

## **\*\*Amended - OFFICIAL NOTICE\*\***

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, November 15, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at [www.dmcountry.com/youtube](http://www.dmcountry.com/youtube). Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcountry.com](mailto:board@dmcountry.com) OR call 319-753-8203, Ext 4

### **TENTATIVE AGENDA:**

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. 1<sup>st</sup> Public Hearing for Proposed Amendment to Airport Approach Regulations Ordinance #58
  - B. Payroll Reimbursement Claims
  - C. Accounts Payable Claims
  - D. Class C Liquor License – Yung Wedding, December 3<sup>rd</sup> – Barn on the Ridge
  - E. Personnel Action:
    1. Treasurer (1)
    2. Local Health (1)
    3. Conservation (1)
    4. County Attorney (1)
  - F. Reports:
    1. Clerk's Report of Fees Collected, October 2022
  - G. Minutes for Regular Meeting on November 8<sup>th</sup>, 2022
  - H. Minutes for Special Meeting on November 10<sup>th</sup>, 2022
  - I. Canvass 2022 General Election
  - J. \*\*Request for Administrative Recount of Precinct 4/Union, Precinct 7 & Precinct MYF
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work session following meeting:

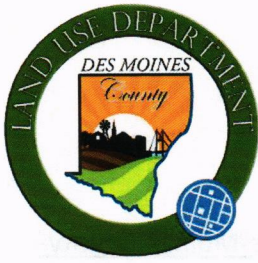
BOS / SEIRPC

RE: Wind & Solar Ordinance

BOS / County Engineer

RE: Update on Future Construction Projects

NOTE: FY 2023/2024 Budget Kick-Off Meeting with Department Heads  
Starr's Cave Nature Center November 15<sup>th</sup> @ 11:30 AM



***Des Moines Board of Supervisors  
Staff Report  
November 15, 2022***

**Amendment to Airport Approach Regulations (Ordinance No. 58)**

Staff is presenting an amendment to Ordinance No. 58 Airport Approach Regulations, which addresses development in the vicinity of the Southeast Iowa Regional Airport – primarily regarding the height of structures. The process for developing this ordinance was initiated by the Southeast Iowa Regional Airport Authority, based on concerns about incompatible development near the airport within the City of Burlington. It was adopted by the Board of Supervisors in February 2022.

These regulations are designed to be adopted and enforced by 3 different jurisdictions, all of which have land within the airport's Part 77 Surfaces – Des Moines County, and the Cities of Burlington and West Burlington. During the City of Burlington's process to adopt its own ordinance for this purpose in early 2022, it was brought to their attention by the Airport Authority that the draft ordinance did not include a reference to, or regulations pertaining to the Runway Protection Zones (RPZs) – the portion of the Approach Zones that is closest to the end of the runway, upon which no new development of buildings should be allowed. Following this, it was determined that, because the RPZ for Runway 36 extends outside city limits to include all or portions of several parcels in the unincorporated county, it would be necessary for the County to amend Ordinance No. 58 to include the same regulations for RPZs.

Staff presented this matter to the Board for discussion on September 27, 2022, during a work session that also included some discussion on wind and solar energy ordinances. In October 2022, the City of Burlington formally adopted its Airport Approach Regulations ordinance, which includes references to Runway Protection Zones. The City of West Burlington is currently in the process of reviewing and adopting its own ordinance for the same purpose, although their jurisdiction does not contain any RPZ's.

A public notice for these hearings has been published in the newspaper, and at the Board's request, notices were mailed directly to the 6 owners of private property within the RPZ for Runway 36, all of which lie outside the Burlington city limits.

Attached, I've included links for the revised Ordinance and Approach Zones Map, with the proposed amendments highlighted, as well as an overview of the amendment. We encourage you to review this and offer any questions you may have about the regulations and how this ordinance is to be enforced.

Thank you,

A handwritten signature in black ink, appearing to read "Zach James".

Zach James  
Land Use Administrator – Des Moines County



## Link to Airport Approach Regulation Amendments

- **Ordinance with Amendments Highlighted**
  - <https://www.desmoinescounty.iowa.gov/DocumentCenter/View/3789/Des-Moines-County-Airport-Approach-Zone-Regulations-Final-10-24-2022?bidId=>
- **Map with Runway Protection Zones**
  - <https://www.desmoinescounty.iowa.gov/DocumentCenter/View/3780/Airport-Approach-Zones-Map---Des-Moines-County?bidId=>

## Overview of Amendment

The proposed amendment involves the addition of the following language to Ordinance No. 58:

### Section 58.03: Definitions

*Runway protection zone (RPZ) - An area off the runway end designed to enhance the protection of people and property on the ground.*

### Section 58.04: Airport Approach Zones Established

- 2. Runway Protection Zone (RPZ)** - *An area of fixed size, underlying the innermost portion (closest to the runway end) of the Approach Overlay Zone for that runway, descending from the floor of the AO zone to the ground. The width and length of RPZ may vary, and may be different on each runway end. The RPZ for the airport are as follows:*
- a. **Runway 36 (RPZ36)** - *Underlying the innermost two thousand five hundred feet (2,500') of the AO zone at the southern end of the runway, the width of the RPZ is one thousand feet (1,000') at the inner edge and expands uniformly to a width of one thousand seven hundred fifty feet (1,750').*
  - b. **Runway 12 (RPZ12)** - *Underlying the innermost one thousand feet (1,000') of the AO zone at the northwestern end of the runway, the width of the RPZ is five hundred feet (500') at the inner edge, expanding uniformly to a width of seven hundred feet (700').*
  - c. **Runway 30 (RPZ30)** - *Underlying the innermost one thousand feet (1,000') of the AO zone at the southeastern end of the runway, the width of the RPZ is five hundred feet (500') at the inner edge, expanding uniformly to a width of seven hundred feet (700').*
  - d. **Runway 18 (RPZ18)** - *Underlying the innermost one thousand seven hundred feet (1,700') of the AO zone at the northern end of the runway, the width of the RPZ is five hundred feet (500') at the inner edge and expands uniformly to a width of one thousand ten feet (1,010').*

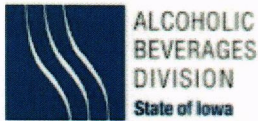
### **Section 58.05: Airport Approach Zones Map**

The language in this section did not change, but the Airport Approach Zones Map now includes Runway Protection Zones on the map.

### **Section 58.07: Runway Protection Zone Use Limitations**

New section added to Ordinance:

*Runway Protection Zones are intended to provide a clear area that is free of above ground obstructions and structures. Compatible land uses within the RPZ shall be restricted to such land uses as agricultural and limited transportation facilities (public roads, parking, railroads). Land uses such as recreational amenities (golf courses, sports fields), fuel and hazard storage facilities (above and below ground), wastewater treatment facilities, above ground utility infrastructure, and similar uses that do not involve congregations of people or construction of buildings or other improvements that may be obstructions shall require consultation with the Southeast Iowa Regional Airport and the FAA's National Airport Planning and Environmental Division (APP-400). In accordance with Section 58.09 of this Ordinance, no person shall establish any noncompatible use in any RPZ including buildings and structures (including but not limited to residences, churches, schools, hospitals, office buildings, shopping centers, and other uses with similar concentrations of persons characterizing places of public assembly). If the Airport and/or FAA deems the proposed land use is a hazard to air navigation, no permit for it shall be considered.*



# State of Iowa

Alcoholic Beverages Division

App 170549

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
HY-VEE, INC.	Hy-Vee Keokuk Reception	(515) 267-2949		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
14133 Irish Ridge Road		Burlington	DesMoines	52601
MAILING ADDRESS	CITY	STATE	ZIP	
5820 Westown Parkway	West Des Moines	Iowa	50266	

## Contact Person

NAME	PHONE	EMAIL
Kelly Palmer	(515) 267-2800	kpalmer@hy-vee.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Liquor License	5 Day	Submitted to Local Authority

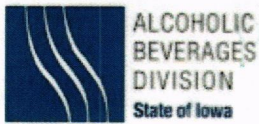
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Dec 1, 2022	Dec 5, 2022	

SUB-PERMIT

Class C Liquor License

PRIVILEGES





# State of Iowa

Alcoholic Beverages Division

## Status of Business

BUSINESS TYPE

Privately Held Corporation

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Jeremy Gosch	Urbandale	Iowa	50323	CEO	0.00	Yes
Michael Jurgens	Urbandale	Iowa	50322	EVP, Secretary	0.00	Yes
Andrew Schroeder	Johnston	Iowa	50131	SVP, Accounting, Controller	0.00	Yes

## Insurance Company Information

INSURANCE COMPANY

EMPLOYERS MUTUAL  
CASUALTY COMPANY

POLICY EFFECTIVE DATE

Sep 27, 2022

POLICY EXPIRATION DATE

Sep 27, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE

Ashley Sherwood  
513 N Main St  
Burlington, IA 52601  
10/26/2022

Board of Supervisors  
Des Moines County  
513 N Main St  
Burlington, IA 52601

Dear Board of Supervisors:

Please accept this as my official notice of resignation. My last day with the Des Moines County Treasurer's office will be November 18, 2022.

I am grateful for having had the opportunity to work for the Des Moines County Treasurer's office and serving the community for the last 15 years, and I offer my best wishes for its continued success.

Sincerely,

  
Ashley Sherwood  
Des Moines County Motor Vehicle Clerk

RECEIVED  
OCT 26 2022  
DES MOINES  
CO. TREASURER

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Ashley Sherwood Employee # : \_\_\_\_\_  
Title: Clerk II – MV Department Department: Treasurer

## STATUS CHANGES

### TERMINATION

☒ Resignation  
☐ Discharge  
☐ Retirement  
☐ Unsatisfactory Probation  
☐ Death  
☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked 11/18/2022  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address 905 S Central Ave  
City, State, Zip Burlington, IA 52601

### LEAVE OF ABSENCE

☐ Maternity  
☐ Medical  
☐ Other, Explain \_\_\_\_\_  
☐ Educational  
☐ Military  
\_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent  
☐ Temporary  
☐ Voluntary  
☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ New Hire  
☐ Anniversary  
☐ Promotion  
☐ Probationary  
☐ Demotion  
☐ Reduction  
☐ Suspension  
☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by: *Jennifer Valley Lindquist* Department: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: 11/26/2022 Payroll Date: 12/02/2022



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Senitra Donaldson Employee #: \_\_\_\_\_  
Title: Nurse Department: Local Health

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☒ Other, Explain \_\_\_\_\_

New Hire part-time effective 11/9/22, hourly rate \$25.27

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by: Christa Poggemiller Department: Local Health Date: 11/8/2022  
Authorized by: \_\_\_\_\_ Department: Local Health Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Tanner Gebhardt Employee # : \_\_\_\_\_  
Title: Natural Resource Manager Department: Conservation

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \$40489 New Rate \$41501.22  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ New Hire ☐ Demotion  
☒ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☒ Probationary ☐ Other, Explain \_\_\_\_\_

End of 6-month probationary period \_\_\_\_\_

Previous Rate \$40489 New Rate \$41501.22  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: 11/16/22

Authorized by: Chris Lee Department: Conservation Date: 11/9/22  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Elizabeth Friscaro

Employee #: 00921

Title: Receptionist

Department: County Attorney

## STATUS CHANGES

### TERMINATION

☐ Resignation ☒ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain

Last Day Worked \_\_\_\_\_  
Add Vacation Days 0 to \_\_\_\_\_  
Add Sick Days 0 to \_\_\_\_\_  
Add Other Days 0 to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ Personal hrs \_\_\_\_\_

Final Termination Date \_\_\_\_\_

Final Rate of Pay \_\_\_\_\_

Permanent Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_

Previous Dept \_\_\_\_\_

New Job Title \_\_\_\_\_

New Dept \_\_\_\_\_

Previous Rate hourly New Rate \_\_\_\_\_

Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

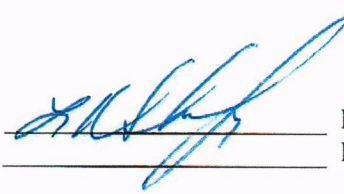
### SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☒ Other, Explain  
Unsatisfactory Probation - Effective 11-11-22

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_

Previous Job Title: (if changed) \_\_\_\_\_

Effective Date: \_\_\_\_\_

Authorized by: 

Department: \_\_\_\_\_

Lisa K. Schaefer

County Attorney

Date: 11-10-22

Authorized by: \_\_\_\_\_

Department: \_\_\_\_\_

Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_

Payroll Date: \_\_\_\_\_



# CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA )  
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF OCTOBER, 2022 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$ 312.14
SHERIFF FEES	885.91
INFRACTIONS	2618.21
TOBACCO	
COUNTY ENFORCEMENT SURCHARGE	14.00
LAW LIBRARY	7.00
RECORD SECURITIES FEES	5.00
PRE-PD FEES TO SHERIFF	

TOTAL FEES \$3842.26

TOTAL PAID \$3842.26

CHECK No 185685

RESPECTFULLY SUBMITTED THIS 9<sup>th</sup> DAY OF NOVEMBER, 2022.

  
JACKIE A MYERS  
CLERK OF DISTRICT COURT

# MISCELLANEOUS RECEIPT REPORT

Date of Deposit

November 2, 2022

Please attach a tape and enter here:

\$3,842.26

Doc #	Paid By / Description	Account #	Amount	Accrued
	Fiscal year 2023-started 7/2022			
185685	SURCHARGE	DSC/0001-1-06-1500-251700	\$312.14	Oct-22
185685	SHERIFF FEES	CSF/0001-1-06-1410-440000	\$885.91	Oct-22
185685	INFRACTIONS	DCI/0001-1-06-1000-850000	\$2,618.21	Oct-22
185685	CTY ENFORCE SURCHARGE & FINE	CES/0014-1-01-1000-850100	\$14.00	Oct-22
	PRE PAID SVC FEES TO SHERIFF	PSF/0001-1-04-1100-847000		
185685	RECORD SECURITIES CHGS	DRS/0001-1-06-1500-251700	\$5.00	Oct-22
185685	LAW LIBRARY FEES	LLF/0019-1-99-1410-847000	\$7.00	Oct-22
	TOBACCO	TOB/0009-1-05-1000-847070		
	GUARDIAN/CONSERVATOR BACKGROUND CHECK DEDUCTION	DCI/0001-1-06-1000-850000		

DES MOINES CO TREASURER

DATE : 11/10/2022 10:48 AM

OPER : 6-Ctr 2

TKBY : JULIE

TERM : 6

REC# : R00410626

400 Miscellaneous Receipt 3842.26

DMC CLERK OF COURT 3842.26

DC REES - SURCHARGE 312.14

0001-1-06-1500-251700 -312.14

SHERIFF FEES 885.91

0001-1-06-1410-440000 -885.91

CO INFRACTIONS 2618.21

0001-1-06-1000-850000 -2618.21

CO LAW ENF SURCHARGE 14.00

0014-1-01-1000-850100 -14.00

RECORD SECURITIES FEES 5.00

0001-1-06-1500-251700 -5.00

LAW LIBRARY FEES 7.00

0019-1-99-1410-847000 -7.00

Paid By:DMC CLERK OF COURT

2-Check 3842.26 REF:185685

APPLIED 3842.26

TENDERED 3842.26

CHANGE 0.00

The above listed revenue was received from the CLERK OF COURT office.

Treasurer's receipt number issued for this transaction:

R00410626

Rpt ID : 602.8109  
Rpt Date: 02-NOV-2022  
Rpt Time: 10:48 AM

DES MOINES COUNTY CLERK OF COURT

page: 1

TOTALS BY CITY/COUNTY FOR 602.8109 REPORTING  
FOR 01-OCT-2022 TO 31-OCT-2022

CITY NAME	CHECK #	% OF FINES	100% TOBACCO FINES	5% SURCHARGE	DISM/DEFRD COSTS	TOTAL PAYMENT
BURLINGTON	185684	\$703.00	\$ .00	\$16.97	\$ .00	\$719.97
DES MOINES COUNTY	185685	\$2,618.21	\$ .00	\$326.14	\$897.91	\$3,842.26
DES MOINES COUNTY ATTORNEY COL	185686	\$10,870.06	\$ .00	\$ .00	\$ .00	\$10,870.06
WEST BURLINGTON	185688	\$446.40	\$70.00	\$4.00	\$ .00	\$520.40



November 8<sup>th</sup>, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, November 8<sup>th</sup>, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Deputy Auditor Sara Doty gave an election update. The number of absentee ballots sent is 4,513 with the number returned is 4,396. The polls are open today until 8 P.M. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening stated they have filled the Administrative Assistant position in the office. They are in the process of hiring a new Deputy due to a future retirement as well. The jail population is at 93. Maintenance Director Rodney Bliesener stated he has an agenda item. Assistant Land Use Administrator Jarred Lassiter stated their office is busy. He has an item on the agenda today. Conservation Director Chris Lee reported they are pulling docks this week at the parks. They have all the water turned off at the parks as well and will be turning off Big Hollow later this week due to the cold temperatures. County Attorney Lisa Schaefer reported her office is busy. She wanted to thank the maintenance department for the remodeling they have been doing on the office restroom. County Treasurer Janelle Nalley-Londquist reported her office is busy. SEIL CDS Director Ken Hyndman gave a SEIOL update. County Engineer Brian Carter stated they have a job opening for a truck driver and they will be taking applications for through the 14<sup>th</sup>. There is a bid opening for the Bridgeport Paving project on Thursday. His crews are out in the Yarmouth area doing shoulder work to the county roads. County Recorder Natalie Steffener reported her office is busy. Public Health Administrator Christa Poggenmiller reported her office continues to stay busy.

A public hearing was held to award contract to the lowest responsible bid for the Correctional Center re-roof. Broeker made a motion to go into public hearing and seconded by McCampbell. Maintenance Director Rodney Bliesener spoke on the project. No public comments were received. Broeker made a motion to close the public hearing and seconded by McCampbell. Broeker made a motion to approve the bid with Brockway Mechanical & Roofing for \$363,411.00 and seconded by McCampbell.

A public hearing was held to award contract to the lowest responsible bid for the Correctional Center exterior upgrades. Broeker made a motion to go into public hearing and seconded by McCampbell. Maintenance Director Rodney Bliesener spoke on the project. No public comments were received. McCampbell made a motion to go out of public hearing and seconded by Broeker. McCampbell made a motion to approve the bid with S&G Construction for \$552,043.00 and seconded by Broeker.

Resolution #2022-072 and final plat for McLaughlin Farms Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on the subdivision. This is a one-lot subdivision located in part of the NW 1/4 and part of the SW 1/4 of Section 3 in Township 71. Owner is Gregory McLaughlin, Kenneth McLaughlin, Daniel Robert, Jacqueline Sue McLaughlin, Cynthia Weber, Dana Atkins, and Joan Gray. Subdivider is Gregory McLaughlin, 20264 Iowa City Rd, Mediapolis. McCampbell made a motion to approve and seconded by Broeker.

#### **INSERT RESOLUTION #2022-072**

Personnel Actions : Secondary Roads – Robert Harris, New Hire, Maintenance Worker/Blade Operator, \$22.07 hrly., effective 11/14/22. Broeker made a motion to approve and seconded by McCampbell. Descom – Kevin Newberry, Telecommunicator 1, 10-year step increase, new rate of \$26.76 hrly., effective 10/31/22. McCampbell made a motion to approve and seconded by Broeker.

Reports received and filed in the Auditor's Office:

- Recorder's Report of Fees Collected, October 2022
- Clerk's Report of Fees Collected, October 2022
- Veterans Affairs, October 2022
- Treasurer's Cash on Hand Report, June 30, 2022
- Treasurer's Semi-Annual Report, June 30, 2022

McCampbell motioned to approve the November 1<sup>st</sup>, 2022, meeting minutes and seconded by Broeker.

Future agenda item – SEIRPC requested a work session on the Wind and Solar Ordinance review to be held

November 22<sup>nd</sup>. The Airport Approach Ordinance amendment public hearings will start November 15<sup>th</sup>.

Broeker reported he attended an Emergency Management meeting and a Descom meeting. Cary reported he attended a Conservation meeting.

Meeting was adjourned at 9:37 AM.

Following the meeting a work session was held with Conservation regarding the department's budget concerns.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Jim Cary, Chair

Attest: Sara Doty, Deputy Auditor