

September 9, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, September 9th, 2025, with Chair Jim Cary, Vice-Chair Shane McCampbell, and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

A Closed Session was held to discuss minimum allowed sale price for 522 N. 3rd St., Burlington, Iowa, in accordance with Iowa Code 21.5(1)(j) to discuss the purchase or sale of particular real estate. McCampbell made a motion to go into closed session and was seconded by Broeker. Discussion was held. Following the closed session, Broeker made a motion to go out of closed session and was seconded by McCampbell. Cary stated that discussion was held regarding the sale of the old public health building. The Board decided there will be a minimum bid of \$125,000. Once the bid package details are available, they will be published.

Meeting with Department Heads: County Auditor Sara Doty reported she is busy preparing for the upcoming October 7th Primary Election. Land Use Assistant Director Zach James reported his office has several subdivisions in the works. Sheriff Kevin Glendening reported the jail population is at 84. Local Health Director Christa Poggemiller stated her office will be starting the flu vaccines next week. They will set up future clinic dates, or you can stop in during their normal business hours. Assistant County Attorney Trent Henkelvig stated their office is receiving applications for the Administrative Assistant Position. Emergency Management Director Shannon Prado stated she is busy. County Recorder Natalie Steffener reported her office is busy. Safety Director Angela Vaughan reported she remains busy. Maintenance Director Rodney Bliesener stated his crew is busy. County Engineer Brian Carter reported his crew is currently ditching in the Big Hollow area. They are also working on concrete patch jobs by the landfill.

Correspondence was received from the IAAAP regarding a Class 1 Permit modification.

Approval of a Class C Liquor License for Travelin Sips was presented. Broeker made a motion to approve and was seconded by McCampbell.

Approval of Resolution #2025-047 on sale of the old county health building located at 522 N. 3rd St., Burlington was presented. McCampbell made a motion to approve and was seconded by Broeker.

RESOLUTION #2025-047

WHEREAS Des Moines County desires to dispose of interest in real property; and
WHEREAS the County, after consultation with the Assistant County Attorney, has the authority to dispose of real property pursuant to Iowa Code Section 331.361; and

WHEREAS the County proposes to dispose of real property by sealed bid; and

WHEREAS the County intends to sell the following property:

*Lot No. 241 in the Original City of Burlington, Des Moines County, Iowa,
And the North 20 feet 7 inches of Lot 242 in the original City of Burlington, Des Moines County, Iowa
Subject to 15' wide easement for maintenance of retaining wall and access.*

ALSO KNOWN AS:

522 N. 3RD St., Burlington, Iowa

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DES MOINES COUNTY that this real property will be disposed of by Sealed bid.

ADOPTED this 9th day of September, 2025.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Shane McCampbell, Vice-Chair

Thomas L. Broeker, Member

ATTEST: Sara Doty, Auditor

Approval of Personnel Actions was presented. Treasurer – Christine Hay, Clerk II MV Dept, 6-month step increase with a yearly salary of \$36,880.10 effective 9/3. McCampbell made a motion to approve and was seconded by Broeker. Correctional Center – Laycie Kelly, Correctional Officer, Resignation effective 9/4. McCampbell made a motion to approve and was seconded by Broeker. Conservation – Marcus Nack, Environmental Educational Manager, 42-month step increase with a new yearly salary of \$60,503.79 effective 9/19. Broeker made a motion to approve and was seconded by McCampbell. Local Health – Andrea Holmes, Public Health Nurse, 19.5 hours unpaid for this pay period and resignation effective 9/5. McCampbell made a motion to approve and was seconded by Broeker.

Reports:

Veterans Affairs Monthly Report, August 2025

Recorders Report of Fees Collected, August 2025

Broeker motioned to approve September 2nd, 2025, regular meeting minutes and was seconded by McCampbell.

Future Agenda Items – Work Session regarding the Wind Ordinance.

The meeting was adjourned at 9:45 A.M.

Following the meeting, the Board of Supervisors held the following work session regarding Battery Energy Storage System Standards for the Wind Ordinance and a Road Tour with the County Engineer, Brian Carter.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

9-16-25

Date Approved


Attest: Auditor


Chairman