

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, August 20<sup>th</sup>, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Accounts Payable Claims
  - B. Class C Liquor License – The Topsy Traveler’s – August 24, 2024
  - C. First United Church of Christ 180<sup>th</sup> year celebration Proclamation
  - D. Resolution #2024-043 and Final Plat of Belknap Hesselberg Subdivison
  - E. Personnel Actions:
    1. County Attorney
    2. Maintenance
    3. Correctional Center (2)
  - F. Minutes for Regular Meeting on August 13<sup>th</sup>, 2024
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session following meeting:

Board of Supervisors/Maintenance/Local Health/County Attorney

RE: Reuse of Current Local Health Bldg.

# Accounts Payable Claims

## 08/20/2024 MEETING

\$2,035,211.33

Checks

\$82,653.52

Wire Transfer Pmnt

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**\$2,117,864.85**

**GRAND TOTAL**



*App. 206833*

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
THE TIPSY TRAVELER'S LLC	The Topsy Travelers	(319) 201-0470		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
14133 Irish Ridge Road		Burlington	Des Moines	52601
MAILING ADDRESS	CITY	STATE	ZIP	
1919 Dogwood Avenue	Keota	Iowa	52248	

## Contact Person

NAME	PHONE	EMAIL
MEGAN LIBE	(319) 201-0470	tipsytravelrs@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Aug 24, 2024	Aug 28, 2024	

### SUB-PERMITS

Special Class C Retail Alcohol License

### PRIVILEGES



## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Megan Libe	Keota	Iowa	52248	Owner	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

Aug 24, 2024

POLICY EXPIRATION DATE

Aug 29, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

## PROCLAMATION

WHEREAS, the First United Church of Christ, 611 Columbia Street, at the Top of Snake Alley, founded in 1843 as the First Evangelical Church is recognizing their 180 year anniversary throughout the month of September, 2024; and

WHEREAS, it is noteworthy that the original church building, dedicated on this site in 1851, predated the construction of Burlington's iconic Snake Alley and the current building, dedicated in 1926, serves as a well maintained hallmark to the entrance of Snake Alley; and

WHEREAS, the founders and congregants of this church have successfully navigated more than 180 years of cultural, local, and international change while providing timely worship, fellowship, and benevolent service; and

WHEREAS, the founders and leaders from this congregation have positively impacted the local area through assisting with the founding of sister churches, wartime mission projects, and support of benevolent projects for more than 180 years; and

WHEREAS, members of First United Church of Christ currently participate in the support of local and national charities, shelters, fairs, festivals and serve as friendly ambassadors for visitors to Snake Alley; and

WHEREAS, members and friends of First United Church will celebrate and invite community members to join their anniversary recognition each Sunday throughout the month of September culminating in Celebration Sunday on September 29, 2024; and

NOW, THEREFORE, we, the Des Moines County Board of Supervisors, Des Moines County, Iowa do hereby recognize and celebrate the milestone of more than 180 years of heritage with

### **“First United Church of Christ 180 Year Celebration”**

Located In the city of Burlington, in Des Moines County, Iowa and extend our best wishes for many more years of continued success within our community.

Signed and Sealed this      day of August, 2024

ATTEST:

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2024-043**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Belknap-Hesselberg Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Belknap-Hesselberg Subdivision**.

Approved and adopted this 20th day of August, 2024.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair

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Jim Cary, Vice Chair

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Shane McCampbell, Member

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ATTEST: \_\_\_\_\_

Sara Doty, County Auditor

# BELKNAP HESSELBERG SUBDIVISION

## PERIMETER DESCRIPTION:

PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 ALL IN SECTION 25, TOWNSHIP 71 NORTH, RANGE 3 WEST OF THE 5TH P.M., DES MOINES COUNTY, IOWA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 25;  
 THENCE S89°04'55"E 413.64' ALONG THE CENTERLINE OF 160TH STREET;  
 THENCE N01°54'41"E 446.49' TO THE PLACE OF BEGINNING;  
 THENCE N89°05'41"W 430.25';  
 THENCE N04°21'10"W 145.59';  
 THENCE N85°23'37"W 291.14';  
 THENCE N07°25'32"W 54.94';  
 THENCE N80°31'35"W 177.46';  
 THENCE N05°59'32"E 305.47';  
 THENCE S87°09'34"E 900.43';  
 THENCE S01°56'51"W 518.52' TO THE PLACE OF BEGINNING, CONTAINING 9.20 ACRES MORE OR LESS, SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

**NOTE:** THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 25, TOWNSHIP 71 NORTH, RANGE 3 WEST BEARS S89°02'45"E BASED ON IARCS ZONE 14 (BURLINGTON), HORIZONTAL DATUM: NAD 83 (NA2011) EPOCH 2010.00 AND ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.

### NOTES REQUIRED BY DES MOINES COUNTY OR UTILITY COMPANY:

- MINIMUM BUILDING SETBACK FOR ANY NEW STRUCTURE:  
FRONT YARD = 30'  
SIDE YARD = 15'
- ROAD WAIVER: IN ADDITION TO THE CLAIMS EXEMPTED PURSUANT TO SECTION 670.4(7) OF THE IOWA CODE DEALING WITH PUBLIC ROADS, DES MOINES COUNTY IS NOT INVOLVED IN THE MAINTENANCE OF THIS PRIVATE RIGHT-OF-WAY AND IS FURTHER HELD HARMLESS FOR ANY COSTS IN MAINTAINING SAID ROAD SYSTEM OR RIGHT-OF-WAY OR FOR ANY OTHER DAMAGES SUSTAINED PERTAINING TO THE USE OF SAID ROAD SYSTEM OR RIGHT-OF-WAY.
- UTILITY EASEMENTS SHALL CONSIST OF ALL PLATTED STREETS OR ROADS, AND A 7.5 FOOT WIDE STRIP ALONG EACH SIDE OF ALL INTERIOR LOT LINES, AND A 25 FOOT WIDE STRIP ALONG AND ADJACENT TO ALL PLATTED STREETS AND ROADS, AND A 15 FOOT WIDE STRIP OF LAND ON ALL LOTS, 7.5 FOOT EITHER SIDE OF THE UTILITY SERVICE AS BUILT, FROM THE POINT OF ORIGIN TO THE POINT OF SERVICE ENTRANCE.

### INGRESS/EGRESS EASEMENT DESCRIPTION:

PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 25, TOWNSHIP 71 NORTH, RANGE 3 WEST OF THE 5TH P.M., DES MOINES COUNTY, IOWA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 25;  
 THENCE S89°04'55"E 332.44' ALONG THE CENTERLINE OF 160TH STREET TO THE PLACE OF BEGINNING;  
 THENCE N01°54'41"E 66.01';  
 THENCE S89°04'55"E 48.20';  
 THENCE N01°54'41"E 380.47';  
 THENCE S89°05'41"E 33.01';  
 THENCE S01°54'41"W 446.49';  
 THENCE N89°04'55"W 81.20' TO THE PLACE OF BEGINNING, SUBJECT TO ESTABLISHED ROAD AND SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

**NOTE:** THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 25, TOWNSHIP 71 NORTH, RANGE 3 WEST BEARS S89°02'45"E BASED ON IARCS ZONE 14 (BURLINGTON), HORIZONTAL DATUM: NAD 83 (NA2011) EPOCH 2010.00 AND ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.

### OWNER & SUBDIVIDER:

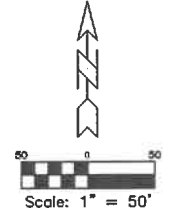
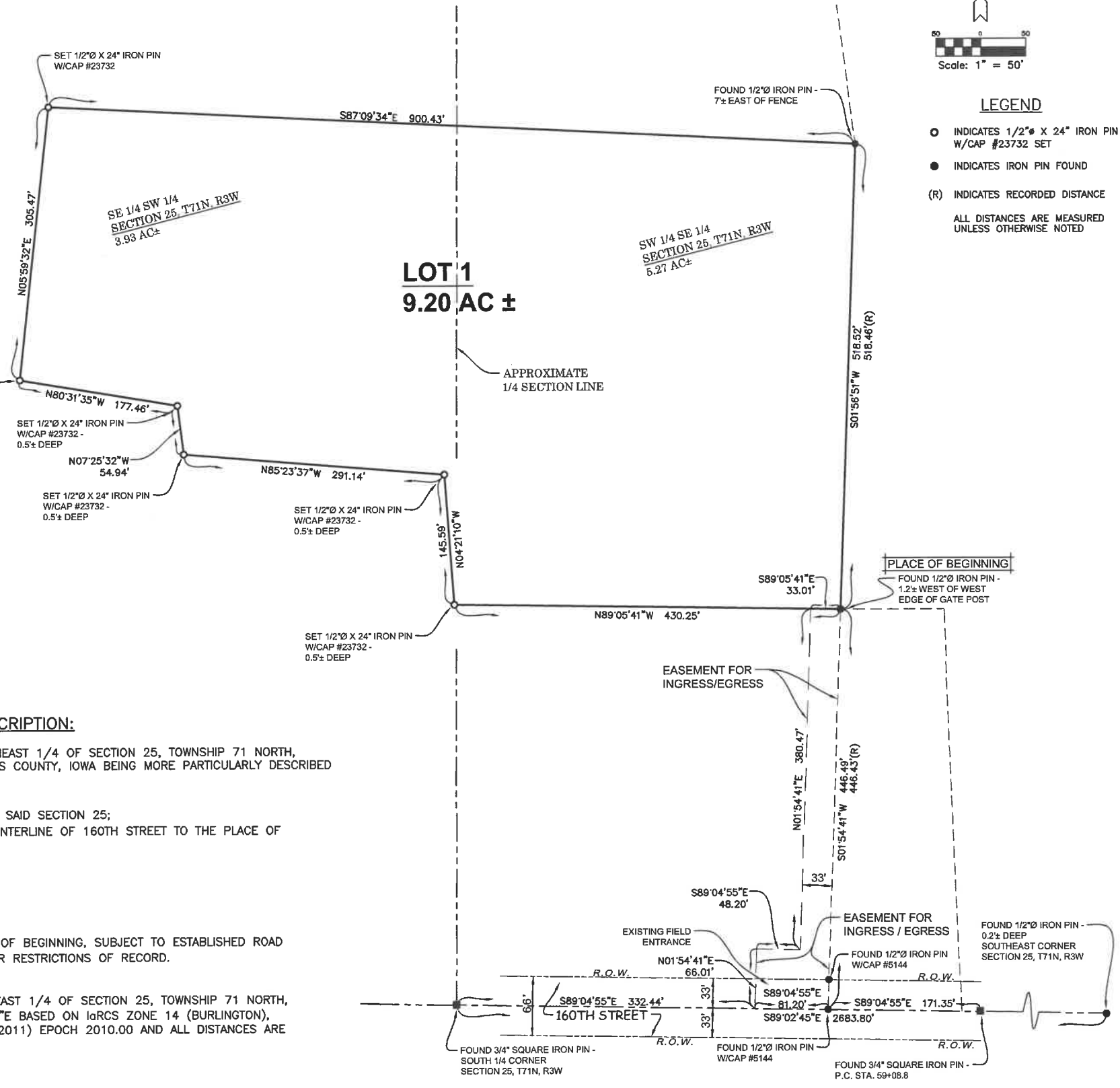
RENEE A. BELKNAP  
 26541 NORTHFIELD RD.  
 MEDIAPOLIS IA, 52637

### INDEX LEGEND

LOCATION: PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 ALL IN SECTION 25, TOWNSHIP 71 NORTH, RANGE 3 WEST OF THE 5TH P.M., DES MOINES COUNTY, IOWA

REQUESTOR: RENEE A. BELKNAP  
 PROPRIETOR: RENEE A. BELKNAP  
 SURVEYOR: MATT CLOVER  
 COMPANY: KLINGNER & ASSOCIATES, P.C.  
 610 N. 4TH ST., SUITE 100  
 BURLINGTON, IA 52601  
 mclover@klingner.com / (319)-752-3603

RETURN TO: MATT CLOVER AT ABOVE ADDRESS



**LEGEND**

- INDICATES 1/2" X 24" IRON PIN W/CAP #23732 SET
- INDICATES IRON PIN FOUND
- (R) INDICATES RECORDED DISTANCE

ALL DISTANCES ARE MEASURED UNLESS OTHERWISE NOTED

FOR COUNTY RECORDER'S USE ONLY

FOR CITY / COUNTY OFFICIAL'S USE ONLY

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

DATE: 11/24/24  
 MATT D. CLOVER, P.L.S. 23732  
 MY LICENSE RENEWAL DATE IS DEC. 31, 2025  
 SHEETS COVERED BY THIS SEAL: 1



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NON-REDUCED SHEET SIZE: 30"x42"  
 FULL SIZED DRAWING HAS BEEN PREPARED USING STANDARD SCALES. REDUCED SIZE DRAWING MAY NOT CONFORM TO STANDARD SCALES.

DRAWN: GEP CHECKED: MOC BOOK: 272A PAGE: 37 NO. \_\_\_\_\_ REVISIONS: \_\_\_\_\_

**KLINGNER & ASSOCIATES, P.C.**  
 Engineers - Architects - Surveyors  
 Burlington, Iowa www.klingner.com  
 610 N 4th Street, Suite 100  
 52601-3603

Quincy, IL - Hannibal, MO  
 Galesburg, IL - Pella, IA - Davenport, IA  
 52002-1100 - 52002-1100

FINAL PLAT

BELKNAP HESSELBERG SUBDIVISION

BY: [Signature] DATE: 08/01/24  
 DRAWING NO. 8178-1  
 SHEET NO. 24-2100  
 1 OF 1

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Cassandra Kilby Employee # : \_\_\_\_\_  
 Title: Law Clerk Department: County Attorney

## STATUS CHANGES

### TERMINATION

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge   | <input type="checkbox"/> Death                    |
| <input type="checkbox"/> Retirement  | <input type="checkbox"/> Other, Explain _____     |

\_\_\_\_\_  
 Last Day Worked \_\_\_\_\_  
 Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
 Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
 Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
 Last Day Paid \_\_\_\_\_  
 Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
 Final Rate of Pay \_\_\_\_\_  
 Permanent Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> Maternity            | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical              | <input type="checkbox"/> Military    |
| <input type="checkbox"/> Other, Explain _____ |                                      |

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
 Health Insurance Continued  Yes  No  
 Does Employee Want Life  
 Insurance Continued  Yes  No

### TRANSFER

- |                                    |                                      |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary   |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title \_\_\_\_\_  
 Previous Dept \_\_\_\_\_  
 New Job Title \_\_\_\_\_  
 New Dept \_\_\_\_\_  
 Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
 Effective Transfer Date \_\_\_\_\_

### LAY OFF

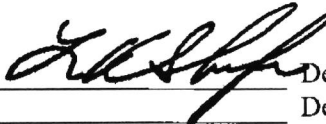
Does the employee Want  
 Health Insurance Continued  Yes  No  
 Does Employee Want Life  
 Insurance Continued  Yes  No  
 Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> New Hire | <input type="checkbox"/> Demotion             |
| <input type="checkbox"/> Anniversary         | <input type="checkbox"/> Reduction            |
| <input type="checkbox"/> Promotion           | <input type="checkbox"/> Suspension           |
| <input type="checkbox"/> Probationary        | <input type="checkbox"/> Other, Explain _____ |

Cassandra Kilby – Law Clerk - \$28.00 per hour  
 0001-04-1100-000-10020 -- Start date: 8-19-24

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
 Previous Job Title: (if changed) \_\_\_\_\_  
 Effective Date: \_\_\_\_\_

Authorized by:  Department: \_\_\_\_\_ Date: 8-15-24  
 Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Alex Schnedler Employee #: \_\_\_\_\_  
Title: Lead Maintenance Department: Maintenance

## STATUS CHANGES

### TERMINATION

Resignation     Unsatisfactory Probation  
 Discharge     Death  
 Retirement     Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

Maternity     Educational  
 Medical     Military  
 Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

Authorized by: *Rodney Blusman* Department: Maintenance Date: August 14, 2024  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

### TRANSFER

Permanent     Voluntary  
 Temporary     Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

New Hire     Demotion  
 Anniversary     Reduction  
 Promotion     Suspension  
 Probationary     Other, Explain

**36 MONTH STEP INCREASE**

**Effective August 23, 2024**

Previous Rate \$41,506.62 New Rate \$42,336.72  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Angela Coey Employee #: 00920  
Title: Correctional Officer Department: Correctional Center

## STATUS CHANGES

### TERMINATION

Resignation     Unsatisfactory Probation  
 Discharge     Death  
 Retirement     Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

Maternity     Educational  
 Medical     Military  
 Other, Explain  
Unpaid hours 14.75

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

Authorized by:   
Authorized by: \_\_\_\_\_

Department: Correctional Center Date: August 15, 2024  
Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: August 17, 2024 Payroll Date: August 23, 2024

### TRANSFER

Permanent     Voluntary  
 Temporary     Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

New Hire     Probationary  
 77.11Hours     Demotion  
 80 Hours     Reduction  
 Anniversary     Suspension  
 Promotion     Other, Explain

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kenyetta Rooks Employee #: 00906  
Title: Correctional Officer Department: Correctional Center

## STATUS CHANGES

### TERMINATION

Resignation     Unsatisfactory Probation  
 Discharge     Death  
 Retirement     Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_


Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

Maternity     Educational  
 **Medical**     Military  
 **Other, Explain**  
**FMLA - unpaid hours 67.30**

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No

Authorized by:  Department: Correctional Center Date: August 15, 2024  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: August 17, 2024 Payroll Date: August 23, 2024

### TRANSFER

Permanent     Voluntary  
 Temporary     Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued  Yes  No  
Does Employee Want Life  
Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

New Hire     Probationary  
 77.11Hours     Demotion  
 80 Hours     Reduction  
 Anniversary     Suspension  
 Promotion     Other, Explain

\_\_\_\_\_  
\_\_\_\_\_

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

August 13, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, August 13, 2024, with Chair Tom Broeker and Vice Chair Jim Cary present. Member Shane McCampbell attended via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Budget Director Cheryl McVey reported that the payroll packet will be available on Thursday due to ISAC. If you have weekend employees, let Sue know on Monday the hours that they worked. Assistant Attorney Trent Henkelvig stated that the office is short on Attorneys and very busy. They received the opinion on the hospital case. Judge Peterson found in favor of the hospital. We have until September 9<sup>th</sup> to appeal. The previous Attorney General in charge of the civil division wanted us to appeal if we lost the case. Land Use Administrator Zach James said that everything is going well. There may be a subdivision or two on next week's agenda. Permit calls have been busy. Conservation Director Chris Lee stated they are busy finishing up some grant projects at the fishing jetty and kayak launch dock. Once that is done, they will start closing out the federal grant. The summer camps wrapped up last week. There will be field trips starting up this Fall. They will be working on the Flint River Trail next week. At their board meeting, they discussed Chautauqua Park. They are working on a plan to have some walking trails and mowed areas. He will be reaching out later this week for dates for work sessions for revenue generating and cost savings ideas. Treasurer Janelle Nalley-Londquist announced that tax statements may be mailed by the end of this week. Sheriff Kevin Glendening stated that they are interviewing for Lieutenant positions today. National Night Out last Tuesday was a big success. The Jail population is 89 with 18 out-of-county. MHASEI CDS Ken Hyndman handed out maps of the new districts. Des Moines County will be moved to a different district than our current region. Residents can choose where they want to go for services. Emergency Management Coordinator Shannon Prado stated that heavy rain is expected for tomorrow night. The County reached the Federal Disaster threshold on the flooding. All the documentation is filed except for one entity. There is active shooter training being held today at Grimes School. Safety Director Angela Vaughan was in attendance. County Engineer Brian Carter reported the Highway 99 Bridge project, along with the Flint Bottom Bridge, are moving along. Pleasant Grove Road will be closed for culvert work. Notices will be sent. Two CenturyLink lines were cut last week during a ditching job. One was supposed to be dead, it wasn't, and one was only buried six inches instead of the required 18 inches.

No correspondence was received.

Approval of Homestead credit value of 56,891,287 and Military exemption value of 6,906,485. Cary made a motion to approve and was seconded by McCampbell.

Reports –

Veterans Affairs' Monthly Report, July 2024  
Recorder's Report of Fees Collected, July 2024  
Clerk's Report of Fees Collected, July 2024

McCampbell motioned to approve the August 6<sup>th</sup>, 2024, regular meeting minutes and was seconded by Cary.

Future Agenda Items: Work session next week on the reuse of the current Public Health Building.

Committee Reports:

McCampbell attended a Conservation Board meeting and Workforce Development meeting regarding Youth. There will be 50-70% reimbursement to businesses who want to do apprenticeships.

Broeker attended a Joint Safety meeting where they toured the new offices and discussed the fiscal year 23/24 annual report.

The meeting was adjourned at 9:28 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Tom Broeker, Chair

Attest: Cheryl McVey, Budget Director