#### **OFFICIAL NOTICE**

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday**, **November 28<sup>th</sup>**, **2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <a href="https://desmoinescounty.iowa.gov/live/">https://desmoinescounty.iowa.gov/live/</a> Anyone with questions during the meeting may email the Board of Supervisors at <a href="mailto:board@dmcounty.com">board@dmcounty.com</a> OR call 319-753-8203, Ext 4

#### TENTATIVE AGENDA:

- 1. Pledge of Allegiance
- 2. Changes to Tentative Agenda
- 3. Meet with Department Heads / Elected Officials
- 4. Correspondence
- 5. Discussion / Vote:
  - A. Payroll Claims Reimbursement
  - B. Appointment to the Compensation Board
  - C. Hope Haven Update
  - D. Personnel Actions:
    - 1. Sheriff (6)
    - 2. Correctional Center (3)
  - E. Minutes for Regular Meeting on November 21st, 2023
- 6. Other Business
- 7. Future Agenda Items
- 8. Committee Reports
- 9. Public Input
- 10. Adjournment

Work Sessions following the meeting:

BOS / Safety / County Attorney

RE: Animal Ordinance

### **Des Moines County Auditor's Office** Sara Doty, Auditor & Commissioner of Elections

513 N Main Street PO Box 784 Burlington, IA 52601

Phone: 319-753-8232 Fax: 319-753-8227

#### Compensation Board Member Request for Appointment

Date: November 28, 2023

To: Des Moines County Board of Supervisors

I am interested in serving the remainder of a four-year term on the Des Moines County Compensation Board as representative for the County Supervisors. The term will expire in July 2026.

Robert Hesler_	
(Name)	
205 S. Main St.	
(Address)	
Danville, IA 52623	
(City & Zipcode)	
319-457-3111	
Phone Number	
jandbhesler@gmail.com	

**Email Address** 

Name: Keaton Hoschek	Employee #:				
Title: Deputy	Department: Sheriff's Office				
STATUS CHANGES					
<b>TERMINATION</b>	TRANSFER				
Resignation Discharge Retirement  Discharge Retirement  Death Other, Explain	Permanent Voluntary Temporary Involuntary				
	Previous Title				
Last Day Worked	Previous Dept				
Last Day Worked	New Job Title				
Add Vacation Days Add Sick Days to	New Dept				
A 11 O.1 B	Previous Rate New Rate				
Add Other Days to  Last Day Paid	Effective Transfer Date				
YI 115					
Unpaid Days to  Final Termination Date	LAY OFF				
- I mai Termination Date	Does the employee Want Health Insurance Continued Yes No				
Final Rate of Pay					
Permanent Address	_ Does Employee Want Life Insurance Continued Yes No				
City, State, Zip	Insurance Continued Yes No Last Day Worked				
LEAVE OF ABSENCE	SALARY ADJUSTMENT				
Maternity Educational Medical Military Other, Explain	New Hire (Check # of Hours)  74.77 Hours  80 Hours  Anniversary  Probationary Demotion  Reduction Suspension Other, Explain				
	36mo step increase				
Dates of Absence to	John Step merease				
Does the employee Want Health Insurance Continued Does Employee Want Life Insurance Continued Yes No					
	partment: Sheriff's Office Date: Date: Date:				
Pay Period Ending: January 6, 2024	Payroll Date: January 12, 2024				

Tide Diake Cheesman	Employee #:			
Title: Deputy	Department: Sheriff's Office			
STAT	US CHANGES			
TERMINATION	TRANSFER			
Resignation Discharge Retirement  Unsatisfactory Probation Death Other, Explain	Permanent Voluntary Temporary Involuntary Previous Title			
Last Day Worked Add Vacation Days to	Previous Dept New Job Title New Dept			
Add Sick Days to Add Other Days to Last Day Paid	Previous Rate New Rate Effective Transfer Date			
Unpaid Days to to	LAY OFF			
Final Termination Date  Final Rate of Pay	Does the employee Want Health Insurance Continued Does Employee Want Life  No			
Permanent Address City, State, Zip  LEAVE OF ABSENCE	Insurance Continued Last Day Worked  No			
Maternity Educational Military Other, Explain	SALARY ADJUSTMENT  New Hire (Check # of Hours)  74.77 Hours  80 Hours  Anniversary  Promotion  Probationary  Demotion  Reduction  Suspension  Other, Explain			
Dates of Absence to	24mo step increase			
Does the employee Want Health Insurance Continued Does Employee Want Life Insurance Continued Yes No				
	artment: Sheriff's Office Date: 1//21/23 artment: Date:			
Pay Period Ending:	Payroll Date:January 12, 2024			

Name: Brett Haubrich	Employee #:				
Title: Deputy	Department: Sheriff's Office				
STATUS CHANGES					
<b>TERMINATION</b>	TRANSFER				
Resignation Discharge Retirement  Unsatisfactory Probat Death Other, Explain	Permanent Voluntary Temporary Involuntary Previous Title				
	Previous Dept				
Last Day Worked	New Job Title				
Add Vacation Days to	New Dept				
Add Sick Days to	Previous Rate New Rate				
Add Other Days to	Effective Transfer Date				
Last Day Paid	Zirodivo Transioi Bate				
Unpaid Days to					
Final Termination Date  Final Rate of Pay Permanent Address City, State, Zip  LEAVE OF ABSENCE  Maternity Medical Military Other, Explain	LAY OFF  Does the employee Want Health Insurance Continued Yes No Does Employee Want Life Insurance Continued Yes No Last Day Worked  SALARY ADJUSTMENT  New Hire (Check # of Hours) Probationary X 74.77 Hours Demotion 80 Hours Reduction Anniversary Suspension Promotion X Other, Explain				
Dates of Absence to	6mo increase				
Dates of Absence to  Does the employee Want Health Insurance Continued Does Employee Want Life Insurance Continued Yes  Yes	No Previous Rate \$50,462.01 New Rate \$53,826.17  No Previous Job Title: (if changed) Effective Date: December 28, 2023				
Authorized by:  Authorized by:	Department: Sheriff's Office Date: Date: Date:				
Pay Period Ending: January 6, 2024	Payroll Date: January 12, 2024				

Name: Klay Foster	Employee #:				
Title: Deputy	Department: Sheriff's Office				
STATUS CHANGES					
<b>TERMINATION</b>	TRANSFER				
Resignation Discharge Retirement  Discharge Retirement  Discharge Death Other, Explain	Permanent Voluntary Temporary Involuntary  Previous Title				
I D W I I	Previous Dept				
Last Day Worked	New Job Title				
Add Vacation Days to	New Dept				
Add Sick Days to	Previous Rate New Rate				
Add Other Days to	Effective Transfer Date				
Last Day Paid					
Unpaid Days to					
Final Termination Date  Final Rate of Pay Permanent Address City, State, Zip  LEAVE OF ABSENCE  Maternity Medical Military Other, Explain	LAY OFF  Does the employee Want Health Insurance Continued Yes No Does Employee Want Life Insurance Continued Yes No Last Day Worked  SALARY ADJUSTMENT  New Hire (Check # of Hours) Probationary T4.77 Hours Demotion 80 Hours Reduction Anniversary Suspension Promotion X Other, Explain				
Dates of Absence to	6mo increase				
Dates of Absence to	<u> </u>				
1	artment: Sheriff's Office Date: 11/22/23 Date:				
Pay Period Ending: January 6, 2024	Payroll Date: January 12, 2024				

Name: _Monika Ryan	Employee #:			
Title: Clerk II	Department: Sheriff's Office			
STA	TUS CHANGES			
<b>TERMINATION</b>	TRANSFER			
Resignation Discharge Retirement  Unsatisfactory Probation Death Other, Explain	Temporary Involuntary			
	Previous Title			
Last Day Worked	Previous Dept			
A 11 Tr	New Job Title			
A 11 C' 1 D	New Dept			
Add Oth D	Previous Rate New Rate			
Last Day Paid	Effective Transfer Date			
Unpaid Days to				
Final Termination Date	LAY OFF  Does the employee Want			
	Health Insurance Continued Yes No			
Final Rate of Pay	Does Employee Want Life			
Permanent Address	_ Insurance Continued			
City, State, Zip	Last Day Worked			
LEAVE OF ABSENCE	SALARY ADJUSTMENT			
Maternity Educational Medical Military Other, Explain	New Hire (Check # of Hours)  75 Hours  80 Hours  Anniversary  Probationary  Demotion  Reduction  Suspension  Other, Explain			
	36mo increase			
Dates of Absence to	30mo nicrease			
Does the employee Want Health Insurance Continued Does Employee Want Life Insurance Continued  Yes N  Yes N				
	epartment: Sheriff's Office Date: 11/32/23 epartment: Date:			
Pay Period Ending:	Payroll Date:			

Name: Wionika Kyan	Employee #:				
Title: Clerk II	Department: Sheriff's Office				
STATUS CHANGES					
<b>TERMINATION</b>	TRANSFER				
Resignation Unsatisfactory Probation Discharge Death	Permanent Voluntary Temporary Involuntary				
Retirement Other, Explain					
	Previous Title				
	Previous Dept				
Last Day Worked	New Job Title				
Add Vacation Days to	New Dept				
Add Sick Days to	Previous Rate New Rate				
Add Other Days to	Effective Transfer Date				
Last Day Paid					
Unpaid Days to					
	LAY OFF				
Final Termination Date	Does the employee Want				
	Health Insurance Continued Yes No				
Final Rate of Pay	Does Employee Want Life				
Permanent Address	Insurance Continued Yes No				
City, State, Zip	Last Day Worked				
LEAVE OF ABSENCE	SALARY ADJUSTMENT				
	SALART ADSUSTRIERT				
Maternity Educational	New Hire (Check # of Hours) Probationary				
Medical Military	X 75 Hours Demotion				
Other, Explain	80 Hours Reduction				
	Anniversary Suspension				
	Promotion X Other, Explain				
	42mo increase				
Dates of Absence to					
Described by W.					
Does the employee Want					
Health Insurance Continued Yes No	Previous Rate <u>\$38,369.21</u> New Rate <u>\$39,136.63</u>				
Does Employee Want Life					
Insurance Continued Yes No	( 2 )				
	Effective Date: December 1, 2023				
	artment: Sheriff's Office Date: 11/22/23				
Dep	artment: Date:				
Pay Period Ending: December 9, 2023	Payroll Date: December 15, 2023				

Name:	ROOKS,Ke	nyetta	Employee #:	0906		
Title:	Correctional		Department:	Correctional Cen	ter	
		C/ID A ID	HC CHANG	750		
		STAT	US CHANC	GES		
	TERM	MINATION		TRANSFER		
Disch	gnation arge	Unsatisfactory Probation Death Other, Explain	Permane Tempora		luntary oluntary	
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			Previous Dep	ot		
Last Day			New Job Titl	e		
	ation Days	to	New Dept	•		
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Last Day		to	Effective Tra	nsier Date		
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Final Terr	mination Date		Does the emp		FF	
I mai Ton	mination Date	***************************************	-	nce Continued	Yes No	
Final Rate	e of Pav		Does Employ			
	t Address	•		Insurance Continued Yes No		
City, State	e, Zip		Last Day Wo			
•	LEAVE	OF ABSENCE		LARY ADJU	STMENT	
Mater	nity	Educational	X New Hi	re (List # of Hours)	Probationary	
Medic	•	Military	77.11He	ACCUMULATION AND ACCUMULATION OF STREET AND ACCUMULATION OF THE PARTY	Demotion	
Other	, Explain		80 Hour		Reduction	
	•		Anniver	sary	Suspension	
			Promoti	•	Other, Explain	
			Re-Hire for	part-time		
Dates of A	Absence	to				
Health Ins	employee War surance Contin	nued Yes No	Previous Rate	N	lew Rate \$18.52	
	oloyee Want L		Durniana Int.	P(41 (16 - 1 1)		
Insurance Continued Yes No Previous Job Title: (if changed)  Effective Date: December 1, 2023					T) 2002	
		1	Effective Date	<del>5.</del>	December 1, 2023	
		10000				
Authorize	d by:	Depa	artment: Correct	ctional Center Da	ate: November 22, 2023	
Authorize		_	artment:	Da		
Pay Period	d Ending:	December 2, 2023	Payroll Dat	te: December 15,	, 2023	

Name: <u>TATE,Jarrard</u>		Employee #:			
Title: Correctional C	Officer	Department:	Correctional Cen	ter	
	STATI	US CHANG	GES		
TERM	INATION		TRANSFER		
Discharge I	Insatisfactory Probation Death Other, Explain	Permane Tempora		untary oluntary	
		Previous Titl	e		
		Previous Dep	+		
Last Day Worked		New Job Titl	•		
Add Vacation Days	to	New Dept			
Add Sick Days	to	Previous Rat		New Rate	
Add Other Days	to	Effective Tra	nsfer Date		
Last Day Paid		Section 4			
Unpaid Days	to	Windows			
			LAY O	FF	
Final Termination Date		Does the emp			
	***************************************		nce Continued	Yes No	
Final Rate of Pay			ree Want Life		
Permanent Address			Insurance Continued Yes No		
City, State, Zip		Last Day Wo			
-	F ABSENCE	-	LARY ADJU	CTMENT	
LEAVE O	r Abbence	SA	LAKI ADJU	STVIENT	
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Other, Explain	Willitary	80 Hour		Reduction	
Other, Explain		Anniver			
		Promoti		Suspension	
		Promoti	on	Other, Explain	
		-			
Dates of Absence	to				
Does the employee Want					
Health Insurance Continue	ed Yes No	Previous Rate	N	lew Rate \$42,706.67	
Does Employee Want Life	e				
Insurance Continued	Yes No	Previous Job	Title: (if changed)		
		Effective Dat	e:	December 12, 2023	
/1	1/1/				
Authorized by:			ctional Center Da	ate: November 22, 2023	
Authorized by:	Depa	artment:	Da	ate:	
Pay Period Ending: D	ecember 23, 2023	Pavroll Da	te: December 29	. 2023	

			Employee #:	0914		
		Department:	Correctional Cen	iter		
		STAT	US CHAN	GES		
	TER	MINATION		TRANSFER	<b>L</b>	
Resig	gnation	Unsatisfactory Probation	Permane	ent Vol	luntary	
Disch		Death	Tempor		oluntary	
Retire	ement	Other, Explain		,	,	
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~~			Previous De			
Last Day			New Job Tit	ile		
	ation Days	to	New Dept			
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Last Day			no see de constante			
Unpaid D	ays	to				
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Final Terr	mination Date	e	Does the em	ployee Want		
		·		rance Continued	Yes No	
Final Rate	e of Pay		Does Emplo	Does Employee Want Life		
Permanen	t Address		Insurance Co		Yes No	
City, State	e, Zip		Last Day Wo	orked		
	LEAVE	OF ABSENCE	S	ALARY ADJU	STMENT	
Mater	nity	Educational	New I	Hire (List # of Hours)	Probationary	
Medic	•	Military	77.11		Demotion	
	, Explain		80 Ho		Reduction	
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Dates of A	1 hoenne	to				
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Does the	employee Wa	ant				
	surance Conti		Previous Rat	e \$44.915.05 N	New Rate \$45,908.66	
	oloyee Want			41,520,00	<u> </u>	
	Continued	Yes No	Previous Job	Title: (if changed)		
			Effective Da		December 8, 2023	
		1011				
Authorize		-		ectional Center Da	ate: November 22, 2023	
Authorize	d by	Dep-	artment:	Da	ate:	
Pay Period	d Ending:	December 9, 2023	Payroll Da	ate: December 15	. 2023	

#### November 21, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, November 21, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Public Health Director Christa Poggemiller stated she would like to discuss a Vaping Ordinance with the Board of Supervisors in a work session. The Steamboat Senior Center is hosting a Thanksgiving Dinner on the 23<sup>rd</sup> from 12:00 PM – 3:00 PM, the Salvation Army is hosting a Thanksgiving Dinner on the 22<sup>nd</sup> at 5:00 PM, and the Optimae Center is hosting a Thanksgiving Dinner on the 22<sup>nd</sup> from 12:00 PM - 1:00 PM for those who are in need of a Thanksgiving Dinner. MHASEI CDS Director Ken Hyndman was present for the meeting. Maintenance Director Rodney Bliesener stated his office is busy. Sheriff Kevin Glendening reported his staff will attend the Lighted Holiday parade this Saturday at 5:00 PM. The jail population is 89. IT Director Colin Gerst reported his office is busy. Land Use Administrator Zach James stated his office is working on applications for Solar & Wind if anyone is interested in applying in the future. They have a couple subdivisions in the works. County Auditor Sara Doty stated she is busy wrapping up the City/School Election. Her office remains busy. County Engineer Brian Carter stated his office is busy behind the scenes applying for permits and getting projects ready for the spring.

The Board of Supervisors received correspondence from the Iowa Army Ammunition Plant.

Approval Accounts Payable Claims in the amount of \$965,700.36 were presented. Broeker made a motion to approve and was seconded by Cary.

1st & 2nd Tier Canvass of 2023 City/School Election was conducted. Auditor Doty presented the canvass. Cary made a motion to approve the 1st Tier Canvass and was seconded by Broeker. Broeker made a motion to approve the 2<sup>nd</sup> Tier and was seconded by Cary. The City & School Officials with nominations are as follows:

City of Burlington Council Members: Timothy Scott – 4 Year Term

> Kay Weiss – 4 Year Term Antonio Bailey – 2 Year Term

**Burlington School Board Members:** Tammy Anderson – 4 Year Term

Deborah Hatteberg – 4 Year Term Anika McVay – 4 Year Term

William Vance – 4 Year Term

Taylor Eisenmann – Write in Winner for 4 Year Term City of Danville Council Members:

Dustin Furnald – 4 Year Term Joe Huff – 4 Year Term

Ben Heckenberg - 2 Year Term

City of Danville Mayor: Jerry Strause – 2 Year Term

> Samantha Dill – 4 Year Term Andrew Taeger – 4 Year Term Tanner Thomann – 4 Year Term

James Reiff – 4 Year Term City of Mediapolis Council Members:

Herschel Smuck – 4 Year Term Jason Hutcheson – 2 Year Term Chuck Massner – 4 Year Term

City of Mediapolis Mayor:

Danville School Board Members:

Mediapolis School Board Members:

Marc Carlson – 4 Year Term Barbara T Phillips – 4 Year Term

Leiah Prall – 4 Year Term

Tim Zurmuehlen – 4 Year Term City of Middletown Council Members:

Scott Blom – 4 Year Term Rodney Johnson – 4 Year Term Earl Martin – 4 Year Term Eric Gerst – 2 Year Term

City of Middletown Mayor: Southeastern Community College

Director District 1:

Jesse Howard – 4 Year Term

Southeastern Community College

Director District 4:

City of West Burlington Council Members: Ringo Covert – 4 Year Term

Moundy Nabulsi - 4 Year Term

Andy Crowner – 4 Year Term

Therese M Lees – 4 Year Term

City of West Burlington Mayor:

West Burlington School Board Members:

Ron Teater – 2 Year Term Andrea Bowen – 4 Year Term

Michael R Davis – 4 Year Term Venessa Johnson – 4 Year Term

For the Public Measure:

Shall the Following Loan and General Obligation Bonds be Adopted?

Bond Passed with 2,653 Yes Votes

Approval of 2023 Gas & Electric Assessment was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of 2023 Utility Assessment was presented. Broeker made a motion to approve and was seconded by Cary.

Cary motioned to approve the November 14th, 2023, regular meeting minutes and was seconded by Broeker.

Cary attended a Public Health Meeting. Broeker attended a COBCO Board Meeting. McCampbell attended a Community Action, Workforce Development, and GIS Meeting.

No public input was received.

The meeting was adjourned at 9:34 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Shane McCampbell, Chair

Attest: Sara Doty, County Auditor