OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, January 3rd, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcounty.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
   - A. Approval of DHS Tax Suspension List
   - B. Resolution #2023-004 Re-Appointment of Russ Fry to Des Moines County Zoning Commission
   - C. Payroll Reimbursement Claims
   - D. Reports:
     1. Recorder's Report of Fees Collected, December 2022
     2. Veterans Affairs, December 2022
   - E. Minutes for Regular Meeting on January 3rd, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Des Moines County Treasurer's Office

Janelle Nalley-Londquist, Treasurer
www.iowatreasurers.org

PO Box 248
Burlington, IA 52601
Tax Phone 319-753-8252
Vehicle Phone 319-753-8273
Fax 319-753-8729

Deputies
Tax - Debra Moore
Tax - Julie Howe
Vehicle - Michelle Reynolds
Vehicle - Gina Beckman

January 3, 2023

Des Moines Co Auditor's Office
Sara Doty
Court House
Burlington, IA 52601

Sara:

Pursuant to Iowa Code 427.9, the county board of supervisors shall annually send to the Department of Human Services the names of the persons receiving a tax suspension for their annual review to verify the continued eligibility of each name on the list and shall return the list to the board of supervisors.

Please return all the original documentation received from the Department of Human Services to me after Board approval, so I may adjust our records accordingly.

Sincerely,

Debra L. Moore

Debra L. Moore, Deputy Treasurer
Des Moines County Treasurer's Office

Att: 2

DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2023-004

WHEREAS the Des Moines County Board of Supervisors approves appointments to the Des Moines County Zoning Commission, and,

WHEREAS on September 17, 2019, Russ Fry was appointed to serve the remainder of the 5-year term that was vacated following the resignation of Larry Werner, and

WHEREAS following the expiration of that term on January 3, 2023, Mr. Fry has expressed interest in continuing to serve as a member of the Zoning Commission,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby re-appoints Russ Fry, 12434 Y Camp Road, to the Des Moines County Zoning Commission with a term to expire on January 4, 2028.

Approved and adopted this 10th day of January, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

_____

Tom L. Broeker, Vice Chair

_____

Jim Cary, Member

_____

ATTEST: _____

Sara Doty, County Auditor

DES MOINES CO TREASURER

DATE : 1/3/2023 3:45 PM
OPER : 3-Julie
TKBY : Julie Howe
TERM : 3
REC# : R00411598

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400 Miscellaneous Receipt 19472.92
DMC RECORDER OFFICE 19472.92
AFFIDAVITS & ARTICLES 780.00
0001-1-07-8110-400010 -780.00
CONTRACTS 310.00
0001-1-07-8110-400015 -310.00
DEEDS 1925.00
0001-1-07-8110-400020 -1925.00
EASEMENT 85.00
0001-1-07-8110-400025 -85.00
MISCELLANEOUS 290.00
0001-1-07-8110-400030 -290.00
MORTAGES 6945.00
0001-1-07-8110-400035 -6945.00
PLATS 15.00
0001-1-07-8110-400040 -15.00
TAX LIENS-ST OF IA 10.00
0001-1-07-8110-400045 -10.00
TRADE NAMES 10.00
0001-1-07-8110-400050 -10.00
FIN STMTS FIXTURE FILING 75.00
0001-1-07-8110-400055 -75.00
SNOWMOBILE TITLE & LIENS-DNR 160.00
0001-1-07-8110-401000 -160.00
BOAT LIEN -DNR 10.00
0001-1-07-8110-402000 -10.00
BOAT/SNOW WRITING FEES-DNR 273.75
0001-1-07-8110-403000 -273.75
HUNT/FISH WRITING FEES-DNR 22.00
0001-1-07-8110-403001 -22.00
REVENUE STAMPS-IA DEPT REVENUE 3485.19
0001-1-07-8110-404000 -3485.19
TRANSFER FEES - AUDITOR 990.00
0001-1-07-8110-410000 -990.00
VITAL RECORDSIA DEPT HEALTH 1444.00
0001-1-07-8110-413000 -1444.00
PASSPORTS-US DEPT STATE 1595.00
0001-1-07-8110-415000 -1595.00
OTHER MISC FEES & COPIES 541.25
0001-1-07-8110-550000 -541.25
RECORDER'S REC MGT FEE 466.00
0024-1-07-8110-414000 -466.00
TRB - INT ON CK'G-TWO RIVERS 0.73
0001-1-07-8110-600000 -0.73
REC'S NON-REF OVER PYMT 5.00
0001-4-99-9030-822000 -5.00
DNR - BOAT TITLE FEE 35.00
0027-1-22-6110-412000 -35.00

Paid By:DMC RECORDER OFFICE
2-Check 19472.92 REF:4980

APPLIED 19472.92
TENDERED 19472.92

CHANGE 0.00

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: January 3, 2023 _____

DOC NO.	PAID BY/DESCRIPTION		ACCOUNT NO.	AMOUNT	ACCURE DATE
1636	Public - Affidavits & Articles of Inc	AA	0001-1-07-8110-400010	$780.00	12/30/2022
"	Public - Contracts	CT	0001-1-07-8110-400015	$310.00	"
"	Public - Deeds	DDS	0001-1-07-8110-400020	$1,925.00	"
"	Public - Easements	EM	0001-1-07-8110-400025	$85.00	"
"	Public - Miscellaneous	MI	0001-1-07-8110-400030	$290.00	"
"	Public - Mortgages	MTG	0001-1-07-8110400035	$6,945.00	"
"	Public - Plats	PLT	0001-1-07-8110-400040	$15.00	"
"	State of Iowa-Tax Liens	TL	0001-1-07-8110-400045	$10.00	"
"	Public - Trade Names	TN	0001-1-07-8110-400050	$10.00	"
"	Public - Fin. Stmts - Fixture Filings	FSF	0001-1-07-8110-400055	$75.00	"
"	DNR - ATV Titles & Liens	ST	0001-1-07-8110-401000	$160.00	"
"	DNR - Boat Liens Fee	BL	0001-1-07-8110-402000	$10.00	"
"	DNR - Boat/Snow Writing Fees	WFB	0001-1-07-8110-403000	$273.75	"
"	DNR - Hunt & Fish Writing Fees	WFH	0001-1-07-8110-403001	$22.00	"
"	Ia Dept of Rev - Rev Stamp Fee	RS	0001-1-07-8110-404000	$3,485.19	"
"	Public - County Transfer Fees	TF	0001-1-07-8110-410000	$990.00	"
"	Ia Dept of Health - Vital Record Fee	VR	0001-1-07-8110-413000	$1,444.00	"
"	US Dept of State - Passports	PP	0001-1-07-8110-415000	$1,595.00	"
"	Public - PhotoCopy/Fax Fees	OMI	0001-1-07-8110-550000	$541.25	"
"	Public - Recorder's Record Mgt Fees	RMF	0024-1-07-8110-414000	$466.00	"
"	Two Rivers - Interest on Checking	IC	0001-1-07-8110-600000	$0.73	"
"	Public - Non-refund Over Payment	NR	0001-4-99-9030-822000	$5.00	"
"	DNR - Boat Title Fee	BT	0027-1-22-6110-412000	$35.00	"
"	Public - County UTV Permit	CAP	0001-1-07-8110-407000	$0.00	"

TOTAL $19,472.92

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY _____
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: _____

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: January 1, 2023

PLEASE ATTACH TAPE OF TOTAL AND ENTER AMOUNT HERE_____

DOC NO.	PAID BY/DESCRIPTION	ACCOUNT NO.	AMOUNT	ACCRUE DATE
	Dmc Rec-Public			
	Electronic Transfer Fee	RET/5300-1-07-8110-416000	$466.00	12/30/2022

DES MOINES CO TREASURER

DATE : 1/3/2023 3:39 PM
OPER : 3-Julie
TKBY : Julie Howe
TERM : 3
REC# : R00411596

400 Miscellaneous Receipt 466.00
DMC RECORDER OFFICE 466.00
ELECTRONIC TRANSFER FEE 466.00
5300-1-07-8110-416000 -466.00

Paid By:DMC RECORDER OFFICE
2-Check 466.00 REF:4979

APPLIED 466.00
TENDERED 466.00

CHANGE 0.00

THE REVENUE LISTED ABOVE WAS RECEIVED FROM_____

BY _____

TREASURER'S RECEIPT NUMBER ISUED FOR THIS TRANSACTION _____

COMMISSION OF VETERANS AFFAIRS

We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of December 2022.

NAME	WAR	AMOUNT	FOR
M.W.	P. Gulf	$301.00	Utility

TOTAL $301.00

Arne Hausknecht

Marilyn Box

Francis McAllister

COMMISSION OF VETERANS AFFAIRS

DES MOINES COUNTY

STATISTICS FOR THE MONTH OF December 2022

Total spent on Direct Financial Aid to Vets: $301.00 **Total Budgeted** **$43,550.00**

SPENT:		WAR-TIME PERIOD				BALANCE
						$43,550.00
Food	$0.00	WWII	$0.00	July	$742.00	$42,808.00
Medical	$0.00	Korean	$0.00	August	$900.00	$41,908.00
Rent	$0.00	Vietnam	$0.00	September	$1,300.00	$40,608.00
Utilities	$301.00	Lebanon	$0.00	October	$0.00	$40,608.00
Clothing	$0.00	Panama	$0.00	November	$323.76	$40,284.24
Personal	$0.00	Grenada	$0.00	December	$301.00	$39,983.24
Education	$0.00	Persian Gulf	$301.00	January		$39,983.24
Burial	$0.00	Peace Time	$0.00	February		$39,983.24
Misc.	$0.00	*Food Pantry*	$0.00	March		$39,983.24
				April		$39,983.24
				May		$39,983.24
Total	$301.00			June		$39,983.24

VETERANS AFFAIRS STATISTICS

July 2022-June 2023

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEAR
FACE TO FACE INTERVIEWS													
Federal Assist	27	37	23	27	26	18							158
County Assist	6	1	0	0	2	1							10
PHONE CALLS RECEIVED													
Federal Assist	53	70	40	61	69	38							331
County Assist	6	8	5	5	9	5							38
Van Calls	34	40	19	36	60	21							210
VA Clinic Calls	3	4	0	7	6	0							20
CORRESPONDENCE													
Received	1	3	1	1	3	4							13
Sent	1	5	3	1	4	6							20
VETS ASSISTED IN COMPLETING GOVT. FORMS													
	27	35	20	27	26	18							153
	1	2	0	1	3	0							7

January 3, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, January 3, 2023, with Chairman Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Organization of the 2023 Board of Supervisors was conducted. Cary made a motion to nominate McCampbell for Chair, Broeker for Vice-Chair and was seconded by Broeker. The meeting was then conducted by Chairman Shane McCampbell.

Judge Joshua Schier administered the oath of office to appoint Sara Doty as County Auditor. Doty will serve the balance of Terri Johnson's term until after the canvass of votes for either a petitioned Special Election to fill the vacancy or when the seat appears on the November 5, 2024 General Election.

INSERT RESOLUTION #2023-001 APPOINTING SARA DOTY

Public Hearing for FY23 Budget Amendment. Broeker made a motion to open the public hearing and seconded by Cary. Budget Director Cheryl McVey presented and explained the budget amendment request. Broeker asked Auditor Doty if any comments had been received. None received. Broeker made a motion to close the public hearing and seconded by Cary. Cary motioned to approve the FY23 Budget Amendment and seconded by Broeker.

INSERT RESOLUTION #2023-002 AMENDING FY23 APPROPRIATIONS 2023-002

Resolution #2023-003 Appointing Board of Health Members was presented. Jeff Heland, Dr. Frances Jackson, Mack Turner, and Deb Trousil requested re-appointments with a term to expire in January, 2026. Cary made a motion to approve and seconded by Broeker.

INSERT RESOLUTION #2023-003 APPOINTMENT TO BOARD OF HEALTH

Accounts Payable claims in the amount of $226,469.42 were presented. Broeker made a motion to approve and seconded by Cary.

Payroll Claims Reimbursements for 12/30/2022 pay period were presented in the amount of $610.72. Broeker made a motion to approve and seconded by Cary.

Approval of 2023 Board Committee Assignments was presented. Cary will now be assigned to DHLW Early Childhood Area Board and McCampbell will be assigned to Des Moines County Conservation. All other assignments remained the same. Broeker made a motion to approve and seconded by Cary.

Approval of 2023 Condemnation Commissioners list was presented. Cary made a motion to approve and seconded by Broeker.

Approval of Official Newspapers for 2023 was presented. Broeker made a motion to approve Des Moines County News, The HawkEye, Mediapolis News, and The Burlington Beacon as Official Newspapers and seconded by Cary.

City of Burlington requested a Tax Abatement for Parcel #16-05-263-005. Cary made a motion to approve and seconded by Broeker.

Personnel Actions – Correctional Center – Jeremy Parker, New Hire, Part Time Transport Officer, $19.75 hourly effective 1/4/23; Kendra Whalen, Cook, Promoted from Asst. Cook, $13.56 hourly effective 1/4/23; Zoe Eland, PT Correctional Officer, 18-month step increase, $17.94 hourly effective 1/7/23; Courtney Casady, FT Correctional Officer, 6-month step increase, $42,429.10 yearly effective 12/29/22; Wesley Orth, FT Correctional Officer, Discharge effective 12/6/22. Broeker made a motion to approve all five and seconded by Cary. County Attorney – Kay Hagen, New Hire, Receptionist/Record Assistant, $29,812.23 effective 1/4/23. Cary made a motion to approve and seconded by Broeker. Sheriff – Eric Blodgett, Sergeant, Promotion to Lieutenant, $82,084.82 yearly effective 1/1/23; David Murguia, Investigator, Promotion to Sergeant, $74,683.82 yearly effective 1/1/23; Adam

Plein, Deputy, Promotion to Sergeant, $74,683.82 yearly effective 1/1/23; Clint Williams, Lieutenant, Retirement effective 12/30/22; Joshua Fane, Deputy, New Hire, $65,164.87 yearly effective 1/3/23. Broeker made a motion to approve all five personnel actions and seconded by Cary. IT – Jesse Miller, Network Administrator, 15 hours unpaid time for 12/19 & 12/20. Broeker made a motion to approve and seconded by Cary. Local Health – Senitra Donaldson, PT RN, Promoted to FT RN, $52,564.68 yearly effective 1/3/23. Cary made a motion to approve and seconded by Broeker. Secondary Roads – David Lloyd, Assistant to the Engineer, Retirement effective 12/31/22; Devon Bell, Assistant to the Engineer, Increase salary to $75,000.00 yearly effective 1/3/23. Cary made a motion to approve both and seconded by Broeker.

Reports received and filed in the Auditor's Office:

Sheriff's Report of Fees Collected, November 2022

Broeker motioned to approve the December 20th, 2022 regular meeting minutes and seconded by Cary.

Meet with Department Heads: Sheriff Kevin Glendening introduced new hires Theresa Tripp, Administrative Assistant and Joshua Fane, Deputy. Jail population is at 86. Public Health Director Christa Poggemiller reported her office remains busy with vaccines. Land Use Administrator Zach James reported the office has a couple subdivisions to be recorded. The Wind and Solar Ordinance needs to be reviewed after budget meetings this week. County Attorney Lisa Schaefer stated her office is busy getting back to trial after the holidays. County Engineer Brian Carter stated Highway 99 Bridge construction should start back up today. The bridge work on 165th Avenue should start soon as well. Maintenance Director Rodney Bliesener reported he has been short staffed due to illness, so he is working hard to get things caught up. Budget Director Cheryl McVey reported budget hearings will begin today. SEIL CDS Director Ken Hyndman gave a SEIL update. Conservation Director Chris Lee reported the ice on the ponds is not as frozen as it has been with the warmer temperatures. Please be cautious anytime during the winter when going on the ice. Conservation held a winter camp at Starr's Cave last week and they had a great turn out. County Treasurer Janelle Nalley-Londquist reported the office is busy. Auditor Sara Doty would like to thank everyone for the support through the transition of Terri retiring. Doty is currently working on getting a new Payroll Deputy hired for the office.

Meeting was adjourned at 9:52 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Shane McCampbell, Chair
Attest: Sara Doty, Auditor