

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, December 6, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Decision on Donation to Capital Theatre
 - C. Reappointment of Mitch Taeger to Des Moines County Zoning Board of Adjustment
 - D. Personnel Actions:
 1. Treasurer (1)
 2. Correctional Center (2)
 3. Secondary Roads (1)
 4. Sheriff (1)
 - E. Reports:
 1. Veteran Affairs, October 2022
 2. Recorder's Report of Fees Collected, November 2022
 - F. Minutes for Regular Meeting on November 29th, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Closed Session to Discuss Pending Litigation in Accordance with Iowa Code Section 21.5(c)
11. Adjournment

Work Sessions following the meeting:

BOS / County Attorney

RE: Opioid Settlement

10:30 AM - BOS / City of Burlington

RE: Dankwardt Park Playground Funding Request

Accounts Payable Claims

12/06/2022 MEETING

\$299,398.93

Checks

\$318,003.81

Wire Transfer Pmnt

\$617,402.74

GRAND TOTAL

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2022-075**

WHEREAS The Des Moines County Board of Supervisors approves appointments to the Des Moines County Zoning Board of Adjustment, and

WHEREAS Board of Adjustment member Mitch Taeger has expressed interest in continuing to serve as a member of the Board of Adjustment, following his most recent term which expired on November 30, 2022,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby re-appoints Mitch Taeger, 14351 Flint Bottom Road, to the Des Moines County Zoning Board of Adjustment, with term to expire on November 30, 2027.

Approved and adopted this 6th day of December, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom L. Broeker, Member

ATTEST:

Terri Johnson, County Auditor

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Anika McVay Employee #: _____
Title: Temporary Part-time Clerk II-MV Department: Treasurer

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☒ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain _____

Temporary Part-time

Previous Rate _____ New Rate \$19.36
Previous Job Title: (if changed) _____
Effective Date: 12/02/2022

Authorized by: Janelle Kelley-Lindquist Department: Treasurer Date: 11/29/2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: ORTH, Wesley Employee #: J158
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation
☐ Discharge
☐ Retirement

☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain _____

☐ Educational
☐ Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent
☐ Temporary

☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification
☐ Anniversary
☐ Promotion
☐ Probationary

☐ Demotion
☐ Reduction
☐ Suspension
☐ Other, Explain _____

15.07 hours of unpaid time

Previous Rate \$41,362.40/yr New Rate \$0.00/yr
Previous Job Title: (if changed) _____
Effective Date: November 23-24, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: November 29, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: GROBSTICH, Elizabeth Employee #: J152
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☒ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____
Last Day Worked December 12, 2022
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date December 15, 2022
Does the employee Want Health Insurance ☐ Yes ☐ No
Continued
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
City, State, Zip _____
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain
☐ Educational
☐ Military

SALARY ADJUSTMENT

☐ Reclassification
☐ Anniversary
☐ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☒ Other, Explain

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Previous Rate \$43,501.25/yr New Rate \$0.00/yr
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
Previous Job Title: (if changed) _____
Effective Date: December 15, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: December 1, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jeffrey Gerdom Employee #: _____
Title: Maintenance Worker/Truck Driver Department: Secondary Roads

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____

Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

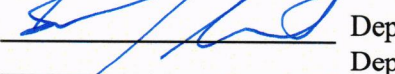
Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reducation
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain _____

New Hire 12-12-22

Previous Rate _____ New Rate \$22.07
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Secondary Roads Date: 12-06-22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Theresa Tripp Employee #: _____
Title: Administrative Assistant Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: [Signature]
Authorized by: _____

Department: Sheriff's Office
Department: _____

Date: 12/02/22
Date: _____

Pay Period Ending: December 17, 2022

Payroll Date: December 30, 2022

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☒ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain _____

She will be working a 37.5 hour week.

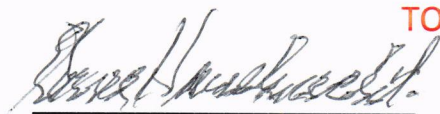
Previous Rate _____ New Rate \$43,375.50
Previous Job Title: (if changed) _____
Effective Date: December 12, 2022

COMMISSION OF VETERANS AFFAIRS



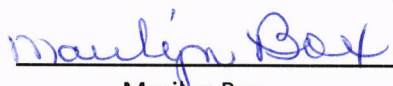
We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of **November 2022**.

NAME	WAR	AMOUNT	FOR
A.D.	Peacetime	\$200.00	Utility
R.F.	Peacetime	\$123.76	Utility



Arne Hausknecht

TOTAL



Marilyn Box

\$323.76



Francis McAllister



COMMISSION OF VETERANS AFFAIRS

DES MOINES COUNTY

STATISTICS FOR THE MONTH OF NOVEMBER 2022

Total spent on Direct Financial Aid to Vets:

\$323.76

Total Budgeted

\$43,550.00

SPENT:		WAR-TIME PERIOD				BALANCE
						\$43,550.00
Food	\$0.00	WWII	\$0.00	July	\$742.00	\$42,808.00
Medical	\$0.00	Korean	\$0.00	August	\$900.00	\$41,908.00
Rent	\$0.00	Vietnam	\$0.00	September	\$1,300.00	\$40,608.00
Utilities	\$323.76	Lebanon	\$0.00	October	\$0.00	\$40,608.00
Clothing	\$0.00	Panama	\$0.00	November	\$323.76	\$40,284.24
Personal	\$0.00	Grenada	\$0.00	December		\$40,284.24
Education	\$0.00	Persian Gulf	\$0.00	January		\$40,284.24
Burial	\$0.00	Peace Time	\$323.76	February		\$40,284.24
Misc.	\$0.00	Food Pantry	\$0.00	March		\$40,284.24
				April		\$40,284.24
				May		\$40,284.24
Total	\$323.76			June		\$40,284.24

VETERANS AFFAIRS STATISTICS

July 2022-June 2023



	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEAR
FACE TO FACE INTERVIEWS													
Federal Assist	27	37	23	27	26								140
County Assist	6	1	0	0	2								9
PHONE CALLS RECEIVED													
Federal Assist	53	70	40	61	69								293
County Assist	6	8	5	5	9								33
Van Calls	34	40	19	36	60								189
VA Clinic Calls	3	4	0	7	6								20
CORRESPONDENCE													
Received	1	3	1	1	3								9
Sent	1	5	3	1	4								14
VETS ASSISTED IN COMPLETING GOVT. FORMS													
	27	35	20	27	26								135
	1	2	0	1	3								7

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: December 1, 2022 _____

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>		<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc	AA	0001-1-07-8110-400010	\$595.00	11/30/2022
"	Public - Contracts	CT	0001-1-07-8110-400015	\$130.00	"
"	Public - Deeds	DDS	0001-1-07-8110-400020	\$1,830.00	"
"	Public - Easements	EM	0001-1-07-8110-400025	\$90.00	"
"	Public - Miscellaneous	MI	0001-1-07-8110-400030	\$205.00	"
"	Public - Mortgages	MTG	0001-1-07-8110400035	\$6,925.00	"
"	Public - Plats	PLT	0001-1-07-8110-400040	\$210.00	"
"	State of Iowa-Tax Liens	TL	0001-1-07-8110-400045	\$15.00	"
"	Public - Trade Names	TN	0001-1-07-8110-400050	\$25.00	"
"	Public - Fin. Stmts - Fixture Filings	FSF	0001-1-07-8110-400055	\$110.00	"
"	DNR - ATV Titles & Liens	ST	0001-1-07-8110-401000	\$140.00	"
"	DNR - Boat Liens Fee	BL	0001-1-07-8110-402000	\$5.00	"
"	DNR - Boat/Snow Writing Fees	WFB	0001-1-07-8110-403000	\$157.50	"
"	DNR - Hunt & Fish Writing Fees	WFH	0001-1-07-8110-403001	\$23.25	"
"	Ia Dept of Rev - Rev Stamp Fee	RS	0001-1-07-8110-404000	\$4,129.24	"
"	Public - County Transfer Fees	TF	0001-1-07-8110-410000	\$915.00	"
"	Ia Dept of Health - Vital Record Fee	VR	0001-1-07-8110-413000	\$1,208.00	"
"	US Dept of State - Passports	PP	0001-1-07-8110-415000	\$850.00	"
"	Public - PhotoCopy/Fax Fees	OMI	0001-1-07-8110-550000	\$711.95	"
"	Public - Recorder's Record Mgt Fees	RMF	0024-1-07-8110-414000	\$480.00	"
"	Two Rivers - Interest on Checking	IC	0001-1-07-8110-600000	\$0.82	"
"	Public - Non-refund Over Payment	NR	0001-4-99-9030-822000	\$12.00	"
"	DNR - Boat Title Fee	BT	0027-1-22-6110-412000	\$45.00	"
"	Public - County UTV Permit	CAP	0001-1-07-8110-407000	\$0.00	"

TOTAL \$18,812.76

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY _____
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: _____

DES MOINES CO TREASURER

DATE : 12/1/2022 12:05 PM
OPER : 3-Julie
TKBY : Julie Howe
TERM : 3
REC# : R00411211

400 Miscellaneous Receipt	18812.76
DMC RECORDER OFFICE	18812.76
AFFIDAVITS & ARTICLES	595.00
0001-1-07-8110-400010	-595.00
CONTRACTS	130.00
0001-1-07-8110-400015	-130.00
DEEDS	1830.00
0001-1-07-8110-400020	-1830.00
EASEMENTS	90.00
0001-1-07-8110-400025	-90.00
MISCELLANEOUS	205.00
0001-1-07-8110-400030	-205.00
MORTAGES	6925.00
0001-1-07-8110-400035	-6925.00
PLATS	210.00
0001-1-07-8110-400040	-210.00
TAX LIENS	15.00
0001-1-07-8110-400045	-15.00
TRADE NAMES	25.00
0001-1-07-8110-400050	-25.00
FIN STMTS FIXTURE FILING	110.00
0001-1-07-8110-400055	-110.00
SNOWMOBILE TITLE & LIENS	140.00
0001-1-07-8110-401000	-140.00
BOAT LIEN	5.00
0001-1-07-8110-402000	-5.00
BOAT/SNOW WRITING FEES	157.50
0001-1-07-8110-403000	-157.50
HUNT/FISH WRITING FEES	23.25
0001-1-07-8110-403001	-23.25
REVENUE STAMPS	4129.24
0001-1-07-8110-404000	-4129.24
TRANSFER FEES - AUDITOR	915.00
0001-1-07-8110-410000	-915.00
VITAL RECORDS	1208.00
0001-1-07-8110-413000	-1208.00
PASSPORTS	850.00
0001-1-07-8110-415000	-850.00
OTHER MISC FEES & COPIES	711.95
0001-1-07-8110-550000	-711.95
RECORDER'S REC MGT FEE	480.00
0024-1-07-8110-414000	-480.00
TRB - INT ON CK'G	0.82
0001-1-07-8110-600000	-0.82
REC'S NON-REF OVER PYMT	12.00
0001-4-99-9030-822000	-12.00
DNR - BOAT TITLE FEE	45.00
0027-1-22-6110-412000	-45.00

Paid By:DMC RECORDER OFFICE
2-Check 18812.76 REF:4977

APPLIED	18812.76
TENDERED	18812.76
CHANGE	0.00

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: December 1, 2022

PLEASE ATTACH TAPE OF TOTAL AND ENTER AMOUNT HERE_____

DOC NO.	PAID BY/DESCRIPTION	ACCOUNT NO.	AMOUNT	ACCRUE DATE
	Dmc Rec-Public			
	Electronic Transfer Fee	RET/5300-1-07-8110-416000	\$480.00	11/30/2022
	DES MOINES CO TREASURER			
	DATE : 12/1/2022 10:56 AM			
	OPER : 3-Julie			
	TKBY : Julie Howe			
	TERM : 3			
	REC# : R00411208			
	400 Miscellaneous Receipt 480.00			
	DMC RECORDER OFFICE 480.00			
	ELECTRONIC TRANSFER FEE-NOV 480.00			
	5300-1-07-8110-416000 -480.00			
	Paid By:DMC RECORDER OFFICE			
	2-Check 480.00 REF:4976			
	APPLIED 480.00			
	TENDERED 480.00			
	CHANGE 0.00			

THE REVENUE LISTED ABOVE WAS RECEIVED FROM_____

BY _____

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION _____

November 29th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, November 29th, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. Item B was removed from the agenda. The Pledge of Allegiance was conducted.

The swearing in ceremony for the County Recorder was held. Natalie Steffener was sworn in by Judge Emily Dean.

Meet with Department Heads: Deputy Auditor Sara Doty reported she is busy. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening was unable to attend and reported to Chairman Cary the jail population is at 93. Assistant Land Use Administrator Jarred Lassiter stated the office is busy. He has an item on the agenda today. County Attorney Lisa Schaefer reported her office remains busy. County Treasurer Janelle Nalley-Londquist stated she has an item on the agenda. She has a Motor Vehicle Clerk II job opening in her office. She will be accepting applications through December 12th. County Recorder Natalie Steffener reported she is busy. County Auditor Terri Johnson stated the rural resident fall clean-up is available until December 17th. The Compensation Board will be meeting December 15th at 5:00 pm. County Engineer Brian Carter stated his crews are out blading County roads today. He thanks his crew for being so flexible with their daily operations due to the weather changing. The Truck Driver position with his department has been filled. SEIL CDS Director Ken Hyndman gave a SEIL update. Safety Director Angela Vaughan reported she is busy. Maintenance Director Rodney Bliesener reported he has several projects in the works. He has an item on the agenda today.

The Board of Supervisors received a letter from Bob Hanson requesting to remain on the Des Moines County Conservation Board.

The 3rd public hearing was held for a proposed amendment to Airport Approach Regulations Ordinance #58. Broeker made a motion to go into public hearing and seconded by McCampbell. Assistant Land Use Administrator Jarred Lassiter spoke on the ordinance. No public comment. Broeker made a motion to close the public hearing and seconded by McCampbell. Broeker made a motion to approve the 3rd Reading of the Ordinance and Resolution #2022-073, seconded by McCampbell.

INSERT RESOLUTION #2022-073

Payroll Reimbursement Claims in the amount of \$803.92 were presented. McCampbell made a motion to approve and seconded by Broeker.

Approval of the Weed Commissioner's Report was presented. County Engineer Brian Carter spoke on this. McCampbell made a motion to approve and seconded by Broeker.

Approval of the Weed Commissioner Certification was presented. Broeker made a motion to approve and seconded by McCampbell.

Approval of Contracts – Bridgeport PCC LFM-P71PCC23—7X-29 was presented. County Engineer Brian Carter spoke on the project. Jones Contracting will begin on the project in March of 2023. McCampbell made a motion to approve and seconded by Broeker.

Resolution #2022-074 and final plat for Rupe Farm II Subdivision was presented. This is a one lot parcel containing 10.28 acres located in part of the Northeast ¼ of Section 3, Township 70 North, Range 3 West of the Fifth Principal Meridian. Owner and Subdivider Philip and Angela Rupe, 13294 145th St. Burlington, IA. McCampbell made a motion to approve and seconded by Broeker.

INSERT RESOLUTION #2022-074

An abatement request by the City of Burlington was requested for parcels 11-32-256-011; 16-04-152-008; and 16-05-201-002. Broeker made a motion to approve and seconded by McCampbell.

Approval of contracts, performance bond, and notice to proceed on the Correctional Center re-roof and exterior projects were presented. Broeker made a motion to approve and seconded by McCampbell.

Personnel Actions: Treasurer – Anika McVay, Motor Vehicle Clerk II, Resignation effective 12/1/2022. Broeker made a motion to approve and seconded by McCampbell.

McCampbell motioned to approve the November 29th, 2022, regular meeting minutes and seconded by Broeker.

Cary stated he attended a Des Moines County Fair Board meeting.

Meeting was adjourned at 9:51 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair

Attest: Sara Doty, Deputy Auditor