jeff Chase	Road Superintendent	68,441
David Lloyd	Assistant to the Engineer	76,490
Rebecca Purchase	Administrative Assistant	53,971
Travis Sours	Survey Chief	64,464
Adrianna Wykert	Office Manager	42,330
Brian Carter	County Engineer	124,478

cc - Sara Doty

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232

Fax: 319-753-8227

Date: June 9, 2022
Department: Sheriff's Office
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY 22 Accrual	FY23 Hourly Rate	FY23 Salary	FY23 Budget
Kolton Atkins 0001-05-1000-000-10020	74.77	\$2,406.49	\$33.39	\$65,164.87	\$67,571.36
Gwen Baltisberger 0001-05-1060-000-10100	59.50	\$971.04	\$17.64	\$27,289.08	\$28,260.12
Dilan Beaird 0011-05-1000-000-10020	74.77	\$2,406.49	\$33.39	\$65,164.87	\$67,571.36
Mary Beik 0001-05-1060-000-10030	75.00	\$1,469.79	\$20.33	\$39,799.95	\$41,269.74
Eric Blodgett 0001-05-1000-000-10080	74.77	\$2,671.21	\$38.27	\$74,683.82	\$77,355.03
Matthew Breckon 0001-05-1000-000-10020	80.00	\$2,406.49	\$32.22	\$67,282.72	\$69,689.21
Blake Cheesman 0001-05-1000-000-10020	74.77	\$1,925.20	\$26.71	\$52,131.89	\$54,057.09
Jon Gates 0001-05-1000-000-10020	74.77	\$1,925.20	\$26.71	\$52,131.89	\$54,057.09
Kevin Glendening 0001-05-1060-000-10010	80.00	\$3,740.74	\$51.90	\$108,372.90	\$112,113.64
Derek Gordy 0001-05-1010-000-10020	80.00	\$2,406.49	\$32.22	\$67,282.72	\$69,689.21
Dave Hama 0001-05-1000-000-10080	74.77	\$2,671.21	\$38.27	\$74,683.82	\$77,355.03
Stephen Heyland 0002-06-1000-0000-10110	42.00	\$807.66	\$19.87	\$21,785.40	\$22,593.06
Keaton Hoschek 0001-05-1000-000-10020	74.77	\$2,165.84	\$30.05	\$58,648.33	\$60,814.17
Mark Lumbeck 0002-06-1000-0000-10110	40.00	\$769.20	\$19.87	\$20,748.00	\$21,517.20
Ryan Luttenegger 0001-05-1010-000-10020	80.00	\$2,406.49	\$32.22	\$67,282.72	\$69,689.21

Chad McCune	80.00	\$3,179.63	\$44.12	\$92,116.97	\$95,296.60
0001-05-1060-000-10020					
Brandon McLeland	74.77	\$2,286.17	\$31.72	\$61,906.59	\$64,192.76
0001-05-1000-000-10020					
Katie Meeker	75.00	\$1,399.80	\$19.36	\$37,904.73	\$39,304.53
0001-05-1060-000-10030					
David Murguia	80.00	\$2,406.49	\$32.22	\$67,282.72	\$69,689.21
0001-05-1010-000-10020					
Lynette VanScoy	74.77	\$1,811.81	\$25.04	\$48,873.62	\$50,685.43
0001-05-1000-000-10020					
Sean Phillips	74.77	\$2,406.49	\$34.48	\$67,282.72	\$69,689.21
0001-05-1000-000-10020					
Adam Plein	74.77	\$2,406.49	\$34.48	\$67,282.72	\$69,689.21
0011-05-1000-000-10020					
Monika Ryan	75.00	\$1,287.21	\$18.23	\$35,685.88	\$36,973.09
0001-05-1060-000-10030					
Zander Schweiss	74.77	\$1,925.20	\$26.71	\$52,131.89	\$60,573.53
0001-05-1000-000-10020					
Thomas Seitz	74.77	\$2,406.49	\$33.39	\$65,164.87	\$67,571.36
0001-05-1000-000-10020					
Bradley Siegfried	80.00	\$2,935.92	\$39.31	\$82,084.82	\$85,020.74
0001-05-1000-000-10090					
Judy Stuecker	80.00	\$1,779.81	\$23.08	\$48,195.06	\$49,974.87
0001-05-1060-000-10050					
Charles Thompson	17.00	\$326.91	\$19.87	\$8,817.90	\$9,144.81
0002-06-1000-0000-10110					
Erica Thomson	75.00	\$1,399.80	\$20.33	\$39,799.95	\$41,199.75
0001-05-1060-000-10030					
Corey Whitaker	80.00	\$2,406.49	\$32.22	\$67,282.72	\$69,689.21
0001-05-1000-000-10020					
Clint Williams	80.00	\$2,935.92	\$39.31	\$82,084.82	\$85,020.74
0001-05-1060-000-10090					

Column C is FY22 rate divided by 26.1


 Kevin Glendening, Sheriff

Des Moines County, Iowa

Board of Supervisors



513 N Main St
PO Box 784
Burlington, IA 52601

Phone: 319-753-8203
Fax: 319-753-8227

Jim Cary, Chair **Thomas Broeker, Member**
Shane McCampbell, Vice Chair

Date: June 15, 2022
Department: Board of Supervisors
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	FY 22 Accrual	FY23 Salary	FY23 Budget
Tom Broeker 0001-01-9000-000-10010	\$1,494.43	\$40,506.19	\$42,000.62
Jim Cary 0001-01-9000-000-10010	\$1,494.43	\$40,506.19	\$42,000.62
Shane McCampbell 0001-01-9000-000-10010	\$1,494.43	\$40,506.19	\$42,000.62

Des Moines County Treasurer's Office

Janelle Nalley-Londquist, Treasurer
513 N. Main Street, Suite 13; P.O. Box 248
Burlington, IA 52601

Motor Vehicle Department

Michelle Reynolds, Deputy
Gina Beckman, Deputy
dmcmv@dmcounty.com
Phone: (319) 753-8273



Property Tax Department

Debra Moore, Deputy
Julie Howe, Deputy
dmctax@dmcounty.com
Phone: (319) 753-8252

www.iowatreasurers.org

June 16, 2022

Board of Supervisors
Court House
Burlington, IA 52601

Dear Board Members,

For the Fiscal Year 2022-2023, please honor the following appointments in the Treasurer's Office. Clerk wages are per union contract.

<u>Employee/Position</u>	<u>Hours in Pay</u>		<u>FY23 Hourly</u>		
	<u>Period</u>	<u>FY 22 Accrual</u>	<u>Rate</u>	<u>FY23 Salary</u>	<u>FY23 Budget</u>
Gina Beckman/2nd Deputy-Vehicle 0001-03-8100-000-10020	75	\$2,001.80	27.72	\$54,258.53	\$56,260.33
Alana Capps/Clerk II - Vehicle 0001-03-8100-000-10030	75	\$1,399.80	19.36	\$37,904.72	\$39,304.52
Julie Howe/2nd Deputy-Tax 0001-03-9020-000-10020	75	\$1,946.20	26.95	\$52,751.35	\$54,697.55
Jodie Johnson/Clerk I-Dual (Tax/Vehicle) 0001-03-9020-000-10030	75	\$1,469.80	20.33	\$39,799.96	\$41,269.76
Kay Levinson/Clerk I-Dual (Tax/Vehicle) 0001-03-8100-000-10030	75	\$1,469.80	20.33	\$39,799.96	\$41,269.76
Anika McVay/Clerk II-Vehicle 001-03-8100-000-10030	75	\$1,399.80	19.36	\$37,904.72	\$39,304.52
Debra Moore/1st Deputy-Tax 0001-03-9020-000-10020	75	\$2,252.03	31.18	\$61,040.85	\$63,292.88
Janelle Nalley-Londquist/Co Treasurer 0001-03-9020-000-10010	75	\$2,780.28	38.50	\$75,359.07	\$78,139.35
Michelle Reynolds/1st Deputy-Vehicle 0001-03-8100-000-10020	75	\$2,252.03	31.18	\$61,040.85	\$63,292.88
Ashley Sherwood/Clerk II-Vehicle 0001-03-8100-000-10030	75	\$1,399.80	19.36	\$37,904.72	\$39,304.52

Sincerely,

Janelle Nalley-Londquist
Des Moines County Treasurer

Des Moines County, Iowa

Auditor and Commissioner of Elections

Terri Johnson, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232

Fax: 319-753-8227

Date: May 23, 2022
Department: Veterans Affairs
To: Board of Supervisors
RE: FY2022/2023 Salaries and Annual Appointments

Employee/Position	Hours in Pay		FY23 Hourly		FY23 Salary	FY23 Budget
	Period	FY 22 Accrual	Rate			
Brooke Marland	75	\$1,400.11	19.37		\$37,916.00	\$39,316.11
Veterans Affairs 100%						

SOUTHEAST IOWA REGIONAL PLANNING COMMISSION CONTRACT FOR SERVICES WITH DES MOINES COUNTY, IOWA

Whereas Des Moines County contracts with Southeast Iowa Regional Planning Commission (hereinafter SEIRPC) to provide technical assistance for Des Moines County relating to land use issues including, but not limited to, the Zoning Ordinance, Subdivision Ordinance, Flood Plain Development Ordinance, and Comprehensive Plan.

SECTION 1. Responsibilities

Des Moines County

- a) The County shall make requests for assistance via email, or written communication to SEIRPC with the request coming from the County Auditor, County Attorney, Zoning Commission, Board of Adjustment, Flood Plain Advisory Board or the Board of Supervisors.
- b) The County shall communicate directly with designated staff as appointed by SEIRPC for this project and provide adequate timelines for research and compilation of requested documents.
- c) The County Attorney's office will be available to SEIRPC staff to assist, as necessary, with technical review of all legal documents pertaining to requested work by County officials.

SEIRPC

1. SEIRPC will:

- a) Answer all questions by the public concerning issues related to the Zoning Ordinance, Subdivision Ordinance, Flood Plain Development Ordinance, and Comprehensive Plan.
- b) Respond to all telephone, fax, mail and E-mail requests concerning land use issues for the County.
- c) Provide staff support for the Zoning Commission, Board of Adjustment and Flood Plain Advisory Board.
- d) Complete all required paperwork, processes, public notices and other required documentation concerning the Des Moines County Zoning Ordinance, Subdivision Ordinance, Flood Plain Development Ordinance, and Comprehensive Plan and related items.
- e) SEIRPC will assist with planning issues and will provide technical assistance for questions posed by the following groups:
 - i. Zoning Commission
 - ii. Board of Adjustment
 - iii. Board of Supervisors
 - iv. Flood Plain Advisory Board
 - v. County Attorney

CONTRACT #23-618

SECTION 2. Time of Performance

The services of SEIRPC shall commence on July 1, 2022 and shall be continued through June 30, 2025. SEIRPC shall provide staffing at a maximum of 24 hours per week. Any extension or renewal of this contract shall be in writing and mutually agreed upon by both parties.

SECTION 3. Method of Payment

Des Moines County shall compensate SEIRPC in six installments of \$29,833.50, with payment dates of July 1, 2022, 2023 2024 and January 1, 2023, 2024, 2025.

Total payment to SEIRPC shall be in accordance with the terms and conditions contained within this agreement and shall not exceed \$59,667 per state fiscal year, totaling \$179,000 over the contract period. Any services requested beyond \$59,667 per state fiscal year shall be mutually agreed upon and initiated by an addendum to this agreement. Projects beyond the scope of this agreement shall be reviewed and considered via a separate agreement.

In the event of contract termination prior to program closeout, SEIRPC shall be compensated for the fair and reasonable cost of services rendered to Des Moines County along with all actual unreimbursed expenses.

SECTION 4. Personnel

SEIRPC represents that it has, or will acquire, all personnel necessary to perform the services under this contract.

SECTION 5. Records Available

At any time during normal business hours and as often as necessary, each party shall make available to the State Auditor and the General Accounting Office all financial and administrative records for their examination.

SECTION 6. Equal Opportunity in Employment

In connection with the performance of this Agreement, SEIRPC and Des Moines County shall comply with Section VI of the Civil Rights Act of 1964 (78 Stat. 214) as required by 24 CFR 576.79 and Amendments and Regulations issued thereto.

Title VI of the Civil Rights Act of 1964 (P.L. 88-352).
Section 109 of Title I of the Housing and Community Development Act of
1974, as amended (42 U.S.C. 5309).
The Age Discrimination Act of 1975, as amended (42 U.S.C. 1601 et seq.)
Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112,

CONTRACT #23-618

29 U.S.C. 794).
Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)
Section 3 of the Housing and Urban Development Act of 1968, as amended
(12 U.S.C. 1701u).
Title VIII of the Civil Rights Act of 1968
Executive Order 11063
Executive Order 11246 and 11375
Executive Orders 11625, 11432, and 12138
Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)

SECTION 7. Other Requirements

SEIRPC agrees to comply with any and all rules and regulations of the Code of Iowa.

SECTION 8. Termination by Des Moines County

Des Moines County may, by thirty (30) days written notice to SEIRPC terminate this contract in whole or in part at any time, either for Des Moines County's convenience or because of the reasonable failure of SEIRPC to fulfill its obligations under the contract. Upon receipt of such notice, SEIRPC shall have thirty (30) days to correct and cure any such failures. If SEIRPC is unable to correct and cure such failures, SEIRPC shall deliver to Des Moines County all documents as may have been accumulated by SEIRPC in performing this contract and cease performing services hereunder.

Notwithstanding the above, SEIRPC shall not be relieved of liability to Des Moines County for damages sustained by Des Moines County by virtue of any breach of contract by SEIRPC.

If this contract is terminated for the convenience of Des Moines County, SEIRPC shall be entitled to compensation as provided in Section 3 above.

SECTION 9. Contract Amendments

Any change or amendments to this contract will be enforceable only if made in writing and signed by authorized representatives of both Des Moines County and SEIRPC. This agreement contains the entire agreement between Des Moines County and SEIRPC concerning the scope of services, time of performance, payment responsibilities, termination requirements, and the respective obligations of the parties. Any prior agreements between the parties with respect to the subject matter of this contract, whether oral or written, which are not contained herein are superseded and of no force and effect.

CONTRACT #23-618

SECTION 10. Termination by SEIRPC

SEIRPC may by thirty (30) days written notice to Des Moines County, terminate this contract in whole or in part at any time, either for SEIRPC's convenience or because of the reasonable failure of Des Moines County to comply with the provisions contained in this contract. The notice shall specify the provision(s) Des Moines County has not complied with and Des Moines County shall have thirty (30) days to correct and cure such failure. If Des Moines County is unable to correct and cure such failures, SEIRPC shall have the right, at its option, to terminate its services and receive compensation as provided in Section 3 above.

SECTION 11. Retention of Records

All records in the possession of SEIRPC pertaining to this contract shall be retained by SEIRPC for a minimum of five (5) years beginning with the date upon which the final payment to SEIRPC.

Des Moines County

Signed _____
Jim Cary, Chair
Des Moines County Supervisors

Date: _____

Southeast Iowa Regional Planning Commission

Signed _____
Mike Norris
Executive Director

Date: _____

SOUTHEAST IOWA REGIONAL PLANNING COMMISSION CONTRACT FOR SERVICES WITH DES MOINES COUNTY, IOWA

Des Moines County hereinafter referred to as the "County" contracts with Southeast Iowa Regional Planning Commission (hereinafter SEIRPC) to develop ordinances for commercial wind and solar farms. The parties agree to the following in accordance with the terms of this contract dated this ____ day of _____, 2021.

SECTION 1. Scope of Services

SEIRPC will provide the following services:

1. Prepare draft ordinance(s) for the regulation of commercial wind and solar farms in unincorporated Des Moines County
2. Review ordinances from other counties regulating commercial wind and solar farms, and incorporate best practices
3. Coordinate with other county departments, including Secondary Roads and Health, to incorporate their regulatory priorities into the new ordinance(s)
4. As necessary, consult with representatives of other counties or state-level planning professionals for guidance
5. Make all necessary contacts, attend all necessary meetings, and follow all local and state laws to carry out the drafting and adoption of wind and solar farm ordinance(s)

SECTION 2. Time of Performance

The services of SEIRPC shall commence upon contract initiation and shall be completed upon approval of the Wind and Solar Ordinance.

SECTION 3. Method of Payment

Total payment to SEIRPC shall be as follows:

\$3,500	50%	Upon contract initiation
\$3,500	50%	Completion of work

Total payment to SEIRPC shall not exceed \$7,000. The County shall pay SEIRPC within 30 days upon receipt of an invoice requesting payment.

In the event of contract termination prior to program closeout, SEIRPC shall be compensated for the fair and reasonable cost of services rendered to the County along with all actual unreimbursed expenses.

SECTION 4. Personnel

SEIRPC represents that it has, or will acquire, all personnel necessary to perform the services under this contract.

SECTION 5. Records Available

At any time during normal business hours and as often as necessary, each party shall make available to the State Auditor and the General Accounting Office all financial and administrative records for their examination.

SECTION 6. Equal Opportunity in Employment

In connection with the performance of this Agreement, SEIRPC and the County shall comply with Section VI of the Civil Rights Act of 1964 (78 Stat. 214) as required by 24 CFR 576.79 and Amendments and Regulations issued thereto.

Title VI of the Civil Rights Act of 1964 (P.L. 88-352).

Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309).

The Age Discrimination Act of 1975, as amended (42 U.S.C. 1601 et seq.)

Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112, 29 U.S.C. 794).

Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)

Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).

Title VIII of the Civil Rights Act of 1968

Executive Order 11063

Executive Order 11246 and 11375

Executive Orders 11625, 11432, and 12138

Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)

SECTION 7. Termination by the County

The County may, by thirty (30) days written notice to SEIRPC terminate this contract in whole or in part at any time, either for the County's convenience or because of the reasonable failure of SEIRPC to fulfill its obligations under the contract. Upon receipt of such notice, SEIRPC shall have thirty (30) days to correct and cure any such failures. If SEIRPC is unable to correct and cure such failures, SEIRPC shall deliver to the County all documents as may have been accumulated by SEIRPC in performing this contract and cease performing services hereunder.

Notwithstanding the above, SEIRPC shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of contract by SEIRPC.

If this contract is terminated for the convenience of the County, SEIRPC shall be entitled to compensation as provided in Section 3 above.

CONTRACT #22-605

SECTION 8. Contract Amendments

Any change or amendments to this contract will be enforceable only if made in writing and signed by authorized representatives of both the County and SEIRPC. This agreement contains the entire agreement between the County and SEIRPC concerning the scope of services, time of performance, payment responsibilities, termination requirements, and the respective obligations of the parties. Any prior agreements between the parties with respect to the subject matter of this contract, whether oral or written, which are not contained herein are superseded and of no force and effect.

SECTION 9. Termination by SEIRPC

SEIRPC may by thirty (30) days written notice to the County, terminate this contract in whole or in part at any time, either for SEIRPC's convenience or because of the reasonable failure of the County to comply with the provisions contained in this contract. The notice shall specify the provision(s) the County has not complied with, and the County shall have thirty (30) days to correct and cure such failure. If the County is unable to correct and cure such failures, SEIRPC shall have the right, at its option, to terminate its services and receive compensation as provided in Section 3 above.

SECTION 10. Accounts

The grantee shall maintain books, records, documents and other evidence pertaining to all costs and expenses incurred and revenues received under this Contract to the extent and in such detail as will properly reflect all cost, direct and indirect, of labor, materials, equipment, supplies, services and other costs and expenses of whatever nature for which payment is claimed under this contract, as specified in Chapter 23, Iowa Administrative Code and OMB Circular A-102.

SECTION 11. Retention of Records

All records in the possession of SEIRPC pertaining to this contract shall be retained by SEIRPC for a minimum of five (5) years beginning with the date upon which the final payment to SEIRPC. Additional records shall be retained in accordance with Chapter 23, Iowa Administrative Code.

CONTRACT #22-605

Des Moines County

Signed _____
Jim Cary, Chair
Des Moines County Supervisors

Date: _____

Southeast Iowa Regional Planning Commission

Signed _____
Mike Norris, Executive Director

Date: _____

MINUTES TO AUTHORIZE ISSUANCE
OF A PROJECT NOTE

472645-11

Burlington, Iowa

June 28, 2022

The Board of Supervisors of Des Moines County, Iowa, met on June 28, 2022, at _____ a.m. at the County Courthouse, Burlington, Iowa. The meeting was called to order by the Chairperson, and the roll being called, the following named Supervisors were present and absent:

Present: _____

Absent: _____.

Supervisor _____ introduced and moved the adoption of the resolution next hereinafter set out, authorizing the issuance of a Tax Exempt General Obligation Loan Agreement Anticipation Project Note, Series 2022A in the principal amount not to exceed \$1,475,000; seconded by Supervisor _____. After due consideration, the Chairperson put the question on the motion and the roll being called, the following named Supervisors voted:

Ayes: _____

Nays: _____.

Whereupon, the Chairperson declared the resolution duly adopted, as hereinafter set out.

• • •

At the conclusion of the meeting, and upon motion and vote, the Board of Supervisors adjourned.

Chairperson, Board of Supervisors

Attest:

County Auditor

RESOLUTION NO. 2022-047

Authorizing the issuance of a Tax Exempt General Obligation Loan Agreement Anticipation Project Note, Series 2022A

WHEREAS, the Board of Supervisors (the “Board”) of Des Moines County, Iowa (the “County”) heretofore proposed to authorize the County to enter into a loan agreement (the “Essential Purpose Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$3,840,000, pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of paying the costs, to that extent, of (1) providing insurance for the County (the “Insurance Needs”); (2) improving and equipping County buildings and grounds (\$700,000); and (3) undertaking roofing and façade repairs for the County Jail (\$575,000), and pursuant to law and duly published notice of the proposed action, has held a hearing thereon on March 22, 2022; and

WHEREAS, the Board also proposed to enter into a loan agreement (the “General Purpose Loan Agreement”) (together with the Essential Purpose Loan Agreement, the “Loan Agreements”) in a principal amount not to exceed \$200,000, pursuant to the provisions of Sections 331.402, 331.441 and 331.442 of the Code of Iowa, for the purpose of acquiring and equipping vehicles for the County sheriff’s department, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of March 22, 2022, no petition had been filed with the County asking that the question of entering into the General Purpose Loan Agreement be submitted to the registered voters of the County; and

WHEREAS, the County has combined the Loan Agreements into a common loan agreement (the “Loan Agreement”); and

WHEREAS, it is now deemed advisable to divide the County’s authority to borrow under the Loan Agreement into: (a) the initial issuance of a Taxable General Obligation Loan Agreement Anticipation Project Note, Series 2022B in a principal amount not to exceed \$2,565,000 for the purpose of funding the Insurance Needs [provided for under separate resolution]; and (b) the initial issuance of a Tax Exempt General Obligation Loan Agreement Anticipation Project Note, Series 2022A (the “2022A Project Note”) in a principal amount not to exceed \$1,475,000 for the purpose of funding the other projects identified in the preamble hereof;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. The 2022A Project Note is hereby authorized to be issued to Danville State Savings Bank (the “Purchaser”), in anticipation of the receipt of and being payable from sources to be received and expended in connection with the Projects. The 2022A Project Note shall be signed by the Chairperson and attested by the County Auditor and delivered to the Purchaser, shall mature on June 30, 2023, and shall bear interest at the rate of 2.00% per annum

Section 2. Advances on the 2022B Project Note may be requested by the County Auditor in such amounts and at such times as are needed to pay the cost of the Project, and the date and amount of each advance shall be entered by the Purchaser on the Schedule of Advances and Payments on the 2022B Project Note, and each advance shall bear interest from the date of such entry.

The County Auditor is hereby designated as the Registrar and Paying Agent for the 2022B Project Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

The County reserves the right to prepay principal of the 2022B Project Note in whole or in part on any date prior to maturity upon terms of par and accrued interest. The date and amount of each such payment shall be entered by the Purchaser on the Schedule of Advances and Payments on the 2022B Project Note. All principal so prepaid shall cease to bear interest on the redemption date.

The 2022B Project Note shall be fully registered as to both principal and interest in the name of the owner in the records of the County kept for such purpose, after which no transfer shall be valid unless made on said records by the County Auditor, and then only upon a written instrument of transfer satisfactory to the County Auditor, duly executed by the registered owner or the duly authorized attorney for such registered owner.

Section 3. The 2022B Project Note shall be in substantially the following form:

(Form of 2022B Project Note)

UNITED STATES OF AMERICA
STATE OF IOWA
DES MOINES COUNTY

TAXABLE GENERAL OBLIGATION LOAN AGREEMENT ANTICIPATION
PROJECT NOTE, SERIES 2022B

DATED DATE: July 13, 2022
MAXIMUM PRINCIPAL AMOUNT: \$2,565,000
INTEREST RATE: 2.25%
MATURITY DATE: June 30, 2023

Des Moines County, Iowa (the "County"), for value received, promises to pay to Danville State Savings Bank, Danville, Iowa (the "Purchaser"), its successors or assigns, the maximum principal sum of TWO MILLION FIVE HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$2,565,000), or so much of that amount as has been advanced by the Purchaser hereunder and noted on the Schedule of Advances and Payments hereon, in lawful money of the United States of America upon presentation and surrender of this Project Note to the County Auditor, Burlington, Iowa (hereinafter referred to as the "Registrar" or the "Paying Agent"), with interest thereon from the date of each advance until paid at the rate of 2.25% per annum, payable on December 1, 2022, and June 30, 2023, or upon prepayment of this instrument as hereinafter provided.

The Purchaser has made a commitment to make advances (the "Advances") to the County in an aggregate principal amount not to exceed \$2,565,000 under this Project Note. Each such Advance made by the Purchaser shall be entered by the Purchaser on the Schedule of Advances and Payments hereon and shall bear interest from the date of such entry.

This Project Note is issued by the County for the purpose of paying the cost, to that extent, of providing insurance for the County, and is issued under authority of Section 76.13 of the Code of Iowa in anticipation of the receipt of and is payable from the proceeds of an authorized loan agreement and other revenues and sources to become available prior to the Maturity Date.

The County reserves the right to prepay principal of this Project Note, in whole or in part, at any time prior to the Maturity Date, upon terms of par and accrued interest to the date of such prepayment. Each such payment shall be entered on the Schedule of Advances and Payments hereon and such amount shall cease to bear interest on the prepayment date.

Both principal of and interest on this Project Note is payable to the registered owner appearing on the registration books of the County at the close of business on the fifteenth day of the month next preceding the payment date in lawful money of the United States of America to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal and interest will be payable only upon presentation and surrender of this Project Note to the Paying Agent.

This Project Note shall be fully registered as to both principal and interest in the name of the owner in the records of the County kept for such purpose, after which no transfer shall be valid unless made on said records by the County Auditor, and then only upon a written instrument of transfer satisfactory to the County Auditor, duly executed by the registered owner or the duly authorized attorney for such registered owner.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Project Note were and have been properly existent, had, done and performed in regular and due form and time; and that the total indebtedness of the County, including this Project Note, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, Des Moines County, Iowa, by its Board of Supervisors, has caused this Project Note to be executed by its Chairperson and attested by its County Auditor, as of July 13, 2022.

DES MOINES COUNTY, IOWA

By [DO NOT SIGN]
Chairperson

Attest:

[DO NOT SIGN]
County Auditor

SCHEDULE OF ADVANCES AND PAYMENTS

Date of Advance or Payment	Amount Advanced	Amount Repaid	Signature of Authorized Officer of Purchaser
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	

Section 4. The revenues anticipated to be received by the County with respect to the Loan Agreement are hereby appropriated to the payment of the 2022B Project Note.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved June 28, 2022.

Chairperson, Board of Supervisors

Attest:

County Auditor

ATTESTATION CERTIFICATE

STATE OF IOWA
DES MOINES COUNTY

SS:

I, the undersigned, County Auditor of Des Moines County, Iowa, do hereby certify that attached hereto is a true and correct copy of the proceedings of the Board of Supervisors of the County relating to the issuance of a Taxable General Obligation Loan Agreement Anticipation Project Note, Series 2022B in the maximum principal amount of \$2,565,000.

WITNESS MY HAND this _____ day of _____, 2022.

County Auditor

MINUTES TO AUTHORIZE ISSUANCE
OF A PROJECT NOTE

472645-11

Burlington, Iowa

June 28, 2022

The Board of Supervisors of Des Moines County, Iowa, met on June 28, 2022, at _____ a.m. at the County Courthouse, Burlington, Iowa. The meeting was called to order by the Chairperson, and the roll being called, the following named Supervisors were present and absent:

Present: _____

Absent: _____.

Supervisor _____ introduced and moved the adoption of the resolution next hereinafter set out, authorizing the issuance of a Taxable General Obligation Loan Agreement Anticipation Project Note, Series 2022B in a principal amount not to exceed \$2,565,000; seconded by Supervisor _____. After due consideration, the Chairperson put the question on the motion and the roll being called, the following named Supervisors voted:

Ayes: _____

Nays: _____.

Whereupon, the Chairperson declared the resolution duly adopted, as hereinafter set out.

• • •

At the conclusion of the meeting, and upon motion and vote, the Board of Supervisors adjourned.

Chairperson, Board of Supervisors

Attest:

County Auditor

RESOLUTION NO. 2022-048

Authorizing the issuance of a Taxable General Obligation Loan Agreement Anticipation Project Note, Series 2022B

WHEREAS, the Board of Supervisors (the “Board”) of Des Moines County, Iowa (the “County”) heretofore proposed to authorize the County to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$3,840,000, pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of paying the costs, to that extent, of (1) providing insurance for the County (the “Insurance Needs”); (2) improving and equipping County buildings and grounds (\$700,000); and (3) undertaking roofing and façade repairs for the County Jail (\$575,000), and pursuant to law and duly published notice of the proposed action, has held a hearing thereon on March 22, 2022; and

WHEREAS, the Board also proposed to enter into a loan agreement (the “General Purpose Loan Agreement”) (together with the Essential Purpose Loan Agreement, the “Loan Agreements”) in a principal amount not to exceed \$200,000, pursuant to the provisions of Sections 331.402, 331.441 and 331.442 of the Code of Iowa, for the purpose of acquiring and equipping vehicles for the County sheriff’s department, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of March 22, 2022, no petition had been filed with the County asking that the question of entering into the General Purpose Loan Agreement be submitted to the registered voters of the County; and

WHEREAS, the County has combined the Loan Agreements into a common loan agreement (the “Loan Agreement”); and

WHEREAS, it is now deemed advisable to divide the County’s authority to borrow under the Loan Agreement into: (a) the initial issuance of a Taxable General Obligation Loan Agreement Anticipation Project Note, Series 2022B (the “2022B Project Note”) in a principal amount not to exceed \$2,565,000 for the purpose of funding the Insurance Needs; and (b) the initial issuance of a Tax Exempt General Obligation Loan Agreement Anticipation Project Note, Series 2022A in a principal amount not to exceed \$1,475,000 for the purpose of funding the other projects identified in the preamble hereof [provided for under separate resolution];

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. The 2022B Project Note is hereby authorized to be issued to Danville State Savings Bank (the “Purchaser”), in anticipation of the receipt of and being payable from sources to be received and expended in connection with the Project. The 2022B Project Note shall be signed by the Chairperson and attested by the County Auditor and delivered to the Purchaser, shall mature on June 30, 2023, and shall bear interest at the rate of 2.25% per annum payable as set out in the 2022B Project Note, except as the provisions hereinafter set forth with respect to redemption prior to maturity may be or become applicable.

payable as set out in the 2022A Project Note, except as the provisions hereinafter set forth with respect to redemption prior to maturity may be or become applicable.

Section 2. Advances on the 2022A Project Note may be requested by the County Auditor in such amounts and at such times as are needed to pay the cost of the Projects, and the date and amount of each advance shall be entered by the Purchaser on the Schedule of Advances and Payments on the 2022A Project Note, and each advance shall bear interest from the date of such entry.

The County Auditor is hereby designated as the Registrar and Paying Agent for the 2022A Project Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

The County reserves the right to prepay principal of the 2022A Project Note in whole or in part on any date prior to maturity upon terms of par and accrued interest. The date and amount of each such payment shall be entered by the Purchaser on the Schedule of Advances and Payments on the 2022A Project Note. All principal so prepaid shall cease to bear interest on the redemption date.

The 2022A Project Note shall be fully registered as to both principal and interest in the name of the owner in the records of the County kept for such purpose, after which no transfer shall be valid unless made on said records by the County Auditor, and then only upon a written instrument of transfer satisfactory to the County Auditor, duly executed by the registered owner or the duly authorized attorney for such registered owner.

Section 3. The 2022A Project Note shall be in substantially the following form:

(Form of 2022A Project Note)

UNITED STATES OF AMERICA
STATE OF IOWA
DES MOINES COUNTY

TAX EXEMPT GENERAL OBLIGATION LOAN AGREEMENT ANTICIPATION
PROJECT NOTE, SERIES 2022A

DATED DATE: July 13, 2022

MAXIMUM PRINCIPAL AMOUNT: \$1,475,000

INTEREST RATE: 2.00%

MATURITY DATE: June 30, 2023

Des Moines County, Iowa (the "County"), for value received, promises to pay to Danville State Savings Bank, Danville, Iowa (the "Purchaser"), its successors or assigns, the maximum principal sum of ONE MILLION FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$1,475,000), or so much of that amount as has been advanced by the Purchaser hereunder and noted on the Schedule of Advances and Payments hereon, in lawful money of the United States of America upon presentation and surrender of this Project Note to the County Auditor, Burlington, Iowa (hereinafter referred to as the "Registrar" or the "Paying Agent"), with interest thereon from the date of each advance until paid at the rate of 2.00% per annum, payable on December 1, 2022, and June 30, 2023, or upon prepayment of this instrument as hereinafter provided.

The Purchaser has made a commitment to make advances (the "Advances") to the County in an aggregate principal amount not to exceed \$1,475,000 under this Project Note. Each such Advance made by the Purchaser shall be entered by the Purchaser on the Schedule of Advances and Payments hereon and shall bear interest from the date of such entry.

This Project Note is issued by the County for the purpose of paying the cost, to that extent, of (1) improving and equipping County buildings and grounds; (2) undertaking roofing and façade repairs for the County Jail; and (3) acquiring and equipping vehicles for the County sheriff's department, and is issued under authority of Section 76.13 of the Code of Iowa in anticipation of the receipt of and is payable from the proceeds of an authorized loan agreement and other revenues and sources to become available prior to the Maturity Date.

The County reserves the right to prepay principal of this Project Note, in whole or in part, at any time prior to the Maturity Date, upon terms of par and accrued interest to the date of such prepayment. Each such payment shall be entered on the Schedule of Advances and Payments hereon and such amount shall cease to bear interest on the prepayment date.

Both principal of and interest on this Project Note is payable to the registered owner appearing on the registration books of the County at the close of business on the fifteenth day of the month next preceding the payment date in lawful money of the United States of America to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal and interest will be payable only upon presentation and surrender of this Project Note to the Paying Agent.

This Project Note shall be fully registered as to both principal and interest in the name of the owner in the records of the County kept for such purpose, after which no transfer shall be valid unless made on said records by the County Auditor, and then only upon a written instrument of transfer satisfactory to the County Auditor, duly executed by the registered owner or the duly authorized attorney for such registered owner.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Project Note were and have been properly existent, had, done and performed in regular and due form and time; and that the total indebtedness of the County, including this Project Note, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, Des Moines County, Iowa, by its Board of Supervisors, has caused this Project Note to be executed by its Chairperson and attested by its County Auditor, as of July 13, 2022.

DES MOINES COUNTY, IOWA

By [DO NOT SIGN]
Chairperson

Attest:

[DO NOT SIGN]
County Auditor

SCHEDULE OF ADVANCES AND PAYMENTS

Date of Advance or Payment	Amount Advanced	Amount Repaid	Signature of Authorized Officer of Purchaser
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	

Section 4. The revenues anticipated to be received by the County with respect to the Loan Agreement are hereby appropriated to the payment of the 2022A Project Note.

Section 5. It is the intention of the County that interest on the 2022A Project Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof, the County covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the 2022A Project Note will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The County hereby designates the 2022A Project Note as a "Qualified Tax Exempt Obligation" as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved June 28, 2022.

Chairperson

Attest:

County Auditor

ATTESTATION CERTIFICATE

STATE OF IOWA
DES MOINES COUNTY

SS:

I, the undersigned, County Auditor of Des Moines County, Iowa, do hereby certify that attached hereto is a true and correct copy of the proceedings of the Board of Supervisors of the County relating to the issuance of a Tax Exempt General Obligation Loan Agreement Anticipation Project Note, Series 2022A in the maximum principal amount of \$1,475,000.

WITNESS MY HAND this _____ day of _____, 2022.

County Auditor



**THE HOWARD E. NYHART COMPANY, INC. ("NYHART")
SERVICE AGREEMENT ("AGREEMENT")**

Agreement Between Nyhart, and:

Client Name:	Des Moines County
Primary Contact Name:	Terri Johnson
Primary Contact Address:	513 N Main St.; PO Box 784 Burlington, IA 52601
Primary Contact Phone:	(319) 753-8710
Primary Contact Fax:	
Primary Contact Email:	johnsont@dmcounty.com

Services to be provided by Nyhart

All services to be provided by Nyhart are subject to your full cooperation and prompt submission of complete and accurate information. Nyhart will rely on any and all information that you provide pursuant to this Agreement and on file at our office as to accuracy and completeness. Nyhart will have no responsibility to verify such information and no liability for errors or omissions as a result of relying on such information, except to the extent required by generally accepted professional standards and practices. Nyhart is not a law firm or a public accounting firm and does not provide legal or tax advice.

For the fiscal year ending June 30, 2022, Nyhart will provide the following actuarial services:

- Data collection, review, and analysis. Feedback and commentary for inaccurate or unexpected data will be provided as necessary
- Preparation of a comprehensive annual report / actuarial valuation
- Disclosures as required by GASB 75

For the fiscal year ending June 30, 2023, Nyhart will provide the following actuarial services:

- Interim GASB 75 report

Fees for services provided by Nyhart

<u>Service</u>	<u>Fee</u>
FYE 6/30/2022 - Full GASB 75 actuarial update	\$4,600
FYE 6/30/2023 - Interim GASB 75 actuarial update	\$2,800

If a GASB results breakdown by employee groups is required additional fees will apply. The additional cost will be a 10% of project fee increase for a two group breakdowns plus an additional 1% for each extra group breakdown requested. The additional fee will be limited to 1/3 of the current year's fees.

The fee for the interim GASB 75 report will be revised if there have been any significant events subsequent to our last full update. Examples of significant events include, but are not limited to, large premium rate and enrollment changes, material benefit design amendments, and participant contribution policy modification.

Client will be invoiced prior to the beginning of the project for 50% of the estimated fees for services outlined above. Once the labor accrued towards completion of the services exceeds 50% of the estimated fees, billing will occur monthly until the completion of the project. Each invoice is due upon receipt. If any invoice remains unpaid for longer than 90 days from the date of the invoice, Nyhart may either suspend the provision of the Services until payment is received, or terminate this Agreement with immediate effect. Failure of Nyhart to exercise any remedy set forth above shall not prevent Nyhart from doing so with respect to any future unpaid invoice or taking any other actions available to Nyhart under law.

There will be additional fees for revisions to preliminary or final results that are due to:

- Incorrect information provided to us, typical examples include material changes to census data, changes to eligibility requirements or employer subsidies. The additional fee will be limited to 1/3 of the current year's fee for this type of revision.
- Changes to actuarial assumptions requested by the client that are expected to need more than four hours of labor to update the results. The additional fee will be based on billed labor in excess of four hours at our current hourly rates.

Additional services available if requested by Client

In addition to GASB 75 services, Nyhart offers the following additional services. Fee estimates will be provided upon request. Please visit www.nyhart.com or contact your Nyhart consultant for more information.

- Health Care Reform financial impact consulting
- Actuarial Value and Minimum Value determination
- Section 105(h) non-discrimination testing
- Iowa 509A actuarial certification
- Calculation of self-funded and COBRA premium rates
- Incurred But Not Reported (IBNR) Reserve calculations
- Medicare Part D Attestation
- What-if Modeling for health plan design and carrier changes
- Defined Benefit & Pension consulting and administration
- Defined Contribution, 401(k) & 403(b)
- Flex Accounts – FSA, HRA, & HSA consulting and administration

Relationship of the Parties

The legal relationship between Client and Nyhart shall be exclusively that of principal and agent. The parties hereto specifically agree and acknowledge that Nyhart shall not:

- Have discretionary authority over any aspect of the Plan;
- Be a fiduciary;
- Be responsible for ensuring that the Plan complies with any requirement to which the Plan is subject, or be liable to the Plan, Client, or any person if the Plan fails to comply with any such requirement;
- Have any duty or authority to enforce the payment of any contribution owed under the Plan;
- Be responsible for the adequacy of the trust established as part of the Plan, or be liable for any benefits owed under the Plan;
- Exercise discretion as to any Plan function; or
- Have any obligation to perform any service not specified in this Agreement or otherwise agreed to in writing by the parties (regardless of whether such service may be considered "customary" services to be provided by Nyhart).



Client agrees that Nyhart shall use all information and data supplied by or on behalf of the Client without having independently verified the accuracy or completeness of it except to the extent required by generally accepted professional standards and practices. If any documentation or information supplied to Nyhart at any time is incomplete, inaccurate or not up-to-date, or its provision is unreasonably delayed, Nyhart will not be responsible for any delays or liability arising therefrom, and will be entitled to charge the Client in respect of any resulting additional work actually carried out.

The Client further understands that the failure to provide, or cause to provide, complete, accurate, up-to-date, and timely documentation and information to Nyhart, whether intentional or by error, could result in an impairment of Nyhart's services.

Client Responsibilities and Representations

The Client has general responsibilities with respect to the Plan, including

- Providing all information required by Nyhart to perform its services under this Agreement on a timely basis;
- Serving as fiduciary for the Plan;
- Communicating Plan details to employees and answering employee questions;
- Ensuring adequate funding of the Plan; and
- Authorizing plan disbursements and ensuring accuracy of information provided.

Dispute Resolution

Nyhart and Client agree that before commencing any action or proceeding with respect to any dispute between the parties arising out of or relating to this Agreement or the Services they first shall attempt to settle such dispute through consultation and negotiation in good faith and in a spirit of mutual cooperation. Any such dispute will be submitted in writing to a panel of one (1) senior executive or official of each of Nyhart and Client, who will promptly meet and confer in an effort to resolve such dispute. Each party's representative will be identified by notice to the other, and may be changed at any time thereafter by notice to the other. Any mutually agreed decisions of the executives will be final and binding on the parties. In the event the executives are unable to resolve any dispute within thirty (30) days after submission to them, either party may then refer such dispute to mediation by a mutually acceptable mediator to be chosen by Nyhart and Client within forty-five (45) days after written notice by either party demanding mediation. Neither party may unreasonably withhold consent to the selection of a mediator. All communications and discussions in furtherance of this paragraph shall be treated as confidential settlement negotiations, which are not subject to discovery. The costs of the mediator shall be shared equally, but each party shall pay its own attorneys' fees.

Any dispute which cannot be resolved between the parties through negotiation, mediation or other form of alternative dispute resolution within six months of the date of the initial demand for mediation by one of the parties may then be submitted to a court of competent jurisdiction. To facilitate an expeditious and economical judicial resolution of such dispute, Nyhart and Client agree to waive and not to demand a trial by jury, and not to include any employee, officer, director or trustee of either as a party, in any action, proceeding or counterclaim relating to such dispute. Nothing in this section will prevent either party from resorting to judicial proceedings if interim relief from a court is necessary to prevent serious and irreparable injury to that party or to others. Any claim, action or proceeding against Nyhart will be barred unless Client initiates the dispute resolution procedures outlined below within one year of first discovering the act, error or omission that is the basis for such claim.

Indemnification and Limitation of Liability

The liability of Nyhart, in tort, contract or otherwise, to Client, a Plan and the officers, directors, trustees, employees or shareholders of any of them, and to any other third party, for all claims arising in connection with or contributed to by this Agreement and the Services (including without limitation multiple claims arising out of or based upon the same act, error or omission, or series of continuous, interrelated or repeated acts, errors or omissions) shall not include loss of profit or



incidental, consequential, indirect, punitive or similar damages and shall be further limited to the amount of fees for Services received by Nyhart under this Agreement for the twelve (12) months immediately preceding the act, error or omission upon which such liability is based. Nothing in this paragraph shall apply to any liability which has been finally determined to have arisen from willful misconduct or fraud on the part of Nyhart or which cannot lawfully be limited, modified or excluded.

Client shall indemnify Nyhart from and against any and all claim, loss, liability or damage (including attorney's fees) which Nyhart may incur by reason of its good faith service delivery to Client.

Nyhart shall indemnify the Client from and against any and all claim, loss, liability or damage (including attorney's fees) which the Client may incur: (i) arising out of any material breach by Nyhart of any of its material obligations, representations or warranties contained in this Agreement; or (ii) arising out of Nyhart's negligence, gross negligence or willful, fraudulent, or criminal misconduct associated with its performance of services under this Agreement. The parties further recognize that clerical errors and variations may occur. When discovered, they will be corrected or adjusted by Nyhart, in accordance with its normal procedures, to the extent reasonable and possible.

Acceptance

The items and conditions of this Agreement are agreed to and accepted by Client on behalf of the Plan. This Agreement is effective only when signed by all parties.

Des Moines County

By: _____

Printed Name: _____

Date: _____

Nyhart

By: _____

Printed Name: _____

Date: _____



212 N. Brady St., Ste 4B
Davenport, IA 52801
(563) 324-1981
(563) 324-3410 - fax
matlobr@ruhins.com

Des Moines County

2022-2023 Workers Compensation renewal

Executive Summary

Expiring premium: \$177,552

Renewal premium: \$186,287

Premium Increase: \$8,735

Net premium per \$100 of payroll:

Expiring: \$1.66

Renewal: \$1.95

The figures above do not contemplate any applicable dividend payments.

The County has received a dividend payment nearly every year making their premiums incredibly stable and competitive.

Des Moines County continues to see excellent claims results driven by lower frequency and strong claims handling.

For the 2022-2023 policy period, there are a few factors to point out.

- Experience modifier is up from .86 to .90 (4.4%)
- Net rate is up from \$1.66 to \$1.95 (14.9%)
- If we compare the same payrolls as last year to this year's rates, the apples-to-apples comparison is a \$3,152 increase in premium (1.7%)
- The credit structure remains the same and the dividend plan still applies
- We solicited quotes from other insurers who either could not compete or fell out of their scope.



WORKERS COMPENSATION COMPARISON

Class Description	Code		2021-2022 Estimate	2022-2023 Estimate
Landscaping	0042	Exposure:	\$0	\$0
		Rate:	6.11	5.73
		Premium:	\$0	\$0
Office Machine installation, repair	5191	Exposure:	\$200,000	\$209,000
		Rate:	0.90	0.94
		Premium:	\$1,800	\$1,965
Carpentry NOC	5403	Exposure:	\$0	\$0
		Rate:	9.52	8.66
		Premium:	\$0	\$0
Street Construction - Paving	5506	Exposure:	\$1,113,000	\$1,163,085
		Rate:	7.33	6.84
		Premium:	\$81,583	\$79,555
Police Officers & Drivers	7720	Exposure:	\$3,031,000	\$3,167,395
		Rate:	3.22	3.23
		Premium:	\$97,598	\$102,307
Construction Permanent Yard	8227	Exposure:	\$54,205	\$56,644
		Rate:	3.61	3.42
		Premium:	\$1,957	\$1,937
Clerical Office Employees	8810	Exposure:	\$1,720,000	\$1,797,400
		Rate:	0.20	0.19
		Premium:	\$3,440	\$3,415
Attorney - All Employees and clerical Messengers, drivers	8820	Exposure:	\$800,000	\$836,000
		Rate:	0.19	0.18
		Premium:	\$1,520	\$1,505
Home, Public, Traveling Healthcare	8835	Exposure:	\$720,000	\$752,400
		Rate:	2.29	2.05
		Premium:	\$16,488	\$15,424
Building or Property Management	9015	Exposure:	\$265,000	\$276,925
		Rate:	3.19	2.88
		Premium:	\$8,454	\$7,975
Parks NOC	9102	Exposure:	\$433,000	\$452,485
		Rate:	3.62	3.38
		Premium:	\$15,675	\$15,294

Street Cleaning & Drivers	9402	Exposure:	\$173,000	\$180,785
		Rate:	5.03	4.73
		Premium:	\$8,702	\$8,551
County Employees NOC	9410	Exposure:	\$441,000	\$460,845
		Rate:	2.47	2.28
		Premium:	\$10,893	\$10,507
Street Construction - sub-surface work	5507	Exposure:	\$283,000	\$295,735
		Rate:	4.16	4.20
		Premium:	\$11,773	\$12,421
Police Officers & Drivers [USL&H]	7720F	Exposure:	\$0	\$0
		Rate:	4.25	4.04
		Premium:	\$0	\$0
Premium Subtotal:			\$259,883	\$260,856
Increased Employers Liability Limits	9812	1.10%	\$2,859	\$2,869
Subtotal			\$262,742	\$263,725
Experience Modification	9898		(\$36,784)	(\$26,373)
Scheduled Credit	9887		(\$33,894)	(\$35,603)
Premium Discount	0063		(\$16,518)	(\$17,552)
Expense Constant	0900		\$160	\$160
Terrorism Coverage	9740		\$923	\$965
Domestic Terrorism	9741		\$923	\$965
Total Premium:			\$177,552	\$186,287
Audit Adjustment				
Experience Mod			0.86	0.90
Scheduled Credit			0.85	0.85
Rate Modification			0.95	0.95



Historical Dividend Performance

Term	Premium	Dividend	Net Premium	Exp Mod
7/1/11 - 7/1/12	\$ 168,893	\$ -	\$ 168,893	0.92
7/1/12 - 7/1/13	\$ 180,300	\$ -	\$ 180,300	0.90
7/1/13 - 7/1/14	\$ 211,262	\$ 68,660	\$ 142,602	0.96
7/1/14 - 7/1/15	\$ 178,084	\$ 24,932	\$ 153,152	0.90
7/1/15 - 7/1/16	\$ 154,809	\$ 28,640	\$ 126,169	0.75
7/1/16 - 7/1/17	\$ 188,667	\$ 54,713	\$ 133,954	0.85
7/1/17 - 7/1/18	\$ 165,527	\$ 33,105	\$ 132,422	0.74
7/1/18 - 7/1/19	\$ 154,076	\$ 28,504	\$ 125,572	0.76
7/1/19 - 7/1/20	\$ 132,913	\$ -	\$ 132,913	0.72
7/1/20 - 7/1/21	\$ 151,466	\$ 2,272	\$ 149,194	0.77
7/1/21 - 7/1/22	\$ 177,552	\$ 58,592	\$ 118,960	0.86
7/1/22 - 7/1/23	\$ 186,287	\$ 65,200	\$ 121,087	0.90

Note: The 2021 & 2022 year's dividends are based off max dividends earned



Iowa Communities Assurance Pool

INVOICE

FOR

Des Moines County

REVISED

Anniversary Date: 07/01/2022

12951 University Ave, Ste 120
Clive, IA 50325
www.icapiowa.com



REVISED

Member Invoice

Member Name: Des Moines County

Policy Number: R0553PC2022-2

Anniversary Date: 07/01/2022

Coverage	Limit of Coverage	Contribution
General Liability	\$2,000,000	\$83,015
Auto Liability	\$2,000,000	\$28,171
Law Enforcement Liability	\$2,000,000	\$43,228
Public Officials Liability	\$2,000,000	\$20,183
Excess Liability	\$8,000,000	\$46,035
Vehicles	\$5,473,825	\$46,776
Property	\$50,662,673	\$101,618
Equipment Breakdown	Included	Included
Crime	\$100,000	\$0
Marketing and Administration Fees		\$6,760
TOTAL CONTRIBUTION		\$375,786

MAKE CHECKS PAYABLE TO IOWA COMMUNITIES ASSURANCE POOL ON OR BEFORE:
07/01/2022

Payment for this invoice can be submitted electronically via the ICAP website. Please visit www.icapiowa.com and click "Member Pay" at the top right of the page to pay via ACH transfer. There is no fee for utilizing this service. If you require assistance or prefer to pay via check, please contact the ICAP office via 1-(800) 383-0116.



REVISED

Quote Summary

Des Moines County

Anniversary Date: 07/01/2022

Coverage	Contribution	Limit of Coverage	Deductible	Retroactive Date	Coverage Effective
General Liability	\$83,015	\$2,000,000	\$5,000	07/01/2022	7/1/2022
Auto Liability	\$28,171	\$2,000,000	\$5,000	07/01/2022	7/1/2022
Law Enforcement Liability	\$43,228	\$2,000,000	\$5,000	07/01/2022	7/1/2022
Public Officials Liability	\$20,183	\$2,000,000	\$5,000	07/01/2022	7/1/2022
Excess Liability	\$46,035	\$8,000,000		07/01/2022	7/1/2022
Vehicles	\$46,776	\$5,473,825	See Schedule	07/01/2022	7/1/2022
Property	\$101,618	\$50,662,673	See Schedule	07/01/2022	7/1/2022
Equipment Breakdown	Included	Included			Included
Crime	\$0	\$100,000	\$500	07/01/2022	7/1/2022
TOTAL CONTRIBUTION	\$369,026				
Agency Fee	\$2,500				
CRMS	\$4,260				
FINAL CONTRIBUTION	\$375,786				

Payment for this invoice can be submitted electronically via the ICAP website. Please visit www.icapiowa.com and click "Member Pay" at the top right of the page to pay via ACH transfer. There is no fee for utilizing this service. If you require assistance or prefer to pay via check, please contact the ICAP office via 1-(800) 383-0116.

This quotation expires on the Proposed Effective Date.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2022-049**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Bowling Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Bowling Subdivision**, with the following condition:

- A permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to the installation of any bathroom plumbing facilities on the property, and a code compliant system shall be installed prior to the discharge of any sewage.

Approved and adopted this 28th day of June, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom Broeker, Member

ATTEST:

Terri Johnson, County Auditor

N 89°15'17" E 435.64

3.00 A
SEC.

LOT 1

5.52 ACRES±
(ROAD R.O.W. 103 SQFT±)

WCH

OWNER:
RONALD E. LAUE
14691 90TH AVE.
BURLINGTON, IA. 52601

NOTES:

1. ● INDICATES 3/4" IRON PIPE (U.N.O.) FOUND IN PLACE.
2. ○ INDICATES 5/8" X 30" REBAR WITH PLASTIC CAP STAMPED "LS 19282" SET THIS SURVEY.
3. DISTANCES ARE IN FEET AND DECIMAL PARTS THEREOF.
4. BEARINGS & DISTANCES IN PARENTHESES ARE THOSE OF RECORD. ALL OTHERS ARE FIELD MEASUREMENTS.
5. BEARINGS ARE BASED ON IOWA REGIONAL COORDINATE SYSTEM.
6. ZONE 14, BURLINGTON

INDEX LEGEND

LOCATION: NW 1/4 SECTION 21, T70N, R2W
5TH P.M., DES MOINES COUNTY, IOWA

REQUESTOR: THOMAS BOWLING

PROPRIETOR: RONALD E. LAUE

SURVEYOR: MICHAEL K. OLSON
mko@bczenengineering.com

COMPANY: BRUNER, COOPER & ZUCK, INC.
308 NORTH 3RD STREET
BURLINGTON, IA 52601
PH: 319-752-9282

FOR COUNTY RECORDER'S USE ONLY



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT
 WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL
 SUPERVISION AND THAT I AM A DULY LICENSED LAND
 SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

Michael K. Olson 6/3/2022

 MICHAEL K OLSON DATE
 LICENSE NUMBER: 19282
 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2022

PAGES OR SHEETS COVERED BY THIS SEAL: 142

Michael K. Olson *6/3/2022*
MICHAEL K OLSON DATE

DATE _____

LICENSE NUMBER:

82

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2022

PAGES OR SHEETS COVERED BY THIS SEAL: 1&2

SHEET 1 OF 2

EVERSMAN'S

LOT 1

SCALE: 1" = 100'

SCALE: 1" = 100'

(120.19')
SUBDIVISION

FOUND 1/2"Ø REBAR
IN IRON PIPE
NORTHEAST CORNER
SOUTHEAST 1/4
NORTHWEST 1/4
SECTION 21, T70N, R2W

IAMA ROAD
CENTERLINE

FOUND 1/2" IRON ROD
WITH BROKEN CAP
SOUTHWEST CORNER
LOT 2 EVERSMA'S SUBDIVISION

N 89°31'52" W
8.12'

TAMA ROAD
R.O.W. LINE

Bruner, Cooper & Zuck, Inc.

Civil Engineers . Structural Engineers . Architects . Land Surveyors
Professional Design Firm LS/ARC/PE/SE Corp. 184-002633-0015
hcz@hczengineering.com www.hczengineering.com

188 East Simmons St. Galesburg, Illinois 61401 309.343.9282	308 North 3rd Street Burlington, Iowa 52601 319.752.9282	835 Golden Valley Drive Bettendorf, Iowa 52722 563.355.1856
---	--	---

JOB NO. 2022111-2	
-------------------	--

DRAWN: RLL	CHECKED: MKO	APPROVED: MKO
------------	--------------	---------------

DESCRIPTION: BOWLING SUBDIVISION

PART OF THE NORTHWEST 1/4 OF SECTION 21, TOWNSHIP 70 NORTH, RANGE 2 WEST OF THE FIFTH PRINCIPAL MERIDIAN, DES MOINES COUNTY, IOWA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 21;
THENCE S 00° 06' 01" W, 257.02' TO THE SOUTHWEST CORNER OF LOT 2 IN EVERSMA'S SUBDIVISION;
THENCE S 43° 57' 58" W, 50.64' ALONG THE CENTERLINE OF THE FORMER ROAD;
THENCE N 89° 31' 52" W, 8.12' TO THE NORTHEAST CORNER OF A PARCEL OF LAND DESCRIBED IN COUNTY WARRANTY DEED RECORDED JULY 12, 2002, AS DOCUMENT NUMBER 2002-004837 IN THE DES MOINES COUNTY RECORDER'S OFFICE, SAID POINT BEING THE POINT OF BEGINNING;
THENCE CONTINUING N 89° 31' 52" W, 373.51' ALONG THE NORTH LINE AND NORTH LINE EXTENDED OF SAID PARCEL OF LAND;
THENCE N 37° 20' 56" W, 175.00'
THENCE N 47° 54' 20" W, 139.90'
THENCE N 57° 16' 29" W, 167.03'
THENCE N 75° 52' 54" W, 198.38'
THENCE N 00° 44' 40" W, 177.00'
THENCE N 89° 15' 17" E, 435.64'
THENCE S 40° 55' 12" E, 737.53' TO THE POINT OF BEGINNING, CONTAINING 5.52 ACRES, MORE OR LESS.

BEING SUBJECT TO THAT PORTION BEING USED AND/OR DEDICATED AS PUBLIC RIGHT-OF-WAY ALONG THE SOUTHEAST SIDE THEREOF AND ALSO BEING SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

FINAL PLAT APPROVED BY
Resolving of City Council
Burlington, Iowa
CITY CLERK
MAJOR
DATE
June 10, 2022

FILED - For Record

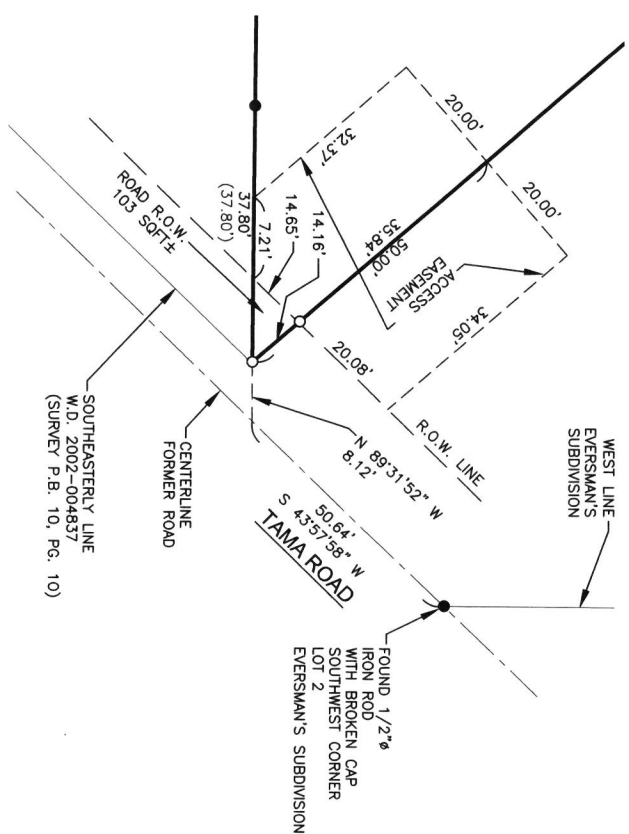
JUN 20 2022

CITY CLERK'S OFFICE
BURLINGTON, IOWA

This subdivision
plat is hereby approved.
DES MOINES COUNTY BOARD OF SUPERVISORS
CHAIRMAN
MEMBER
MEMBER
DATE

NOTES REQUIRED BY DES MOINES COUNTY OR BY UTILITY COMPANY:

1. MINIMUM BUILDING SETBACK FOR ANY STRUCTURE: FRONT YARD = 30' SIDE YARD = 15'
2. ROAD WAIVER: IN ADDITION TO THE CLAIMS EXEMPTED PURSUANT TO SECTION 670.4(7) OF THE IOWA CODE DEALING WITH PUBLIC ROADS, DES MOINES COUNTY IS NOT INVOLVED IN THE MAINTENANCE OF THIS PRIVATE RIGHT-OF-WAY AND IS FURTHER HELD HARMLESS FOR ANY COSTS IN MAINTAINING SAID ROAD SYSTEM OR RIGHT-OF-WAY OR FOR ANY OTHER DAMAGES SUSTAINED PERTAINING TO THE USE OF SAID ROAD SYSTEM OR RIGHT-OF-WAY.
3. UTILITY EASEMENTS SHALL CONSIST OF ALL PLATTED STREETS OR ROADS, AND A 7.5 FOOT WIDE STRIP ALONG EACH SIDE OF ALL INTERIOR LOT LINES, AND A 25 FOOT WIDE STRIP ALONG AND ADJACENT TO ALL PLATTED STREETS AND ROADS, AND A 15 FOOT WIDE STRIP OF LAND ON ALL LOTS, 7.5 FOOT EITHER SIDE OF THE UTILITY SERVICE AS BUILT, FROM THE POINT OF ORIGIN TO THE POINT OF SERVICE ENTRANCE.



DETAIL
N.T.S.

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Derrick Pfeifer Employee #: _____
Title: Nurse Department: Local Health

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____

Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain

New hire-\$50,664.75 effective 6/20/22

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Christa Poggemiller Department: Local Health Date: 6/20/22
Authorized by: _____ Department: Local Health Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Chandra Bliesener Employee #: 0660
Title: Election Coordinator / Real Estate Department: Auditor

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

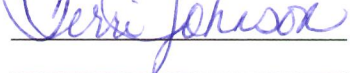
LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☒ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain
Promoted to Election Coordinator/Real Estate _____

Previous Rate \$38,361.41 New Rate \$49,443.52
Previous Job Title: (if changed) _____
Effective Date: 7/1/2022

Authorized by:  Department: Auditor Date: 6/17/2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: OGORZALEK, Patrick Employee #: J155
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☒ No
Does Employee Want Life
Insurance Continued ☐ Yes ☒ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF


Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reducation
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

1 day (8.25 hours) July 1, 2022 unpaid time

Previous \$44,094.64/yr New Rate \$
Rate _____
Previous Job Title: (if changed) _____
Effective Date: July 1, 2022

Authorized by:  Department: Correction. Center Date: June 21, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: DONLAN, Isabelle Employee #: _____
Title: Kitchen-Asst. Cook Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☒ No
Does Employee Want Life
Insurance Continued ☐ Yes ☒ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☒ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

3 months step increase

Previous Rate \$9.02/hr New Rate \$10.26/hr
Previous Job Title: (if changed) _____
Effective Date: July 13, 2022

Authorized by: [Signature] Department: Correction. Center Date: June 21, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: CASADY, Courtney Employee #: J156
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☒ No
Does Employee Want Life
Insurance Continued ☐ Yes ☒ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reducation
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain _____

New Hire

Previous \$ _____ New Rate \$39,867.37/yr
Rate _____
Previous Job Title: (if changed) _____
Effective Date: June 29, 2022

Authorized by: [Signature] Department: Correction. Center Date: June 21, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: ELAND,Zoe Employee #: J151
Title: Correctional Officer-Part Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☒ No
Does Employee Want Life
Insurance Continued ☐ Yes ☒ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF


Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☒ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain

12 months step increase

Previous Rate \$15.99/hr New Rate \$17.18/hr
Previous Job Title: (if changed) _____
Effective Date: July 7, 2022

Authorized by:  Department: Correction. Center Date: June 21, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

June 21, 2022

The Des Moines County Board of Supervisors met in regular session at the Courthouse in Burlington at 9:00 AM on Tuesday, June 21st, 2022, with Member Tom Broeker present. Chairman Jim Cary and Vice-Chair Shane McCampbell were present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Meet with Department Heads: IT Director Colin Gerst reported his office attended an IT Conference last week and learned a lot of new things. His office is busy. Sheriff Kevin Glendening reported the jail population is at 70. Maintenance Director Rodney Bliesener stated the jail inspection last week went very well. He has an agenda item today. Land Use Administrative Assistant Jarred Lassiter reported he has subdivisions that are out for review. He also has a subdivision on the agenda today. County Attorney Lisa Schaefer stated her office remains busy. County Auditor Terri Johnson reported her office is busy. She will be attending an Auditor's Conference this week with Sara Doty. Conservation Director Chris Lee reported the parks are staying busy. He wants to remind everyone that if you are interested in camping for the 4th of July Holiday, now is the time to get your reservation in. CDS Director Ken Hyndman was present. County Treasurer Janelle Nalley-Londquist reported the Tax Sale is complete. There was a total of 1,365 bidders. 405 parcels have sold. Budget Director Cheryl McVey was in attendance for an agenda item. County Recorder Natalie Steffener stated she attended Recorder School last week. Public Health Director Christa Poggemiller reported her office is busy. Her staff has been attending the Farmers Market giving out educational information. Her staff has also been busy with Covid and Flu vaccines. Safety Director Angela Vaughan was present. Secondary Roads Administrative Assistant Becky Purchase reported on the status of Upper Flint Bottom Rd and the second round of concrete has been poured. The DOT is hoping to have the road opened within the next 3 weeks.

No correspondence was received.

A Public Hearing was held for FY22 Budget Amendment. Cary made a motion to open the public hearing and seconded by McCampbell. Budget Director Cheryl McVey spoke on the Budget Amendment. Broeker asked if there were any public comments. There were none. Cary made a motion to close the public hearing and seconded by McCampbell. McCampbell made a motion to approve Resolution #2022-043 Approval of the FY22 Budget Amendment and seconded by Cary.

INSERT RESOLUTION #2022-043

Resolution #2022-044 to approve FY23 Appropriations was presented. Cary made a motion to approve and seconded by McCampbell.

INSERT RESOLUTION #2022-044

Resolution #2022-045 Establishing County Medical Examiner Investigator Jurisdiction Declined Compensation was presented. McCampbell made a motion to approve and seconded by Cary.

INSERT RESOLUTION #2022-045

Resolution #2022-046 Approval of Fosdick Addition was presented. Land Use Administrator Jarred Lassiter spoke on the Resolution. Cary made a motion to approve and seconded by McCampbell.

INSERT RESOLUTION #2022-046

Approval of Contracts for DMC Highway 99 Bridge T-17-BRS-SWAP-CO29(86)—F-29 was presented. Administrative Assistant Becky Purchase spoke on the Contract. McCampbell made a motion to approve and seconded by Cary.

Cottonwood Care Facility Lease Agreement with Hope Haven Area Development Center was presented. Cary made a motion to approve and seconded by McCampbell.

Appointment of Charles L. Walsh – Sheriff's Representative to the Des Moines County Compensation Board was presented. Cary made a motion to approve and seconded by McCampbell.

Accounts Payable Claims in the amount of \$714,996.78 was presented. McCampbell made a motion to approve and seconded by Cary.

A Cigarette Permit for River Mart was presented. McCampbell made a motion to approve and seconded by Cary.

Personnel Actions: Conservation – Harrison Beeding, PT Technician, Resignation effective 6/17/22. Cary made a motion to approve and seconded by McCampbell. Correctional Center – Angela Schertz, FT Correctional Officer, 3 Unpaid Days 6/26-6/29. Cary made a motion to approve and seconded by McCampbell.

Reports received and filed in the Auditor's Office: Clerk's Report of Fees Collected, May 2022 and Sheriff's Monthly Report, May 2022.

McCampbell motioned to approve the June 14th, 2022, regular meeting minutes and seconded by Cary.

Broeker attended a COBCO meeting as well as a Greater Burlington Partnership meeting.

Meeting was adjourned at 9:38 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Tom Broeker, Member

Attest: Sara Doty, Deputy Auditor