

# OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, January 3<sup>rd</sup>, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at [www.dmcountry.com/youtube](http://www.dmcountry.com/youtube). Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcountry.com](mailto:board@dmcountry.com) OR call 319-753-8203, Ext 4

## TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Organization of Board for 2023
3. Changes to Tentative Agenda
4. Discussion / Vote:
  - A. Resolution #2023-001  
Appointing Sara Doty to Serve Balance of County Auditor's Term  
Swearing In Ceremony for County Auditor
  - B. Public Hearing for FY23 Budget Amendment
  - C. Resolution #2023-002 Approving FY23 Budget Amendment
  - D. Resolution #2023-003 Appointment of Board of Health Members (4)
  - E. Accounts Payable
  - F. Payroll Claims Reimbursements for 12/30/2022
  - G. 2023 Board Committee Assignments
  - H. 2023 Condemnation Commissioners
  - I. Approval of Official Newspapers for 2023
  - J. City of Burlington Tax Abatement Request for Parcel #16-05-263-005
  - K. Personnel Actions:
    1. Correctional Center (5)
    2. County Attorney (1)
    3. Sheriff (5)
    4. IT (1)
    5. Local Health (1)
    6. Secondary Roads (2)
  - L. Reports:
    1. Sheriff's Monthly Report of Fees Collected, November 2022
  - M. Minutes for Regular Meeting on December 20<sup>th</sup>, 2022
5. Correspondence
6. Other Business
7. Future Agenda Items
8. Meet with Department Heads / Elected Officials
9. Committee Reports
10. Public Input
11. Adjournment

Work Sessions held after the meeting:

BOS / County Engineer

RE: Update on Bridge Grant Funding Opportunities

FY2023/2024 Budget Meeting Schedule  
Meetings will be held in the public meeting room  
(Subject to change)

Budget Hearings Scheduled January 3<sup>rd</sup> – Jan 6<sup>th</sup>

Tuesday, January 3 <sup>rd</sup>	11:00 AM	Pioneer Cemetery Commission
	1:00 PM	Fair Board
Wednesday, January 4 <sup>th</sup>	9:00 AM	Veterans Affairs
	9:20 AM	Domestic Violence
	9:40 AM	DHS
	10:00 AM	County Recorder
	10:30 AM	Public Health
Thursday, January 5 <sup>th</sup>	9:00 AM	County Conservation
	10:00 AM	Information Technology Dept
Friday, January 6 <sup>th</sup>	9:00 AM	Sheriff
	10:30 AM	Correctional Center
	1:00 PM	County Attorney

Budget Hearings Scheduled January 9<sup>th</sup> – 12<sup>th</sup>

Monday, January 9<sup>th</sup>

Tuesday, January 10 <sup>th</sup>	10:30 AM	Treasurer
	11:00 AM	Southeast Iowa Regional Airport
	11:30 AM	Greater Burlington Partnership
	1:00 PM	SEIRPC
Wednesday, January 11 <sup>th</sup>	9:30 AM	Secondary Roads
Thursday, January 12 <sup>th</sup>	9:00 AM	Maintenance
	10:00 AM	Auditor
	12:30 PM	Non-Departmental & Supervisors

**Resolution #2023-001**

**RESOLUTION TO APPOINT A COUNTY AUDITOR**

WHEREAS, Des Moines County Auditor Terri Johnson resigned on December 30<sup>th</sup>, 2022; and

WHEREAS, the Des Moines County Board of Supervisors have chosen to appoint a County Auditor in accordance with Code of Iowa Section 69.8 and 69.14A(2); and

WHEREAS, the Des Moines County Board of Supervisors has caused a publication announcing its intent to appoint a County Auditor and said public notice was in the Des Moines County official newspapers per Code of Iowa Sections 69.14A(2) and 331.305; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Des Moines County, Iowa that Sara Doty, First Deputy Auditor, be appointed to and duly sworn in as the Des Moines County Auditor starting January 3<sup>rd</sup>, 2023, until after the canvass of votes for either a petitioned Special Election to fill the vacancy or when the seat appears on the November 5, 2024 General Election.

Passed and Approved this 3<sup>rd</sup> day of January, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

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Shane McCampbell, Chair

---

Tom Broeker, Vice-Chair

---

Jim Cary, Member

Attest: \_\_\_\_\_  
Sara Doty, Auditor

RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT DES MOINES COUNTY				
Fiscal Year July 1, 2022 - June 30, 2023				
DES MOINES COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2023				
Meeting Date:	Meeting Time:	Meeting Location:		
1/3/2023	09:00 AM	Courthouse, 513 N Main, Burlington		
The governing body of the DES MOINES COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	14,230,224	0	14,230,224
Less: Uncollected Delinquent Taxes - Levy Year	2	5,220	0	5,220
Less: Credits to Taxpayers	3	820,731	0	820,731
Net Current Property Tax	4	13,404,273	0	13,404,273
Delinquent Property Tax Revenue	5	5,220	0	5,220
Penalties, Interest & Costs on Taxes	6	87,250	0	87,250
Other County Taxes/TIF Tax Revenues	7	2,732,480	0	2,732,480
Intergovernmental	8	5,844,686	0	5,844,686
Licenses & Permits	9	49,235	0	49,235
Charges for Service	10	926,860	0	926,860
Use of Money & Property	11	212,975	0	212,975
Miscellaneous	12	321,174	0	321,174
Subtotal Revenue	13	23,584,153	0	23,584,153
Other Financing Sources:				
General Long-Term Debt Proceeds	14	3,968,662	0	3,968,662
Operating Transfers In	15	3,012,643	24,324	3,036,967
Proceeds of Fixed Asset Sales	16	15,000	0	15,000
Total Revenues & Other Sources	17	30,580,458	24,324	30,604,782
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety and Legal Services	18	9,316,766	203,000	9,519,766
Physical Health and Social Services	19	1,630,991	23,419	1,654,410
Mental Health, ID & DD	20	0	0	0
County Environment & Education	21	1,450,066	26,609	1,476,675
Roads & Transportation	22	6,105,859	248,800	6,354,659
Government Services to Residents	23	1,112,857	0	1,112,857
Administration	24	7,970,800	0	7,970,800
Nonprogram Current	25	0	0	0
Debt Service	26	3,981,662	0	3,981,662
Capital Projects	27	2,121,000	2,350,000	4,471,000
Subtotal Expenditures	28	33,690,001	2,851,828	36,541,829
Other Financing Uses:				
Operating Tranfers Out	29	3,012,643	24,324	3,036,967
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	36,702,644	2,876,152	39,578,796
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-6,122,186	-2,851,828	-8,974,014
Beginning Fund Balance - July 1, 2022	33	18,637,865	0	18,637,865
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	7,903,123	-2,539,843	5,363,280
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	479,949	0	479,949
Fund Balance - Unassigned	39	4,132,607	-311,985	3,820,622
Total Ending Fund Balance - June 30, 2023	40	12,515,679	-2,851,828	9,663,851
Explanation of Changes: \$50,000 camera system at Jail; \$111,000 Food/Provisions & Housing of Prisoners at Jail; \$92,000 Medical Examiner expenses; \$13,419 Veteran's Affairs personnel; \$10,000 DHS moving expenses; \$23,942 Conservation expenses; \$24,324 Conservation transfer; \$2,667 Land Use; \$2,540,000 Secondary Roads expenses; \$8,800 Dust Control expense				

01/03/2023

Signature of Certification  
12/4/2022 11:07 AM

Adopted On

County Auditor Signature of Certification  
Page 1 of 1



**RESOLUTION AMENDING FY23 APPROPRIATIONS**  
**2023-002**

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2022.

BE IT RESOLVED: by the Des Moines County Board of Supervisors, that, the appropriations for expenditures during the fiscal year 2022-2023, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on January 3<sup>rd</sup>, 2023, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors	155,015	0
02	Auditor & Elections	684,891	0
03	Treasurer	891,569	0
04	Attorney	1,408,417	0
05	Sheriff	3,265,796	0
06	Clerk of Court	348,575	0
07	Recorder	333,752	0
08	Pioneer Cemetery	30,000	0
11	Solid Waste	150,000	0
12	Road Clearing	32,000	0
13	Drug Seizure	0	0
14	Land Use Development	59,667	2,667
20	Secondary Roads	9,107,089	2,540,000
21	Veterans Affairs	120,692	13,419
22	Conservation Board	1,309,544	48,266
23	Local Health	1,167,100	0
25	Human Services/Social Services	366,619	10,000
28	Medical Examiner	242,600	92,000
29	Jail	3,145,519	111,000
33	G.I.S.	241,424	0
50	E911	271,060	0
51	Maintenance	1,719,222	0
52	Information Technology	989,774	50,000
60	MH/DS	374,895	0
63	Fairgrounds	75,000	0
69	County Assessor	517,118	0
70	Emergency Management	2,633,697	0
71	DesCom	1,133,404	0
90	SEIL	8,722,117	0
99	Non-Departmental	12,068,779	8,800
TOTALS		51,565,335	2,876,152

Dated and approved this 3rd day of January, 2023, at Burlington, Des Moines County, Iowa.

BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice-Chairman

\_\_\_\_\_  
Member

ATTEST: \_\_\_\_\_  
Sara Doty, Auditor

DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2023-003

WHEREAS the Des Moines County Board of Supervisors approves appointments to the Des Moines County Board of Health, and,

WHEREAS Jeff Heland, Dr. Frances Jackson, Mack Turner and Deb Trousil has expressed interest in continuing to serve as members of the Des Moines County Board of Health,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby re-appoints Jeff Heland, Dr. Frances Jackson, Mack Turner and Deb Trousil to the Des Moines County Board of Health with a term to expire in January, 2026.

Approved and adopted this 3<sup>rd</sup> day of January, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Member

ATTEST:

\_\_\_\_\_  
County Auditor

12/15/2022

**FILED**

**DEC 28 2022**

DES MOINES CO. AUDITOR  
BURLINGTON, IOWA

Dear Board of Supervisors,

I am interested in continuing to serve on the Des Moines County Board of health. I am asking the Board of Supervisors to re-appointment me to the Board of Heath for another term.

Sincerely,

Jeff Heland

12/15/2022

**FILED**

**DEC 28 2022**

DES MOINES CO. AUDITOR  
BURLINGTON, IOWA

Dear Board of Supervisors,

I would like to be re-appointed to the Des Moines County Board of health. I am currently serving as the Medical Director for the Board and would like to continue to serve.

Sincerely,

Dr. Frances Jackson, MD



**FILED**

**DEC 28 2022**

DES MOINES CO. AUDITOR  
BURLINGTON, IOWA

12/15/2022

Dear Board of Supervisors,

I am interested in continuing to serve on the Des Moines County Board of Health. I am asking the Board of Supervisors to re-appointment me to the Board of Health for another term. I am currently employed at Southeastern Community College have been in this position since July of 2019. I have worked as a part-time employee for Indian Hills Community College as Outreach Advisor with the Educational Opportunity Center from 2015 until 2019 following my retirement from Burlington Community High School in 2015. Currently I do part-time work as a Manager on Duty at the Burlington Community YMCA and have been at this since 2015 also. I currently serve on the Burlington Community School District Educational Board and on the Alcohol and Drug Dependency of Southeast Iowa (ADDs). I also work with Prichard broadcasting as a Radio Analyst for the Southeastern Community College Blackhawks Men's basketball team during the basketball season.

Sincerely,

Mack Turner



12/15/2022

**FILED**

**DEC 28 2022**

DES MOINES CO. AUDITOR  
BURLINGTON, IOWA

Dear Board of Supervisors,

I would like to be re-appointed to the Des Moines County Board of Health. I am a retired RN and have worked in the healthcare field for many years. I am currently serving on the Board would like to continue to serve.

Sincerely,

A handwritten signature in cursive script that reads "Deb Trousil".

Deb Trousil

# **Payroll**

**12/30/2022 Reimbursement Claims**

**01/03/23 Board Meeting**

**Reimbursements: \$610.72**

**Non-Cash Taxable: \$0.00**

# COMMITTEE ASSIGNMENTS FOR 2023

## Jim Cary - [caryj@dmcounty.com](mailto:caryj@dmcounty.com)

- Q College County Fair Service Agency\*  
Community Foundation Board
- M DHLW Early Childhood Area Board
- Q Highway 61 Coalition
- M Local Health Board/Ex-Officio
- M Rural Utility Service Systems (RUSS)\*
- M Southeast Iowa Regional Planning Commission
- M South Iowa Area Juvenile Detention Agency
- M South Iowa Crime Commission

## Shane McCampbell - [mccampbells@dmcounty.com](mailto:mccampbells@dmcounty.com)

- M Des Moines County Conservation Board/Liaison\*
- M Community Action Neighborhood Center CAP Council
- Q Department of Corrections-8th Judicial District  
. DESCOM - Alternate
- M Des Moines County Solid Waste Commission
- Q GIS (Geographic Information System) Commission\*  
Iowa-Illinois Freight Corridor  
Quad County De-Categorization Board
- M Mississippi Family Region 16 Workforce Development/CEO Board
- M Southeast Iowa Community Action Board of Directors
- M Southeast Iowa Regional Trails Committee/Commission\*

## Tom Broeker - [broekert@dmcounty.com](mailto:broekert@dmcounty.com)

- Q City/County Health Insurance Board  
. DESCOM
- M Des Moines County Emergency Management Commission\*
- M Des Moines County Joint Safety Committee\*  
Des Moines County Safety Committee
- M Des Moines County Solid Waste Commission - alternate
- M Disaster Recovery Organization  
Flood Plain Advisory Board, Ex-Officio
- M Grow Greater Burlington, Inc./Chamber of Commerce-Ex-officio\*  
. REAP Committee
- M Rural Utility Service Systems (RUSS) - alternate
- M SEIL Mental Health Region Board  
Southeast Iowa Regional Riverboat Commission

## Sara Doty - [dotys@dmcounty.com](mailto:dotys@dmcounty.com)

- Q City/County Health Insurance Board - Alternate

- |   |                    |                                |
|---|--------------------|--------------------------------|
| M | monthly meetings   | • less than quarterly meetings |
| Q | quarterly meetings | * county funds                 |



**KEVIN GLENDENING, SHERIFF**

Chad McCune, Chief Deputy  
512 N. Main St, Ste. 2  
Burlington, IA 52601  
319-753-8212



December 21, 2022

Honorable Board of Supervisors  
Des Moines County  
Burlington, Iowa 52601

To Whom It May Concern:

The following is an updated list of persons who are willing to serve as Condemnation Commissioners for 2023

**OWNERS of and OPERATORS of AGRICULTURAL LAND**

Kirk Siegle	6020 260 <sup>th</sup> St	Oakville
Pat Edmonds	11394 235 <sup>th</sup> St	Mediapolis
Stan Nelson	18408 Roosevelt St	Middletown
Lee Robertson	4478 – 260 <sup>th</sup> St	Oakville
Ron Breuer	6097 108 <sup>th</sup> Ave	Burlington
Larry Beck	19268 – 110 <sup>th</sup> St	Danville
Brian Messer	2919 Dill St	Burlington

**CITY & TOWN OWNERS**

Bill Ell	1305 S Main St	Burlington
Dan Cahill	1414 Hillary Ave	Burlington
John Horton	1212 Madison Ave	Burlington
Barbara Kelley	2306 Miller St	Burlington
Dean E Robinson	601 Swan St	W Burlington
John Williams	4600 West Ave	Burlington
Theresa Norton	222 Sweeny	Burlington

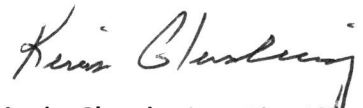
### REAL ESTATE BROKERS

Robert K. Gerdes	2012 Highland Ave	Burlington
Marc Gillette	1900 West Ave	Burlington
Mary Wiegard	1018 Cook St	Burlington
Deb Fowler	2716 Bittersweet Pl	Burlington
Gwen Wixom	1313 N Roosevelt Ave	Burlington
Diane Kroll	2721 Monarch Dr	Burlington
Robert Masden	1229 S Starr Ave	Burlington

### BANKERS – REAL ESTATE APPRAISER – AUCTIONEERS

Ron Kelley	2306 Miller St (Retired Real Estate Appraiser)	Burlington
Kathy Conover	11234 Cliff Rd (Real Estate Appraiser – Potter Appraisal Services)	Burlington
Duane Worthy	406 Trulaine Dr (Auctioneer)	Burlington
Jeff Burgus	PO Box 397 (President – Mediapolis Savings Bank)	Mediapolis
Robert Hesler	205 S. Main St (Retired Banker – Danville State Savings Bank)	Danville
Andrea Walz Hartman	3225 Division St (Retail Managing Officer – Midwest One Bank)	Burlington
Steve Francis	2072 Highland Dr (Business Banker - Great Western Bank)	Burlington
Robert Ritson	1409-A Orchard Meadow Dr (Retired Banker – Two Rivers Bank & Trust)	Burlington

Respectively submitted,

  
Kevin Glendening, Sheriff  
Des Moines County Sheriff's Office

KWG/mb



**FILED**

**DEC 16 2022**

DES MOINES CO. AUDITOR  
BURLINGTON, IOWA

# The Mediapolis News

**Danny Davis, Publisher**

**meponews@mepotelco.net**

**Phone 319-394-3174**

**PO Box 548 - 521 Main Street, Mediapolis, IA 52637**

**FAX # 319-394-3134**

December 16, 2022

Board of Supervisors  
Des Moines County  
PO Box 784  
Burlington, IA 52601

Dear Sirs:

The *Mediapolis News* wishes to express its appreciation to the county for its business during the past year, and requests that we again be named an official newspaper for the county during 2023.

Thank you.

Danny Davis, Publisher

**TABLE**

**DEC 20 2022**

BOARD OF SUPERVISORS  
DES MOINES COUNTY



# Sycamore Media

301 James L. Hodges Ave So - P. O. Box 286 - Wapello, Iowa 52653 - Ph. 319-523-4631 - Fax 319-523-8167 - Email [lpc@louisacomm.net](mailto:lpc@louisacomm.net)

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December 8, 2022

**FILED**

**DEC 12 2022**

**DES MOINES CO. AUDITOR  
BURLINGTON, IOWA**

Des Moines County Board of Supervisors  
Courthouse  
P.O. Box 784  
Burlington, Iowa 52601

Dear Friends:

As required by the Code of Iowa, the **Des Moines County News** hereby makes application to be renamed an official newspaper for Des Moines County in 2023.

Our thanks and appreciation for the cooperation we have had from your office during the past year. We look forward to serving you and the county again in 2023.

Sincerely,

Ernie Appleyard, Publisher  
Sycamore Media

**TABLE**

**DEC 20 2022**

**BOARD OF SUPERVISORS  
DES MOINES COUNTY**

*Central Office Wapello, IA - Five Weekly Newspapers*

THE  
WAPELLO REPUBLICAN  
Wapello, IA 52653  
Ph. 319-523-4631  
[lpc@louisacomm.net](mailto:lpc@louisacomm.net)

THE VAN BUREN COUNTY  
REGISTER  
Keosauqua, IA 52565  
Ph. 319-293-3197  
[vbregister@nctms.net](mailto:vbregister@nctms.net)

THE  
NEW LONDON JOURNAL  
New London, IA 52645  
Ph. 319-367-2366  
[lpc@louisacomm.net](mailto:lpc@louisacomm.net)

THE DES MOINES  
COUNTY NEWS  
West Burlington, IA 52655  
Ph. 319-523-4631  
[lpc@louisacomm.net](mailto:lpc@louisacomm.net)

THE MORNING SUN  
NEWS-HERALD  
Morning Sun, IA 52640  
Ph. 319-523-4631  
[lpc@louisacomm.net](mailto:lpc@louisacomm.net)

FILED

DEC 15 2022

DES MOINES CO. AUDITOR  
BURLINGTON, IOWA

# The Hawk Eye

1000 N. Roosevelt Avenue Suite 3 Burlington IA 52601

December 15, 2022

Terri Johnson  
Des Moines County Auditor:

The Hawk Eye Newspaper, located in Des Moines County, City of Burlington, IA 52601 request to be selected as Newspaper of Record in Des Moines County for the calendar year 2023. The Hawk Eye is currently published Tuesday through Saturday with the exception of the federal holiday's New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas. Also, any postal holiday's that fall in the Tuesday through Saturday we will not publish. The Hawk Eye Newspaper, as of Dec 6, 2022, is now distributed by the United States Postal Service for accurate and reliable delivery with established permit number 079-960.

The 2022 certified statement of ownership is attached and show our total publication counts. Currently with our new form of delivery through the United States Postal Service for our print subscription base is increasing daily. The Hawkeye Digital subscriptions are also increasing at an even more rapid rate.

The Hawk Eye has a list of subscribers who have paid or promise to pay at more than a nominal rate, for copies to be received in 2023.



William Helenthal  
Publisher  
The Hawk Eye

TABLE

DEC 20 2022

BOARD OF SUPERVISORS  
DES MOINES COUNTY





**Statement of Ownership, Management, and Circulation**  
**(All Periodicals Publications Except Requester Publications)**

1. Publication Title The Hawk Eye	2. Publication Number 0 7 9 - 9 6 0	3. Filing Date 10/1/2022
4. Issue Frequency Tues - Sat & Sun / Tues - Fri & Sun effective 4/16/2022	5. Number of Issues Published Annually 295	6. Annual Subscription Price \$440.76
7. Complete Mailing Address of Known Office of Publication (Not printer) (Street, city, county, state, and ZIP+4®)  800 S. Main St., Burlington, Des Moines County, IA 52601-0010		Contact Person Customer Service Telephone (Include area code) 1-319-754-8462

8. Complete Mailing Address of Headquarters or General Business Office of Publisher (Not printer)  
  
800 S. Main St., Burlington, IA 52601-0010

9. Full Names and Complete Mailing Addresses of Publisher, Editor, and Managing Editor (Do not leave blank)  
Publisher (Name and complete mailing address)

Maribel Perez Wadsworth, 7950 Jones Branch Dr, McLean, VA 22107

Editor (Name and complete mailing address)

Amalie Nash, 7950 Jones Branch Dr, McLean, VA 22107

Managing Editor (Name and complete mailing address)

N/A

10. Owner (Do not leave blank. If the publication is owned by a corporation, give the name and address of the corporation immediately followed by the names and addresses of all stockholders owning or holding 1 percent or more of the total amount of stock. If not owned by a corporation, give the names and addresses of the individual owners. If owned by a partnership or other unincorporated firm, give its name and address as well as those of each individual owner. If the publication is published by a nonprofit organization, give its name and address.)

Full Name	Complete Mailing Address
Gannett Co., Inc.	7950 Jones Branch Drive, McLean, VA 22107

11. Known Bondholders, Mortgagees, and Other Security Holders Owning or Holding 1 Percent or More of Total Amount of Bonds, Mortgages, or Other Securities. If none, check box ☐ None

Full Name	Complete Mailing Address
Citibank, N.A. as Administrative Agent, Collateral Agency and Lender	
Citibank, N.A. Citibank Delaware; Attn: Agency Operations	One Penn's Way OPS II New Castle, DE 19720
With a copy to: Latham & Watkins LLP; Attn: Alfred & Zue	885 Third Avenue New York, NY 10022
BlackRock Fund Advisors	400 Howard St., San Francisco, California 94105-2228
The Vanguard Group, Inc.	100 Vanguard Blvd., V26, Malvern, Pennsylvania 19355
Miller Value Partners LLC	One South St., #2550, Baltimore, Maryland 21205

12. Tax Status (For completion by nonprofit organizations authorized to mail at nonprofit rates) (Check one)  
The purpose, function, and nonprofit status of this organization and the exempt status for federal income tax purposes:  
☒ Has Not Changed During Preceding 12 Months  
☐ Has Changed During Preceding 12 Months (Publisher must submit explanation of change with this statement)

13. Publication Title		14. Issue Date for Circulation Data Below	
The Hawk Eye		July 22, 2022	
15. Extent and Nature of Circulation		Average No. Copies Each Issue During Preceding 12 Months	No. Copies of Single Issue Published Nearest to Filing Date
Tues - Sat & Sun / Tues - Fri & Sun effective 4/16/2022			
a. Total Number of Copies (Net press run)		6,105	5,271
b. Paid Circulation (By Mail and Outside the Mail)	(1) Mailed Outside-County Paid Subscriptions Stated on PS Form 3541 (Include paid distribution above nominal rate, advertiser's proof copies, and exchange copies)	657	528
	(2) Mailed In-County Paid Subscriptions Stated on PS Form 3541 (Include paid distribution above nominal rate, advertiser's proof copies, and exchange copies)	152	135
	(3) Paid Distribution Outside the Mails Including Sales Through Dealers and Carriers, Street Vendors, Counter Sales, and Other Paid Distribution Outside USPS®	3,593	2,576
	(4) Paid Distribution by Other Classes of Mail Through the USPS (e.g., First-Class Mail®)	0	0
c. Total Paid Distribution (Sum of 15b (1), (2), (3), and (4))		4,402	3,239
d. Free or Nominal Rate Distribution (By Mail and Outside the Mail)	(1) Free or Nominal Rate Outside-County Copies included on PS Form 3541	3	0
	(2) Free or Nominal Rate In-County Copies Included on PS Form 3541	0	0
	(3) Free or Nominal Rate Copies Mailed at Other Classes Through the USPS (e.g., First-Class Mail)	0	0
	(4) Free or Nominal Rate Distribution Outside the Mail (Carriers or other means)	135	18
e. Total Free or Nominal Rate Distribution (Sum of 15d (1), (2), (3) and (4))		138	18
f. Total Distribution (Sum of 15c and 15e)		4,540	3,257
g. Copies not Distributed (See Instructions to Publishers #4 (page #3))		1,565	2,014
h. Total (Sum of 15f and g)		6,105	5,271
i. Percent Paid (15c divided by 15f times 100)		97.0%	99.4%

\* If you are claiming electronic copies, go to line 16 on page 3. If you are not claiming electronic copies, skip to line 17 on page 3.





UNITED STATES  
POSTAL SERVICE ®

Statement of Ownership, Management, and Circulation  
(All Periodicals Publications Except Requester Publications)

16. Electronic Copy Circulation

		Average No. Copies Each Issue During Preceding 12 Months	No. Copies of Single Issue Published Nearest to Filing Date
a. Paid Electronic Copies	▶	285	390
b. Total Paid Print Copies (Line 15c) + Paid Electronic Copies (Line 16a)	▶	4,687	3,629
c. Total Print Distribution (Line 15f) + Paid Electronic Copies (Line 16a)	▶	4,825	3,647
d. Percent Paid (Both Print & Electronic Copies) (16b divided by 16c × 100)	▶	97.1%	99.5%

☒ I certify that 50% of all my distributed copies (electronic and print) are paid above a nominal price.

17. Publication of Statement of Ownership

☒ If the publication is a general publication, publication of this statement is required. Will be printed

☐ Publication not required.

in the October 06, 2022 issue of this publication.

18. Signature and

*Rick Voegelé*

Rick Voegelé - Sr. Manager, AAM & Audit Reporting

Date

9/22/2022

I certify that all information furnished on this form is true and complete. I understand that anyone who furnishes false or misleading information on this form or who omits material or information requested on the form may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including civil penalties).

# Des Moines County Auditor

513 N. Main St.  
Burlington, Iowa 52601

**FILED**

**DEC 15 2022**

DES MOINES CO. AUDITOR  
BURLINGTON, IOWA

December 13, 2022

Dear Des Moines County Auditor,

I am submitting this letter as our application to be considered as a newspaper of record for Des Moines County and the board of supervisors.

Sincerely yours,

  
Jeff Abell

The Burlington Beacon

1604 Mount Pleasant St.

Burlington, Iowa 52601

**TABLE**

**DEC 20 2022**

BOARD OF SUPERVISORS  
DES MOINES COUNTY

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: PARKER,Jeremy Employee #: J089  
Title: Transport Officer-Part Time Department: Correctional Center

## STATUS CHANGES

### TERMINATION

☐ Resignation  
☐ Discharge  
☐ Retirement  
☐ Unsatisfactory Probation  
☐ Death  
☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity  
☐ Medical  
☐ Other, Explain  
☐ Educational  
☐ Military

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent  
☐ Temporary  
☐ Voluntary  
☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification  
☐ Anniversary  
☐ Promotion  
☐ Probationary  
☐ Demotion  
☐ Reducation  
☐ Suspension  
☐ Other, Explain

New Hire-Part time Transport Officer

Previous Rate \$0.00/hr New Rate \$19.75/hr

Previous Job Title: (if changed) \_\_\_\_\_

Effective Date: January 4, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: December 27, 2022  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: WHALEN, Kendra Employee #: \_\_\_\_\_  
Title: Kitchen-Cook Department: Correctional Center

## STATUS CHANGES

### TERMINATION

☐ Resignation  
☐ Discharge  
☐ Retirement  
☐ Unsatisfactory Probation  
☐ Death  
☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity  
☐ Medical  
☐ Other, Explain \_\_\_\_\_  
☐ Educational  
☐ Military  
\_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent  
☐ Temporary  
☐ Voluntary  
☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification  
☐ Anniversary  
☒ Promotion  
☐ Probationary  
☐ Demotion  
☐ Reducation  
☐ Suspension  
☐ Other, Explain \_\_\_\_\_

Assistant cook promoted to Cook

Previous Rate \$11.69/hr New Rate \$13.56/hr

Previous Job Title: (if changed) \_\_\_\_\_

Effective Date: January 4, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: December 27, 2022  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: ELAND,Zoe Employee #: J151  
Title: Correctional Officer-Part Time Department: Correctional Center

## STATUS CHANGES

### TERMINATION

☐ Resignation  
☐ Discharge  
☐ Retirement  
☐ Unsatisfactory Probation  
☐ Death  
☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity  
☐ Medical  
☐ Other, Explain  
☐ Educational  
☐ Military

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent  
☐ Temporary  
☐ Voluntary  
☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification  
☒ Anniversary  
☐ Promotion  
☐ Probationary  
☐ Demotion  
☐ Reducation  
☐ Suspension  
☐ Other, Explain

18 months step increase

Previous Rate \$17.18/hr New Rate \$17.94/hr

Previous Job Title: (if changed)

Effective Date: January 7, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: December 27, 2022  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: CASADY, Courtney Employee #: J156  
Title: Correctional Officer-Full Time Department: Correctional Center

## STATUS CHANGES

### TERMINATION

☐ Resignation  
☐ Discharge  
☐ Retirement  
☐ Unsatisfactory Probation  
☐ Death  
☐ Other, Explain

Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity  
☐ Medical  
☐ Other, Explain  
☐ Educational  
☐ Military

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent  
☐ Temporary  
☐ Voluntary  
☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification  
☒ Anniversary  
☐ Promotion  
☐ Probationary  
☐ Demotion  
☐ Reducation  
☐ Suspension  
☐ Other, Explain

6 months step increase

Previous Rate \$41,362.40/yr New Rate \$42,429.10/yr  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: December 29, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: December 27, 2022  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: ORTH, Wesley Employee #: J158  
Title: Correctional Officer-Full Time Department: Correctional Center

## STATUS CHANGES

### TERMINATION

☐ Resignation  
☒ Discharge  
☐ Retirement  
☐ Unsatisfactory Probation  
☐ Death  
☐ Other, Explain \_\_\_\_\_

### TRANSFER

☐ Permanent  
☐ Temporary  
☐ Voluntary  
☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_  
Last Day Worked December 2, 2022  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid December 2, 2022  
Unpaid Days 12/03/22 to 12/06/2022

### LAY OFF

Final Termination Date December 6, 2022  
Does the employee Want Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life Insurance Continued ☐ Yes ☐ No  
Final Rate of Pay \$41,362.40  
Permanent Address 1901 S. 10<sup>th</sup>  
City, State, Zip Burlington, IA 52601  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

### SALARY ADJUSTMENT

☐ Maternity  
☐ Medical  
☐ Other, Explain \_\_\_\_\_  
☐ Educational  
☐ Military

☐ Reclassification  
☐ Anniversary  
☐ Promotion  
☐ Probationary  
☐ Demotion  
☐ Reducation  
☐ Suspension  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life Insurance Continued ☐ Yes ☐ No  
Previous Rate \$43,501.25/yr New Rate \$0.00/yr  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: December 06, 2022

Authorized by: Douglas L. Quinn Department: Correction. Center Date: December 6, 2022  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kay Hagen Employee #: \_\_\_\_\_  
Title: Receptionist/Records Assistant Department: County Attorney

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days 0 to \_\_\_\_\_  
Add Sick Days 0 to \_\_\_\_\_  
Add Other Days 0 to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ Personal hrs \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate hourly New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

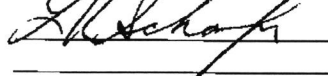
Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☒ New Hire ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☐ Other, Explain \_\_\_\_\_

New Hire-Salary: \$29,812.23-Reception/Records Asst.  
0001-04-1100-000-10050 - Effective 01-04-2023

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by:  Department: County Attorney  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_

Date: 12-20-22  
Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Eric David Blodgett Employee #: 0049  
Title: Sergeant Department: Sheriff's Office

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary  
☒ 74.77 Hours ☐ Demotion  
☐ 80 Hours ☐ Reduction  
☐ Anniversary ☐ Suspension  
☒ Promotion ☐ Other, Explain  
Sergeant to Lieutenant

\_\_\_\_\_  
\_\_\_\_\_  
Previous Rate \$74,683.82 New Rate \$82,084.82  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: January 1, 2023

Authorized by: *Kevin Blodgett* Department: Sheriff's Office Date: 12/28/22  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: January 7, 2023 Payroll Date: January 13, 2023



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: David Lynn Murguia Employee #: 0541  
Title: Investigator Department: Sheriff's Office

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary  
Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary  
☐ 74.77 Hours ☐ Demotion  
☒ 80 Hours ☐ Reduction  
☐ Anniversary ☐ Suspension  
☒ Promotion ☐ Other, Explain  
Investigator to Sergeant

Previous Rate \$67,282.72 New Rate \$74,683.82  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: January 1, 2023

Authorized by: Kevin Cleveland Department: Sheriff's Office Date: 12/28/22  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: January 7, 2023 Payroll Date: January 13, 2023

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Adam Thomas Plein Employee #: 0364  
Title: Deputy Department: Sheriff's Office

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary  
Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary  
☒ 74.77 Hours ☐ Demotion  
☐ 80 Hours ☐ Reduction  
☐ Anniversary ☐ Suspension  
☒ Promotion ☐ Other, Explain  
Deputy to Sergeant

\_\_\_\_\_  
\_\_\_\_\_  
Previous Rate \$67,282.72 New Rate \$74,683.82  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: January 1, 2023

Authorized by: Kevin Glendening Department: Sheriff's Office Date: 12/28/22  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: January 7, 2023 Payroll Date: January 13, 2023

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Clint Russell Williams Employee #: 0071  
Title: Lieutenant Department: Sheriff's Office

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☒ Retirement ☐ Other, Explain

\_\_\_\_\_  
Last Day Worked 12/30/22  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_

Final Rate of Pay \$82,084.82

Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life

Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary  
☐ 74.77 Hours ☐ Demotion  
☐ 80 Hours ☐ Reduction  
☐ Anniversary ☐ Suspension  
☐ Promotion ☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_

Previous Job Title: (if changed) \_\_\_\_\_

Effective Date: December 30, 2022

Authorized by: Kevin Glenday Department: Sheriff's Office Date: 12/28/22  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: January 7, 2023 Payroll Date: January 13, 2023



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Joshua Tyler Fane Employee #: \_\_\_\_\_  
Title: Deputy Department: Sheriff's Office

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☒ New Hire (Check # of Hours) ☐ Probationary  
☒ 74.77 Hours ☐ Demotion  
☐ 80 Hours ☐ Reduction  
☐ Anniversary ☐ Suspension  
☐ Promotion ☐ Other, Explain \_\_\_\_\_

Starting at year 3 step \_\_\_\_\_

Previous Rate \_\_\_\_\_ New Rate \$65,164.87  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: January 3, 2023

Authorized by: Kevin Chauling Department: Sheriff's Office Date: 12/28/22  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: January 7, 2023 Payroll Date: January 13, 2023



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jesse Miller Employee # : 922  
Title: Network Administrator Department: IT Department

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence 12/19/22 to 12/20/22

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ New Hire ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☒ Other, Explain \_\_\_\_\_

Unpaid Sick Days - 15 hours

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by: *Clinton Gersh* Department: IT Department Date: 12/29/22  
Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Senitra Donaldson Employee #: \_\_\_\_\_  
Title: Nurse Department: Local Health

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☒ Other, Explain \_\_\_\_\_

Changed from part-time to full-time nurse position,  
effective January 3, 2023. Salary \$52,564.68 annual  
salary

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

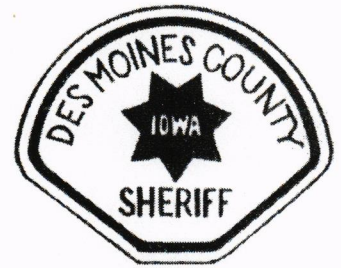
Authorized by: Christa Poggemiller Department: Local Health Date: 12/28/2022  
Authorized by: \_\_\_\_\_ Department: Local Health Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_



KEVIN GLENDENING, SHERIFF

512 N. Main Street  
Burlington, IA 52601  
Phone: 319-753-8289 (Civil)  
Fax: 319-754-6910



**SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS**

11/01/2022 thru 11/30/2022

SHERIFF FEES	4,998.30
MILEAGE	876.94
R & B	1,176.92
INTEREST	2.10
TOTAL	<u>\$7,054.26</u>

5875.24

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendening  
KEVIN GLENDENING, SHERIFF



December 20<sup>th</sup>, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, December 20<sup>th</sup>, 2022, with Chairman Jim Cary, and Member Tom Broeker present. Vice-Chair Shane McCampbell was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Judge Joshua Schier administered the oath of office to re-elected County Attorney Lisa Schaefer, Supervisor Tom Broeker, and County Treasurer Janelle Nalley-Londquist.

Meet with Department Heads: Deputy Auditor Sara Doty reported the office is busy. Director Colin Gerst reported his office remains busy. Sheriff Kevin Glendening reported the jail population is 81. Assistant Land Use Administrator Jarred Lassiter reported the office remains busy. County Attorney Lisa Schaefer stated she is working on the budget. There was a jury trial held last week. Conservation Director Chris Lee reported there are still a couple spots open for the youth winter camp that starts next week. You can sign up on the Conservation website. County Treasurer Janelle Nalley-Londquist reported they wrapped up the application process and she is hoping to start interviews soon. SEIL CDS Director Ken Hyndman gave a SEIL update. County Auditor Terri Johnson reported this is her last official meeting before retirement. County Engineer Brian Carter stated his crew is preparing for the upcoming snow we are supposed to receive. The bridge crew on Highway 99 is still moving along. He is working on his department budget. Maintenance Director Rodney Bliesener reported his crew is busy preparing for the snow. County Recorder Natalie Steffener reported her office is busy. Public Health Director Christa Poggemiller stated her office is still offering covid and flu vaccines on Tuesdays and Thursdays. Her staff continues to do mosquito trapping and reviewing the results they have received from Iowa State.

Accounts payable claims in the amount of \$782,542.87 were presented. Broeker made a motion to approve and seconded by Cary.

Approval of Official Newspapers for 2023 were presented. Cary read letters from Des Moines County News, The Hawk Eye, Mediapolis News, and the Burlington Beacon. The Burlington Beacon is not yet eligible to become an official newspaper. Broeker made a motion to table this decision until they get some further information on cost for each entity. McCampbell seconded.

Appointment to County Conservation Board was presented. There is a seat open for one member and the Board of Supervisors received two applicants. Cary read the letters from the applicants. Broeker made a motion to appoint Ron Helling to the Conservation Board and seconded by McCampbell.

Appointment of Township Clerks and Trustees were presented. The following have requested appointment:

Benton Township – Mark Meeker, Trustee  
Franklin Township – Steve Krieger, Trustee  
Washington Township – Richard Pfeiff, Clerk  
Yellow Springs Township – Ross Copeland, Trustee

Broeker made a motion to approve all the Township appointments and seconded by McCampbell.

Personnel Actions: Sheriff – Blake Cheesman, Patrol Deputy, 12-month step increase. New rate \$55,390.10 yr., effective 12/28; Keaton Hoschek, Patrol Deputy, 24-month step increase. New rate \$61,906.59 yr., effective 12/28; Monika Ryan, Clerk II, 30-month step increase. New Rate \$36,432.84 yr., effective 1/1/23. Broeker made a motion to approve all three and seconded by McCampbell. Descom – Jeremy Parker, Telecommunicator 1. New hire, \$21.01 hr., effective 12/28. Broeker made a motion to approve and seconded by McCampbell. Auditor – Kathy Housman, Clerk II. Discharge due to re-organization of office and elimination of Clerk II position, effective 12/27. Broeker made a motion to approve and seconded by McCampbell. Correctional Center – Jeremy Parker, Correctional Officer Full Time, Resignation effective 12/26, Broeker made a motion to approve and seconded by McCampbell.

Reports received and filed in the Auditor's Office:

Jail Stats, November 2022

Clerk's Report of Fees Collected, November 2022



McC Campbell motioned to approve the December 13<sup>th</sup>, 2022, regular meeting minutes and seconded by Broeker.

Broeker stated he attended a SEIL meeting. Cary attended a Public Health meeting, Juvenile Detention Meeting, SEI Area Crime Commission Meeting, and a RUSS Meeting. McC Campbell attended an 8<sup>th</sup> Judicial Meeting in Ottumwa.

Cary stated the Board would be going into closed session to discuss pending litigation in accordance with Iowa Code Section 21.5(c). Broeker made a motion to go into closed session and seconded by McC Campbell. Following completion of the closed meeting, Broeker made a motion to go out of closed session and seconded by Cary. Cary stated they discussed pending litigation.

Meeting was adjourned at 10:18 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmccounty.com](http://www.dmccounty.com)

Jim Cary, Chair

Attest: Sara Doty, Deputy Auditor