

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, May 13th, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Payroll Reimbursement Claims
 - B. Resolution of 28E Termination of the Mental Health Agency of Southeast Iowa Region
 - C. Letter to City of Burlington RE: 512 North Main Street
 - D. Resolution #2025-024 and Final Plat for Trenton & Lexi Subdivision
 - E. Personnel Actions:
 1. Correctional Center (8)
 2. Conservation (1)
 3. Auditor (2)
 - F. Reports:
 1. Clerk's Report of Fees Collected, April 2025
 2. Recorder's Report of Fees Collected, April 2025
 3. Sheriff's Report of Fees Collected, April 2025
 4. Veterans Affairs Report, April 2025
 - G. Minutes for Regular Meeting on May 6th, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session Following the Meeting:

BOS / County Engineer, Brian Carter

RE: Project Tour

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF
DES MOINES COUNTY
28E TERMINATION OF THE
MENTAL HEALTH AGENCY OF SOUTHEAST IOWA REGION**

WHEREAS, The Iowa Legislature has passed and the Iowa Governor has signed HF2673, An Act related to state behavioral health, disability, and addictive disorder services and related programs, including the transition of behavioral health services from a Mental Health and Disability Services System to a Behavioral Health Service System, the transfer of disability services to the Division of Aging and Disability Services of the Department of Health and Human Services, the elimination of the Commission on Aging, the elimination of special intellectual disability units at state Mental Health Institutes, making appropriations, and including effective date provisions; and

WHEREAS, Iowa Department of Health and Human Services has approved the Mental Health Agency of Southeast Iowa Close Out Plan; and

WHEREAS, a majority of Member Counties, including Appanoose, Davis, Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Mahaska, Monroe, Van Buren, Wapello, and Washington have resolved the termination of the Mental Health Agency of Southeast Iowa Region.

BE IT RESOLVED that Des Moines County approves the termination of the Mental Health Agency of Southeast Iowa Region 28E.

BE IT FURTHER RESOLVED that the Mental Health Agency of Southeast Iowa Region 28E will terminate effective November 30, 2025.

PASSED AND ADOPTED this 13th day of May, 2025.

Chairperson Board of Supervisors

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Des Moines County, Iowa, at a regular meeting held on May 13th, 2025, by the following vote:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:

Clerk to the Board

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Mitchell Huston Employee #: _____
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

SALARY ADJUSTMENT


☒ New Hire
☒ 77.11 Hours
☐ 80 Hours
☐ Anniversary
☐ Promotion

☐ Probationary
☐ Demotion
☐ Reduction
☐ Suspension
☐ Other, Explain

Previous Rate _____ New Rate \$48,614.34

Previous Job Title: (if changed) _____

Effective Date: May 2, 2025

Authorized by:  Department: Correctional Center Date: May 5, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: May 10, 2025 Payroll Date: May 16, 2025

Emailed Payroll: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: HUSTON,Mitchell Employee #: J176
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☒ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain _____

Last Day Worked 05/02/25
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date 05/03/25
Final Rate of Pay \$48,614.34
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain _____
☐ Educational
☐ Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification
☐ Anniversary
☐ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain _____

Resignation

Previous Rate \$48,614.34/yr New Rate \$0.00/yr

Previous Job Title: (if changed) _____
Effective Date: May 3, 2025

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: May 5, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Breanna Teel Employee #: 00950
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: _____

Authorized by: _____

Department: Correctional Center

Department: _____

Date: May 8, 2025

Date: _____

Pay Period Ending: June 7, 2025

Payroll Date: June 13, 2025

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain
2 year step increase

Previous Rate \$52,259.27 New Rate \$53,287.41

Previous Job Title: (if changed) _____

Effective Date: June 26, 2025

Emailed Payroll: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: April Prosenick Employee #: _____
Title: PT Cook Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

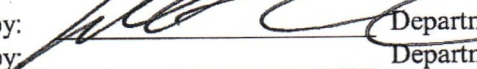
LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain _____
12-month step increase

Previous Rate \$16.28 New Rate \$16.58
Previous Job Title: (if changed) _____
Effective Date: June 12, 2025

Authorized by:  Department: Correctional Center Date: May 8, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: June 21, 2025 Payroll Date: June 27, 2025

Emailed Payroll: 050825

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jessica Calhoon Employee #: _____
Title: PT Cook Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____

Final Rate of Pay _____

Permanent Address _____

City, State, Zip _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want _____

Health Insurance Continued ☐ Yes ☐ No

Does Employee Want Life _____

Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____

Previous Dept _____

New Job Title _____

New Dept _____

Previous Rate _____ New Rate _____

Effective Transfer Date _____

LAY OFF

Does the employee Want _____

Health Insurance Continued ☐ Yes ☐ No

Does Employee Want Life _____

Insurance Continued ☐ Yes ☐ No

Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain _____
12-month step increase

Previous Rate \$16.28 New Rate \$16.58

Previous Job Title: (if changed) _____

Effective Date: May 29, 2025

Authorized by: [Signature] Department: Correctional Center Date: May 8, 2025

Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: June 7, 2025 Payroll Date: June 13, 2025

Emailed Payroll: 05-08-25

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Peyton Krogmeier Employee #: _____
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☒ **Military**
☐ Other, Explain _____

Unpaid hours 77.11.

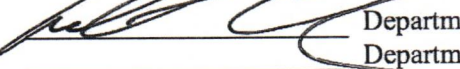
SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Correctional Center Date: May 8, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: May 10, 2025 Payroll Date: May 16, 2025

Emailed Payroll: 05-08-25

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Rory Cockerham Employee #: _____
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE


☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

SALARY ADJUSTMENT

☒ New Hire ☐ Probationary
☒ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain

Does the employee Want Health Insurance Continued ☐ Yes ☐ No Previous Rate _____ New Rate \$49.868.07
Does Employee Want Life Insurance Continued ☐ Yes ☐ No Previous Job Title: (if changed) _____
Effective Date: May 19, 2025

Authorized by:  Department: Correctional Center Date: May 9, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: May 24, 2025 Payroll Date: May 30, 2025

Emailed Payroll: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Bryce Wade Employee #: 00967
Title: Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☐ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain
6-month step increase

Previous Rate \$48,614.34 New Rate \$49,868.07
Previous Job Title: (if changed) _____
Effective Date: June 19, 2025

Authorized by: [Signature] Department: Correctional Center Date: May 8, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: June 21, 2025 Payroll Date: June 27, 2025

Emailed Payroll: 05:08:25

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brian Havener Employee #: _____
Title: Conservation Tech Department: Conservation

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

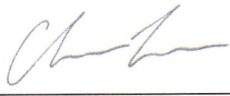
Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: 
Authorized by: Chris Lee

Department: Conservation Date: 5/8/2025
Department: _____ Date: _____

Pay Period Ending: 5/23/2025 Payroll Date: 5/30/2025

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☒ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Moving from P/T to full time

New salary line: 0027-22-6110-000-10070

Previous Rate \$18.00 / hr New Rate \$42,806.40

Previous Job Title: (if changed) P/T Conservation Tech

Effective Date: May 12, 2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Layne Luttenegger Employee #: _____
Title: Payroll 1st Deputy Department: Auditor's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain _____

13.5 Unpaid hours from 5/5/25 – 5/9/25

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: 05/09/2025

Authorized by: _____ Department: Auditor Date: _____
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Sue Poling Employee #: 00935
Title: 1st Deputy Department: Auditor

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain

Adjustment to 24-Month Step Increase _____

Previous Rate \$67,091.06 New Rate \$67,652.73
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: _____ Department: Auditor Date: 5/7/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA)
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, SARA MADDUX, CLERK OF DISTRICT COURT OF THE ABOVE-NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF APRIL, 2025 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$	0
SHERIFF FEES		1,389.19
INFRACTIONS		7,157.39
TOBACCO		0
COUNTY ENFORCEMENT SURCHARGE		7.50
LAW LIBRARY		8.00
RECORD SECURITIES FEES		60.00
PRE-PD FEES TO SHERIFF		0
MISC. REIMBURSEMENT (INDIGENT DEFENSE)		0
TOTAL FEES		<u>\$8,622.08</u>

TOTAL PAID \$8,622.08

CHECK No. 193281

RESPECTFULLY SUBMITTED THIS 5 DAY OF MAY, 2025.



SARA MADDUX / DESIGNEE
CLERK OF DISTRICT COURT

DATE: May 1, 2025

[illegible]

THE REVENUE LISTED ABOVE WAS RECEIVED FROM _____

BY _____

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION

DES MOINES CO TREASURER

DATE : 5/2/2025 10:17 AM
OPER : 03-Julie
TKBY : Julie Howe
TERM : 3
REC# : R00499733
=====

400 Miscellaneous Receipt	21591.37
DMC RECORDER OFFICE	21591.37
AFFIDAVITS & ARTICLES	615.00
0001-1-07-8110-400010	-615.00
CONTRACTS	185.00
0001-1-07-8110-400015	-185.00
DEEDS	1510.00
0001-1-07-8110-400020	-1510.00
EASEMENTS	230.00
0001-1-07-8110-400025	-230.00
MISCELLANEOUS	185.00
0001-1-07-8110-400030	-185.00
MORTGAGES	6430.00
0001-1-07-8110-400035	-6430.00
PLATS	140.00
0001-1-07-8110-400040	-140.00
TAX LIENS - STATE	195.00
0001-1-07-8110-400045	-195.00
TRADE NAMES	20.00
0001-1-07-8110-400050	-20.00
FIN STMTS FIXTURE FILING	95.00
0001-1-07-8110-400055	-95.00
SNOWMOBILE TITLE & LIENS-DNR	295.00
0001-1-07-8110-401000	-295.00
BOAT LIEN -DNR	10.00
0001-1-07-8110-402000	-10.00
BOAT/SNOW WRITING FEES-DNR	1990.00
0001-1-07-8110-403000	-1990.00
HUNT/FISH WRITING FEES-DNR	24.50
0001-1-07-8110-403001	-24.50
REVENUE STAMPS-IA DEPT REV	4489.97
0001-1-07-8110-404000	-4489.97
TRANSFER FEES - AUDITOR	815.00
0001-1-07-8110-410000	-815.00
VITAL RECORDS-IA DEPT HEALTH	1944.00
0001-1-07-8110-413000	-1944.00
PASSPORTS-US DEPT STATE	1200.00
0001-1-07-8110-415000	-1200.00
OTHER MISC FEES & COPIES	561.50
0001-1-07-8110-550000	-561.50
RECORDER'S REC MGT FEE	474.00
0024-1-07-8110-414000	-474.00
TRB - INT ON CK'G	2.40
0001-1-07-8110-600000	-2.40
REC'S NON-REF OVER PYMT	15.00
0001-4-99-9030-822000	-15.00
DNR - BOAT TITLE FEE	165.00
0027-1-22-6110-412000	-165.00

Paid By:DMC RECORDER OFFICE
2-Check 21591.37 REF:5066

APPLIED	21591.37
TENDERED	21591.37

CHANGE 0.00

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: May 1, 2025 _____

DOC NO.	PAID BY/DESCRIPTION		ACCOUNT NO.	AMOUNT	ACCURE DATE
1636	Public - Affidavits & Articles of Inc	AA	0001-1-07-8110-400010	\$615.00	4/30/2025
"	Public - Contracts	CT	0001-1-07-8110-400015	\$185.00	"
"	Public - Deeds	DDS	0001-1-07-8110-400020	\$1,510.00	"
"	Public - Easements	EM	0001-1-07-8110-400025	\$230.00	"
"	Public - Miscellaneous	MI	0001-1-07-8110-400030	\$185.00	"
"	Public - Mortgages	MTG	0001-1-07-8110400035	\$6,430.00	"
"	Public - Plats	PLT	0001-1-07-8110-400040	\$140.00	"
"	State of Iowa-Tax Liens	TL	0001-1-07-8110-400045	\$195.00	"
"	Public - Trade Names	TN	0001-1-07-8110-400050	\$20.00	"
"	Public - Fin. Stmts - Fixture Filings	FSF	0001-1-07-8110-400055	\$95.00	"
"	DNR - ATV Titles & Liens	ST	0001-1-07-8110-401000	\$295.00	"
"	DNR - Boat Liens Fee	BL	0001-1-07-8110-402000	\$10.00	"
"	DNR - Boat/Snow Writing Fees	WFB	0001-1-07-8110-403000	\$1,990.00	"
"	DNR - Hunt & Fish Writing Fees	WFH	0001-1-07-8110-403001	\$24.50	"
"	Ia Dept of Rev - Rev Stamp Fee	RS	0001-1-07-8110-404000	\$4,489.97	"
"	Public - County Transfer Fees	TF	0001-1-07-8110-410000	\$815.00	"
"	Ia Dept of Health - Vital Record Fee	VR	0001-1-07-8110-413000	\$1,944.00	"
"	US Dept of State - Passports	PP	0001-1-07-8110-415000	\$1,200.00	"
"	Public - PhotoCopy/Fax Fees	OMI	0001-1-07-8110-550000	\$561.50	"
"	Public - Recorder's Record Mgt Fees	RMF	0024-1-07-8110-414000	\$474.00	"
"	Two Rivers - Interest on Checking	IC	0001-1-07-8110-600000	\$2.40	"
"	Public - Non-refund Over Payment	NR	0001-4-99-9030-822000	\$15.00	"
"	DNR - Boat Title Fee	BT	0027-1-22-6110-412000	\$165.00	"

TOTAL \$21,591.37

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY _____
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: R00499733



KEVIN GLENDENING, SHERIFF

512 N. Main Street
Burlington, IA 52601
Phone: 319-753-8289 (Civil)
Fax: 319-754-6910



SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS

04/01/2025 thru 04/30/2025

SHERIFF FEES	12,498.78
MILEAGE	617.68
R & B	3,223.99
INTEREST	10.61
TOTAL	<u>\$16,351.06</u>

> 13,116.46

I, Kevin Glendenning, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendenning
KEVIN GLENDENING, SHERIFF

COMMISSION OF VETERANS AFFAIRS

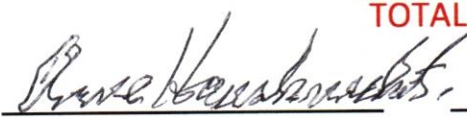


We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of April 2025.

NAME	WAR	AMOUNT	FOR
F.A.	Vietnam	\$1,000.00	Burial

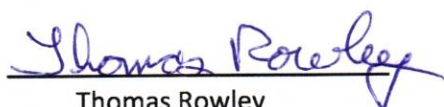
TOTAL

\$1,000.00



Arne Hausknecht

Marilyn Box



Thomas Rowley



COMMISSION OF VETERANS AFFAIRS

DES MOINES COUNTY

STATISTICS FOR THE MONTH OF APRIL 2025

Total spent on Direct Financial Aid to Vets: **\$1,000.00** Total Budgeted **\$23,050.00**

SPENT:		WAR-TIME PERIOD				BALANCE
						\$23,050.00
Food	\$0.00	WWII	\$0.00	July	\$550.00	\$22,500.00
Medical	\$0.00	Korean	\$0.00	August	\$547.90	\$21,952.10
Rent	\$0.00	Vietnam	\$1,000.00	September	\$401.42	\$21,550.68
Utilities	\$0.00	Lebanon	\$0.00	October	\$550.00	\$21,000.68
Clothing	\$0.00	Panama	\$0.00	November	\$0.00	\$21,000.68
Personal	\$0.00	Grenada	\$0.00	December	\$0.00	\$21,000.68
Education	\$0.00	Persian Gulf	\$0.00	January	\$0.00	\$21,000.68
Burial	\$1,000.00	Peace Time	\$0.00	February	\$1,293.49	\$19,707.19
Misc.	\$0.00	Food Pantry	\$0.00	March	\$279.51	\$19,427.68
				April	\$1,000.00	\$18,427.68
				May		\$18,427.68
Total	\$1,000.00			June		\$18,427.68

VETERANS AFFAIRS STATISTICS

July 2024-June 2025



	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEAR
FACE TO FACE INTERVIEWS													
Federal Assist	38	44	18	43	26	19	43	39	26	37			333
County Assist	3	2	2	2	0	0	0	1	1	1			12
PHONE CALLS RECEIVED													
Federal Assist	119	122	72	121	102	74	108	74	94	136			1022
County Assist	3	1	5	2	1	0	2	1	4	2			21
Van Calls	37	35	27	41	33	24	27	50	39	22			335
VA Clinic Calls	3	0	2	3	1	0	6	0	2	2			19
CORRESPONDENCE													
Received	4	4	3	5	2	2	2	6	2	8			38
Sent	5	2	4	6	4	4	7	5	4	26			67
VETS ASSISTED IN COMPLETING FORMS													
	38	44	18	43	26	19	43	39	26	37			333
GRAVE REGISTRATION FORMS TO STATE													
	2	1	3	1	0	0	0	0	4	1			12

May 6, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, May 6th, 2025, with Chair Jim Cary and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reminds the public that the rural spring clean up is available until June 7th. She introduced the new Payroll 1st Deputy, Layne Luttenegger, and welcomes her to the County. IT Director Colin Gerst reported his office has been working on current software updates. Maintenance Director Rodney Bliesener reported his crew is keeping busy. Assistant Land Use Administrator Jarred Lassiter stated he has an agenda item. Sheriff Kevin Glendening reported they graduated 10 participants from the Youth Academy this past week. The deputies have been busy with several new cases coming in. The jail population is at 92. Assistant County Attorney Trent Henkelvig stated their office remains busy with trials. County Treasurer Janelle Nalley-Londquist reported delinquent tax notices went out last Thursday. Her office remains busy. County Recorder Natalie Steffener reported the Recorder's Office remains busy. Emergency Management Director Shannon Prado reported that emergency siren testing is tomorrow at 6:00 P.M. Safety Director Angela Vaughan was present for the meeting. County Engineer Brian Carter reported the Middletown/Danville area on Highway 34 is making good headway. The contractor is hoping to finish with the overlaying this week and begin shouldering next week. When they are complete with Highway 34, they will move to Highway 99.

No correspondence was received.

Approval of Accounts Payable Claims in the amount of \$1,045,377.76 were presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Abatement of Property Taxes for Parcel #16-05-288-002 was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Des Moines County Courthouse & Public Building Security Plan was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Resolution #2025-024 and Final Plat for Trenton & Lexi Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this and recommended approval. Broeker made a motion to approve and was seconded by Cary.

Personnel Action – Correctional Center – Peyton Krogmeier, Correctional Officer, 77.11 hours of unpaid leave; Patrick Ogorzalek, Correctional Officer, Going from full time status to part time status with a new hourly rate of \$21.19 effective 5/13. Broeker made a motion to approve and was seconded by Cary. Conservation – Derek Hester, Conservation Tech, resignation effective 5/9/25; Tanner Gebhardt, Natural Resources Manager, 30 month step increase, new rate of \$48,921.60 yearly effective 5/16/25. Broeker made a motion to approve and was seconded by Cary. Auditor – Layne Luttenegger, Payroll 1st Deputy, New Hire, Yearly Salary of \$48,202.56 effective 5/5/25. Broeker made a motion to approve and was seconded by Cary.

Broeker motioned to approve April 29th, 2025, regular meeting minutes and was seconded by Cary.

In other business, Broeker reported to Ryan Nagrocki with Midwest Realty Group, that he is still researching the Workforce Housing Tax Credit Program and will get him an answer soon.

Broeker attended a Courthouse Security Meeting.

Public Input – Rose and Tim Fischer were present. They live on a farm outside of Pleasant Grove. She questioned if the notify me button was available for all things posted on the County website. County Auditor Sara Doty informed her that it is only available for when Board of Supervisor meetings are posted. She will look into seeing if it can be an option for other postings as well.

Laura Blanchard was also present for the meeting. She requested any future wind ordinance meetings that we hold, be held after hours for those who have to work during the day. Robert Garretson seconded that request.

Ryan Nagrocki, Midwest Realty, spoke on the housing project they are working on at Sundown Apartments and requesting the county's match for the project. Total renovation is a little over 2.3 million dollars. They are requesting \$1,000 per unit from the county, with 56 total units. They have invested a little over a million dollars in

this project so far.

Mike Buster, Burlington, states that Midwest Realty is working towards positive changes. He informs the Board of Supervisors that he currently resides in the Sundown Apartments and supports the project. He states the living conditions, the amount of crime taking place, and the amount of sex offenders that live in the apartments, need immediate attention. A lot of the tenants living out there do not take care of the property. There is trash everywhere, grass is not kept cut, and apartments are not kept in good condition. He states that he sees the Sheriff's Department out there more than once a week, taking care of a situation. Glendening added in that there have been very violent crimes, sex offenders coming in from near and far, drug issues, and overdoses that have been taking place at the apartments. He supports the positive changes Nagrocki is working towards. Nagrocki stated that there are three tenants that will remain housed after they purchased the property. The rest have been evicted.

The meeting was adjourned at 9:33 a.m.

Following the meeting a work session was held regarding the wind ordinance. Roughly 60 people were in attendance for the work session. Cary announced the start of the meeting and read the rules for the public. If you wish to speak, please see Brian Carter with the sign-up sheet. He stated that the Board of Supervisors are interested in hearing everyone's thoughts. Please be respectful of all speakers and don't interrupt. Each speaker was allowed 3 minutes to speak and give the Board any information they wish. During the work session, they heard from a few of those in attendance. Evie Sorrell, an AES Representative from Boulder Colorado, started the meeting. Melanie Patten, Mt. Pleasant, spoke next. She had handouts for the Board with information she believed should be added in the wind ordinance. Kenny Olson, Burlington; Brian Messer, New London; Doug Bracus, Mt. Union; Darwin Pepper, Burlington; Bill Crawford, Winfield; Arlo Bates, Waukee; and Daren Shayde, Mediapolis, all spoke to the Board as well.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

Jim Cary, Chair

Attest: Sara Doty, County Auditor