

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, November 6th, 2024** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. IPIB Complaint
 - C. Personnel Actions:
 1. Correctional Center (1)
 2. Sheriff (3)
 - D. Reports:
 1. Recorder's Report of Fees Collected, October 2024
 2. Veterans Affairs Monthly Report, October 2024
 - E. Minutes for Regular Meeting on October 26th, 2024
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions Following the Meeting:

BOS / County Engineer

RE: Project Tour

Accounts Payable Claims

11/06/2024 MEETING

\$947,023.60

Checks

\$171,345.91

Wire Transfer Pmnt

\$1,118,369.51

GRAND TOTAL

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kenyetta Rooks Employee #: 00906
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☒ **Other, Explain**

Medical Resignation

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date October 31, 2024

Final Rate of Pay \$52,259.27

Permanent Address 731 Morningside Dr

City, State, Zip Burlington IA 52601

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☒ **Medical** ☐ Military
☒ **Other, Explain**
Unpaid hours 4.44

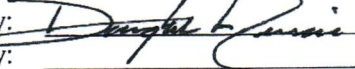
Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☒ No
Does Employee Want Life
Insurance Continued ☐ Yes ☒ No

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: October 31, 2024

Authorized by:  Department: Correctional Center Date: October 31, 2024
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: November 9, 2024 Payroll Date: November 15, 2024

Emailed Payroll: October 31, 2024

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Joshua Tyler Fane Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain _____

60mo step increase _____

Previous Rate \$69,469.41 New Rate \$71,727.17
Previous Job Title: (if changed) _____
Effective Date: January 3, 2025

Authorized by: *K. Chase* Department: Sheriff's Office Date: 11/1/24
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 4, 2025 Payroll Date: January 10, 2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brett Haubrich Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☒ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☒ Other, Explain

10mo increase

Previous Rate \$57,190.28 New Rate \$62,522.42
Previous Job Title: (if changed) _____
Effective Date: October 28, 2024

Authorized by: K. G. G. G. Department: Sheriff's Office Date: 9/6/24
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: November 9, 2024 Payroll Date: November 15, 2024

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Klay Foster Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LAY OFF

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☒ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☒ Other, Explain

18mo increase

Previous Rate \$57,190.28 New Rate \$62,522.42
Previous Job Title: (if changed) _____
Effective Date: October 27, 2024

Authorized by: K. Chley Department: Sheriff's Office Date: 9/6/24
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: November 9, 2024 Payroll Date: November 15, 2024

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: November 1, 2024 _____

DOC NO.	PAID BY/DESCRIPTION		ACCOUNT NO.	AMOUNT	ACCURE DATE
1636	Public - Affidavits & Articles of Inc	AA	0001-1-07-8110-400010	\$1,245.00	10/31/2024
"	Public - Contracts	CT	0001-1-07-8110-400015	\$1,100.00	"
"	Public - Deeds	DDS	0001-1-07-8110-400020	\$1,655.00	"
"	Public - Easements	EM	0001-1-07-8110-400025	\$145.00	"
"	Public - Miscellaneous	MI	0001-1-07-8110-400030	\$245.00	"
"	Public - Mortgages	MTG	0001-1-07-8110400035	\$7,880.00	"
"	Public - Plats	PLT	0001-1-07-8110-400040	\$525.00	"
"	State of Iowa-Tax Liens	TL	0001-1-07-8110-400045	\$100.00	"
"	Public - Trade Names	TN	0001-1-07-8110-400050	\$10.00	"
"	Public - Fin. Stmts - Fixture Filings	FSF	0001-1-07-8110-400055	\$645.00	"
"	DNR - ATV Titles & Liens	ST	0001-1-07-8110-401000	\$160.00	"
"	DNR - Boat Liens Fee	BL	0001-1-07-8110-402000	\$15.00	"
"	DNR - Boat/Snow Writing Fees	WFB	0001-1-07-8110-403000	\$348.00	"
"	DNR - Hunt & Fish Writing Fees	WFH	0001-1-07-8110-403001	\$21.50	"
"	Ia Dept of Rev - Rev Stamp Fee	RS	0001-1-07-8110-404000	\$4,203.20	"
"	Public - County Transfer Fees	TF	0001-1-07-8110-410000	\$880.00	"
"	Ia Dept of Health - Vital Record Fee	VR	0001-1-07-8110-413000	\$1,416.00	"
"	US Dept of State - Passports	PP	0001-1-07-8110-415000	\$755.00	"
"	Public - PhotoCopy/Fax Fees	OMI	0001-1-07-8110-550000	\$551.60	"
"	Public - Recorder's Record Mgt Fees	RMF	0024-1-07-8110-414000	\$501.00	"
"	Two Rivers - Interest on Checking	IC	0001-1-07-8110-600000	\$0.69	"
"	Public - Non-refund Over Payment	NR	0001-4-99-9030-822000	\$16.50	"
"	DNR - Boat Title Fee	BT	0027-1-22-6110-412000	\$50.00	"

TOTAL \$22,468.49

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY JH
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: 800482948

COMMISSION OF VETERANS AFFAIRS

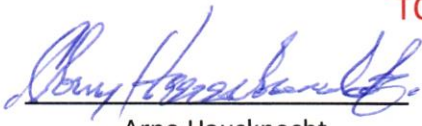


We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of **October 2024**.

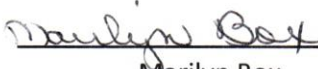
NAME	WAR	AMOUNT	FOR
A.D.	Peacetime	\$250.00	Utility
O.C.	P. Gulf	\$300.00	Utility

TOTAL

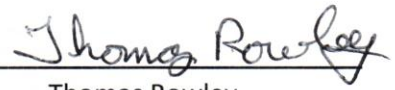
\$550.00



Arne Hausknecht



Marilyn Box



Thomas Rowley



COMMISSION OF VETERANS AFFAIRS

DES MOINES COUNTY

STATISTICS FOR THE MONTH OF OCTOBER 2024

Total spent on Direct Financial Aid to Vets:

\$550.00

Total Budgeted

\$23,050.00

SPENT:		WAR-TIME PERIOD				BALANCE
						\$23,050.00
Food	\$0.00	WWII	\$0.00	July	\$550.00	\$22,500.00
Medical	\$0.00	Korean	\$0.00	August	\$547.90	\$21,952.10
Rent	\$0.00	Vietnam	\$0.00	September	\$401.42	\$21,550.68
Utilities	\$550.00	Lebanon	\$0.00	October	\$550.00	\$21,000.68
Clothing	\$0.00	Panama	\$0.00	November		\$21,000.68
Personal	\$0.00	Grenada	\$0.00	December		\$21,000.68
Education	\$0.00	Persian Gulf	\$300.00	January		\$21,000.68
Burial	\$0.00	Peace Time	\$250.00	February		\$21,000.68
Misc.	\$0.00	Food Pantry	\$0.00	March		\$21,000.68
				April		\$21,000.68
				May		\$21,000.68
Total	\$550.00			June		\$21,000.68

July 2024-June 2025

[illegible]

October 29, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, October 29, 2024, with Chair Tom Broeker, Vice Chair Jim Cary, and Member Shane McCampbell present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Changes to Tentative Agenda: Personnel from Iowa Prison Industries will speak during Other Business.

Meeting with Department Heads: Auditor Sara Doty reported that the public test is today at 2 p.m. There were 3,237 in person absentee voters and 6,405 with the mail out absentee requests. The PEO training is on Wednesday and Thursday. The office is open Saturday from 8 a.m. to 5 p.m. for Absentee voting. Next week's board meeting will be on Wednesday due to the Tuesday election. Budget Director Cheryl McVey stated that everything is going well. IT Director Colin Gerst stated they are busy. Sheriff Kevin Glendening reported that the jail population is 113 with over 30 out-of-county. He is going to be on the Mental Health Advisory Board for Region 7. Attorney Lisa Schaefer stated that they are busy. Maintenance Director Rodney Bliesener reported that they are finishing up some outside work. Land Use Assistant Administrator Jarred Lassiter stated they are busy and had nothing new to report. Conservation Director Chris Lee stated that today is the last Fall color hike at Starr's Cave. On Veteran's Day they have a sunrise run. Half of the proceeds will go to fund local Veterans. On November 23rd, there will be a Turkey Trot run. Half of the funds raised will go to the Salvation Army. Those are on the Starr's Cave trail. MHASEI CDS Director Ken Hyndman stated that Mae and Lori from the East Central Region will be addressing the board today. Emergency Management Coordinator Shannon Prado stated that due to the winds today and tomorrow, we should refrain from burning. Local Health Administrator Christa Poggemiller stated that the clinics have been busy, and they are finishing the school audits for immunizations. Engineer Brian Carter stated that Highway 99 bridge is open. The Upper Flint Bridge is still closed. They are starting a one lane project on Seven Ponds Road. There will be lights set up.

No correspondence was received.

Approval of Payroll Reimbursement Claims in the amount of \$353.85. McCampbell made a motion to approve and was seconded by Cary.

Approval of IDOT Federal-aid Agreement for STP-S-C029(98)—5E-29 for DMC HWY 99. Engineer Carter explained that there are federal funds involved. This is for the Highway 99 asphalt job. Cary made a motion to approve and was seconded by McCampbell.

Approval of Personnel Actions were presented: Correctional Center – Peyton Krogmeier, Correctional Officer, Part-time to Full-time, new rate \$48,614.34 effective Nov. 6. Kenyetta Rooks, Correctional Officer, unpaid FMLA hours 73.30. McCampbell made a motion to approve and was seconded by Cary. Attorney – Cassandra Kilby, Law Clerk, 2.75 hours of unpaid leave. Cary made a motion to approve and was seconded by McCampbell.

Report: Dewey Byar Trust Report, 3rd Quarter 7/1/24 – 9/30/24

McCampbell motioned to approve October 22nd, 2024, regular meeting minutes and was seconded by Cary.

Other Business:

Tammy Nielsen, Iowa Prison Industries, was present to explain a work training program that they are going to set up at Winegard. She introduced Bob Fairfax, Director of Iowa Prison Industries, Marcy Stroud, Warden at Mt. Pleasant Facility, and Carrie and Denise from Winegard. Minimum security inmates from Mt. Pleasant will be bused to Winegard and paid the same wage as workers doing the same job. The inmate receives 20% of their gross wages, and the rest can be used for victim compensation, room and board, fines, or a savings account. Bob Fairfax stated that inmates who participate in the program are three to four times more likely to be successful when they are released than their peers. The program is completely self-funded.

Mae Hingtgen, CEO of Mental Health and Disability Services of the East Central Region and Lori Elam, CEO of the Eastern Iowa MHDS Region explained that Des Moines County is going to be part of the new District 7. They explained their vision for the new District. The new district is effective July 1, 2025. They have from January 1st to June 30th to transition to the new district. One of their goals is clients won't notice any change in their services. If there is something that is working in Des Moines County, they want to partner with us and continue that

service. They are unaware of the funding that will be available to the new districts. Sheriff Glendening expressed that crisis intervention is an important service to law enforcement. He stated that it would be nice to have consistency in those services. Preparing inmates for transition into the community is important as well. Mobile crisis has been helpful in reducing calls for service. Each district will have an Administrative Service Organization (ASO), but an ASO can be responsible for more than one district.

Chairman Broeker and Engineer Carter toured the wind turbine disasters at Mechanicsville where two wind turbines burned and sent large chunks of burning metal as far as 1500 feet to the ground. There is fiberglass 12" deep in the soil. The owners of the turbines want to blow them up. There could still be fuel in the turbines. The Department of Natural Resources says the environmental issue falls on the landowner. The leases can be sold, and the owner is in Spain. Chairman Broeker would like to contact the ICAP Attorney to discuss the setbacks in the county's ordinance. Land Use Assistant Administrator Jarred Lassiter stated that they are working with Lee County Board of Supervisors on Wind/Solar Ordinances and the issue of emergency response has come up. They are talking about additional language being added to our ordinance.

Committee Reports: Vice-Chairman Cary had a SEIRP meeting where they gave an update on the scoring process for STP.

Public Input: Chairman Broeker reminded everyone that next week's board meeting will be on Wednesday. Further discussion was held regarding the county's wind/solar ordinance. Emergency Management Coordinator Shannon Prado stated that there is a red flag warning issued which means there is a county-wide burn ban.

The meeting was adjourned at 10:15 a.m.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

Tom Broeker, Chair

Attest: Cheryl McVey, Budget Director