

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, March 28<sup>th</sup>, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at [www.dmcountry.com/youtube](http://www.dmcountry.com/youtube). Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcountry.com](mailto:board@dmcountry.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Public Hearing and Adoption of Resolution #2023-014 Approving FY23 Budget Amendment
  - B. Public Hearing and Adoption of Resolution #2023-015 Approving FY24 Maximum Property Tax Dollars
  - C. Resolution #2023-016 Setting Time & Date of FY24 Budget Hearings
  - D. Approval of Contracts – DMC Highway 99 T-17 PCC Pavement FM-CO29(92)—55-29
  - E. Letter of Support
  - F. Child Abuse Prevention Month Proclamation
  - G. Fireworks Permits for 34 Raceway
  - H. Janitorial Agreement
  - I. Personnel Actions
    1. Correctional Center (4)
  - J. Reports:
    1. Clerk's Report of Fees Collected, February 2023
  - K. Minutes for Regular Meeting on March 21<sup>st</sup>, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session Following the Meeting:

BOS / County Engineer

RE: Tour of 5-Year Construction Program Projects

## RESOLUTION AMENDING FY23 APPROPRIATIONS 2023-014

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2022.

BE IT RESOLVED: by the Des Moines County Board of Supervisors, that, the appropriations for expenditures during the fiscal year 2022-2023, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on March 28<sup>th</sup>, 2023, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors		
02	Auditor & Elections	155,015	0
03	Treasurer	684,891	0
04	Attorney	891,569	0
05	Sheriff	1,408,417	0
06	Clerk of Court	3,327,146	61,350
07	Recorder	548,575	200,000
08	Pioneer Cemetery	333,752	0
11	Solid Waste	30,000	0
12	Road Clearing	150,000	0
13	Drug Seizure	32,000	0
14	Land Use Development	0	0
20	Secondary Roads	59,667	0
21	Veterans Affairs	9,107,089	0
22	Conservation Board	120,692	0
23	Local Health	1,309,544	0
25	Human Services/Social Services	1,290,864	123,764
28	Medical Examiner	366,619	0
29	Jail	242,600	0
33	G.I.S.	3,091,169	-54,350
50	E911	241,424	0
51	Maintenance	271,060	0
52	Information Technology	1,719,222	0
60	MH/DS	989,774	0
63	Fairgrounds	374,895	0
69	County Assessor	75,000	0
70	Emergency Management	517,118	0
71	DesCom	2,682,091	48,394
90	SEIL	1,133,404	0
99	Non-Departmental	8,722,117	0
	<b>TOTALS</b>	<b>12,068,779</b>	<b>0</b>
		<b>51,944,493</b>	<b>379,158</b>

Dated and approved this 28th day of March, 2023, at Burlington, Des Moines County, Iowa.

BOARD OF SUPERVISORS

\_\_\_\_\_  
Shane McCampbell, Chairman

**RESOLUTION APPROVING FY24 MAXIMUM PROPERTY TAX DOLLARS**

**RESOLUTION #2023-015**

WHEREAS, the Des Moines County Board of Supervisors have considered the proposed FY24 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site,

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on March 28th, 2023.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Des Moines County that the maximum property tax dollars for General County Services and Rural County Services for FY24 shall not exceed the following:

General County Services: 10,030,209

Rural County Services: 2,617,304

The Maximum Property Tax dollars requested in General County Services for FY24 does represent an increase of 16.07% from the Maximum Property Tax dollars requested for FY23.

The Maximum Property Tax dollars requested in Rural Services for FY24 represents an increase of 1.35% from the Maximum Property Tax dollars requested for FY23.

APPROVED this 28th day of March, 2023.

\_\_\_\_\_  
Shane McCampbell, Chairman

ATTEST: \_\_\_\_\_  
Sara Doty, Auditor

\_\_\_\_\_  
Tom Broeker, Vice-Chairman

\_\_\_\_\_  
Jim Cary, Member

**RESOLUTION SETTING TIME AND DATE OF FY 24 BUDGET HEARING**

**RESOLUTION #2023-016**

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on the FY24 budget estimate for Tuesday, April 18, 2023, at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3) This resolution shall take effect immediately.

APPROVED this 28th day of March, 2023.

DES MOINES COUNTY  
BOARD OF SUPERVISORS

\_\_\_\_\_  
Shane McCampbell, Chairman

\_\_\_\_\_  
Tom Broeker, Vice-Chairman

\_\_\_\_\_  
Jim Cary, Member

ATTEST: \_\_\_\_\_  
Sara Doty, Auditor





02/24/2023 09:12:09

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**Contract Project(s)**

**Contract ID:** 29-C029-092

**Call Order No.:** 106

**Letting Date:** Feb 21, 2023

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**Project Number:** FM-C029(92)--55-29

**County:** DES MOINES

**Project Work Type:** PCC PAVEMENT - GRADE AND NEW **Accounting ID:** 39194

**Location:** On X 99, 0.5 Miles PCC Paving Near T17 Bridge, S17 T70 R02

**Route:** X99

Non-Federal Aid - Predetermined Wages are not in Effect

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**Contract Time**

**Contract ID:** 29-C029-092

**Call Order No.:** 106

**Letting Date:** Feb 21, 2023

Site ID	Site Details	Liquidated Damages
00	Late Start Date 06/19/2023 Overall Site. 60 WORK DAYS	\$1,000.00
01	No Start Date Specified Closure of Golf Course Road Intersection. 15 WORK DAYS	\$1,000.00

**(\*) - Indicates Cost Plus Time Site. See Schedule of Items for Cost Per Unit**

**Notes**

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**Contracts ID:** 29-C029-092

**Call Order No.:** 106

**Letting Date:** Feb 21, 2023

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**Notes :**

\*\*\* Work Restriction \*\*\*

Project cannot start until grading/bridge construction from prior contract is complete. This work is anticipated to be complete in May 2023. Work may begin sooner with County's Consent depending on the work.





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**Contract Addenda**

**Contract ID:** 29-C029-092

**Call Order No.:** 106

**Letting Date:** Feb 21, 2023

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The following is a list of Contract Addenda:

21FEB106.A01

21FEB106.A02

**Contract Specifications List**

Page 1 of 3

**Contract ID:** 29-C029-092**Call Order No.:** 106**Letting Date:** February 21, 2023

Note	Description
001.2015	*** STANDARD SPECIFICATIONS -- SERIES 2015 *** The Iowa Department of Transportation STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, SERIES 2015, plus applicable General Supplemental Specifications, Developmental Specifications, Supplemental Specifications AND Special Provisions shall apply to construction work on this contract.

**Contract Specifications List**

**Contract ID:** 29-C029-092

**Call Order No.:** 106

**Letting Date:** February 21, 2023

005.15015.01 \*\*\* REVISIONS TO GS-15015 \*\*\*

1102.19, B, 2, Equal Employment Opportunity.

Replace the Article:

In hiring and employment practices, the absence of discrimination on the basis of race, religion, sex, sexual orientation, gender identity, color, national origin, age, disability, or other protected classification under Federal, state, or local law.

1102.19, B, 8, Segregated Facilities.

Replace the Article:

Employee facilities that are separated on the basis of race, religion, color, national origin, age, sex, sexual orientation, gender identity, or disability either by explicit directive or by fact because of habit, local custom, or any other reason. Examples of such facilities include, but are not limited to, the following: waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms, storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities. An exception to this definition is the provision of special accommodations, such as handicapped parking spaces, to make the workplace more accessible for those who are disabled. Separate or single-user restrooms and necessary dressing or sleeping areas are also allowed to assure privacy between sexes.

1102.19, C, 1, The EEO/AA Operating Statement.

Replace the first sentence:

It is the policy of this Company to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, sexual orientation, gender identity, color, national origin, age, or disability.

1102.19, F, Personnel Actions.

Replace the first sentence:

Wages, working conditions, employee benefits, and personnel actions of every type including hiring, upgrading, promotion, transfer, demotion, layoff, and termination shall be made without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability.

1102.19, D, 1, d.

Replace the second and third sentences:

The number of trainees will be determined by using the previous 3 year average of

**Contract Specifications List**

**Contract ID:** 29-C029-092

**Call Order No.:** 106

**Letting Date:** February 21, 2023

work actually performed by the Contractor including all prime and subcontract work on projects let by the Department. The Contractor shall provide the following number of trainees while under contract on projects let by the Department:

1108.02, E, 4.

Replace the Article:

Working days will not be charged for Saturdays, Sundays, and recognized legal holidays the Contractor does not work. Working days will be charged for Sundays and recognized legal holidays the Contractor does work.

410.11

\*\*\* STORM WATER POLLUTION PREVENTION PLAN \*\*\*

A Storm Water Pollution Prevention Plan has been developed by the Contracting Authority for one or more projects on this contract. See the project plans (or other contract document) for specific Storm Water Pollution Prevention Plan details.

500.01

\*\*\* WINTER WORK \*\*\*

The free time allowed between November 15 and April 1 will not be permitted on this project. The Contractor shall work during the winter on all working days as defined in Article 1101.03 'Working Day'.

GS-15015

GENERAL SUPPLEMENTAL SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION



**Contract Schedule**

**Contract ID:** 29-C029-092

**Awarded Vendor:** FO271

FS, INC. DBA FOUR SEASONS EXCAVATION, INC.

**SECTION 0001**

**ROADWAY ITEMS**

**\$1,374,541.46**

**Alt Set ID:**

**Alt Mbr ID:**

Contract Line Number	Item Number Item Description	Item Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0010	2102-2710070 EXCAVATION, CLASS 10, ROADWAY AND BORROW	7,099.000 CY	9.00		63,891.00	
0020	2105-8425005 TOPSOIL, FURNISH AND SPREAD	2,979.000 CY	12.00		35,748.00	
0030	2121-7425020 GRANULAR SHOULDERS, TYPE B	532.000 TON	24.00		12,768.00	
0040	2122-5190009 PAVED SHOULDER, P.C. CONCRETE, 9 IN.	650.000 SY	92.82		60,333.00	
0050	2123-7450000 SHOULDER CONSTRUCTION, EARTH	50.200 STA	322.11		16,169.92	
0060	2210-0475290 MACADAM STONE BASE	1,705.000 TON	25.79		43,971.95	
0070	2213-7100400 RELOCATION OF MAIL BOXES	6.000 EACH	158.67		952.02	
0080	2214-5145150 PAVEMENT SCARIFICATION	228.600 SY	51.00		11,658.60	
0090	2301-0690210 BRIDGE APPROACH, TWO LANE	431.400 SY	174.42		75,244.79	
0100	2301-1033080 STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	287.600 SY	78.03		22,441.43	
0110	2301-1033090 STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 9 IN.	7,078.200 SY	79.76		564,557.23	



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			Dollars	Cents	Dollars	Cents
0120	2301-6911722 PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	LUMP SUM				2,550.00
0130	2303-1033500 HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION REQUIREMENT	25.000 TON	163.20			4,080.00
0140	2303-1258283 ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC	1.500 TON	1,224.00			1,836.00
0150	2312-8260081 GRANULAR SURFACING ON ROAD, CLASS D CRUSHED STONE	3,244.000 TON	25.00			81,100.00
0160	2315-8275025 SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	185.000 TON	22.00			4,070.00
0170	2401-6745625 REMOVAL OF EXISTING BRIDGE	LUMP SUM				68,000.00
0180	2401-6745650 REMOVAL OF EXISTING STRUCTURES	LUMP SUM				5,000.00
0190	2402-2720100 EXCAVATION, CLASS 20, FOR ROADWAY PIPE CULVERT	755.000 CY	15.00			11,325.00
0200	2416-0100018 APRONS, CONCRETE, 18 IN. DIA.	3.000 EACH	2,465.33			7,395.99
0210	2416-1165018 CULVERT, 2000D CONCRETE ENTRANCE PIPE, 18 IN. DIA.	62.000 LF	68.98			4,276.76

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			Dollars	Cents	Dollars	Cents
0220	2416-1180018 CULVERT, CONCRETE ROADWAY PIPE, 18 IN. DIA.	117.000 LF	86.00		10,062.00	
0230	2417-0225015 APRONS, METAL, 15 IN. DIA.	1.000 EACH	296.00		296.00	
0240	2417-0225018 APRONS, METAL, 18 IN. DIA.	1.000 EACH	377.00		377.00	
0250	2417-0225024 APRONS, METAL, 24 IN. DIA.	2.000 EACH	433.00		866.00	
0260	2417-0225036 APRONS, METAL, 36 IN. DIA.	2.000 EACH	913.50		1,827.00	
0270	2417-1040015 CULVERT, CORRUGATED METAL ENTRANCE PIPE, 15 IN. DIA.	80.000 LF	49.81		3,984.80	
0280	2417-1040018 CULVERT, CORRUGATED METAL ENTRANCE PIPE, 18 IN. DIA.	20.000 LF	53.55		1,071.00	
0290	2417-1040036 CULVERT, CORRUGATED METAL ENTRANCE PIPE, 36 IN. DIA.	76.000 LF	103.11		7,836.36	
0300	2417-1060024 CULVERT, CORRUGATED METAL ROADWAY PIPE, 24 IN. DIA.	82.000 LF	85.00		6,970.00	
0310	2435-0140600 MANHOLE, STORM SEWER, SW-406	1.000 EACH	5,563.00		5,563.00	
0320	2502-8212024 SUBDRAIN, LONGITUDINAL, (BACKSLOPE) 4 IN. DIA.	578.000 LF	7.00		4,046.00	
0330	2502-8221306 SUBDRAIN OUTLET, DR-306	1.000 EACH	500.00		500.00	

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			Dollars	Cents	Dollars	Cents
0340	2505-4008120 REMOVAL OF STEEL BEAM GUARDRAIL	116.000 LF	15.00		1,740.00	
0350	2505-4008410 STEEL BEAM GUARDRAIL BARRIER TRANSITION SECTION, BA-201	4.000 EACH	2,958.00		11,832.00	
0360	2505-4021010 STEEL BEAM GUARDRAIL END ANCHOR, BOLTED	4.000 EACH	306.00		1,224.00	
0370	2505-4021710 STEEL BEAM GUARDRAIL TANGENT END TERMINAL, LS-625	4.000 EACH	3,213.00		12,852.00	
0380	2506-4984000 FLOWABLE MORTAR	15.000 CY	155.00		2,325.00	
0390	2507-2638660 BRIDGE WING ARMORING - MACADAM STONE	52.000 SY	28.85		1,500.20	
0400	2507-3250005 ENGINEERING FABRIC	983.000 SY	2.50		2,457.50	
0410	2507-6800061 REVTMENT, CLASS E	634.000 TON	57.00		36,138.00	
0420	2510-6745850 REMOVAL OF PAVEMENT	6,946.200 SY	3.50		24,311.70	
0430	2515-2475008 DRIVEWAY, P.C. CONCRETE, 8 IN.	104.200 SY	77.52		8,077.58	
0440	2527-9263109 PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	99.000 STA	76.51		7,574.49	
0450	2528-2518000 SAFETY CLOSURE	5.000 EACH	204.00		1,020.00	



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			Dollars	Cents	Dollars	Cents
0460	2528-8400048 TEMPORARY BARRIER RAIL, CONCRETE	387.500 LF	30.00		11,625.00	
0470	2528-8445110 TRAFFIC CONTROL	LUMP SUM			13,515.00	
0480	2528-8445113 FLAGGERS	20.000 EACH	555.00		11,100.00	
0490	2528-8445115 PILOT CARS	2.000 EACH	835.00		1,670.00	
0500	2533-4980005 MOBILIZATION	LUMP SUM			65,479.00	
0510	2601-2634100 MULCHING	5.610 ACRE	632.48		3,548.21	
0520	2601-2636043 SEEDING AND FERTILIZING (RURAL)	5.610 ACRE	1,351.56		7,582.25	
0530	2602-0000020 SILT FENCE	828.000 LF	2.31		1,912.68	
0540	2602-0000030 SILT FENCE FOR DITCH CHECKS	380.000 LF	2.48		942.40	
0550	2602-0000101 MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	380.000 LF	0.11		41.80	
0560	2602-0000312 PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN. DIA.	665.000 LF	5.50		3,657.50	
0570	2602-0000351 REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE	665.000 LF	0.22		146.30	



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**Contract Schedule**

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**SECTION 0001**

**ROADWAY ITEMS**

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Contract Line Number	Item Number Item Description	Item Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0580	2602-0010010 MOBILIZATIONS, EROSION CONTROL	1.000 EACH	500.00		500.00	
0590	2602-0010020 MOBILIZATIONS, EMERGENCY EROSION CONTROL	1.000 EACH	1,000.00		1,000.00	
<b>Total Bid:</b>						<b>\$1,374,541.46</b>

# Doc Express® Document Signing History

Contract: 29-C029-092 Document: BO 106 29-C029-092 230221

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

Date	Signed By
03/22/2023	Ben Brueck Four Seasons Excavation Digital Signature (Signed by Contractor)
	(Local Public Agency Views and Signs Performance Bond)
	(Local Public Agency Signs Contract)
	(Checked by Contracts and Specifications Bureau)
	(Signed by Contracts and Specifications Bureau)
	(Marked Completed by Contracts and Specifications Bureau)

## 2023 Child Abuse Prevention Month Proclamation

WHEREAS, our children are our most valuable resource and will shape the future of Des Moines County while our current adult population reflects the outcome of past childhood treatment; and

WHEREAS, child abuse and neglect directly harms children and increases the likelihood of long-term physical and mental health problems, alcohol and substance abuse, continued family violence and criminal behavior;

WHEREAS, children suffering from child abuse are more likely to: engage in risky behavior, perform poorly in school, develop unhealthy relationships, suffer from depression, attempt suicide, and express violent aggression, and

WHEREAS, child abuse and neglect is a serious problem that can be prevented by reducing parental stressors like poverty and barriers to accessing services; and

WHEREAS, only \$1 is spent on preventing child abuse in Iowa for every \$50 spent on treating it; and

WHEREAS, child abuse and neglect is a serious problem that can be prevented by increasing opportunities to grow resilience through improved support for developing Protective Factors which are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between policy makers, child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families in order to create a stronger, healthier, and safer community; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families.

WHEREAS, all members of a community benefit from creating conditions that support strong and healthy families due to decreased mental and physical health problems and substance abuse, increased productivity and educational attainment, and less crime and violence; and

NOW, THEREFORE, we, the Des Moines County Board of Supervisors, do hereby proclaim April as NATIONAL CHILD ABUSE PREVENTION MONTH in Des Moines County and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Dated this 28<sup>th</sup> day of March, 2023

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Shane McCampbell, Chairman

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Tom Broeker, Vice-Chair

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Jim Cary, Member

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**APPLICATION FOR FIREWORKS PERMIT  
UNINCORPORATED AREAS OF DES MOINES COUNTY, IOWA**

Submit To: Des Moines County Auditor, Courthouse, 513 N. Main, Burlington, Iowa 52601

APPLICANT (MUNICIPALITY, FAIR ASSOCIATION, AMUSEMENT PARK, ORGANIZATION, GROUP OF INDIVIDUALS) 34 Raceway PHONE: 319 752-3434  
ADDRESS OF APPLICANT: P.O. Box 185, W. Burlington, IA 52605  
NAME OF APPLICANT'S REPRESENTATIVE COMPLETING APPLICATION: Jason Skalinski  
REPRESENTATIVE'S DATE OF BIRTH (DOB): 11-12-58

DATE/TIME OF DISPLAY INCL. RAIN DATE: April 15 and Aug 5<sup>th</sup>, 2023  
LOCATION OF DISPLAY: 10463 So. Prairie Grove Rd. W. Burlington  
DETAILED DESCRIPTION OF DISPLAY

\$ 40<sup>00</sup>

See Attached

OPERATOR (Name and DOB) Kevin Byerly 7-31-82 PHONE: 319-470-5298  
ADDRESS: 2531 Ave. G. Ft. Madison, IA 52627

Qualifications of Operator (Copy of proof must be attached)

1.  Pyrotechnic Guild International, Inc. / American Pyrotechnic Association certification
2.  Other formal fireworks safety training. Please specify: JEM Certified

Fire Prevention Measures: Spotters and Danville orland New London F.D.

I, Mark Crooks, being Fire Chief of the Burlington Fire Department, Flat River Township, do hereby approve of the display, location and fire prevention measures for this Fireworks display. Fire Chief/ Designee Signature & Date Mark Crooks 3-10-23

I hereby affirm that I understand that no person shall handle or explode Fireworks while under the influence of alcohol, narcotics, or drugs which could adversely affect judgment, movements, or stability; that no person will set up or explode Fireworks after 11:00 pm; that no person will set up or explode Fireworks who is not 18 and qualified as set out above or who is not under the direct supervision of the Operator; that the Operator will conduct a thorough search for any unexploded Fireworks or fuses; that any unexploded Fireworks will be stored or disposed of in a safe manner; and that the Sponsor, Operator, and I will follow its terms and the laws of the State of Iowa. Further, I specifically agree to protect, defend, and hold Des Moines County, Iowa, its officers and employees, and the Fire Chief/designee who signs this application harmless from any and all damages or claims for damages that might arise or accrue by reason of the granting of the permit for which I am applying.

Jason Skalinski  
Signature of Applicant & Date

This Application (is) (is not) approved by the Des Moines County Board of Supervisors on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
\_\_\_\_\_  
Chairperson, Des Moines County Board of Supervisors

Copy to: Des Moines County Sheriff; Fire Chief; Police Dispatch



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: WHALEN, Brittani Employee #: \_\_\_\_\_  
Title: Kitchen-Cook Department: Correctional Center

## STATUS CHANGES

### TERMINATION

Resignation  
 Discharge  
 Retirement  
 Unsatisfactory Probation  
 Death  
 Other, Explain

### TRANSFER

Permanent  
 Temporary  
 Voluntary  
 Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

### LAY OFF

Final Termination Date 3/30/23  
Does the employee Want Health Insurance Continued  Yes  No  
Does Employee Want Life Insurance Continued  Yes  No  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

Maternity  
 Medical  
 Other, Explain  
 Educational  
 Military

### SALARY ADJUSTMENT

Reclassification  
 Anniversary  
 Promotion  
 Probationary  
 Demotion  
 Reduction  
 Suspension  
 Other, Explain

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

**Resignation**

Does the employee Want Health Insurance Continued  Yes  No  
Does Employee Want Life Insurance Continued  Yes  No  
Previous Rate \$13.56/hr New Rate \$0.00/hr  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: March 30, 2023

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: March 21, 2023  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Barker, Ceaira Lynne Employee #: J161  
Title: Correctional Officer – Full Time Department: Correctional Center

## STATUS CHANGES

### TERMINATION

Resignation       Unsatisfactory Probation  
 Discharge       Death  
 Retirement       Other, Explain

### TRANSFER

Permanent       Voluntary  
 Temporary       Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

### LAY OFF

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Does the employee Want Health Insurance Continued  Yes  No  
Does Employee Want Life Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

Maternity       Educational  
 Medical       Military  
 Other, Explain \_\_\_\_\_

### SALARY ADJUSTMENT

Reclassification       Demotion  
 Anniversary       Reducation  
 Promotion       Suspension  
 Probationary       Other, Explain

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_  
New Hire – Correctional Officer

Does the employee Want Health Insurance Continued  Yes  No  
Does Employee Want Life Insurance Continued  Yes  No  
Previous Rate \_\_\_\_\_ New Rate \$41,362.40  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: March 31, 2023

Authorized by: Douglas L. Emme Department: Correction. Center Date: March 16, 2023  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Forquer, Rita Employee #: \_\_\_\_\_  
 Title: Kitchen-Assistant Cook Department: Correctional Center

## STATUS CHANGES

### TERMINATION

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge   | <input type="checkbox"/> Death                    |
| <input type="checkbox"/> Retirement  | <input type="checkbox"/> Other, Explain _____     |

### TRANSFER

- |                                    |                                      |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary   |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title \_\_\_\_\_  
 Previous Dept \_\_\_\_\_  
 New Job Title \_\_\_\_\_  
 New Dept \_\_\_\_\_  
 Previous Rate \_\_\_\_\_  
 Effective Transfer Date \_\_\_\_\_

Last Day Worked \_\_\_\_\_  
 Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
 Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
 Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
 Last Day Paid \_\_\_\_\_  
 Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

### LAY OFF

Final Termination Date \_\_\_\_\_  
 Final Rate of Pay \_\_\_\_\_  
 Permanent Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_

Does the employee Want Health Insurance Continued  Yes  No  
 Does Employee Want Life Insurance Continued  Yes  No  
 Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity            | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical              | <input type="checkbox"/> Military    |
| <input type="checkbox"/> Other, Explain _____ |                                      |

### SALARY ADJUSTMENT

- |   |   |
|---|---|
| <input type="checkbox"/> Reclassification | <input type="checkbox"/> Demotion             |
| <input type="checkbox"/> Anniversary      | <input type="checkbox"/> Reducation           |
| <input type="checkbox"/> Promotion        | <input type="checkbox"/> Suspension           |
| <input type="checkbox"/> Probationary     | <input type="checkbox"/> Other, Explain _____ |


Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

New hire. Assist. Cook \_\_\_\_\_

Does the employee Want Health Insurance Continued  Yes  No  
 Does Employee Want Life Insurance Continued  Yes  No

Previous Rate \$0.00/hr New Rate \$9.36/hr  
 Previous Job Title: (if changed) \_\_\_\_\_  
 Effective Date: \_\_\_\_\_

March 29, 2023

Authorized by:  Department: Correction. Center Date: March 24, 2023  
 Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: WALKER,Zachery Employee #: J162  
Title: Correctional Officer-Full Time Department: Correctional Center

## STATUS CHANGES

### TERMINATION

Resignation  
 Discharge  
 Retirement  
 Unsatisfactory Probation  
 Death  
 Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date 3/30/23  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

Maternity  
 Medical  
 Other, Explain  
 Educational  
 Military

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

Authorized by: /s/ Colter J. Levinson  
Authorized by: \_\_\_\_\_

Employee #: J162  
Department: Correctional Center

### TRANSFER

Permanent  
 Temporary  
 Voluntary  
 Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

Reclassification  
 Anniversary  
 Promotion  
 Probationary  
 Demotion  
 Reducation  
 Suspension  
 Other, Explain

**New Hire**

Previous Rate \$0.00/yr New Rate \_\_\_\_\_ \$/hr

Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: March 29, 2023

Department: Correction. Center Date: March 24, 2023  
Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

FILED

MAR 20 2023

DES MOINES CO AUDITOR  
BURLINGTON, IOWA

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA )  
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF FEBRUARY, 2023 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

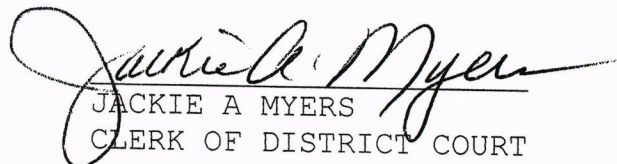
5% OF STATE FINE SURCHARGE	\$ 15.39
SHERIFF FEES	1065.68
INFRACTIONS	1522.38
TOBACCO	70.00
COUNTY ENFORCEMENT SURCHARGE	13.34
LAW LIBRARY	2.00
RECORD SECURITIES FEES	15.00
PRE-PD FEES TO SHERIFF	

TOTAL FEES \$2703.79

TOTAL PAID \$2703.79

CHECK No 186752

RESPECTFULLY SUBMITTED THIS 10<sup>th</sup> DAY OF MARCH, 2023.

  
JACKIE A MYERS  
CLERK OF DISTRICT COURT

# MISCELLANEOUS RECEIPT REPORT

Date of Deposit

March 1, 2023

Please attach a tape and enter here:

\$2,703.79

Doc #	Paid By / Description	Account #	Amount	Accrued
	Fiscal year 2023-started 7/2022			
186752	SURCHARGE	DSC/0001-1-06-1500-251700	\$15.39	Feb-23
186752	SHERIFF FEES	CSF/0001-1-06-1410-440000	\$1,065.68	Feb-23
186752	INFRACTIONS	DCI/0001-1-06-1000-850000	\$1,522.38	Feb-23
186752	CTY ENFORCE SURCHARGE & FINE	CES/0014-1-01-1000-850100	\$13.34	Feb-23
	PRE PAID SVC FEES TO SHERIFF	PSF/0001-1-04-1100-847000		
186752	RECORD SECURITIES CHGS	DRS/0001-1-06-1500-251700	\$15.00	Feb-23
186752	LAW LIBRARY FEES	LLF/0019-1-99-1410-847000	\$2.00	Feb-23
186752	TOBACCO	TOB/0009-1-05-1000-847070	\$70.00	Feb-23
	GUARDIAN/CONSERVATOR BACKGROUND CHECK DEDUCTION	DCI/0001-1-06-1000-850000		

DES MOINES CO TREASURER

DATE : 3/16/2023 8:52 AM  
 OPER : 6-Ctr 2  
 TKBY : JULIE  
 TERM : 6  
 REC# : R00419573

2703.79

400 Miscellaneous Receipt  
 DMC CLERK OF COURT 2703.79  
 DC REES - SURCHARGE 15.39  
 0001-1-06-1500-251700 -15.39  
 SHERIFF FEES 1065.68  
 0001-1-06-1410-440000 -1065.68  
 CO INFRACTIONS 1522.38  
 0001-1-06-1000-850000 -1522.38  
 CO LAW ENF SURCHARGE 13.34  
 0014-1-01-1000-850100 -13.34  
 RECORD SECURITIES FEES 15.00  
 0001-1-06-1500-251700 -15.00  
 LAW LIBRARY FEES 2.00  
 0019-1-99-1410-847000 -2.00  
 TOBACCO 70.00  
 0009-1-05-1000-847070 -70.00

Paid By: DMC CLERK OF COURT  
 2-Check 2703.79 REF: 186752

APPLIED 2703.79  
 TENDERED 2703.79  
 CHANGE 0.00

The above listed revenue was received from the Clerk of Court.

Treasurer's receipt number issued for this transaction:

R00419573

Rpt ID : 602.8109  
Rpt Date: 01-MAR-2023  
Rpt Time: 02:35 PM

DES MOINES COUNTY CLERK OF COURT

TOTALS BY CITY/COUNTY FOR 602.8109 REPORTING  
FOR 01-FEB-2023 TO 28-FEB-2023

CITY NAME	CHECK #	% OF FINES	100% TOBACCO FINES	5% SURCHARGE	DISM/DEFRD COSTS	TOTAL PAYMENT
BURLINGTON	186751	\$803.76	-\$65.00	\$ .00	\$ .00	\$738.76
DES MOINES COUNTY	186752	\$1,464.30	\$70.00	\$28.73	\$1,140.76	\$2,703.79
DES MOINES COUNTY ATTORNEY COL	186753	\$18,961.64	\$ .00	\$ .00	\$ .00	\$18,961.64
WEST BURLINGTON	186755	\$468.00	\$ .00	\$ .00	\$ .00	\$468.00

March 21, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, March 21<sup>st</sup>, 2023, with Chairman Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Item 5.A. Approval of Contracts-DMC Highway 99 T-17 PCC Pavement was removed from the agenda.

Meet with Department Heads: Public Health Director Christa Poggemiller reported her staff will be participating in the Day of the Child event at Westland Mall this Sunday from 12:00 – 4:00. This event is put on by Community Action and they will have fun activities for children and books to give away. She attended a Board of Health meeting last week where they discussed wastewater surveillance for Covid. Public Health is also working with the City of Burlington Parks Department on putting sharps containers in the parks. SEIL CSD Director Ken Hyndman was present with a SEIL update. County Attorney Lisa Schaefer reported her office is busy. She has been doing Spot Training with the BPD and Sheriff's Office. County Treasurer Janelle Nalley-Londquist reported her staff is busy collecting property tax payments. As a reminder, these are due by March 31<sup>st</sup> as penalty begins April 1<sup>st</sup>. Conservation Director Chris Lee stated his staff is doing an archaeology study. There will be a Bob White Quail Meeting at the Community Building in Danville on March 25<sup>th</sup> at 10 a.m. Hike a Park and the Big Hollow Open House will be held on March 30<sup>th</sup> at 5:00. Assistant Land Use Administrator Jarred Lassiter reported they have a Zoning Commission Meeting on Thursday for a multi-lot Subdivision. They also have a minor Subdivision in the works. Sheriff Kevin Glendening stated they will be doing Law Enforcement Testing at 8:00 a.m. on Saturday. There is currently one Deputy position open. The jail population is currently at 84. IT Director Colin Gerst reported his staff is busy. County Auditor Sara Doty reported her staff is busy. County Engineer Brian Carter reported he is moving his agenda item to hopefully next week. Highway 99 bridge deck is to be poured this week, weather pending. The Bridgeport Road project is moving right along. The contractors have removed all the pavement so far. Hopefully to start hauling some rock this week, forecast pending. There are culverts and tiling that needs to be done as well, along with paving to start, weather pending, sometime in April. Maintenance Director Rodney Bliesener stated that he attended a pre-construction meeting yesterday regarding the Courthouse parking lot. Project will begin next Monday. The contractor is hoping for it to take about three weeks with them starting on the bottom lot and then moving to the top. Both parking lots will be closed starting Monday.

No correspondence was received.

Resolution #2023-013 to Fix a Date for Public Hearings on Proposals to Enter into a General Obligation County Purpose Loan Agreements and to Borrow Money Thereunder was presented. Broeker made a motion to approve and seconded by Cary.

#### **INSERT RESOLUTION #2023-013**

Payroll Reimbursement Claims in the amount of \$707.70 were presented. Broeker made a motion to approve and seconded by Cary.

Accounts Payable Claims in the amount of \$845,508.76 were presented. Cary made a motion to approve and was seconded by Broeker.

Personnel Actions – Sheriff: Corey Whitaker, Retirement effective 3/21. Broeker made a motion to approve and seconded by Cary. Maintenance – Gauge Johnson, Lead Maintenance, 36-month step increase, new rate of pay \$39,713.41 yearly effective 3/23. Cary made a motion to approve and seconded by Broeker. Auditor – Susan Poling, Payroll 1<sup>st</sup> Deputy, 3 hours of unpaid time for 3/10. Broeker made a motion to approve and seconded by Cary. IT – Jesse Miller, Network Administrator, end of probationary period effective 3/13. Broeker made a motion to approve and seconded by Cary. GIS – Alex Engel, GIS Technician, 2.36 hours unpaid time for pay period 3/24. Cary made a motion to approve and seconded by Broeker.

Cary motioned to approve the March 14<sup>th</sup>, 2023, regular meeting minutes and seconded by Broeker.

Cary attended a Board of Health Meeting. Broeker attended a COBCO Meeting.

Meeting was adjourned at 9:48 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Shane McCampbell, Chair  
Attest: Sara Doty, Auditor