

## **\*AMENDED\* OFFICIAL NOTICE**

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, September 2<sup>nd</sup>, 2025** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8203, Ext 4

### **TENTATIVE AGENDA:**

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. Payroll Reimbursement Claims
  - B. Accounts Payable Claims
  - C. Resolution #2025-042 and Final Plat of Rappenecker Subdivision
  - D. Resolution #2025-043 Extending the Current 3 Month Moratorium
  - E. \*Resolution #2025-044 Approve Participation in Purdue-Sackler Settlement Agreement
  - F. \*Resolution #2025-045 Approve Participation in Manufacturers Settlement Agreement
  - G. \*Resolution #2025-046 Approve Participation in Sandoz Settlement Agreement
  - H. Personnel Action:
    1. IT (1)
    2. County Attorney (1)
  - I. Minutes for Regular Meeting on August 26<sup>th</sup>, 2025
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions Following the Meeting:

BOS / County Attorney

RE: Public Health Building

BOS / Imagine the Possibilities

RE: Properties

BOS / County Engineer

RE: Road Tour

**Payroll**  
**Reimbursement Claims**  
**09/05/2025**

**09/02/2025 Board Meeting**

**Reimbursements: \$496.89**

**Non-Cash: \$0.00**

DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2025-042

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Rappenecker Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Rappenecker Subdivision**.

Approved and adopted this 2nd day of September, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

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Shane McCampbell, Vice Chair

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Tom L. Broeker, Member

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ATTEST:

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Sara Doty, County Auditor

FOR COUNTY RECORDER'S USE ONLY

FOR CITY / COUNTY OFFICIAL'S USE ONLY

PREPARED BY A. GERDES 610 N. FOURTH ST. SUITE 100 BURLINGTON, IOWA (319) 752-3603

## RAPPENECKER SUBDIVISION

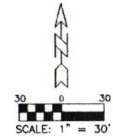
## PERIMETER DESCRIPTION:

PART OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 21, T71N, R3W OF THE 5TH P.M., DES MOINES COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 21;  
THENCE N89°02'23"W 246.73' ALONG THE NORTH LINE OF SAID SECTION 21 TO THE PLACE OF BEGINNING;  
THENCE S00°57'37"W 162.18';  
THENCE N89°02'23"W 310.25';  
THENCE N00°57'37"E 162.18' TO THE NORTH LINE OF SAID SECTION 21;  
THENCE S89°02'23"E 310.25' ALONG SAID NORTH LINE TO THE PLACE OF BEGINNING, CONTAINING 1.16 ACRES MORE OR LESS, SUBJECT TO ESTABLISHED ROAD AND SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

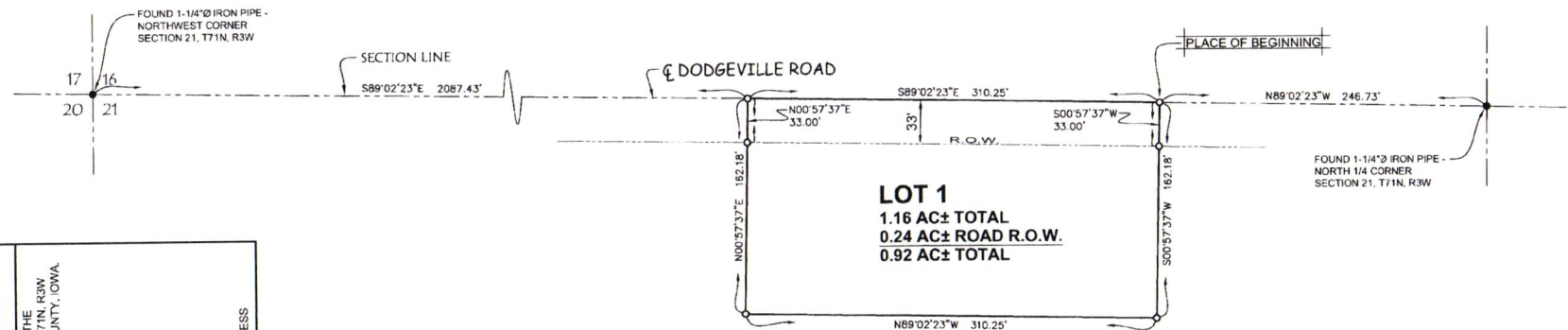
## NOTES REQUIRED BY DES MOINES COUNTY OR BY UTILITY COMPANY:

1. MINIMUM BUILDING SETBACK FOR ANY STRUCTURE:  
FRONT YARD = 30'  
SIDE YARD = 15'
2. ROAD WAIVER: IN ADDITION TO THE CLAIMS EXEMPTED PURSUANT TO SECTION 670.4(7) OF THE IOWA CODE DEALING WITH PUBLIC ROADS, DES MOINES COUNTY IS NOT INVOLVED IN THE MAINTENANCE OF THIS PRIVATE RIGHT-OF-WAY AND IS FURTHER HELD HARMLESS FOR ANY COSTS IN MAINTAINING SAID ROAD SYSTEM OR RIGHT-OF-WAY, OR FOR ANY OTHER DAMAGES SUSTAINED PERTAINING TO SAID ROAD SYSTEM OR RIGHT-OF-WAY.
3. UTILITY EASEMENTS SHALL CONSIST OF ALL PLATTED ROADWAYS, A 25-FOOT WIDE STRIP ALONG ALL PLATTED ROADWAYS, A 15-FOOT WIDE STRIP ALONG THE OUTER BOUNDARY OF THE SUBDIVISION, AND A 15-FOOT WIDE STRIP SURROUNDING ANY AND ALL EXISTING UTILITY LINES AND INTERIOR LOT LINES WITHIN THE SUBDIVISION, COMPRISED OF 7.5 FEET ON EITHER SIDE.



## LEGEND

- INDICATES 1/2" x 24" IRON PIN W/CAP #24090 SET
  - INDICATES MONUMENT FOUND AS NOTED
  - (R) INDICATES RECORDED DISTANCE
- ALL DISTANCES ARE MEASURED UNLESS OTHERWISE NOTED



## NOTE:

THE NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 21, T71N, R3W BEARS N89°02'23"W BASED ON IGRC'S ZONE 14 (BURLINGTON), HORIZONTAL DATUM: NAD 83 (NA2011) EPOCH 2010.00 AND ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.

## INDEX LEGEND

LOCATION: PART OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 21, T71N, R3W OF THE 5TH P.M., DES MOINES COUNTY, IOWA (RAPPENECKER SUBDIVISION)

REQUESTOR: RYAN DREW

PROPRIETOR: ELTEE LIMITED PARTNERSHIP

SURVEYOR: ADAM J. GERDES

COMPANY: KLINGNER & ASSOCIATES, P.C.

610 N. 4TH ST. SUITE 100

BURLINGTON, IA 52601

ajg@klingner.com / (319-752-3603)

RETURN TO: ADAM J. GERDES AT ABOVE ADDRESS

## OWNER:

ELTEE LIMITED PARTNERSHIP  
17913 TEAL ROAD  
SPERRY, IOWA 52650

## SUBDIVIDER:

RYAN DREW  
1677 GRUBE STREET  
BURLINGTON, IOWA 52601

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A duly LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

DATE: 07/25/25  
BY: ADAM J. GERDES, P.E.S. 24090  
SHEETS COVERED BY THIS SET: 1

PROFESSIONAL SEAL  
ADAM J. GERDES  
24090  
IOWA  
LAND SURVEYOR

NOTES TO REGISTER & ASSOCIATES, P.C.  
This document is a true and correct copy of the original as prepared by a surveyor or notary public. It is not a reproduction of a document that has been altered or modified in any way. The original document is the only one that should be used for any legal purposes. The original document is the only one that should be used for any legal purposes.

NON-REDUCED SHEET SIZE: 11" x 17"  
FULL SIZE DRAWING HAS BEEN PREPARED USING STANDARD SCALES. REDUCED SIZE DRAWINGS MAY NOT CONFORM TO STANDARD SCALES.

DRAWN: JLS CHECKED: AJG BOOK: 340A PAGE: 52  
**KLINGNER & ASSOCIATES, P.C.**  
Engineers • Architects • Surveyors  
Burlington, Iowa  
www.klingner.com  
Quantity & Price of Services to be provided by the Surveyor shall be determined by the Surveyor and shall be subject to change without notice.

1	CHANGED T70N TO T71N IN THE INDEX LEGEND AND ADDED COUNTY SUBDIVISION NOTES	AJG	8/27/25
REVISIONS:		APPR.	DATE
FINAL PLAT		DATE:	07/25/25
RAPPENECKER SUBDIVISION		DRAWING NO:	8266-01
		25-2094	
		SHEET NO:	1 OF 1



RESOLUTION NO. 2025-043

RESOLUTION EXTENDING THE CURRENT 3 MONTH MORATORIUM ON  
ACCEPTING/APPROVING PERMIT APPLICATIONS FOR COMMERCIAL WIND  
ENERGY CONVERSION SYSTEMS THRU OCTOBER 31, 2025

WHEREAS, THE DES MOINES COUNTY BOARD OF SUPERVISORS REQUIRE  
ADDITIONAL TIME TO FINALIZE AMENDMENTS TO COUNTY ORDINANCE #62, THE  
REGULATIONS FOR THE SITING AND OPERATION OF WIND ENERGY CONVERSION  
SYSTEMS; AND

WHEREAS, THE CURRENT 3 MONTH MORATORIUM ON ACCEPTING/APPROVING  
PERMIT APPLICATIONS FOR COMMERCIAL WIND ENERGY CONVERSION SYSTEMS  
EXPIRES ON SEPTEMBER 17, 2025

WHEREAS, THE CONDITIONS AND BENEFITS THAT PROMPTED THE CURRENT  
MORATORIUM STILL EXIST; AND

NOW, THEREFORE; BE IT RESOLVED, BY THE DES MOINES COUNTY BOARD OF  
SUPERVISORS THAT THE CURRENT 3 MONTH MORATORIUM ON THE ACCEPTANCE  
OR APPROVAL OF CWECS SITING PERMITS SHALL BE EXTENDED THRU OCTOBER  
31, 2025

APPROVED AND ADOPTED THIS 2<sup>ND</sup> DAY OF SEPTEMBER 2025

\_\_\_\_\_  
Jim Cary, Chairman

Attest: \_\_\_\_\_  
Sara Doty, Auditor

\_\_\_\_\_  
Shane McCampbell, Vice-Chairman

\_\_\_\_\_  
Tom Broeker, Member

## **RESOLUTION NO. 2025-044**

**WHEREAS**, in 2018, the County Board of Supervisors authorized Des Moines County (the “County”) to enter into an engagement agreement with Crueger Dickinson LLC, Simmons Hanly Conroy LLC and von Briesen & Roper, s.c. (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the impact on of the Opioid Epidemic on the County and resources necessary to combat the opioid epidemic;

**WHEREAS**, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants in 2018 and have been litigating against the Opioid Defendants since that time;

**WHEREAS**, negotiations to settle claims against several of the Opioid Defendants, specifically Sandoz, Inc., (the “Settling Defendants”) have been ongoing for several years;

**WHEREAS**, negotiations with the Settling Defendants have resulted in proposed nationwide settlements of state and local government claims involved in the Litigation;

**WHEREAS**, copies of the proposed terms of those proposed nationwide settlements have been set forth in the Sandoz, Inc. Settlement Agreement;

**WHEREAS**, copies of the Settlement Agreements as well as summary of the main terms of the Settlement Agreements, the deadlines for submitting the Participation Agreements to the Settlement Agreements and the MDL Court’s Order setting deadlines for any Plaintiff who declines to enter into the Settlement Agreements have been provided to the County prior to the execution of this Resolution;

**WHEREAS**, the Settlement Agreements provide, among other things, for the payment of a certain sum to settling government entities in Iowa including to the State of Iowa and Participating Subdivisions, as that term is defined in the Settlement Agreements, upon occurrence of certain events as defined in the Settlement Agreements (“Iowa Opioid Funds”);

**WHEREAS**, an Allocation MOU has already been entered into with the State Attorney General’s Office (“AGO”) as to how the Iowa Opioid Funds will be allocated, which has resulted in the proposed Iowa Opioid Allocation Memorandum of Understanding (“Allocation MOU”), which is an agreement between all of the entities who are signatories to the Allocation MOU;

**WHEREAS**, the allocation of the Settlement Agreement with Sandoz, Inc. will be distributed in accordance with the previously entered Allocation MOU;

**WHEREAS**, the LG Abatement Share shall be distributed in direct payments to the Counties that are Participating Local Governments according to the allocation model developed in connection with the proposed negotiating class in the National Prescription Opiate Litigation (MDL No. 2804);



**WHEREAS**, the if the County elects to become a Participating Subdivision in the Settlement Agreements it will receive the benefits associated with the Settlement Agreement and the Allocation MOU, provided the County (a) approves the Settlement Agreements; (b) executes the Participation Agreements stating the County's intention to be bound by the Settlement Agreements; (3) approves the Allocation MOU; (4) executes the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

**WHEREAS**, the intent of this Resolution is to authorize the County to enter into the Settlement Agreements by executing the Participation Agreements and to enter into the Allocation MOU by executing the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

**NOW, THEREFORE, BE IT RESOLVED:** the County Board of Supervisors hereby approves and authorizes the Des Moines County Attorney to settle and release the County's claims against the Settling Defendants in exchange for the consideration set forth in the Settlement Agreements, Allocation MOU and all exhibits thereto, including taking the following measures:

1. The execution of the Participation Agreement to the Distributors Settlement Agreement and any and all documents ancillary thereto.
2. The execution of the Participation Agreement to the Sandoz Settlement Agreement and any and all documents ancillary thereto.
3. The execution of the Allocation MOU by executing the Acknowledgement and Agreement to be Bound to Memorandum of Understanding.

**BE IT FURTHER RESOLVED** that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Adopted by the Des Moines County Board of Supervisors this 2<sup>nd</sup> day of September 2025.

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JAMES CARY  
Des Moines County Board of Supervisors

ATTEST:

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Sara Doty  
Des Moines County Auditor

## **RESOLUTION NO. 2025-045**

**WHEREAS**, in 2018, the County Board of Supervisors authorized Des Moines County (the “County”) to enter into an engagement agreement with Crueger Dickinson LLC, Simmons Hanly Conroy LLC and von Briesen & Roper, s.c. (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the impact on of the Opioid Epidemic on the County and resources necessary to combat the opioid epidemic;

**WHEREAS**, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants in 2018 and have been litigating against the Opioid Defendants since that time;

**WHEREAS**, negotiations to settle claims against several of the Opioid Defendants, specifically Sandoz, Inc., (the “Settling Defendants”) have been ongoing for several years;

**WHEREAS**, negotiations with the Settling Defendants have resulted in proposed nationwide settlements of state and local government claims involved in the Litigation;

**WHEREAS**, copies of the proposed terms of those proposed nationwide settlements have been set forth in the Purdue Pharma, L.P. and Sackler Family Estate Settlement Agreement;

**WHEREAS**, copies of the Settlement Agreements as well as summary of the main terms of the Settlement Agreements, the deadlines for submitting the Participation Agreements to the Settlement Agreements and the MDL Court’s Order setting deadlines for any Plaintiff who declines to enter into the Settlement Agreements have been provided to the County prior to the execution of this Resolution;

**WHEREAS**, the Settlement Agreements provide, among other things, for the payment of a certain sum to settling government entities in Iowa including to the State of Iowa and Participating Subdivisions, as that term is defined in the Settlement Agreements, upon occurrence of certain events as defined in the Settlement Agreements (“Iowa Opioid Funds”);

**WHEREAS**, an Allocation MOU has already been entered into with the State Attorney General’s Office (“AGO”) as to how the Iowa Opioid Funds will be allocated, which has resulted in the proposed Iowa Opioid Allocation Memorandum of Understanding (“Allocation MOU”), which is an agreement between all of the entities who are signatories to the Allocation MOU;

**WHEREAS**, the allocation of the Settlement Agreement with Purdue Pharma, L.P and Sackler Family Estate will be distributed in accordance with the previously entered Allocation MOU;

**WHEREAS**, the LG Abatement Share shall be distributed in direct payments to the Counties that are Participating Local Governments according to the allocation model developed in connection with the proposed negotiating class in the National Prescription Opiate Litigation (MDL No. 2804);



**WHEREAS**, the if the County elects to become a Participating Subdivision in the Settlement Agreements it will receive the benefits associated with the Settlement Agreement and the Allocation MOU, provided the County (a) approves the Settlement Agreements; (b) executes the Participation Agreements stating the County's intention to be bound by the Settlement Agreements; (3) approves the Allocation MOU; (4) executes the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

**WHEREAS**, the intent of this Resolution is to authorize the County to enter into the Settlement Agreements by executing the Participation Agreements and to enter into the Allocation MOU by executing the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

**NOW, THEREFORE, BE IT RESOLVED:** the County Board of Supervisors hereby approves and authorizes the Des Moines County Attorney to settle and release the County's claims against the Settling Defendants in exchange for the consideration set forth in the Settlement Agreements, Allocation MOU and all exhibits thereto, including taking the following measures:

1. The execution of the Participation Agreement to the Distributors Settlement Agreement and any and all documents ancillary thereto.
2. The execution of the Participation Agreement to the Purdue-Sackler Settlement Agreement and any and all documents ancillary thereto.
3. The execution of the Allocation MOU by executing the Acknowledgement and Agreement to be Bound to Memorandum of Understanding.

**BE IT FURTHER RESOLVED** that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Adopted by the Des Moines County Board of Supervisors this 2<sup>nd</sup> day of September 2025.

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JAMES CARY  
Des Moines County Board of Supervisors

ATTEST:

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Sara Doty  
Des Moines County Auditor

## **RESOLUTION NO. 2025-046**

**WHEREAS**, in 2018, the County Board of Supervisors authorized Des Moines County (the “County”) to enter into an engagement agreement with Crueger Dickinson LLC, Simmons Hanly Conroy LLC and von Briesen & Roper, s.c. (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the impact on of the Opioid Epidemic on the County and resources necessary to combat the opioid epidemic;

**WHEREAS**, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants in 2018 and have been litigating against the Opioid Defendants since that time;

**WHEREAS**, negotiations to settle claims against several of the Opioid Defendants, specifically Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus, (the “Settling Defendants”) have been ongoing for several years;

**WHEREAS**, negotiations with the Settling Defendants have resulted in proposed nationwide settlements of state and local government claims involved in the Litigation;

**WHEREAS**, copies of the proposed terms of those proposed nationwide settlements have been set forth in the Manufacturer’s Master Settlement Agreement;

**WHEREAS**, copies of the Settlement Agreements as well as summary of the main terms of the Settlement Agreements, the deadlines for submitting the Participation Agreements to the Settlement Agreements and the MDL Court’s Order setting deadlines for any Plaintiff who declines to enter into the Settlement Agreements have been provided to the County prior to the execution of this Resolution;

**WHEREAS**, the Settlement Agreements provide, among other things, for the payment of a certain sum to settling government entities in Iowa including to the State of Iowa and Participating Subdivisions, as that term is defined in the Settlement Agreements, upon occurrence of certain events as defined in the Settlement Agreements (“Iowa Opioid Funds”);

**WHEREAS**, an Allocation MOU has already been entered into with the State Attorney General’s Office (“AGO”) as to how the Iowa Opioid Funds will be allocated, which has resulted in the proposed Iowa Opioid Allocation Memorandum of Understanding (“Allocation MOU”), which is an agreement between all of the entities who are signatories to the Allocation MOU;

**WHEREAS**, the allocation of the Settlement Agreement with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus, will be distributed in accordance with the previously entered Allocation MOU;

**WHEREAS**, the LG Abatement Share shall be distributed in direct payments to the Counties that are Participating Local Governments according to the allocation model previously



developed in connection with the proposed negotiating class in the National Prescription Opiate Litigation (MDL No. 2804);

**WHEREAS**, the if the County elects to become a Participating Subdivision in the Settlement Agreement it will receive the benefits associated with the Settlement Agreement and the Allocation MOU, provided the County (a) approves the Settlement Agreements; (b) executes the Participation Agreements stating the County's intention to be bound by the Settlement Agreements; (3) approves the Allocation MOU; (4) executes the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

**WHEREAS**, the intent of this Resolution is to authorize the County to enter into the Settlement Agreements by executing the Participation Agreements and to enter into the Allocation MOU by executing the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

**NOW, THEREFORE, BE IT RESOLVED:** the County Board of Supervisors hereby approves and authorizes Des Moines County Attorney, Lisa Schaefer to settle and release the County's claims against the Settling Defendants in exchange for the consideration set forth in the Settlement Agreements, Allocation MOU and all exhibits thereto, including taking the following measures:

1. The execution of the Participation Agreement to the Distributors Settlement Agreement and any and all documents ancillary thereto.
2. The execution of the Participation Agreement to the Manufacturers Settlement Agreement and any and all documents ancillary thereto.
3. The execution of the Allocation MOU by executing the Acknowledgement and Agreement to be Bound to Memorandum of Understanding.

**BE IT FURTHER RESOLVED** that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Adopted by the Des Moines County Board of Supervisors this 2<sup>nd</sup> day of September 2025.

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JAMES CARY  
Des Moines County Board of Supervisors



ATTEST:

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Sara Doty  
Des Moines County Auditor



Colin Gerst  
1614 Cambridge Dr  
Burlington, IA 52601  
08/22/2025

Board of Supervisors  
Des Moines County  
513 N Main St  
Burlington, IA 52601

Dear Board of Supervisors,

It is with deep gratitude and respect that I submit my resignation as Information Technology Director for Des Moines County, effective September 26th, 2025.

I want to sincerely thank The Board for the opportunity to serve as IT Director for the past seven-plus years. It has been an honor to help guide the County's technology initiatives and support the essential services our departments and community depend on.

My time with Des Moines County spans more than 19 years, and throughout that journey, the reason I remained so committed was the incredible people I had the privilege to work alongside. The dedication, teamwork, and professionalism of the county employees across all departments made this experience deeply rewarding. I will always be proud of what we have accomplished together.

Please accept my heartfelt appreciation for the trust and support I have received during my position. I am committed to ensuring a smooth transition and will do everything I can to assist in the process.

Thank you again for the opportunity to serve Des Moines County. It has been an honor to be part of this organization and community.

Respectfully,

Colin Gerst

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Colin Gerst Employee #: 0201  
Title: IT Director Department: IT Department

## STATUS CHANGES

### TERMINATION

☒ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked 9/26/2025  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \$108,413.00  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: 9/26/2026

Authorized by: \_\_\_\_\_ Department: BOS Date: 8/26/2025  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: 9/27/2025 Payroll Date: 10/03/2025



# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Sara Rouse Employee #: 00  
Title: Special Projects/Victim Witness Coord. Department: County Attorney

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain

Last Day Worked \_\_\_\_\_  
Add Vacation Days 0 to \_\_\_\_\_  
Add Sick Days 0 to \_\_\_\_\_  
Add Other Days 0 to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ Personal hrs \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life Insurance Continued ☐ Yes ☐ No

### TRANSFER

☒ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☒ Other, Explain

Unpaid Leaver - 4 hours  
0001-04-1100-000-10050-

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by: \_\_\_\_\_  
Authorized by: \_\_\_\_\_

Department: County Attorney  
Department: \_\_\_\_\_

Date: 8/28/2025  
Date: \_\_\_\_\_

Pay Period Ending: 8/30/2025

Payroll Date: 9/5/2025

August 26, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, August 26<sup>th</sup>, 2025, with Chair Jim Cary and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported there will be a Primary Election on October 7<sup>th</sup>, 2025, for the City of Burlington City Council. Filing period for the Primary ends on August 28<sup>th</sup> at 5:00 P.M. Today is the first day to accept absentee ballot request forms. The filing period for the November 4<sup>th</sup>, 2025, City/School Election will be from August 25<sup>th</sup> – September 18<sup>th</sup>. IT Director Colin Gerst stated he attended the ISAC conference last week. His office remains busy. Sheriff Kevin Glendening reported the Rotary touch a truck and Mediapolis Town and Country Days events were held this weekend. The jail population is at 69. Maintenance Director Rodney Bliesener stated the inspectors for the boilers will be coming to do their yearly inspection. Assistant Land use Jarred Lassiter reported there are several minor subdivisions in the works now. Conservation Director Chris Lee reported Labor Day weekend is coming up and the parks are full. Weather looks like it is great for camping. County Treasurer Janelle Nalley-Londquist stated there are tax payments rolling in. County Recorder Natalie Steffener reported the US Department of State put out an alert to the public, requesting to not use a third party vendor when getting a passport. County Attorney Lisa Schaefer reported her office is currently taking applications for the Administrative Assistant position. Safety Director Angela Vaughan reported her office is busy. Emergency Management Director Shannon Prado reported she remains busy. County Engineer Brian Carter reported there are plenty of things going on at the moment. His crews are doing some patching on Golf Course Road. There is currently a position available for a Motor Grader Operator that he is accepting applications for. Mediapolis Road is now open, but 235<sup>th</sup> Street is now closed. The DOT is looking for other avenues to get 235<sup>th</sup> open.

No correspondence was received.

Approval of an Annual Liquor License for Yarmouth Filling Station was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Personnel Actions was presented. Treasurer – Jillian Allen, Clerk II MV Department, 30-month step increase with a new yearly rate of \$40,781.43 effective 8/13. Broeker made a motion to approve and was seconded by Cary. Correctional Center – Laycie Kelly, Correctional Officer, New Hire, 77.11 hours with a new yearly rate of \$50,072.77 effective 8/27; Vincent Robbins, Correctional Officer, New Hire 77.11 hours with a new yearly rate of \$50,072.77 effective 9/10; Cody Reynolds, Correctional Officer, Promoted to Sergeant with a new yearly rate of \$64,361.04 effective 8/31. Broeker made a motion to approve all three and was seconded by Cary. Sheriff – Steve Heyland, Courthouse Security, Retirement effective 8/28. Broeker made a motion to approve and was seconded by Cary. County Attorney – Matthew Erickson, Legal Intern, completion of 10-week internship, final date of 7/25. Broeker made a motion to approve and was seconded by Cary. Local Health – Emily Eid, Public Health Nurse, New Hire with a new yearly rate of \$58,838.75 effective 8/25. Broeker made a motion to approve and was seconded by Cary.

Approval of City of West Burlington Tax Abatement Request for Parcel #10-35-252-016 & 10-35-252-017 were presented. Broeker made a motion to approve and was seconded by Cary.

Chad Bird, Burlington City Manager, presented the Board of Supervisors with a request to place recycling containers in the downtown area. The County has several recycling containers placed for use throughout the County with two extra containers that are not being used currently. The Board of Supervisors stated as long as it is not taking away from a currently used facility, they are welcome to use the extra containers we have.

Transitions DMC President and CEO Joseph Myers presented the Board of Supervisors with a request to acquire the former Local Health Building and create a homeless shelter for youth ages 12-18. After much discussion was held between Myers, Broeker, Cary, Dale Alison, and Sheriff Kevin Glendening, Myers withdrew his request to the Board of Supervisors.

Broeker motioned to approve August 19<sup>th</sup>, 2025, regular meeting minutes and was seconded by Cary.

Broeker attended ISAC this past week.

Future Agenda Items – Work Session regarding former Public Health Building, Work Session regarding

Hope Haven properties, Work Session regarding the Wind Ordinance.

The meeting was adjourned at 9:59 A.M.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website  
[www.dmcounty.com](http://www.dmcounty.com)

Jim Cary, Chair

Attest: Sara Doty, County Auditor