

**DES MOINES COUNTY
EMERGENCY MANAGEMENT COMMISSION**

Meeting Minutes, Meeting Number #26-01

Wednesday, January 11, 2026, 4:00 PM

Roll call:

x	Chair / BOS Chair Tom Broeker	Board of Supervisors
	BOS Shane McCampbell	Board of Supervisors
x	Vice Chair / Kevin Glendening	Sheriff
x	Brad Siegfried	Sheriff - Alternate
x	Mayor Jon Billups (virtually)	Burlington
	Mayor Pro-Tem Annie Wilson	Burlington - Alternate
x	Mayor Jerry Strause	Danville
	Council Member Joe Huff	Danville – Alternate
x	Council Member Vollie Rifner (virtually)	Mediapolis
x	Mediapolis EMA Ray Wilson	Mediapolis – Alternate
	Mayor	Middletown
		Middletown – Alternate
	Mayor Ron Teater	West Burlington
	City Administrator Gregg Mandsager	West Burlington

(Need 4 attendees for ½)

Staff:

X	Shannon Prado, Coordinator	EMA

Other attendees:

Shanna Krogmeier

I. Opening Protocol

- a. *Call to Order:* The meeting was called to order by Chair Broker at 4:00 PM.
- b. *Consideration of Minutes from: March 11, 2025, Meeting #26-01:*
Motioned by Mayor Billups, seconded by Vice Chair Glendening.
Motion passed.

II. COMMISSION ITEMS- Discussion/Action

- Election of officers
 - Mayor Strause motioned to keep officers the same and Ray Wilson seconded. *Motion passed.*

III. EMA ADMINISTRATION – Discussion/Action

- FY27 Budget proposal- Motion to approve with corrections by Chair Broeker and seconded by Mayor Strause. *Motion passed.*
 - Chair Broeker made a few comments as follows:
 - Salary was incorrect by a dollar. It should be \$80,204.
 - IPERS proposed number was incorrect and needs to be updated to \$7,651.

- Due to increasing healthcare costs, the health insurance needs to be increased by 5% which would bring it to a total of \$22,619.
- Set public hearing date for EM Budget Approval
 - Date: January 27, 2026 at 4 PM
- Public Comment- No Public Comment
- IV. **DESCOM ADMINISTRATION**- Discussion/Action
 - Consider approval of FY27 Budget
 - a. DESCOM Director Krogmeier stated changes include changes to employee salaries which is per the union contract (3.25%).
 - b. There was discussion about Shanna's salary, and it was agreed that she would receive a 3.25% increase.
 - c. Shanna also asked to increase her vacation time to match her employees to 149 hours.
 - d. Chair Broeker would like to see corrected numbers on FICA and IPERS.
 - e. DESCOM Director Krogmeier requested funding to replace one console desk for the next fiscal year. Discussion was underway and the only comment came from Chair Broeker to move it from the miscellaneous line item and put it in an office equipment line item. He requested that she speak with Budget Director Cheryl McVey.
 - Public Comment
 - Motion by Mayor Strause and seconded by Vice Chair Glendening to approve
- V. **Adjournment**
 - a. Items for Next Meeting Agenda
 - b. Next Meeting Date: January 27, 2026.
 - c. Adjourn- Motioned by Chair Broeker , seconded by Vice Chair Glendening at 4:24 PM. *Motioned passed.*