

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, August 19th, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Accounts Payable Claims
 - B. Payroll Reimbursement Claims
 - C. 2nd Reading of Amendment to Zoning Ordinance #34
 - D. Funding for Consultant to Conduct Preliminary Assessment for Future Hwy. 61 Roosevelt Corridor Reconstruction (Collaborative Effort with Other Local Entities)
 - E. Annual Liquor License for Country Treasurer's LLC
 - F. Presentation of Conservation Annual Report
 - G. Personnel Action:
 1. Local Health (1)
 2. Conservation (4)
 3. Correctional Center (1)
 - H. Reports:
 1. Clerk's Report of Fees Collected, July 2025
 2. Sheriff's Report of Fees Collected, July 2025
 - I. Minutes for Regular Meeting on August 12th, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session Following the Meeting:

BOS / SEIRPC

RE: Siting Standards – Solar and Battery Systems

AMENDMENT TO ZONING ORDINANCE #34

An ordinance amending Division 10, Section E of the Des Moines County Zoning Ordinance to change the Official Zoning Map so that the following legally described property:

A parcel of land located in the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of Section 24, Township 70 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, more particularly described as follows: Commencing at the NE Corner of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24; thence S00°02'W, 1827.46 feet along the East line of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24; thence N89°28'W, 1069.13 feet; thence Northerly 153.33 feet along a 1372.5 foot radius curve concave Easterly having a long chord of 153.25 feet bearing N02°26'W, thence N00°46'E, 290.43 feet to the point of beginning; thence continuing N00°46'E, 120.97 feet; thence N14°48'E, 103.08 feet; thence N00°46'E 250.80 feet; thence S46°17 $\frac{3}{4}$ 'E, 394.75 feet; thence S00°25'E, 126.91 feet; thence S71°51'W, 193.75 feet; thence S85°07 $\frac{3}{4}$ 'W, 133.97 feet to the point of beginning; containing 2.14 acres, more or less.

Also

A parcel of land located in the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of Section 24, Township 70 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, more particularly described as follows: Commencing at the NE Corner of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24; thence S00°02'W, 1827.46 feet along the East line of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24, thence N89°28'W, 1069.13 feet to the Easterly Right of Way line of Former Primary Road No. U.S. 61; thence Northerly 153.33 feet along said Former Right of Way line along a 1372.5 foot radius curve concave Easterly having a long chord of 153.25 feet bearing N02°26'W; thence N00°46'E, 411.40 feet along said Former Right of Way line to the point of beginning; thence N14°48'E, 103.08 feet along said Former Right of Way line; thence N00°46'E, 250.80 feet along said Former Right of Way line to the presently established Westerly Right of Way line of Primary No. U.S. 61; thence N30°18'W 441.57 feet along said present Right of Way line to the Westerly Right of Way line of Former Primary Road U.S. 61; thence S07°27 $\frac{3}{4}$ ' E 190.04 feet along said Former Right of Way line; thence Southerly 191.63 feet along said Former Right of Way line along a 1046.00 foot radius curve concave Westerly having a long chord of 191.36 feet bearing S04°10'E; thence S06°55 $\frac{3}{4}$ 'E, 223.50 feet along said Former Right of Way line; thence S03°25'E, 127.88 feet along said Former Right of Way line; thence S88°37 $\frac{1}{2}$ 'E, 119.97 feet to the point of beginning; containing 2.04 acres, more or less. NOTE: The East line of W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24 is assumed to bear S00°02'W.

Excepting therefrom the following:

Commencing at the center of Section 24; thence S01°24'52"E 442.49 feet along the west line of the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ to the existing southwesterly right of way of U.S. Highway 61; thence S40°07'37"E 122.81 feet along said right of way to the point of beginning; thence S32°00'14"E 310.23 feet along said right of way; thence N66°47'15"W

83.84 feet; Thence N28°35'59"W 105.43 feet; thence S48°07'28"W 16.94 feet to the west line of said parcel; thence N09°16'17"W 150.75 feet along said west line to the existing right of way of U.S. 61 and the point of beginning; containing 0.24 acres, more or less.

is hereby rezoned from the "R-1" Single and Two-Family Residential to the "C-1" General Commercial District, with the following condition, agreed to by the property owner and the Board of Supervisors as specified in Resolution 2025-041, which shall only be modified by further action from the Board of Supervisors:

- That, apart from any uses that are also listed as Permitted Principal Uses in the "R-1" and "R-2" Districts, the only Permitted Principal Uses allowed on the property shall be as follows:
 - Indoor storage and office space for a specialty building contractor or service business similar to the following, provided that no retail sales activities shall be conducted on site:
 - Air conditioning and heating
 - Carpentry and masonry
 - Drywall and insulation
 - Electrical and lighting installation
 - Landscaping and lawn care
 - Painting
 - Plumbing
 - Roofing and flooring
 - Siding, door and window installation
 - Upholstery

EFFECTIVE DATE. This ordinance shall be in effect after final passage, approval and publication as provided in the Code of Iowa 331.302.

Approved and Adopted this _____ day of August, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice Chair

Tom Broeker, Member

ATTEST:

Sara Doty, County Auditor

125 ready
APPROVED
92 **AUG 12 2025**
BOARD OF SUPERVISORS

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2025-041**

WHEREAS Joshua Horn has applied for an amendment to the Des Moines County Zoning Ordinance, to rezone a parcel of land on Memorial Park Road from the "R-1" Single and Two-Family Residential District to the "C-1" General Commercial District, and

WHEREAS the parcel in question is currently owned by Oliver Rental Properties LLC, and Mr. Horn intends to purchase the property following approval of the proposed amendment, in order to use two existing buildings for the indoor storage of materials and equipment for his existing business, Precision Coatings and Painting, and

WHEREAS on Tuesday, July 29, 2025, the Des Moines County Zoning Commission held a public hearing on the proposed amendment, and while no objections were offered regarding the specific development proposed by the applicant, several concerns were expressed regarding the possibilities for other types of commercial uses being allowed on the property in the future, in the event that the applicant were to sell the land to an unrelated individual, and

WHEREAS following the public hearing, the Zoning Commission voted 3-2 to recommend approval of a request to rezone the property from "R-1" to "C-1", but with the following added condition:

- That, apart from any uses that are also listed as Permitted Principal Uses in the "R-1" and "R-2" Districts, the only Permitted Principal Uses allowed on the property shall be as follows:
 - Indoor storage and office space for a specialty building contractor or service business similar to the following, provided that no retail sales activities shall be conducted on site:
 - Air conditioning and heating
 - Carpentry and masonry
 - Drywall and insulation
 - Electrical and lighting installation
 - Landscaping and lawncare
 - Painting
 - Plumbing
 - Roofing and flooring
 - Siding, door and window installation
 - Upholstery

NOW THEREFORE, BE IT RESOLVED: That upon approval of the proposed rezoning of the following legally described property:

A parcel of land located in the W ½ of the SE ¼ of Section 24, Township 70 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, more

particularly described as follows: Commencing at the NE Corner of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24; thence S00°02'W, 1827.46 feet along the East line of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24; thence N89°28'W, 1069.13 feet; thence Northerly 153.33 feet along a 1372.5 foot radius curve concave Easterly having a long chord of 153.25 feet bearing N02°26'W, thence N00°46'E, 290.43 feet to the point of beginning; thence continuing N00°46'E, 120.97 feet; thence N14°48'E, 103.08 feet; thence N00°46'E 250.80 feet; thence S46°17 $\frac{3}{4}$ 'E. 394.75 feet; thence S00°25'E, 126.91 feet; thence S71°51'W, 193.75 feet; thence S85°07 $\frac{3}{4}$ 'W, 133.97 feet to the point of beginning; containing 2.14 acres, more or less.

Also

A parcel of land located in the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of Section 24, Township 70 North, Range 3 West of the 5th P.M., Des Moines County, Iowa, more particularly described as follows: Commencing at the NE Corner of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24; thence S00°02'W. 1827.46 feet along the East line of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24, thence N89°28'W, 1069.13 feet to the Easterly Right of Way line of Former Primary Road No. U.S. 61; thence Northerly 153.33 feet along said Former Right of Way line along a 1372.5 foot radius curve concave Easterly having a long chord of 153.25 feet bearing N02°26'W; thence N00°46'E, 411.40 feet along said Former Right of Way line to the point of beginning; thence N14°48'E, 103.08 feet along said Former Right of Way line; thence N00°46'E, 250.80 feet along said Former Right of Way line to the presently established Westerly Right of Way line of Primary No. U.S. 61; thence N30°18'W 441.57 feet along said present Right of Way line to the Westerly Right of Way line of Former Primary Road U.S. 61; thence S07°27 $\frac{3}{4}$ ' E 190.04 feet along said Former Right of Way line; thence Southerly 191.63 feet along said Former Right of Way line along a 1046.00 foot radius curve concave Westerly having a long chord of 191.36 feet bearing S04°10'E; thence S06°55 $\frac{3}{4}$ 'E, 223.50 feet along said Former Right of Way line; thence S03°25'E, 127.88 feet along said Former Right of Way line; thence S88°37 $\frac{1}{2}$ 'E, 119.97 feet to the point of beginning; containing 2.04 acres, more or less. NOTE: The East line of W $\frac{1}{2}$ of the SE $\frac{1}{4}$ of said Section 24 is assumed to bear S00°02'W.

Excepting therefrom the following:

Commencing at the center of Section 24; thence S01°24'52"E 442.49 feet along the west line of the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ to the existing southwesterly right of way of U.S. Highway 61; thence S40°07'37"E 122.81 feet along said right of way to the point of beginning; thence S32°00'14"E 310.23 feet along said right of way; thence N66°47'15"W 83.84 feet; Thence N28°35'59"W 105.43 feet; thence S48°07'28"W 16.94 feet to the west line of said parcel; thence N09°16'17"W 150.75 feet along said west line to the existing right of way of U.S. 61 and the point of beginning; containing 0.24 acres, more or less.

the Board of Supervisors shall thereby establish the following restrictive conditions upon the land described above, with respect to the granting of the "C-1" District classification:

- That, apart from any uses that are also listed as Permitted Principal Uses in the "R-1" and "R-2" Districts, the only Permitted Principal Uses allowed on the property shall be as follows:
 - Indoor storage and office space for a specialty building contractor or service business similar to the following, provided that no retail sales activities shall be conducted on site:
 - Air conditioning and heating
 - Carpentry and masonry
 - Drywall and insulation
 - Electrical and lighting installation
 - Landscaping and lawncare
 - Painting
 - Plumbing
 - Roofing and flooring
 - Siding, door and window installation
 - Upholstery

These conditions are hereby agreed to by the Applicant, the Property Owner, and the Des Moines County Board of Supervisors.

Approved and adopted this 12th day of August, 2025.



Joshua K. Horn
Applicant



Oliver Rental Properties LLC
Property Owner

DES MOINES COUNTY BOARD OF SUPERVISORS


Jim Cary, Chair



Shane McCampbell, Vice Chair



Tom L. Broeker, Member

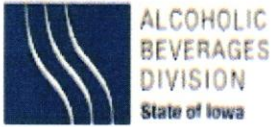


APPROVED
AUG 12 2025
BOARD OF SUPERVISOR

ATTEST:



Sara Doty, County Auditor



State of Iowa

Alcoholic Beverages Division

Applicant

| | | | | |
|-----------------------|---------------------------|----------------|------------|-------|
| NAME OF LEGAL ENTITY | NAME OF BUSINESS(DBA) | BUSINESS | | |
| Country Treasures LLC | Country Treasures LLC | (319) 371-4523 | | |
| ADDRESS OF PREMISES | PREMISES SUITE/APT NUMBER | CITY | COUNTY | ZIP |
| 3332 Rock springs Rd. | | Burlington | Des Moines | 52601 |
| MAILING ADDRESS | CITY | STATE | ZIP | |
| 3258 Rock springs Rd. | Burlington | Iowa | 52601 | |

Contact Person

| | | |
|------------------|----------------|-------------------------------|
| NAME | PHONE | EMAIL |
| Danielle Richers | (319) 371-4523 | countrytreasures4@hotmail.com |

License Information

| | | | |
|----------------|--|----------|------------------------------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE | TERM | STATUS |
| WBN001223 | Special Class B Retail Native Wine License | 12 Month | Submitted to Local Authority |

| | | |
|--------------------------|---------------------------|----------------------|
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
| Aug 27, 2025 | Aug 26, 2026 | |

SUB-PERMITS

Special Class B Retail Native Wine License

PRIVILEGES

Page 1 of 2

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

| NAME | CITY | STATE | ZIP | POSITION | % OF OWNERSHIP | U.S. CITIZEN |
|------------------|-------|-------|-------|----------|----------------|--------------|
| Danielle Richers | Wever | Iowa | 52658 | owner | 100.00 | Yes |

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATEOUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATETEMP TRANSFER EXPIRATION
DATE

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Andrea Holmes Employee #: _____
Title: Public Health Nurse Department: Local Health

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain
8 hours unpaid on 8/13/2025

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Christa Poggemiller Department: Local Health Date: 8/14/25
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Trevor Skalinski Employee # : _____
Title: Seasonal Naturalist Department: Conservation

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☒ Other, Explain

Seasonal / End of Term

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date 8/15/2025
Final Rate of Pay \$15.00
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Previous Rate _____ New Rate \$15.00 / hr.
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Chris Lee Department: Conservation Date: 08/14/2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 8/16/2025 Payroll Date: 8/22/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Aron Kehoe Employee # : _____
Title: Community Outdoor Recreation Department: Conservation
And Education Specialist (Full time
Seasonal, End date 08/30/2024)

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☒ Other, Explain

Grant funded position end of term.

Last Day Worked 6/30/2025
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____

Final Rate of Pay \$20.00
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: 
Authorized by: Chris Lee

Department: Conservation Date: 8/14/2025
Department: _____ Date: _____

Pay Period Ending: 7/5/2025 Payroll Date: 7/11/2025

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: 8/14/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Grant Swanson Employee # : _____
Title: Conservation Intern Department: Conservation

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☒ Other, Explain

Seasonal intern / end of summer

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

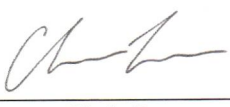
Final Termination Date 8/20/2025
Final Rate of Pay \$16.00
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: 
Authorized by: Chris Lee

Department: Conservation Date: 8/15/2025
Department: _____ Date: _____

Pay Period Ending: 8/30/2025 Payroll Date: 9/5/2025

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Ending on or before 8/31/2025

Payroll line 0027-22-6110-000-10100

Previous Rate _____ New Rate _____

Previous Job Title: (if changed) _____

Effective Date: 8/20/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kendall Colter Employee # : _____
Title: Conservation Intern Department: Conservation

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☒ Other, Explain

Seasonal intern / end of summer

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date 8/19/2025
Final Rate of Pay \$15.00/hr
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: 
Authorized by: Chris Lee

Department: Conservation Date: 8/15/2025
Department: _____ Date: _____

Pay Period Ending: 8/30/2025 Payroll Date: 9/5/2025

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Ending on or before 8/31/2025

Payroll line 0027-22-6110-000-10100

Previous Rate _____ **New Rate** _____

Previous Job Title: (if changed) _____

Effective Date: 8/19/2025

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Raiann Andersen Employee #: 00985
Title: FT Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Paternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____


LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Probationary
☒ 77.11 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain
6-month step increase

Previous Rate \$50,072.77 New Rate \$51,364.11
Previous Job Title: (if changed) _____
Effective Date: September 5, 2025

Authorized by:  Department: Correctional Center Date: August 15, 2025
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: September 13, 2025 Payroll Date: September 19, 2025

Emailed Payroll: _____

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA)
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, SARA MADDUX, CLERK OF DISTRICT COURT OF THE ABOVE-NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF JULY, 2025 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

| | | |
|--|----|----------|
| 5% OF STATE FINE SURCHARGE | \$ | 0 |
| SHERIFF FEES | | 1,218.23 |
| INFRACTIONS | | 5,070.09 |
| TOBACCO | | 0 |
| COUNTY ENFORCEMENT SURCHARGE | | 0 |
| LAW LIBRARY | | 0 |
| RECORD SECURITIES FEES | | 24.50 |
| PRE-PD FEES TO SHERIFF | | 0 |
| MISC. REIMBURSEMENT (INDIGENT DEFENSE) | | 0 |

TOTAL FEES \$6,312.82

TOTAL PAID \$6,312.82

CHECK No. 194018

RESPECTFULLY SUBMITTED THIS 5TH DAY OF AUGUST, 2025.

Lori Sproul, JSH

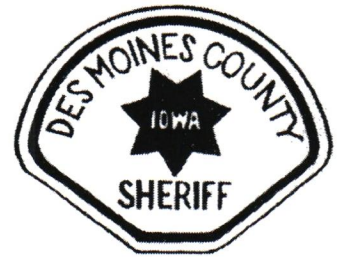
SARA MADDUX
CLERK OF DISTRICT COURT





KEVIN GLENDENING, SHERIFF

512 N. Main Street
Burlington, IA 52601
Phone: 319-753-8289 (Civil)
Fax: 319-754-6910



SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS

07/01/2025 thru 07/31/2025

| | |
|--------------|-------------------|
| SHERIFF FEES | 6,279.55 |
| MILEAGE | 538.90 |
| R & B | 2,684.66 |
| INTEREST | 9.21 |
| TOTAL | <u>\$9,512.32</u> |

6818.45

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendening
KEVIN GLENDENING, SHERIFF

August 12, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, August 12th, 2025, with Chair Jim Cary and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported there will be an update to the Tyler Software all day tomorrow. She advised the employees to stay out of the system until the IT Department gave us the go ahead to use the system. Sheriff Kevin Glendening reported the jail population is at 65. Maintenance Director Rodney Bliesener stated his crew remains busy. Public Health Director Christa Poggemiller reported they are holding back to school clinics. August 14th will be for grades 7-12 from 10:00 AM – 3:00 PM. They will not be holding clinics next Tuesday, August 19th. Assistant Land Use Administrator Jarred Lassiter stated he has agenda items. Conservation Director Chris Lee reported his crew is working on the Flint River Trail. There is a Women's Outdoor Group that their staff are working on putting together. More information will be available on the Conservation Facebook Page. The Twisted Catfish Tournament will be hosted on September 6th from 1:00 PM – 4:00 PM on the riverfront. County Treasurer Janelle Nalley-Londquist stated they are busy folding and stuffing roughly 26,500 tax statements that will be mailed out at the end of this week. She would like to thank her staff for their hard work during this busy time. Emergency Management Director Shannon Prado reported the Mississippi River is not at flood stage surprisingly, even with the amount of rain we've received lately. She is working on getting the Hazard Mitigation Plan completed. Safety Director Angela Vaughan was present. County Attorney Lisa Schaefer stated National Night Out was a success. She believes it is the largest turnout since they began 4-5 years ago. County Engineer Brian Carter reported the office is busy with a lot of the behind the scenes paperwork. His crews are out doing patching work, so don't be surprised if you come across a one lane alternate set up. Please take your time, slow down, and be cautious through those areas.

No correspondence was received.

A Public Hearing was held to Amend Zoning Ordinance #34. Broeker made a motion to open the public hearing and was seconded by Cary. Assistant Land Use Administrator Jarred Lassiter spoke on the amendment. There was no public comment. Cary asked Auditor Doty if she had received any comment in the Auditor's Office. None received. Broeker made a motion to close the public hearing and was seconded by Cary.

Approval of Resolution #2025-041 Approving Conditions of Amendment to Zoning Ordinance #34 was presented. Cary read the Resolution. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2025-041

Approval of the 1st Reading of Amendment to Zoning Ordinance #34 was presented. Broeker made a motion to approve the 1st Reading and was seconded by Cary.

Approval of Homestead Credit and Military Exemptions were presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Funding for Consultant to Conduct Preliminary Assessment for Future Hwy 61 Roosevelt Corridor Reconstruction (Collaborative Effort with Other Local Entities) was presented. County Engineer Brian Carter spoke on this. No vote took place, and the Board of Supervisors wished to discuss this at a further time but had interest in the project.

Approval of Personnel Actions was presented. Correctional Center – Ceaira Kelley, Correctional Officer, Resignation effective 8/8/2025; Jessica Calhoon, PT Cook, Resignation effective 8/2/25; Broeker made a motion to approve both personnel actions and was seconded by Cary. County Attorney – Brandon Weddle, Unpaid time of 36.06 for payroll period ending 8/8; Unpaid hours of 22.5 for payroll period ending 8/16; Resignation effective 8/6/25. Broeker made a motion to approve all three personnel actions and was seconded by Cary. Auditor – Layne Luttenegger, Payroll Deputy, Unpaid hours of 9.5 for 7/21 & 7/22. Broeker made a motion to approve and was seconded by Cary.

Reports:

Recorder's Report of Fees Collected, July 2025

Broeker motioned to approve August 5th, 2025, regular meeting minutes and was seconded by Cary.

During Public Comment, Alison Mohr, Yarmouth, questioned the standstill on the construction at the Green Gable Apartments located in Burlington.

The meeting was adjourned at 9:47 a.m.

Following the meeting the Board of Supervisors held a Work Session regarding the building leases with Imagine the Possibilities.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair

Attest: Sara Doty, County Auditor