

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, May 6th, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Abatement of Property Taxes for Parcel #16-05-288-002
 - C. Des Moines County Courthouse & Public Building Security Plan
 - D. Resolution #2025-024 and Final Plat for Trenton & Lexi Subdivision
 - E. Personnel Actions:
 1. Correctional Center (2)
 2. Conservation (2)
 3. Auditor (1)
 - F. Minutes for Regular Meeting on April 29th, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session Beginning at 10:30 A.M.:

BOS

RE: Wind Ordinance



City of

Burlington

A Great Place to Live, Work and Play

April 22, 2025

Sara Doty, Des Moines County Auditor
Des Moines County Courthouse
513 North Main Street
Burlington, IA 52601

ATTENTION: Des Moines County Supervisors

Dear Sara,

The City is requesting the release of any and all property taxes associated with the following property:

Parcel ID: 16-05-288-002

Location: 519 Maple St, Burlington, IA

Legal Description: BURLINGTON ORIGINAL CITY LOT:762 N85' E1/2 W1/2

If you have any questions, please contact me at (319) 753-8125.

Sincerely,

Katie Music, CMC
City Clerk

Sara Doty
Des Moines County Auditor

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2025-024**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Trenton & Lexi Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Trenton & Lexi Subdivision**, with the following conditions:

- A portion of Lot 1 is currently enrolled in the Conservation Reserve Program (CRP) through the USDA Farm Service Agency. If the ground in this area is disturbed prior to the expiration of the CRP easement, Des Moines County shall not be held responsible for any penalties associated with violating the CRP agreement.
- A permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to construction of a new residence, and a code compliant system shall be installed prior to its habitation.

Approved and adopted this 6th day of May, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom L. Broeker, Member

ATTEST:

Sara Doty, County Auditor

FINAL PLAT

INDEX LEGEND

Property Location: Trenton & Lexi Subdivision in part NW1/4 SW1/4 & SW1/4 NW1/4 Section 1, Township 72 North, Range 3 West, Des Moines County, Iowa
Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com
Return Document to: Lance Surveying Services (319) 986 6779
1505 North Broadway Street, Mt. Pleasant, IA 52641
Survey Requested by: Troy Massner
Proprietor: Virgil C & Barbara R Massner Rev Trust
Survey Completed: 14 April 2025
Sheet 1/1 | Basis of Bearing: IA RTK, ISP5 Zone | Massner, Troy.dwg

Trenton & Lexi Subdivision

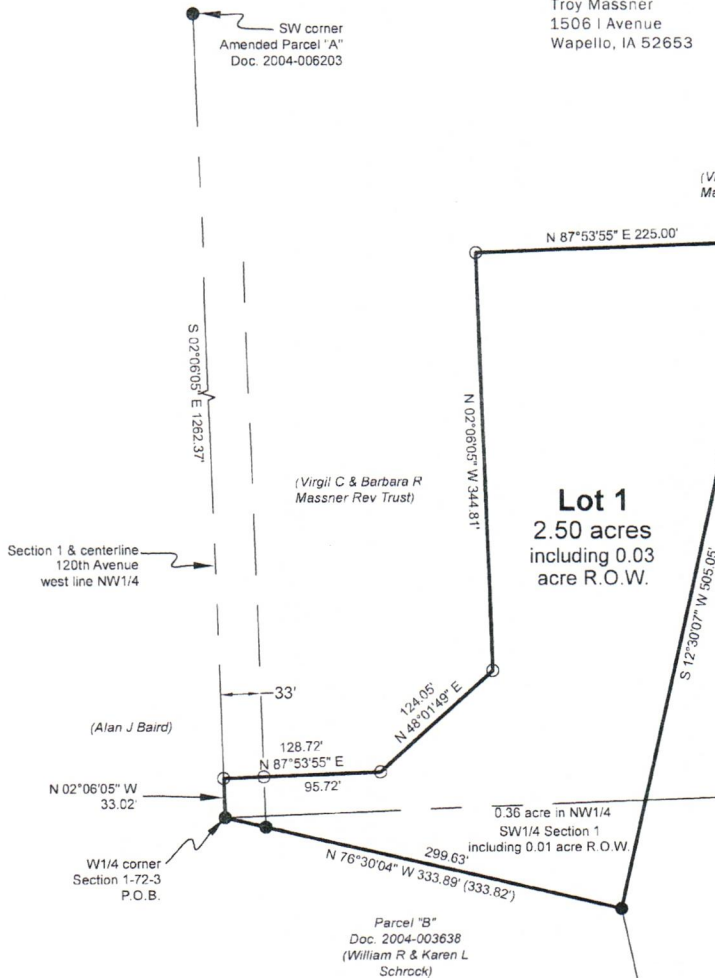
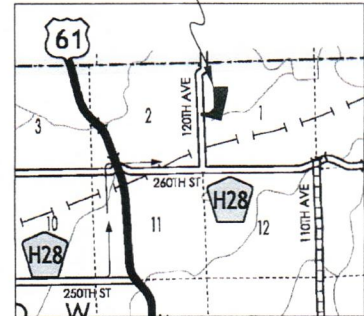
NOTES REQUIRED BY DES MOINES COUNTY OR BY UTILITY COMPANY:

1. Minimum building setback for any structure:
Front Yard = 30'
Side Yard = 15'
2. Road Waiver: In addition to the claims exempted pursuant to Section 670.4(7) of the Iowa Code dealing with public roads, Des Moines County is not involved in the maintenance of this private right of way and is further held harmless for any costs in maintaining said road system or right-of-way, or for any other damages sustained pertaining to said road system or right-of-way.
3. Utility Easements shall consist of all platted roadways, a 75-foot wide strip along all platted roadways, a 15-foot wide strip along the outer boundary of the subdivision, and a 15-foot wide strip surrounding any and all existing utility lines and interior lot lines within the subdivision, comprised of 7.5 feet on either side.

Owner

Virgil C & Barbara R Massner Rev Trust
1506 I Avenue
Wapello, IA 52653
Subdivider:
Troy Massner
1506 I Avenue
Wapello, IA 52653

Trenton & Lexi Subdivision
location sketch not to scale



Trenton & Lexi Subdivision

In part of the NW1/4 of the SW1/4 and part of the SW1/4 of the NW1/4 of Section 1, Township 72 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, described as follows:

Commencing at the W1/4 corner of Section 1, said point being also the **POINT OF BEGINNING**:
thence North 02°06'05" West, along the west line of the NW1/4 of Section 1 and the centerline of 120th Avenue, a distance of 33.02 feet;
thence North 87°53'55" East, 128.72 feet;
thence North 48°01'49" East, 124.05 feet;
thence North 02°06'05" West, 344.81 feet;
thence North 87°53'55" East, 225.00 feet;
thence South 02°06'05" East, 58.42 feet;
thence South 12°30'07" West, 505.05 feet to the NE corner of Parcel "B";
thence North 76°30'04" West, along the north line of Parcel "B", 333.89 feet to the

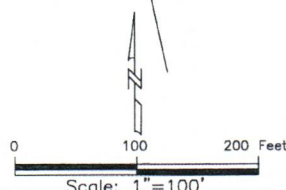
POINT OF BEGINNING, containing 2.50 acres, of which, 0.03 acre is public road right-of-way.

The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.
End of Description



Certification:
I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Robert H. Lance
Iowa Professional Land Surveyor #21980
License renewal date: December 31, 2025
Pages covered by this seal: 1



Legend:
● set 1/2"x30" rebar/orange cap #21980
● found 1/2" rebar
— county road R.O.W. line
— property line
— road centerline
(#) dimension from previous record

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Peyton Krogmeier Employee #: _____
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date _____ Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Final Rate of Pay _____ Does Employee Want Life
Permanent Address _____ Insurance Continued ☐ Yes ☐ No
City, State, Zip _____ Last Day Worked _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☒ **Military**
☐ Other, Explain _____


SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain _____

Unpaid hours 77.11.

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No Previous Rate _____ New Rate _____
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Correctional Center Date: April 28, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: April 26, 2025 Payroll Date: May 2, 2025

Emailed Payroll: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Patrick Ogorzalek
Title: Correctional Officer

Employee #: 00914
Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☒ Other, Explain

Going from full time status to part time status.

Previous Rate \$26.49 New Rate \$21.19

Previous Job Title: (if changed) _____

Effective Date: May 13, 2025

Authorized by: _____

Department: Correctional Center

Date: April 29, 2025

Authorized by: _____

Department: _____

Date: _____

Pay Period Ending: May 24, 2025

Payroll Date: May 30, 2025

Emailed Payroll: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Derek Hester Employee # : _____
Title: Conservation Tech Department: Conservation

STATUS CHANGES

TERMINATION

☒ **Resignation** ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked 05/09/2025
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date 05/09/2025
Final Rate of Pay \$47,698.56
Permanent Address 8381 Fins Up Ct
City, State, Zip Panama City Beach
FL 32413

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: Chris Lee Department: Conservation Date: 04/30/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 5/10/2025 Payroll Date: 5/16/2025

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Tanner Gebhardt Employee # : _____
Title: Natural Resource Manager Department: Conservation

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☒ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

30 Month step increase.

Previous Rate \$47,698.56 New Rate \$48,921.60
Previous Job Title: (if changed) _____
Effective Date: May 16, 2025

Authorized by: Chris Lee Department: Conservation Date: 05/01/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 5/24/2025 Payroll Date: 5/30/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Layne Luttenegger Employee #: _____
Title: Payroll 1st Deputy Department: Auditor's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF


Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

New Hire _____

Previous Rate _____ New Rate \$48,202.56
Previous Job Title: (if changed) _____
Effective Date: 05/05/2025

Authorized by:  Department: Auditor Date: 5-1-2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

April 29, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, April 29th, 2025, with Chair Jim Cary, Vice Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Budget Director Cheryl McVey stated that tomorrow is the deadline for levy authorities to file their budgets with the Auditor's office. IT Director Colin Gerst reported that they are keeping busy. Sheriff Kevin Glendening introduced Deputy Eric Kramer to the board. He was a reserve Deputy and starts the academy next week. The youth academy graduation is next Wednesday. He reported the jail population is 98 with 25 out-of-county. Land Use Administrator Zach James stated that things are going well. They may have a subdivision to present next week. Treasurer Janelle Nalley-Londquist said her office is preparing to mail delinquent tax notices in May. Emergency Management Coordinator Shannon Prado had nothing new to report. Safety Director Angie Vaughan attended a state safety meeting last week. There will be some grant opportunities coming up. Attorney Lisa Schaeffer stated that Cassie has been sworn in and now they are only down one Attorney. They are interviewing for student legal interns this week for a ten week program. They are still interviewing for Lisa Harris' empty position. They are working with the Attorney General's office on a Domestic Violence Training Program for prosecutors and law enforcement in the area in October. Maintenance Director Rodney Bliesener stated that they are busy. Engineer Brian Carter reported that you may want to avoid Middletown since they are working on asphalt on old Highway 34. The bridge deck is being poured this morning on Danville Road. Hopefully North Gear will be poured in the next couple of weeks.

Correspondence – The board received a number of e-mails regarding wind energy.

Approval of Payroll Reimbursement Claims in the amount of \$242.72. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Resolution #2025-023 Setting Time and Date of FY25 Budget Amendment Hearing. Broeker made a motion to approve and was seconded by McCampbell.

INSERT RESOLUTION #2025-023

Approval of a one-year Janitorial Agreement with Porter Cleaning for the Jail 5 times per week, Conservation once per week, Secondary Roads once per week, and CPC once per week for a total of \$48,216. Broeker made a motion to approve and was seconded by McCampbell.

Approval of a three year contract with SEIRPC for Land Use. Land Use Administrator Zach James stated that the price is up from three years ago and they added reference to the Airport Regulations and the Wind and Solar Ordinance. Broeker made a motion to approve and was seconded by McCampbell.

Ryan Nagrocki with Midwest Realty Group gave some quick highlights about the Workforce Housing Tax Credit Program. The program provides capital to developers across the state. They purchased a 56-unit complex formally known as Sundown Apartments off of Memorial Park Road. The requirement for the application process is that they receive a local match of a minimum of \$1000 per unit and a resolution of support. They are seeking around \$700,000 from the state. There will be a work session to discuss it further. Broeker stated that he is not a fan of using taxpayer dollars to fund private developer. They have helped with local matches for some non-profits. He does feel that the project is important. He stated that the local match definition of cash or cash equivalent includes something of equitable value that does not require repayment. He may consider it in a week or two.

Personnel Action – Correctional Center – Charles Robert Thompson – PT Transport Officer, New Hire \$21.19 per hour effective 4/21/25. Broeker made a motion to approve and was seconded by McCampbell.

Report – Dewey Byar Trust, 1st Quarter 2025

McCampbell motioned to approve April 22nd, 2025, regular meeting minutes and was seconded by Broeker.

Future Agenda Item – Work Session next Tuesday at 10:30 a.m. regarding the Wind Ordinance.

Committee Reports – Broeker and Auditor Doty met with the liability insurance representatives to go over the county's liability coverage. McCampbell attended the Plant Manager's reception on Thursday. Cary had an Executive Board meeting with SEIRPC.

Public Input – Rose and Tim Fischer were present. They live on a farm outside of Pleasant Grove. She stated that they opposed the Wind Energy Development Plan and requested an update on the moratorium and wondered if they had an update on the legal advisement that was requested by the board. Cary responded that he had not. Rose questioned why they contacted the attorney. Tom responded that he would like to open the ordinance again after his visit to Mechanicsville due to concerns over setbacks. He stated that we had three public hearings before they adopted the ordinance and very few people showed up and had three more public hearings when the ordinance was amended and no one showed up. These ordinances were passed in 2023. Broeker asked for an overview from the attorney. Rose feels that there are issues with the current ordinance. The board explained that there will be another work session to discuss possible changes. McCampbell referenced a list of 16 changes that was given to them last week. Rose wants a work session for more public input and the moratorium to be voted on today. Cary stated that since it is not on the agenda, the Board cannot vote on it. Tim asked if it could be added to the agenda next week. Cary stated that he would table it if they did. Tim stated that if someone applies, that ordinance is locked in. McCampbell stated that the ordinance is already out there. More discussion was held. Broeker explained that a work session is scheduled a week from today. If they agreed to amend the ordinance, there would have to be three public hearings that have publication requirements. He explained the process. Broeker explained that he met with two representatives from the wind turbine company, and they went through a preliminary schedule. The earliest they could probably apply for a permit would be mid-2026. It could be 2028 before construction begins and operational in 2029. Broeker explained what was discussed in the meeting. Cary explained that he received e-mails from supporters of the ordinance as well. Rose asked why they won't sign the moratorium. Cary explained that there have already been leases signed. Rose explained that they are leases that gives the wind company seven years to get their acquisition done or the leases mean nothing. McCampbell explained that we could be sued due to leases that have been signed based on the ordinance that was in place at the time but stressed that he is not an attorney. Attorney Lisa Schaeffer explained that this discussion is more appropriate during a work session. She explained that we could have contractual liability. She said the moratorium could cause contractual liability. Broeker explained that everyone will have a chance to talk at the work session next week.

Sheriff Glendening stated that from a law enforcement perspective he supports the improvements to Sundown Apartments.

The meeting was adjourned at 9:54 a.m.

Following the meeting the County Engineer took the Board of Supervisors on a Project Tour.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

Jim Cary, Chair

Attest: Cheryl McVey, Budget Director