

April 4, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, April 4<sup>th</sup>, 2023, with Chairman Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Item 5.F. Resolution #2023-019 and Final Plat for Twin Oaks Country Estates was removed from the agenda.

Meet with Department Heads: Maintenance Director Rodney Bliesener reported the parking lot project is coming along great. The concrete for the bottom lot was poured today and the contractor is hoping to begin on the top lot in the next couple of days. Safety Director Angela Vaughan stated she is busy. Local Health Director Christa Poggemiller reported her staff is conducting clinics for immunizations with the local school districts. County Budget Director Cheryl McVey was present for an agenda item. County Recorder Natalie Steffener reported her office is busy. Conservation Director Chris Lee stated Big Hollow had a great turnout for the open house. The campgrounds are open. Assistant Land Use Administrator Jarred Lassiter stated the office is busy. The Board of Adjustment will hold a meeting tonight. IT Director Colin Gerst reported his staff is busy. Sheriff Kevin Glendening stated the Jail is at 83. He complimented the Mediapolis residents, Deputies, and First Responders on their response to the tornado that went through Mediapolis. The Community came together and did a great job helping each other clean up the debris. County Auditor Sara Doty reported her office is busy. She commented on the Mediapolis Tornado as well, thanking her staff for helping while she had to be out of the office. She also wishes to thank the Community for jumping in to assist in cleaning up. County Engineer Brian Carter stated the County had a few trees down, but not a lot of damage from the tornado. Bridgeport Road is coming along well. He has a project tour on the agenda for today but looking at possibly moving that to next week due to the weather.

No correspondence was received.

A Public Hearing on the proposal to enter into an Essential Purpose Loan Agreement was held. Cary made a motion to open the public hearing and seconded by Broeker. Budget Director Cheryl McVey spoke on the Public Hearing. McCampbell asked Auditor Doty if any written objections had been filed. Doty stated that no objections had been filed. Broeker made a motion to close the public hearing and was seconded by Cary.

A Public Hearing on proposal to enter into a General Purpose Loan Agreement #1 was held. Broeker made a motion to open the public hearing and seconded by Cary. Budget Director Cheryl McVey spoke on the Public Hearing. McCampbell asked Auditor Doty if any written objections had been filed. Doty stated that no objections had been filed. Cary made a motion to close the public hearing and was seconded by Broeker.

A Public Hearing on proposal to enter into a General Purpose Loan Agreement #2 was held. Broeker made a motion to open the public hearing and seconded by Cary. Budget Director Cheryl McVey spoke on the Public Hearing. McCampbell asked Auditor Doty if any written objections had been filed. Doty stated that no objections had been filed. Cary made a motion to close the public hearing and was seconded by Broeker.

Approval of Resolution #2023-017 Taking Additional Action on Proposal to Enter into General Obligation Loan Agreements, Combining Loan Agreements, and Providing for the Levy of Taxes to Pay General Obligation County Purpose Notes, Series 2023 was presented. Cary made a motion to approve and was seconded by Broeker.

#### **RESOLUTION NO. 2023-017**

Resolution taking additional action on proposal to enter into General Obligation Loan Agreements, combining loan agreements, and providing for the levy of taxes to pay General Obligation County Purpose Notes, Series 2023

WHEREAS, the Board of Supervisors (the "Board") of Des Moines County, Iowa (the "County"), heretofore proposed to enter into a loan agreement (the "Essential Purpose Loan Agreement") in a principal amount not to exceed \$4,165,000, pursuant to the provisions of Sections 331.402, 331.441 and 331.443 of the Code of Iowa, for the purpose of paying the costs, to that extent, of (1) undertaking the County Jail roof repair project (\$400,000); (2) undertaking the County Jail façade repair project (\$600,000); (3) acquiring insurance for County operations

(\$2,700,000); (4) acquiring and installing peace officer and emergency communications equipment (\$15,000); and (5) improving, repairing and equipping County public facilities and grounds (\$450,000), and pursuant to law and duly published notice of the proposed action has held a hearing thereon on April 4, 2023; and

WHEREAS, the Board also proposed to enter into a loan agreement (the “General Purpose Loan Agreement #1”) in a principal amount not to exceed \$60,000, pursuant to the provisions of Sections 331.402, 331.441 and 331.442 of the Code of Iowa, for the purpose of acquiring a skid loader for use by the County conservation department, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of April 4, 2023, no petition had been filed with the County asking that the question of entering into the General Purpose Loan Agreement #1 be submitted to the registered voters of the County; and

WHEREAS, the Board also proposed to enter into a loan agreement (the “General Purpose Loan Agreement #2”) (together with the Essential Purpose Loan Agreement and the General Purpose Loan Agreement #1, the “Loan Agreements”) in a principal amount not to exceed \$200,000, pursuant to the provisions of Sections 331.402, 331.441 and 331.442 of the Code of Iowa, for the purpose of acquiring and equipping vehicles for the County sheriff’s department, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of April 4, 2023, no petition had been filed with the County asking that the question of entering into the General Purpose Loan Agreement #2 be submitted to the registered voters of the County; and

WHEREAS, the County intends to combine the Loan Agreements into a common loan agreement (the “Loan Agreement”) and to issue General Obligation County Purpose Notes, Series 2023 (the “Notes”) in evidence of its obligations thereunder in the future, and anticipates that principal and/or interest will come due on the Notes before July 1, 2024; and

WHEREAS, it is now necessary to make provision for the levy of a debt service property tax in the 2023-2024 fiscal year for the payment of such anticipated principal and interest;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. The Loan Agreements are hereby combined into the Loan Agreement. The Board hereby determines to enter into the Loan Agreement in the future and orders that the Notes be issued at such time, in evidence thereof. The Board further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Notes as the same become due, there is hereby ordered levied on all the taxable property in the County the following direct annual tax:

For collection in the fiscal year beginning July 1, 2023,  
sufficient to produce the maximum net annual sum of \$3,926,663.

provided, however, that at the time the Notes are issued, the actual tax levy amounts required to pay the principal of and interest on the Notes in each year shall be determined based upon the interest rate or rates at which the Notes are issued, and this resolution shall be supplemented by a resolution of the Board of Supervisors to provide for such actual and necessary tax levy amounts.

Section 3. A certified copy of this resolution shall be filed with the County Auditor, and the County Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the County and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Notes hereby authorized and for no other purpose whatsoever.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved April 4, 2023.

Shane McCampbell  
Chairperson, Board of Supervisors

Attest: Sara Doty  
County Auditor

Approval of Resolution #2023-018 and Final Plat for 1<sup>st</sup> Addition to Clay Hill Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on the Subdivision and recommended approval. Broeker made a motion to approve and seconded by Cary.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2023-018**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **1st Addition to Clay Hill Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **1st Addition to Clay Hill Subdivision**.

Approved and adopted this 4th day of April, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair  
Tom L. Broeker, Vice Chair  
Jim Cary, Member

ATTEST: Sara Doty, County Auditor

Approval of Accounts Payable Claims in the amount of \$1,510,804.02 was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Payroll Reimbursement Claims Non-Cash Taxable in the amount of \$4.50 was presented. Broeker made a motion to approve and seconded by Cary.

Approval of a Class C Liquor License for the Topsy Travelers was presented. This event will take place on May 12, 2023, at Barn on the Ridge. Broeker made a motion to approve and seconded by Cary.

Personnel Actions – Conservation: Jacklyn Goodman, Naturalist, Promotion from Part-Time to Full-Time effective 4/3/23 with a new rate of \$37,664.18. Cary made a motion to approve and was seconded by Broeker. County Attorney – Kay Hagen, Receptionist, 90-day probation completed effective 4/4/23. Broeker made a motion to approve and seconded by Cary.

Reports received and filed in the Auditor's Office:  
Veterans Affairs Monthly Report, March 2023  
Auditor's Report of Fees Collected, Qtr Ending 3/31/23

Cary motioned to approve the March 28<sup>th</sup>, 2023, regular meeting minutes and seconded by Broeker.

A Public Hearing for 2024 IDOT Secondary Roads Budget & 5 Year Construction Program was held. Broeker made a motion to go into public hearing and seconded by Cary. County Engineer Brian Carter spoke on this. McCampbell asked the public for comments. None received. Broeker made a motion to close the public hearing and was seconded by Cary.

Approval of 2024 IDOT Secondary Roads Budget & 5 Year Construction Program was presented. Broeker made a motion to approve and was seconded by Cary.

Meeting was adjourned at 11:18 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcounty.com](http://www.dmcounty.com)

Approved April 11<sup>th</sup>, 2023  
Shane McCampbell, Chair  
Attest: Sara Doty, Auditor