

June 24, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, June 24<sup>th</sup>, 2025, with Chair Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty asked Department Heads to get agenda items for next week's meeting to her by Thursday at noon. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported his deputies are keeping busy. Budget Director Cheryl McVey was present for an agenda item. County Treasurer Janelle Nalley-Londquist stated her office mailed out tax sale notification letters and tax sale certificates this week. Assistant Land Use Administrator Jarred Lassiter reported his office is busy. Conservation Director Chris Lee stated the summer camps have started. Emergency Management Director Shannon Prado attended a Disaster Recovery Organization meeting yesterday to prepare for the upcoming storm season. County Recorder Natalie Steffener stated her office remains busy. Maintenance Director Rodney Bliesener reported he has a couple items on the agenda. He stated the move of the Veterans Affairs office is coming along. Assistant County Attorney Trent Henkelvig reported the courts are busy. County Engineer Brian Carter reported Highway 99 is moving along. The contractors will pause on Highway 99 today and move to Tama Rd.

No correspondence was received.

A Public Hearing for FY25 Budget Amendment was held. Broeker made a motion to open the public hearing and was seconded by McCampbell. Budget Director Cheryl McVey spoke on the Budget Amendment. Cary asked for public comments. None received. Broeker made a motion to close the public hearing and was seconded by McCampbell.

Approval of Resolution #2025-033 Amending FY25 Appropriations was presented. McCampbell made a motion to approve and was seconded by Broeker.

**RESOLUTION AMENDING FY25 APPROPRIATIONS  
2025-033**

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2024.

BE IT RESOLVED: by the Des Moines County Board of Supervisors, that, the appropriations for expenditures during the fiscal year 2024-2025, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on June 24<sup>th</sup>, 2025, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors	157,472	0
02	Auditor & Elections	860,067	0
03	Treasurer	890,354	0
04	Attorney	1,669,822	0
05	Sheriff	3,506,445	0
06	Clerk of Court	431,454	0
07	Recorder	366,371	0
08	Pioneer Cemetery	36,550	0
11	Solid Waste	171,000	0

12	Road Clearing	35,000	0
13	Drug Seizure	0	0
14	Land Use Development	59,667	0
20	Secondary Roads	9,544,760	170,000
21	Veterans Affairs	103,691	0
22	Conservation Board	1,672,146	7,200
23	Local Health	1,126,149	0
25	Human Services/Social Services	275,648	0
28	Medical Examiner	248,850	0
29	Jail	3,462,002	0
33	G.I.S.	262,209	0
50	E911	1,121,460	0
51	Maintenance	1,168,536	0
52	Information Technology	1,094,167	0
60	MH/DS	418,242	0
63	Fairgrounds	85,000	0
69	County Assessor	578,881	0
70	Emergency Management	3,151,058	0
71	DesCom	1,715,360	0
90	MHASEI	10,026,729	0
99	Non-Departmental	12,137,190	0
	TOTALS	55,871,673	177,200

Dated and approved this 24th day of June, 2025, at Burlington, Des Moines County, Iowa.

#### BOARD OF SUPERVISORS

Jim Cary, Chairman  
Shane McCampbell, Vice-Chairman  
Tom Broeker, Member

ATTEST: Sara Doty, Auditor

Approval of Resolution #2025-034 to Appropriate Funds to Operate County Offices & Departments for FY2026. Broeker made a motion to approve and was seconded by McCampbell.

#### **RESOLUTION #2025-034 APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS FOR FISCAL YEAR 2026**

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa, the Board of Supervisors of Des Moines County, Iowa, is required to appropriate funds to operate all offices and departments of said county for Fiscal Year 2026.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal year 2026 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2025.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2026.

#### SCHEDULE A

DEPT #	DEPARTMENT	BUDGET 2025-2026
01	Board of Supervisors	161,224
02	Auditor & Elections	756,493
03	Treasurer	933,443
04	Attorney	1,709,944
05	Sheriff	3,521,900
06	Clerk of Court	434,872
07	Recorder	384,779
08	Pioneer Cemetery Commission	36,550
11	Solid Waste	170,000
12	Road Clearing	35,000
13	Drug Seizure Program	0
14	Land Use Development	62,666
20	Secondary Roads	9,498,297
21	Veterans Affairs	91,034
22	Conservation	1,377,923
23	Local Health	1,150,255
25	Human Services/Social Services	278,592
28	Medical Examiner	277,850
29	Jail	3,248,829
33	G.I.S.	257,693
50	E911	296,060
51	Courthouse Maintenance	1,394,913
52	Information Technology	989,114
60	MH/DS & Case Management	306,595
63	Fairgrounds	85,000
69	County Assessor	625,263
70	Emergency Management	\$1,381,793
71	DesCom	\$1,187,780
90	MHASEI	\$2,062,533
99	Non-Departmental	\$8,380,460
	<b>TOTAL</b>	<b>\$41,096,855</b>

The above and foregoing resolution was adopted by the Board of Supervisors of Des Moines County, Iowa, on June 24th, 2025, the vote thereon being as follows:

**AYES:**

McC Campbell  
Broeker  
Cary

**NAYS:**

**Balancing Appropriations to Budget**

Appropriations	41,096,855
Less: Assessor	625,263

Less: E-911	296,060
Less: Em. Mgmt.	1,381,793
Plus: County Em. Mgmt./DESCOM/Hazmat	1,292,780
Less: DesCom	1,187,780
Less: MHASEI	2,062,533
<b>Total County Appropriations</b>	<b>36,836,206</b>

Approval of Payroll Reimbursement Claims in the amount of \$4,029.49 and Non-Cash Taxable in the amount of \$15.89 were presented. McCampbell made the motion to approve and was seconded by Broeker.

Approval of Accounts Payable Claims in the amount of \$568,824.54 were presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of an Employment Contract for the Maintenance Director was presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of an Employment Contract for the IT Director was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of a Lease Agreement with River Cross Care Facility was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of a Lease Agreement with the Crisis Stabilization Services was presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of a Lease Agreement with Optimae Life Services was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of FY26 ICAP Insurance Renewal was presented. Joe Vens, First Main Street Insurance, presented the quotes. Broeker made a motion for approval and was seconded by McCampbell.

Approval of the Amended Board of Supervisors Appointment Letter for FY26 was presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of a Fireworks Permit for Spirit Hollow on July 5<sup>th</sup> was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Personnel Actions – County Auditor – Layne Luttenegger, Payroll 1<sup>st</sup> Deputy, 10 hours unpaid time for 6/16 – 6/20. Broeker made a motion to approve and was seconded by McCampbell. County Attorney – Brandon Weddle, Administrative Assistant, 10.82 hours unpaid for pay period ending 6/22. McCampbell made a motion to approve and was seconded by Broeker.

McCampbell motioned to approve June 17<sup>th</sup>, 2025, regular meeting minutes and was seconded by Broeker.

Cary attended a Public Health Meeting.

Future Agenda Items – Work Session to discuss the building use at Cottonwood. Wind work session will be July 8<sup>th</sup>.

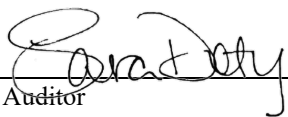
The meeting was adjourned at 9:59 a.m.

Following the meeting the Board of Supervisors held a work session with County Engineer, Brian Carter, for a project tour.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

July 1, 2025

Date Approved

  
Attest: Auditor

  
Chairman

3E - Electrical Engineering & Equipment	srvc	700.00
5Th Dist Co Recorders Assoc	dues	20.00
ABC Fire Extinguisher Sales & Srvs, Inc	srvc	425.00
Access Energy Cooperative	srvc	323.94
Access Systems	srvs	2,011.38
Access Systems Leasing	srvc	286.42
ACCMH, Inc	srvs	8,835.25
Advanced Correctional Healthcr	srvc	17,953.39
Ahlers & Cooney Pc	srvc	609.00
Alliant Energy/Ipl	srvc	11,740.04
Allison Streit	reimb	60.00
Altorfer Inc	srvc	5,902.51
Amanda Graber	reimb	270.00
Amazing Grass Lawn Care	mow	554.50
Amazon Capital Services	supl	6,959.33
Anderson Erickson Dairy Co	prov	997.32
Anderson, Roberts, Porth, Wallace, Stewart & Werner Llp	srvs	296.40
Anywear Apparel Llc	supl	436.00
Aspelmeier Fisch Power Engberg & Helling P.L.C.	srvs	5,773.10

AT&T Mobility	srvc	88.12
Auditor Of State Of Ia	srvc	850.00
Bauer Built Tire	tires	8,833.10
Beames Welding & Repair Inc	supl	279.18
Beck Tiling	srvc	872.22
Becky E Wilson	srvs	151.40
Bell, Ort & Liechty	srvs	431.33
Binns & Stevens Inc	supl	134,188.01
Brockway Mechanical & Roofing	srvc	4,619.74
Brown'S Shoe Fit Co	supl	450.00
Brozene Hydraulic Service	supl	16.69
Burke Cleaners, Inc	srvc	21.38
Burl Beacon	publ	1,012.49
Burl Crossing Real Estate Llc	rent	11,227.09
Burl Multimedia Llc - The Hawk Eye	publ	3,963.46
Burl Municipal Waterwork	srvc	4,777.17
Burl Public Library	alloc	57,791.01
Burl True Value	supl	35.78
C J Cooper & Assoc Inc	srvc	220.00
Cale Heitmeier	srvc	825.00
Calhoun-Burns & Associates Inc	srvc	1,212.50
Capital Sanitary Supply	supl	459.70
Carquest	part	1,089.49
C-Cat, Inc	srvc	95.00
CDW Government Inc	supl	2,266.75
Century Link	srvc	91.09
Cessford Construction	supl	702.72
Charles Messer	mow	3,641.50
Charm-Tex	supl	496.68
Cheryl Newman Liles	srvc	988.00
City Of Burl	supl	14,874.35
Clearly Communications	srvc	450.25
Coast To Coast Computer Products	supl	379.96
Collette M Groenewald	srvc	850.00
Community Action Of Se Ia (Ga Program)	reimb	1,733.00
Community Care Of Iowa (Breda)	srvs	12,312.36
Connectwise	srvc	15,985.96
Coppes Pest Solutions Inc	srvc	246.00
Cray Law Firm, Plc	srvc	0.00
Culligan Of Burl & Great River Coffee	supl	238.50
Danville Telecom	srvc	30.79
Dave Bessine Electric Inc	srvc	767.24
Davis Co Sheriff	srvc	990.00
Dennis Knauss	reimb	125.00
DMC Gis Commission	srvc	5,000.00
DMC Secondary Roads	supl	81.90
DMC Sheriff'S Office	srvs	539.40
Des Moines Co News	publ	1,284.51
Des Moines Stamp Mfg Co	supl	147.15
Diamond Vogel -602-	supl	192.10
DMC Regional Waste Commission	srvc	14,150.32
Dubuque Co Sheriff	srvs	120.00
Dunham'S Appliance Repair	rpar	292.60

Eastern Ia Light & Power Coop	srvc	3,441.84
Edle Earthmoving Inc	srvc	650.00
Electronic Engineering Co	supl	18,191.88
Electronic Services System	srvc	909.66
Elevate Housing Foundation	srvs	81,224.86
Energy Control Of Ia	srvc	1,512.00
Environmental Control Solutions Inc	srvc	1,184.66
EO Johnson Business Technologies	srvc	1,264.98
Fastenal Company	supl	245.06
First Resources Corp	srvs	104,521.95
Fisher Enterprises	srvc	370.25
Fleet Services	part	452.20
Forestry Suppliers Inc	supl	869.10
Foundation 2 Crisis Services	srvs	5,082.83
Geounlimited, Llc	srvc	8,550.00
Gordon Flesch Company Inc	srvs	45.73
Great America Financial Svcs	srvs	2,364.11
Great Western Supply Co	supl	232.39
Greenwood Cleaning Systems	supl	617.68
Grout Scouts Inc	srvc	15,527.78
Guardian Rfid	supl	328.50
Heartland Business Systems Llc	supl	1,713.69
Heartland Shredding Inc	srvs	432.64
Henry Co Sheriff'S Office	srvc	15,000.00
Heslinga, Dixon & Hite	srvs	175.50
Hillcrest Family Services	srvs	40,027.81
Huffman Welding & Machine Inc	supl	124.95
Hy-Vee Accounts Receivable	prov	1,978.16
Ia Co Attorney Case Mgmt Proj	fees	22,440.00
Ia Communications Network	srvc	452.00
Ia Communities Assurance Pool	srvs	5,305.67
Ia Dept Of Health & Human Services	reimb	134,699.00
Ia Dept Of Public Safety	srvc	5,812.50
Ia Dept Of Transportation	srvc	7,029.97
Ia Law Enforcement Academy	schl	5,225.00
Ia Natural Heritage Foundation	dues	500.00
Ia Office Of The State Medical Examiner	srvc	11,611.00
Ia Prison Industries	supl	1,981.25
Iconnectyou	srvc	350.00
Iconnectyou	srvc	1,901.33
Iconnectyou	srvc	165.00
Ideal Ready Mix Co Inc	supl	3,807.50
Imagine The Possibilities, Inc.	srvs	62,098.40
Industrial Electric Motors	tool	622.78
Infomax Office Systems Inc	srvs	3,515.83
Inovalon Provider Inc	srvc	311.49
Insight Partnership Group Llc	srvs	902.21
Integrated Telehealth Partners	srvs	22,220.00
International Assn Of Fire Chiefs	schl	475.00
Interstate All Battery Cntr	supl	46.80
Iowa Outdoors	rnew	28.00
Iowa's Co Conservation System	dues	2,000.00
Isac	schl	1,070.00

ISCTA	dues	250.00
Jacob Brown	reimb	90.00
Jeffrey D Fritz	mow	890.00
Joanne Mohr	mow	161.00
Jody A Groen Csr Rpr	srvc	319.50
Joe Doss	mow	5,385.00
John Deere Financial	part	8,394.44
Johnson Co Med Examiner Dept	srvc	319.91
Johnson Co Sheriffs Office	srvs	129.70
Jordyn Utterback	reimb	747.81
Karl Emergency Vehicles	srvc	25,451.22
Kay Batey	reimb	90.00
Kayla Harkless	mow	396.00
Kim Duke	mow	432.50
Kimball Midwest	supl	181.15
Kohl Wholesale	prov	11,774.15
Lane Plumbing And Heating	srvc	953.40
Language Scientific	srvc	35.16
Laura Mullikin Designs Inc	srvs	360.00
Laveine Sanitation Service Inc	srvc	790.00
Lee Co Sheriff	srvc	15,384.40
LexisNexis Risk Solutions	srvc	1,145.90
Liberty Communications	srvs	110.00
Linde Gas & Equipment Inc	supl	129.78
Lisco	srvs	276.48
Lori A Plath	srvc	757.80
Louisa Co Sheriff'S Office	srvc	6,435.00
Louisa Communications L.C.	srvs	28.89
LSQ Funding Group L.C.	srvc	4,492.37
Lunning Chapel	srvc	405.00
Lynch Dallas, P.C.	srvc	3,841.80
Mahaska Co Sheriff	srvs	352.90
Mail Services Llc	srvc	1,677.06
Mary Greeley Medical Center	srvs	4,600.00
Matthew Reynolds	reimb	0.00
McFarland-Swan	supl	55.92
Mediapolis News	publ	507.25
Mediapolis Public Library	alloc	19,263.67
Meghan Wooster	srvc	4,800.00
Melissa Mace	reimb	215.60
Menards-W Burl	supl	925.83
MHDS Of The East Central Region	srvs	2,800.00
Michael C Hinson	mow	64.50
Midwest Spray Team & Sales Inc	supl	27,762.19
Mississippi Valley Embroidery	supl	154.00
MJ Daly Construction Co	srvc	4,477.50
Monika Ryan	srvc	138.85
Motorola Solutions, Inc.	srvc	41,622.85
MTC Technologies	srvc	321.98
Muscatine Legal Services	srvs	138.70
NAMI South Central Iowa	srvs	2,000.00
Nextran Truck Centers	supl	165,479.88
Norris Asphalt Paving Co	prjet	6,338.06



ODP Business Solutions Llc	supl	1,560.00
Optimae Life Services, Inc	srvs	133,230.36
Ottumwa Courier Llc	srvs	166.67
Patricia D Desjardins	srvs	196.33
Patty Brooks	reimb	106.40
Per Mar Security Services	srvc	816.48
Performance Food Service Tpc	prov	3,680.18
Phelan Tucker Law, Llp	srvs	273.60
Pitney Bowes Global Financial Services	srvc	2,102.85
Pitney Bowes Reserve	srvc	5,500.00
Porter Cleaning	srvc	9,523.00
Postmaster USPS	fee	226.00
Postmaster USPS	fee	360.00
Prugh Funeral Service Inc	srvc	7,224.60
Quadient Postage Funding- Quadient Finance Usa Inc	srvc	375.00
Rathbun Regional Water Assn	srvc	7,743.69
Ray O'Herron Co Inc	supl	6,568.35
Record Securities	srvc	829.80
Regional Utility Svc Systems	srvc	7,000.00
Reif Oil Company	fuel	12,152.76
Ricoh Usa, Inc	srvc	7.31
Rose Schabillion Md	srvc	200.00
Roto-Rooter	srvc	525.00
Ryan Springsteen	mow	1,679.50
Ryanne Wood	reimb	280.00
Safariland, Llc	supl	3,170.00
Sarah Berndt	reimb	200.20
Schlueters Auto Service	srvc	168.21
Secure Records Inc	srvc	127.40
Seth Eberhardt	srvc	984.60
Sherwood Company	rpar	327.70
Shinar Cumberland Presbyterian Cemetery	srvc	400.00
Shottenkirk - W Burl	srvs	87.05
SIACC	srvs	19,238.60
SIADSA	srvc	12,445.75
Southeast Iowa Regional Medical Center, Inc	srvc	390.00
Southern Ia MHC	srvs	112,923.85
Staples	supl	699.98
Star Food Service Equipment & Repair	supl	113.42
State Hygienic Laboratory	srvc	259.50
Stericycle Inc (1288)	srvs	1,879.09
Tami Gilliland	reimb	473.20
Ted Kuechmann	reimb	20.44
The Auge Law Firm	srvs	3,629.00
The Pride Group	srvs	29,838.25
The Shredder	srvc	193.00
Thomson Reuters - West	srvc	2,466.70
Titan Machinery	srvc	717.43
T-Mobile	srvc	1,548.28
Tom Patterson	srvc	1,400.00
Treasurer State Of Ia	srvs	15,316.33
US Bank	srvc	19,498.17
US Cellular (0205)	srvc	665.95

Valley Distribution	fuel	792.08
Van Buren Job Opportunities	srvs	1,623.06
Verizon Wireless (16810)	srvs	894.23
Vertex Ammunition And Supply Llc	supl	3,118.47
Vertical Communications Inc	srvc	2,573.34
VISA	srvc	42,266.97
Wapello Co Sheriff'S Ofc	srvs	774.00
Wapello Co Auditor	srvs	7,121.18
Washburne Repair Llc	rpar	236.92
Washington Co Sheriff'S Office	srvs	1,361.20
Washington Law Office Llp	srvs	101.24
Waterworks Car Wash	srvc	160.00
Wex Bank	fuel	611.62
Willier Law Firm	srvs	235.60
Windstream Ia Communications	srvs	151.69
Zetron Inc	srvc	3,781.85
<b>Grand Total</b>		<b>1,849,421.04</b>