

## **\*AMENDED\* OFFICIAL NOTICE**

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, May 20<sup>th</sup>, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8203, Ext 4

### **TENTATIVE AGENDA:**

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. \*Public Hearing for FY25 Budget Amendment
  - B. \*Resolution #2025-25 Amending FY25 Appropriations
  - C. Accounts Payable Claims
  - D. Abatement of Property Taxes for Parcel #11-32-383-007
  - E. Appointment to Southeast Iowa Regional Housing Authority Board
  - F. Personnel Actions:
    1. Conservation (2)
    2. Sheriff (2)
    3. County Attorney (1)
  - G. Minutes for Regular Meeting on May 13<sup>th</sup>, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

\*Amended

Work Session Following the Meeting:

BOS / MHASEI / VA

RE: Cottonwood Building

## **NOTE:**

**A Work Session Regarding the Wind Ordinance will be held in the 3<sup>rd</sup> Floor Courtroom of the Des Moines County Courthouse on May 20<sup>th</sup> at 5:30 P.M.**

**Entry to the Courthouse will be allowed beginning at 5:00 P.M.**

**This Work Session is for statements to the Board of Supervisors ONLY. A 3 minute limit will be enforced. Donation of speaking time will be allowed but must be declared during sign up of speakers ahead of the meeting. The Board will have NO deliberation**

# NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

Board of Supervisors of DES MOINES COUNTY  
Fiscal Year July 1, 2024 - June 30, 2025

The Board of Supervisors of DES MOINES COUNTY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

**Meeting Date/Time:** 5/20/2025 09:00 PM

**Contact:** Cheryl McVey

**Phone:** (319) 753-8274

**Meeting Location:** Courthouse, 513 N. Main, Burlington

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	15,768,450	0	15,768,450
Less: Uncollected Delinquent Taxes - Levy Year	2	5,384	0	5,384
Less: Credits to Taxpayers	3	531,039	0	531,039
<b>Net Current Property Tax</b>	4	15,232,027	0	15,232,027
Delinquent Property Tax Revenue	5	5,220	0	5,220
Penalties, Interest & Costs on Taxes	6	77,750	0	77,750
Other County Taxes/TIF Tax Revenues	7	2,818,946	0	2,818,946
Intergovernmental	8	6,228,746	0	6,228,746
Licenses & Permits	9	49,485	0	49,485
Charges for Service	10	980,280	0	980,280
Use of Money & Property	11	466,977	0	466,977
Miscellaneous	12	367,943	0	367,943
Subtotal Revenue	13	26,227,374	0	26,227,374
Other Financing Sources:				
General Long-Term Debt Proceeds	14	3,556,775	0	3,556,775
Operating Transfers In	15	3,090,110	-3,163	3,086,947
Proceeds of Fixed Asset Sales	16	32,048	0	32,048
Total Revenues & Other Sources	17	32,906,307	-3,163	32,903,144
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Operating:				
Public Safety and Legal Services	18	10,487,952	72,000	10,559,952
Physical Health and Social Services	19	1,760,488	0	1,760,488
Mental Health, ID & DD	20	0	0	0
County Environment & Education	21	1,614,432	37,949	1,652,381
Roads & Transportation	22	8,522,243	0	8,522,243
Government Services to Residents	23	1,131,070	14,898	1,145,968
Administration	24	7,753,791	1,005,661	8,759,452
Nonprogram Current	25	0	0	0
Debt Service	26	3,575,775	0	3,575,775
Capital Projects	27	2,049,140	15,000	2,064,140
Subtotal Expenditures	28	36,894,891	1,145,508	38,040,399
Other Financing Uses:				
Operating Transfers Out	29	3,090,110	-3,163	3,086,947
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	39,985,001	1,142,345	41,127,346
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32	-7,078,694	-1,145,508	-8,224,202
Beginning Fund Balance - July 1, 2024	33	15,068,421	0	15,068,421
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	5,007,419	-55,337	4,952,082
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	831,017	0	831,017
Fund Balance - Unassigned	39	2,151,291	-1,090,171	1,061,120
Total Ending Fund Balance - June 30, 2025	40	7,989,727	-1,145,508	6,844,219

**Explanation of Changes:** ARPA Grant expenses increased \$1,005,661 to cover remainder of grant proceeds. Correctional Center increase of \$72,000 for housing of inmates and medical treatment and prescription drug costs. Conservation request for \$44,786 for nature center improvements and repairs and miscellaneous expenses. Treasurer's office request of \$13,467 due to employee retirement payout of vacation and sick time. Increase of \$5,000 for roll-off dumpsters in Solid Waste's budget. Request from Recorder for \$1,431 for rebinding books.



RESOLUTION AMENDING FY25 APPROPRIATIONS  
2025- 25

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2024.

BE IT RESOLVED: by the Des Moines County Board of Supervisors, that, the appropriations for expenditures during the fiscal year 2024-2025, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on May 20th, 2025, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors	157,472	0
02	Auditor & Elections	860,067	0
03	Treasurer	890,354	13,467
04	Attorney	1,669,822	0
05	Sheriff	3,506,445	0
06	Clerk of Court	431,454	0
07	Recorder	366,371	1,431
08	Pioneer Cemetery	36,550	0
11	Solid Waste	171,000	5,000
12	Road Clearing	35,000	0
13	Drug Seizure	0	0
14	Land Use Development	59,667	0
20	Secondary Roads	9,374,760	0
21	Veterans Affairs	103,691	0
22	Conservation Board	1,664,946	44,786
23	Local Health	1,126,149	0
25	Human Services/Social Services	275,648	0
28	Medical Examiner	248,850	0
29	Jail	3,462,002	72,000
33	G.I.S.	262,209	0
50	E911	1,121,460	0
51	Maintenance	1,168,536	0
52	Information Technology	1,094,167	0
60	MH/DS	418,242	0
63	Fairgrounds	85,000	0
69	County Assessor	578,881	0
70	Emergency Management	3,151,058	40,240
71	DesCom	1,715,360	0
90	MHASEI	10,026,729	-677,978
99	Non-Departmental	12,137,190	1,005,661
TOTALS		55,694,473	504,607

Dated and approved this 20th day of May, 2025, at Burlington, Des Moines County, Iowa.

BOARD OF SUPERVISORS

\_\_\_\_\_  
Jim Cary, Chairman

\_\_\_\_\_  
Shane McCampbell, Vice-Chairman

\_\_\_\_\_  
Tom Broeker, Member

ATTEST: \_\_\_\_\_  
Sara Doty, Auditor

# Accounts Payable Claims

**05/20/2025 MEETING**

\$956,350.78

Checks

\$139,051.04

Wire Transfer Pmnt

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**\$1,095,401.82**

**GRAND TOTAL**



City of

**Burlington**

*A Great Place to Live, Work and Play*

April 12, 2025

Sara Doty, Des Moines County Auditor  
Des Moines County Courthouse  
PO Box 784  
Burlington, IA 52601

Dear Sara,

The City is requesting the release of any and all property taxes associated with the following property:

**Parcel ID:** 11-32-383-007

**Location:** 1307 Jefferson St, Burlington, IA

**Legal Description:** 16 PEASLEY ADD N75'

If you have any questions, please contact me at (319) 753-8125.

Sincerely,

Katie Music  
City Clerk

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Sara Doty  
Des Moines County Auditor





**Southeast Iowa Regional Housing Authority**  
218 N 3<sup>rd</sup> Street, Suite 309  
Burlington, IA 52601  
PH 319-753-5109  
FX 319-752-8008

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05/13/2025

Tom Broeker  
Des Moines County Board of Supervisors  
513 N. Main St  
Burlington, Iowa 52601

Dear Mr. Broecker,

The Southeast Iowa Regional Housing Authority currently has one vacancy on its Board of Commissioners. Mr. Kevin Glendening – Des Moines County Sheriff has expressed an interest in serving on the Housing Authority board. The Southeast Iowa Regional Housing Authority administers the Section 8 Housing Choice Voucher Tenant-Based Rental Assistance Program throughout the 4 – county region; Des Moines County, Henry County, Lee County, and Louisa County. With the exceptions of 3 cities within those counties; Burlington, Fort Madison, and Keokuk.

On behalf of the Southeast Iowa Regional Housing Authority, I hereby respectfully request the appointment of Mr. Glendening to serve as a Des Moines County representative. For confirmation, Mr. Glendening can be reached at:

Des Moines County Sheriff's Office  
512 N. Main St  
Burlington, IA 52601  
319-753-8212

Please e-mail determination of this action to [kfraise@seirha.com](mailto:kfraise@seirha.com) at the earliest possible convenience.

If you have any questions or concerns regarding this matter, please feel free to contact our office. Thank you for your time.

Sincerely,

Katelyn Fraise  
Executive Director

**RECEIVED**

**MAY 16 2025**

**DES MOINES CO. AUDITOR  
BURLINGTON, IOWA**

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Grant Swanson Employee # : \_\_\_\_\_  
Title: Conservation Intern Department: Conservation

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☒ New Hire ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☐ Other, Explain \_\_\_\_\_


Ending on or before 8/31/2025

Payroll line 0027-22-6110-000-10100

Previous Rate \_\_\_\_\_ New Rate \$16.00/hr

Previous Job Title: (if changed) \_\_\_\_\_

Effective Date: May 19, 2025

Authorized by:  Department: Conservation Date: 5/13/2025  
Authorized by: Chris Lee Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: 5/24/2025 Payroll Date: 5/30/2025

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kendall Colter Employee # : \_\_\_\_\_  
Title: Conservation Intern Department: Conservation

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary  
Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

### SALARY ADJUSTMENT


☒ New Hire ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☐ Other, Explain \_\_\_\_\_

Ending on or before 8/31/2025

Payroll line 0027-22-6110-000-10100

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

Previous Rate \_\_\_\_\_ New Rate \$15.00/hr  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: May 12, 2025

Authorized by:  Department: Conservation Date: 5/13/2025  
Authorized by: Chris Lee Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: 5/24/2025 Payroll Date: 5/30/2025



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brett Haubrich Employee #: \_\_\_\_\_  
Title: Deputy Department: Sheriff's Office

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary  
☒ 74.77 Hours ☐ Demotion  
☐ 80 Hours ☐ Reduction  
☐ Anniversary ☐ Suspension  
☐ Promotion ☒ Other, Explain

\_\_\_\_\_  
24mo increase  
\_\_\_\_\_

Previous Rate \$62,522.42 New Rate \$65,995.90  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: April 28, 2025

Authorized by: K. Blag Department: Sheriff's Office Date: 5/9/25  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: May 24, 2025 Payroll Date: May 30, 2025

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Klay Foster Employee #: \_\_\_\_\_  
Title: Deputy Department: Sheriff's Office

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

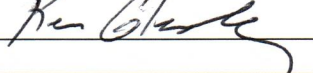
Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary  
☒ 74.77 Hours ☐ Demotion  
☐ 80 Hours ☐ Reduction  
☐ Anniversary ☐ Suspension  
☐ Promotion ☒ Other, Explain

24mo increase \_\_\_\_\_

Previous Rate \$62,522.42 New Rate \$65,995.90  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: April 27, 2025

Authorized by:  Department: Sheriff's Office Date: 5/9/25  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: May 24, 2025 Payroll Date: May 30, 2025



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Matthew Erickson  
Title: Legal Intern

Employee #: \_\_\_\_\_  
Department: County Attorney

## STATUS CHANGES

### TERMINATION

☐ Resignation    ☐ Unsatisfactory Probation  
☐ Discharge    ☐ Death  
☐ Retirement    ☐ Other, Explain \_\_\_\_\_

Last Day Worked \_\_\_\_\_  
Add Vacation Days 0 to \_\_\_\_\_  
Add Sick Days 0 to \_\_\_\_\_  
Add Other Days 0 to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ Personal hrs \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity    ☐ Educational  
☐ Medical    ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent    ☐ Voluntary  
☒ Temporary    ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate hourly New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification    ☐ Demotion  
☐ Anniversary    ☐ Reduction  
☐ Promotion    ☐ Suspension  
☐ Probationary    ☒ Other, Explain \_\_\_\_\_

Full Time Legal Intern-10-week program - \$22.50 per hour  
0001-04-1100-000-10020 - Effective 05/19/2025

Previous Rate \_\_\_\_\_ New Rate \$22.50/hr  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by: \_\_\_\_\_  
Authorized by: \_\_\_\_\_

Department: County Attorney  
Department: \_\_\_\_\_

Date: 5/16/2025  
Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

May 13, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, May 13<sup>th</sup>, 2025, with Chair Jim Cary and Vice-Chair Shane McCampbell present. Member Tom Broeker was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Item 5D was removed from the agenda. Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported to Department Heads the new county credit cards are in for each department. IT Director Colin Gerst reported his office has been cleaning up old equipment and recycling it. Sheriff Kevin Glendening stated there is plenty keeping them busy at the Sheriff's Department. The jail population is 91. Maintenance Director Roney Bliesener stated there are roughly 92 bicycles that were in the lost and found that he has listed on govdeals.com for sale. They will be posted until next Thursday morning. You can also find a link on the county website. Local Health Director Christa Poggemiller reported her staff will be in attendance for the Mental Health and Wellness Fair at Zion Church, 412 N 5<sup>th</sup> St., giving out free flu shots on Saturday, May 17<sup>th</sup> from 9:00 a.m. to 3:00 p.m. Emergency Management Director Shannon Prado reported the CERT Team will be practicing next week. County Recorder Natalie Steffener reported her office is busy. Assistant Land Use Administrator Jarred Lassiter reported his office has several subdivisions in various stages of development at the moment. Assistant County Attorney Trent Henkelvig reported the office is busy with trials. County Engineer Brian Carter reported there are a lot of projects going on currently. The bridge deck on North Gear Ave. is being poured today. The contractors working on the Danville Bridge are hoping to pour one or more of the approaches on the bridge this week.

No correspondence was received.

Approval of Payroll Reimbursement Claims in the amount of \$346.35 were presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of Resolution of 28E Termination of the Mental Health Agency of Southeast Iowa Region was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of a Letter to City of Burlington RE: 512 North Main Street was presented. Cary read the letter. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Personnel Actions – Correctional Center – Mitchell Huston, Correctional Officer, New Hire, New Rate of \$48,614.34 yearly effective 5/2; Mitchell Huston, Correctional Officer, Resignation effective 5/3; Breanna Teel, Correctional Officer, 24-month step increase, new rate of \$53,287.41 yearly effective 6/26; April Prosenick, PT Cook, 12-month step increase, new rate of \$16.58 hourly effective 6/12; Jessica Calhoun, PT Cook, 12-month step increase, New rate of \$16.58 hourly effective 5/29; Peyton Krogmeier, Correctional Officer, Unpaid hours of 77.11; Rory Cockerham, Correctional Officer, New Hire, \$49,868.07 yearly effective 5/19; Bryce Wade, Correctional Officer, 6-month step increase, new rate of \$49,868.07 yearly effective 6/19. McCampbell made a motion to approve all eight personnel actions and was seconded by Broeker. Conservation – Brian Havener, Conservation Tech, moving from PT to FT, new rate of \$42,806.40 yearly effective 5/12; Broeker made a motion to approve and was seconded by McCampbell. Auditor – Layne Luttenegger, Payroll 1<sup>st</sup> Deputy, Unpaid hours of 13.5; Sue Poling, 1<sup>st</sup> Deputy, Adjustment to 24-month step increase, new rate of \$67,652.73 yearly effective 5/7. McCampbell made a motion to approve and was seconded by Broeker.

Reports:

Clerk's Report of Fees Collected, April 2025  
Recorder's Report of Fees Collected, April 2025  
Sheriff's Report of Fees Collected, April 2025  
Veterans Affairs Report, April 2025

Broeker motioned to approve May 6<sup>th</sup>, 2025, regular meeting minutes and was seconded by Cary.

Future Agenda Items: Broeker requested to hold an evening work session regarding the Wind Ordinance. This will be held Tuesday, May 20<sup>th</sup> at 5:30 in the 3<sup>rd</sup> Floor Courtroom in the Des Moines County Courthouse.

McCampbell attended a Mississippi Valley Youth and Conservation Board Meeting.



Public Input – Rose Fisher and Cindy Newberry questioned the Board of Supervisors regarding the Wind Ordinance and when the Board would be addressing the public about the recommended changes to the current Ordinance. The Board of Supervisors reported that at this time they are taking all public comments into consideration and will be working with SEIRPC and the County Attorney to make any necessary changes. There will likely be more work sessions held regarding this topic, along with a public hearing once the amended Ordinance has been drafted.

The meeting was adjourned at 9:59 a.m.

Following the meeting the Board of Supervisors went on a project tour with County Engineer, Brian Carter.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcourty.com](http://www.dmcourty.com)

Jim Cary, Chair

Attest: Sara Doty, County Auditor