

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, July 15th, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. 2025 Homestead Credits and Military Exemptions
 - C. Mississippi Valley Workforce Development Merger of Counties Between South Central and North Central
 - D. Resolution #2025-038 and Final Plat of Wiegard Subdivision
 - E. Addendum to Lease Between Des Moines County and Imagine the Possibilities
 - F. Personnel Actions:
 1. Correctional Center (1)
 2. Local Health (1)
 3. Treasurer (1)
 - G. Reports:
 1. Recorder's Report of Fees Collected, FY25
 - H. Minutes for Regular Meeting on July 8th, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session Following the Meeting:

BOS / County Engineer

RE: Project Tour

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2025-038**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Wiegard Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Wiegard Subdivision**.

Approved and adopted this 15th day of July, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom L. Broeker, Member

ATTEST: _____

Sara Doty, County Auditor

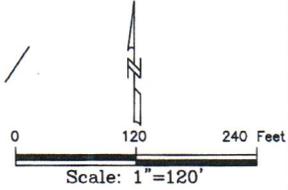
FINAL PLAT

INDEX LEGEND

Property Location: Wiegard Subdivision in part S1/2 NW1/4 Section 16
 Township 70 North, Range 2 West, Des Moines County, Iowa
 Surveyor: Robert H. Lance, Iowa P.L.S. #21980, rob@lancesurveying.com
 Return Document to: Lance Surveying Services (319) 986-6779
 1505 North Broadway Street, Mt. Pleasant, IA 52641
 Survey Requested by: Carl Gerst
 Proprietor: Wiegard Farm Inc.
 Survey Completed: 15 April 2025
 Sheet 1/1 | Basis of Bearing: IA RTK, ISPS Zone | Burgus, Trent.dwg

Wiegard Subdivision

Owner:
 Wiegard Farm Inc.
 1319 Dunham Street
 Burlington, IA 52601
Subdivider
 Carl Gerst
 8381 125TH ST
 BURLINGTON IA 52601



Perimeter Description

In part of the S1/2 of the NW1/4 of Section 16, Township 70 North, Range 2 West of the 5th P.M., Des Moines County, Iowa, described as follows:

Commencing at the W1/4 corner of Section 16, thence North 88°35'43" East, along the south line of the N1/2 of Section 16, a distance of 846.10 feet to a point where said line intersects the centerline tangent of Des Moines County Highway 99;
 thence, along said centerline tangent, North 33°50'46" East, 661.02 feet to the **POINT OF BEGINNING**;
 thence, continuing along said centerline, North 33°50'46" East, 311.46 feet;
 thence South 88°44'40" East, 330.15 feet;
 thence South 04°14'45" East, 158.58 feet;
 thence South 35°23'26" East, 41.22 feet;
 thence South 01°07'37" East, 115.92 feet;
 thence South 89°02'54" West, 113.21 feet;
 thence North 64°20'37" West, 55.55 feet;
 thence North 84°51'30" West, 379.69 feet to the **POINT OF BEGINNING**, containing 2.89 acres, of which, 0.36 acre is public road right-of-way.

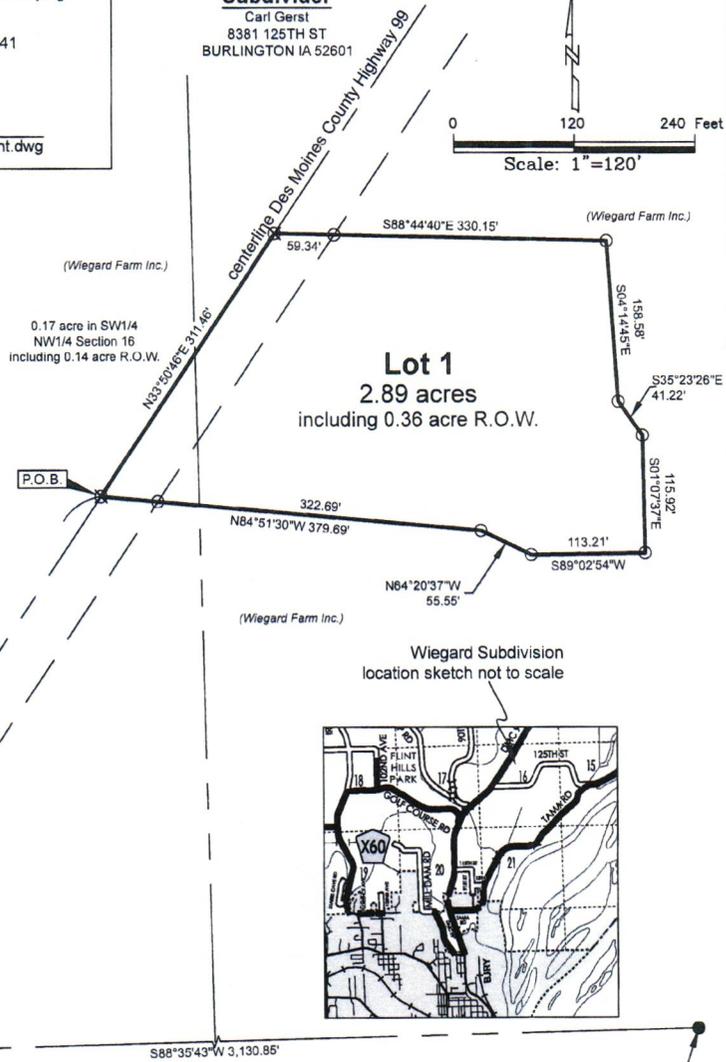
The above bearings are based on Iowa State Plane South Coordinates and all distances are horizontal ground distances.

End of Description

- Legend:**
- set 1/2"x30" rebar/orange cap #21980
 - found 5/8" rebar
 - set MAG nail
 - found stone
 - found 1/2" square pin
 - county road R.O.W. line
 - property line
 - road centerline
 - (#) dimension from previous record

W1/4 corner
 Section 16-70-2
 N88°35'43"E 846.10'

N33°50'46"E 661.02'
 N33°50'46"E 311.46'



NOTES REQUIRED BY DES MOINES COUNTY OR BY UTILITY COMPANY:

1. **Minimum building setback for any structure:**
 Front Yard = 30'
 Side Yard = 15'
2. **Road Waiver:** In addition to the claims exempted pursuant to Section 670.4(7) of the Iowa Code dealing with public roads, Des Moines County is not involved in the maintenance of this private right-of-way and is further held harmless for any costs in maintaining said road system or right-of-way, or for any other damages sustained pertaining to said road system or right-of-way.
3. **Utility Easements** shall consist of all platted roadways, a 25-foot wide strip along all platted roadways, a 15-foot wide strip along the outer boundary of the subdivision, and a 15-foot wide strip surrounding any and all existing utility lines and interior lot lines within the subdivision, comprised of 7.5 feet on either side.



Certification:
 I hereby certify that this land surveying document was prepared, and the related survey work was performed by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor, under the laws of the State of Iowa.
 Robert H. Lance
 Iowa Professional Land Surveyor #21980
 License renewal date: December 31, 2025
 Pages covered by this seal: 1
 Date: 4/19/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kelly Kindig Employee #: _____
Title: PT Cook Department: Correctional Center

STATUS CHANGES

TERMINATION

- Resignation** Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

She was paid her last working day on the upcoming
payday, July 11th.

Last Day Worked July 6, 2025
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

- Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date July 7, 2025
Final Rate of Pay _____
Permanent Address 320 Louisa St
City, State, Zip Burlington IA 52601

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

- Paternity Educational
 Medical Military
 Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

SALARY ADJUSTMENT

- New Hire Probationary
 77.11 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: Correctional Center Date: July 7, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: July 5, 2025 Payroll Date: July 11, 2025

Emailed Payroll: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Andrea Holmes Employee #: _____
Title: Public Health Nurse Department: Local Health

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____

Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Authorized by: Christa Poggemiller Department: Local Health Date: 7/7/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

New hire Public Health Nurse, full-time at \$58,838.75
annually effective 7/7/2025

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jennifer Phillips Employee #: _____
Title: Clerk II – MV Department Department: Treasurer

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

New Hire Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

18-Month Step increase

Previous Rate \$35,894.76/yr New Rate \$39,016.51/yr
Previous Job Title: (if changed) _____
Effective Date: 07/02/2025

Authorized by: Janelle Nalley Lundquist Department: Treasurer Date: 07/10/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 07/18/2025 Payroll Date: 07/25/2025

OFFICE OF
Natalie Steffener
DES MOINES COUNTY RECORDER/REGISTRAR
513 N MAIN BURLINGTON, IA 52601

REPORT OF FEES: 1-Jul-24 30-Jun-25
RECORDER'S OFFICE RECEIPTS

FOR RECORDING :

AFFIDAVITS AND ARTICLES OF INCORPORATION:	\$7,355.00
CONTRACTS:	\$4,335.00
DEEDS	\$19,635.00
EASEMENTS:	\$3,115.00
MISCELLANEOUS INSTRUMENTS:	\$2,765.00
MORTGAGES:	\$80,460.00
PLATS:	\$1,515.00
TAX LIENS:	\$1,705.00
TRADE NAMES:	\$200.00
FINANCING STATEMENTS: (FIXTURE FILINGS)	\$1,145.00
NON-REFUND	\$151.85
PHOTO COPY/FAX FEES:	\$6,066.90
BOAT LIENS:	\$200.00
WRITING FEES H/F	\$169.00
WRITING FEES BOAT/SNOW	\$8,316.00
SNOWMOBILE TITLES & LIENS:	\$2,215.00
INTEREST ON CHECKING ACCOUNT	\$15.65
VITAL RECORDS	\$18,884.00
DOCUMENT STAMPS	\$49,558.70
PASSPORTS	\$13,920.00
TOTAL FEES	\$221,727.10

RECORDER'S MANAGEMENT FEES:	\$5,601.00
COUNTY AUDITOR'S RECEIPTS FOR TRANSFER FEES:	\$10,280.00
CONSERVATION BOAT TITLES	\$1,260.00
TOTAL FEES	\$17,141.00

TOTAL COUNTY RECEIPTS: \$238,868.10

STATE TREASURER'S RECEIPTS:

HUNTING & FISHING LICENSES	\$7,982.50
BOATS FEES:	\$101,716.70
RVVRS DOR FEES:	\$87,856.19
VITAL RECORDS:	\$56,296.00
DOCUMENTARY STAMPS:	\$237,738.10
TOTAL STATE RECEIPTS:	\$491,589.49

TOTAL STATE AND COUNTY FEES: \$730,457.59

July 8, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, July 8th, 2025, with Chair Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported she is currently booking rooms for the fall ISAC conference. Please let her know soon if you will need a room and what nights. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening stated the jail population is at 89. County Attorney Lisa Schaefer reported the National Night Out will be held on August 5th from 6:00 – 8:00 PM on the riverfront. There will be school supply drive boxes at the Courthouse, City Hall, Library, and Sheriff's Department for donations. County Recorder Natalie Steffener reported her office remains busy. Conservation Director Chris Lee stated Rathman water is currently boring new water lines at Starrs Cave. They are hoping to have this completed this week and are possibly looking at closing the Nature Center on Friday for cleaning. Assistant Land Use Administrator Jarred Lassiter reported he is present for a work session. He also has a couple minor subdivisions in the works. Maintenance Director Rodney Bliesener has an item on the agenda. Public Health Director Christa Poggemiller reported her office is busy. County Engineer Brian Carter gave a report on the current projects. He stated the Danville Bridge is nearing completion. He is hoping to have it reopened sometime next week.

Chair Jim Cary received a thank you letter for the support of the railcar project in Danille from Bob & Janet Hesler.

Approval of Payroll Reimbursement Claims in the amount of \$5,279.25 was presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Resolution #2025-037 to Appropriate Funds to Operate County Offices & Departments for FY2026 was presented. McCampbell made a motion to approve and was seconded by Broeker.

Insert Resolution #2025-037

Approval of Department Letters of Cash on Hand were presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of a Lease Agreement Between Des Moines County and Crisis Stabilization Services was presented. Maintenance Director Rodney Bliesener spoke on this. Broeker made a motion to approve and was seconded by McCampbell.

Approval of Personnel Actions was presented. Correctional Center – Chloe Ravenscraft, PT Correctional Officer, 6-month step increase, new rate of \$21.00 hourly, effective 7/29/25; Dominick Foster, Correctional Officer, 18-month step increase, new rate of \$53,827.05, effective 7/2/25; Patrick Ogorzelek, Correctional Officer, going from part time status to full time status effective 7/11/25 with a new rate of 54,886.03 yearly. McCampbell made a motion to approve and was seconded by Broeker. County Attorney – Brandon Weddle, Administrative Assistant, 19.81 hours of unpaid time; Kay Hagen, Receptionist/Records Assistant, 30-month step increase, new rate of \$40,782.00 effective 7/4/25. McCampbell made a motion to approve and was seconded by Broeker. Auditor – Layne Luttenegger, Payroll 1st Deputy, 18.5 hours unpaid time. Broeker made a motion to approve and was seconded by McCampbell.

Reports:

Recorder's Report of Fees Collected, June 2025

Veterans Affairs Report of Fees Collected, June 2025

Broeker motioned to approve July 1st, 2025, regular meeting minutes and was seconded by McCampbell.

McCampbell attended a Workforce Development meeting

Public Input – Darin Shade, Mediapolis, read the Executive Order from President Trump and discussed the bird migration.

The meeting was adjourned at 9:37 a.m.

Following the meeting the Board of Supervisors held a Work Session regarding the Wind, Solar, and Battery-energy solar systems.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair

Attest: Sara Doty, Deputy Auditor