

September 30, 2025

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, September 30th, 2025, with Chair Jim Cary, Vice-Chair Shane McCampbell, and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Item 5B was removed from the agenda. Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported absentee voting for the Primary Election is still in progress at the Auditor's Office. She is working on getting the equipment prepared for Election Day and the upcoming City/School as well. IT Director Brandon Mehmert reported his office is busy. Sheriff Kevin Glendening reported they discussed mental health resources with the medical provider this previous week. The Sheriff's Department has two Deputies that are certified with the US Marshall's Office. He held a meeting last week with the US Marshall's Department and they spoke very highly of our deputies and the work they are doing for us here locally. Along with the deputies, Burlington Police Department has an officer who is certified, along with West Burlington Police Department having one officer who is certified as well. Glendening spoke very highly on his deputies and the work they do in Des Moines County. Between 2020-2023 crime decreased by 18% and between 2024-current it has decreased by another 8%. Maintenance Director Rodney Bliesener stated the Lead Maintenance position has been posted for the public. Applications can be accepted through October 15th in the Auditor's Office, or you can email them to Rodney at bliesener@dmcounty.com. Bliesener is also requesting a work session with the board soon to discuss the Crisis Center and the Sheriff's Office parking lot. Local Health Director Christa Poggemiller reported she has flu clinics coming up on October 17th & 23rd from 10:00 AM – 2:00 PM at the Local Health Office. Covid Vaccines are available as well. County Recorder Natalie Steffener reported her office is busy. County Attorney Lisa Schaefer stated her office is busy working on scheduling the three murder trials currently. Her office remains busy. Land Use Assistant Director Zach James stated there are several irons in the fire between subdivisions, violations, Wind Ordinance work sessions., etc. Conservation Director Chris Lee stated the field trips are starting to take place at Starr's Cave. The Halloween event will be taking place at Big Hollow on October 11th from 4:30 PM – 7:00 PM following the 34 Raceway Track or Treat from 2:00 PM – 4:00 PM. Chris would also like to send his condolences to the family of the young 17-year-old boy from Washington, who was recently killed in a hunting accident. County Treasurer Janelle Nalley-Londquist stated property taxes are due today by 4:30 PM in the office or drop box, 11:59 PM tonight on the website, or must be post marked 9/30/25. She would also like to give kudos to her staff for their prompt and quick service to the public coming into the office to make their payments during this busy time. County Engineer Brian Carter reported he would like to comment on Glendening's statement regarding his Deputies. School Resource Officers in our local schools are making a huge impact on our youth. You see them attending all the school events and interacting with the youth daily and that is a huge impact on our youth. He is still working on hiring a motor grader operator.

No correspondence was received.

Approval of Payroll Reimbursement Claims in the amount of \$466.38 were presented. McCampbell made a motion to approve and was seconded by Broeker.

Approval of Resolution #2025-050 Supporting Matching Funds for the Great River Housing Trust Fund for the FY2027 Grant Application was presented. Broeker spoke on this stating this is already in the County budget.

Broeker made a motion to approve and was seconded by McCampbell.

RESOLUTION NO. 2025-050

A RESOLUTION AUTHORIZING DES MOINES COUNTY TO FINANCIALLY SUPPORT THE GREAT RIVER HOUSING TRUST FUND FOR FISCAL YEAR 2027

WHEREAS, Des Moines County is a duly recognized governing body acting under the laws of the State of Iowa; and,

WHEREAS, Des Moines County, in assisting this regional development activity, will sustain a viable housing program for the entire region; and,

WHEREAS, Des Moines County is a member of the Great River Housing Trust Fund, a regional housing nonprofit corporation that assists low- and moderate-income households in the region; and,

WHEREAS, Des Moines County residents and businesses have benefitted economically through sustained taxes and supply purchasing through the Great River Housing Trust Fund's programs;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE DES MOINES COUNTY BOARD OF SUPERVISORS THAT:

Des Moines County will contribute \$12,500 cash match to the Great River Housing Trust Fund in Fiscal Year 2027, thus benefiting low to moderate-income households in the county and the region.

PASSED and APPROVED this ____ day of September 2025..

Jim Cary, Chair

Shane McCampbell, Supervisor

Approval of Resolution #2025-051 Approving a Memorandum of Understanding Between the City of Burlington and Des Moines County for the Temporary Use of County-Owned Recycling Containers. Burlington City Manager Chad Bird spoke on this. Broeker made a motion to approve and was seconded by McCampbell.

RESOLUTION NO. 2025-051

**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF BURLINGTON AND THE COUNTY OF DES MOINES
COUNTY FOR THE TEMPORARY USE OF COUNTY-OWNED RECYCLING
CONTAINERS**

WHEREAS, the City of Burlington, through its Renewable Energy and Conservation Committee, has expressed an interest in implementing a pilot recycling program in the Burlington Downtown District; and

WHEREAS, Des Moines County owns roll-off-style recycling containers currently utilized throughout rural areas of the county and operated in cooperation with Area Recyclers; and

WHEREAS, the City has requested permission to temporarily utilize two (2) of these county-owned recycling containers for a limited-term pilot project to assess feasibility, public participation, operational costs, and contamination rates for community recycling; and

WHEREAS, under the terms of the proposed Memorandum of Understanding (MOU), the City of Burlington would assume responsibility for placement, monitoring, transportation logistics, and liability associated with the use of said recycling containers; and

WHEREAS, Des Moines County and the City of Burlington agree that a collaborative approach to waste diversion and sustainability efforts supports regional environmental and quality-of-life goals;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF DES MOINES COUNTY, IOWA:

Section 1. The Board of Supervisors hereby approves the Memorandum of Understanding between the City of Burlington and Des Moines County, which allows the City to utilize two (2) county-owned recycling containers during a mutually agreed upon trial period.

Section 2. The County Auditor is hereby authorized to execute the Memorandum of Understanding on behalf of the County and to coordinate with the City of Burlington and project partners for implementation of the Downtown Recycling Pilot Program.

Section 3. This resolution shall take effect immediately upon its passage and approval.

PASSED AND APPROVED this 30th day of September, 2025.

ATTEST:

Sara Doty
Des Moines County Auditor

Jim Cary
Chair, Board of Supervisors

**MEMORANDUM OF UNDERSTANDING
BETWEEN
DES MOINES COUNTY, IOWA
AND
THE CITY OF BURLINGTON, IOWA
REGARDING THE TEMPORARY USE OF RECYCLING TRAILERS**

This Memorandum of Understanding ("MOU") is entered into this 30th day of September, 2025, by and between Des Moines County, Iowa, a political subdivision of the State of Iowa ("County"), and the City of Burlington, Iowa, a municipal corporation ("City").

I. PURPOSE

The purpose of this MOU is to outline the terms and conditions under which the City will temporarily utilize two (2) County-owned roll-off-style recycling containers to conduct a pilot Downtown Recycling Program in the City of Burlington.

II. BACKGROUND

The City of Burlington, through its Renewable Energy and Conservation Committee, has expressed a need to explore improved recycling services in the Downtown District. The County owns recycling containers that are currently used in various rural locations in coordination with Area Recyclers. With this MOU, the County agrees to allow the temporary use of two such containers by the City.

III. RESPONSIBILITIES OF THE PARTIES

A. County of Des Moines shall:

1. Permit the use of two (2) roll-off-style recycling containers for the duration of the pilot program.

2. Maintain ownership of the recycling containers throughout the trial period.
3. Coordinate with Area Recyclers, as needed, for administrative continuity.

B. City of Burlington shall:

1. Coordinate the placement, use, and removal of the containers at a suitable location in the Downtown District at its own cost.
2. Assume all liability for the containers during the period of use, including but not limited to damage, loss, or injury related to the containers.
3. Provide staffing, oversight, and signage necessary for public use.
4. Coordinate with Area Recyclers and/or a third-party hauler for container transport, maintenance, and material handling at its own cost.
5. Monitor and record volume, contamination levels, and user compliance during the trial period.
6. Share findings with the County at the end of the trial period.

IV. TERM AND TERMINATION

1. This MOU shall be effective upon signature by both parties and remain in effect for a trial period of up to six (6) months, unless extended or terminated in writing by mutual agreement.
2. Either party may terminate this MOU with thirty (30) days' written notice to the other party.

V. LIABILITY & INSURANCE

The City of Burlington agrees to indemnify and hold harmless Des Moines County from any and all liability, claims, damages, or expenses arising from the City's use of the recycling containers during the trial period. The City shall ensure appropriate insurance coverage is in place to cover such liability.

VI. AMENDMENTS

This MOU may only be amended by a written agreement signed by authorized representatives of both parties.

VII. NON-BINDING COMMITMENT

This MOU is intended to set forth the understandings and intentions of the parties with respect to the pilot recycling program. It does not create a binding contract but reflects the cooperative intent of the parties to support shared environmental goals.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding on the dates shown below.

CITY OF BURLINGTON, IOWA

Jon D. Billups, Mayor

DES MOINES COUNTY, IOWA

Jim Cary, Chair, Board of Supervisor

and the Board of Supervisors would like to thank Davis for her years of service. Maintenance – Gauge

Johnson, Lead Maintenance, Resignation effective 10/3/2025. Broeker made a motion to approve and was seconded by McCampbell. Maintenance Director Rodney Bliesener and the Board of Supervisors would like to thank Johnson for his years of service. Treasurer – Alana Capps, Clerk II MV Dept., 9.92 hours unpaid for 10/3 pay period. McCampbell made a motion to approve and was seconded by Broeker. Local Health – Ronald Lee, RN, Resignation effective 10/10/25. Julie Melchior, Retirement effective 1/9/2026. McCampbell made a motion to approve and was seconded by Broeker. Local Health Director Christa Poggemiller and the Board of Supervisors would like to thank both Lee and Melchior for their years of service with Des Moines County.

Reports:

Veterans Affairs Monthly Report, September 2025.

Broeker motioned to approve September 23rd, 2025, regular meeting minutes and was seconded by McCampbell.

Broeker announced Auditor Doty created a committee to interview the candidates for the IT Director position. There were five very qualified candidates. They unanimously decided to offer IT Assistant Brandon Mehmert the position. Mehmert accepted the position, and the personnel action and contract will be presented at the next Board of Supervisors meeting.

McCampbell attended a Mississippi Valley meeting and Cary attended a SEIRPC meeting.

During public input, Alison Mohr, Yarmouth, asked Conservation Director Chris Lee what the reasoning was for the QR code for the algae at Big Hollow. Burlington City Manager Chad Bird stated we should be seeing some deployment on the sidewalk reconstruction the end of this week or next. Maintenance Director Rodney Bliesener also wanted to remind the public there is an open house tomorrow from 11:30 AM – 1:00 PM at 522 N. 3rd St. Bid packets are available on our website.


The meeting was adjourned at 9:38 A.M.

Following the meeting a work session was held regarding General Provisions, Definitions, MET Towers, and Communications & Enforcement for the Wind Ordinance.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

10-7-25

Date Approved


Attest: Auditor


Chairman