

August 26, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, August 26<sup>th</sup>, 2025, with Chair Jim Cary and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported there will be a Primary Election on October 7<sup>th</sup>, 2025, for the City of Burlington City Council. Filing period for the Primary ends on August 28<sup>th</sup> at 5:00 P.M. Today is the first day to accept absentee ballot request forms. The filing period for the November 4<sup>th</sup>, 2025, City/School Election will be from August 25<sup>th</sup> – September 18<sup>th</sup>. IT Director Colin Gerst stated he attended the ISAC conference last week. His office remains busy. Sheriff Kevin Glendening reported the Rotary touch a truck and Mediapolis Town and Country Days events were held this weekend. The jail population is at 69. Maintenance Director Rodney Bliesener stated the inspectors for the boilers will be coming to do their yearly inspection. Assistant Land use Jarred Lassiter reported there are several minor subdivisions in the works now. Conservation Director Chris Lee reported Labor Day weekend is coming up and the parks are full. Weather looks like it is great for camping. County Treasurer Janelle Nalley-Londquist stated there are tax payments rolling in. County Recorder Natalie Steffener reported the US Department of State put out an alert to the public, requesting to not use a third party vendor when getting a passport. County Attorney Lisa Schaefer reported her office is currently taking applications for the Administrative Assistant position. Safety Director Angela Vaughan reported her office is busy. Emergency Management Director Shannon Prado reported she remains busy. County Engineer Brian Carter reported there are plenty of things going on at the moment. His crews are doing some patching on Golf Course Road. There is currently a position available for a Motor Grader Operator that he is accepting applications for. Mediapolis Road is now open, but 235<sup>th</sup> Street is now closed. The DOT is looking for other avenues to get 235<sup>th</sup> open.

No correspondence was received.

Approval of an Annual Liquor License for Yarmouth Filling Station was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Personnel Actions was presented. Treasurer – Jillian Allen, Clerk II MV Department, 30-month step increase with a new yearly rate of \$40,781.43 effective 8/13. Broeker made a motion to approve and was seconded by Cary. Correctional Center – Laycie Kelly, Correctional Officer, New Hire, 77.11 hours with a new yearly rate of \$50,072.77 effective 8/27; Vincent Robbins, Correctional Officer, New Hire 77.11 hours with a new yearly rate of \$50,072.77 effective 9/10; Cody Reynolds, Correctional Officer, Promoted to Sergeant with a new yearly rate of \$64,361.04 effective 8/31. Broeker made a motion to approve all three and was seconded by Cary. Sheriff – Steve Heyland, Courthouse Security, Retirement effective 8/28. Broeker made a motion to approve and was seconded by Cary. County Attorney – Matthew Erickson, Legal Intern, completion of 10-week internship, final date of 7/25. Broeker made a motion to approve and was seconded by Cary. Local Health – Emily Eid, Public Health Nurse, New Hire with a new yearly rate of \$58,838.75 effective 8/25. Broeker made a motion to approve and was seconded by Cary.

Approval of City of West Burlington Tax Abatement Request for Parcel #10-35-252-016 & 10-35-252-017 were presented. Broeker made a motion to approve and was seconded by Cary.

Chad Bird, Burlington City Manager, presented the Board of Supervisors with a request to place recycling containers in the downtown area. The County has several recycling containers placed for use throughout the County with two extra containers that are not being used currently. The Board of Supervisors stated as long as it is not taking away from a currently used facility, they are welcome to use the extra containers we have.

Transitions DMC President and CEO Joseph Myers presented the Board of Supervisors with a request to acquire the former Local Health Building and create a homeless shelter for youth ages 12-18. After much discussion was held between Myers, Broeker, Cary, Dale Alison, and Sheriff Kevin Glendening, Myers withdrew his request to the Board of Supervisors.

Broeker motioned to approve August 19<sup>th</sup>, 2025, regular meeting minutes and was seconded by Cary.

Broeker attended ISAC this past week.

Future Agenda Items – Work Session regarding former Public Health Building, Work Session regarding Hope Haven properties, Work Session regarding the Wind Ordinance.

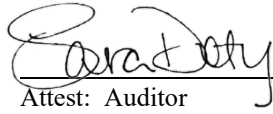
The meeting was adjourned at 9:59 A.M.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmccounty.com](http://www.dmccounty.com)

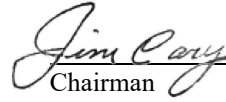
Approved: September 2, 2025

Jim Cary, Chair

Attest: Sara Doty, County Auditor

  
Attest: Auditor

9-2-25  
Date Approved

  
Chairman