

# OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, February 24<sup>th</sup>, 2026**, at **9:00** A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcounty.com](mailto:board@dmcounty.com) OR call 319-753-8282

## TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Discussion / Vote:
  - A. Resolution #2026-012 Elected Officials Salary Recommendations for FY2026/2027
  - B. Requested Bond Projects FY27
  - C. Requested Personnel Increases FY27
  - D. Resolution #2026-013 Dissolving the Flood Plain Management Advisory Board
  - E. Class C Liquor License – Meyers Wedding Barn
  - F. Personnel Actions:
    1. Correctional Center (1)
  - G. Minutes for Regular Meeting on February 17<sup>th</sup>, 2026
5. Future Agenda Items
6. Committee Reports
7. Public Input
8. Adjournment

Work Session following meeting:

BOS / Greater Burlington Partnership:

RE: CVB Presentation

BOS / Auditor

RE: Employee Handbook Revisions

**RESOLUTION #2026-012**

WHEREAS the Des Moines County Board of Supervisors meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors adopts the following salary adjustments for the following elected officials for the fiscal year beginning July 1<sup>st</sup>, 2026:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Approved Increase</u>	<u>Approved Salary</u>
Auditor	\$90,485.52	_____ %	\$ _____
County Attorney	\$148,274.31	_____ %	\$ _____
Recorder	\$87,672.88	_____ %	\$ _____
Sheriff	\$138,154.32	_____ %	\$ _____
Supervisors	\$43,768.44	_____ %	\$ _____
Treasurer	\$88,250.10	_____ %	\$ _____

Approved this 24<sup>th</sup> day of February 2026.

DES MOINES COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Shane McCampbell, Chair

\_\_\_\_\_  
Tom Broeker, Vice-Chair

\_\_\_\_\_  
Jim Cary, Member

ATTEST:

\_\_\_\_\_  
Sara Doty, Auditor

## Requested Bond Projects 2027

AMOUNT	DESCRIPTION	DEPARTMENT			
			Shane	Jim	Tom
14,000	Lexipol Software - required	Sheriff	x	x	x
24,540	RMS Software - required	Sheriff	x	x	x
67,975	Building improvements to Sheriff's office	Sheriff			
9,500	Lexipol Software - required	Jail	x	x	x
100,000	Capital projects all buildings-required	Maintenance	x	x	x
325,000	\$50,000 Capital projects; \$275,000 Sheriff parking lot	Maintenance			
73,934	Capital projects Big Hollow	Conservation			
110,000	Mobile Immunization Clinic	Local Health			
173,500	Tyler Eagle Recorder, Incode Financials/Property/Cashier required	I.T.	x	x	x
71,000	Microsoft Office 365 Annual required	I.T.	x	x	x
9,250	Antivirus Endpoint Protection required	I.T.	x	x	x
210,000	County Storage renewal required	I.T.	x	x	x
7,800	Beeam Backup renewal required	I.T.	x	x	x
3,700	Bomgar/BeyondTrust - Annual	I.T.			
3,300	Netmotion VPN	I.T.			
7,500	BeyondTrust PRA	I.T.			
15,500	Connectwise Patching / Monitoring	I.T.			
4,000	Connectwise Ticketing	I.T.			
2,300	Shield Civil	I.T.			
4,000	Website Host/Support	I.T.			
5,000	Windows Server CAL's	I.T.			
5,100	Conservation Reservation Portal	I.T.			
560	Adobe Pro Licenses - Annual	I.T.			
400	Online Video Conferencing Webex/Zoom	I.T.			
3,750	Keeper Password Security	I.T.			
13,500	County PC Replacements	I.T.			
21,000	Department Switch Upgrades	I.T.			
1,800	3rd Party Patching	I.T.			
59,900	Election Hardware and Software FVS & FVT to replace OVI & OVO	Auditor	x	x	x
<b>1,347,809</b>	<b>SUBTOTAL</b>				
766,300	ICAP/WESTBEND/CNA SURETY (Warth)				
2,250,000	Health Insurance				
<b>4,364,109</b>	<b>TOTAL</b>				

**FY27 Proposed Increases**  
**Salary**

Dept.	Description	Current Salary	Salary Request	Increase	FICA	IPERS	Total	Shane	Jim	Tom
Attorney	Terri Quartucci - Promote to First Assistant 85% of County Attorney Salary			\$0	\$0.00	\$0.00	\$0.00			
Attorney	Erin Stensvaag - 8%	\$105,397	\$113,829	\$8,432	\$645.05	\$795.98	\$9,873.03			
Attorney	Trent Henkelvig - 8%	\$98,999	\$106,919	\$7,920	\$605.88	\$747.65	\$9,273.53			
Attorney	Blake Vierra - 8%	\$98,999	\$106,919	\$7,920	\$605.88	\$747.65	\$9,273.53			
Attorney	Cassie Kilby - 8%	\$79,047	\$85,371	\$6,324	\$483.79	\$596.99	\$7,404.77			
Auditor	Layne Luttenegger - step increase to 71% of Auditor Salary			\$0	\$0.00	\$0.00	\$0.00			
Recorder	Renaë Koehler - step increase to 62% of Recorder Salary			\$0	\$0.00	\$0.00	\$0.00			
Treasurer	Gina Beckman - step increase to 74% of Treasurer Salary			\$0	\$0.00	\$0.00	\$0.00			
I.T.	Stuart Mason - promote to Deputy Director	\$67,784	\$78,787	\$11,003	\$841.73	\$1,038.68	\$12,883.41			

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION #2026-013**

WHEREAS the Des Moines County Supervisors adopted a resolution on July 26, 1993, establishing a Flood Plain Management Advisory Board for Des Moines County, following the adoption of the Des Moines County Floodplain Development Ordinance (Ordinance No. 25) on July 19, 1993, and

WHEREAS the resolution from 1993 stated that the purpose of the Flood Plain Management Advisory Board is to act as an advisory body to the Board of Supervisors with regards to citizen complaints about the operation of Floodplain Management Ordinance (Ordinance No. 25), along with citizen requests for variances under that ordinance, and

WHEREAS the Board of Supervisors recognizes that the Advisory Board provided a valuable service to the citizens of Des Moines County during the years immediately following the adoption of Ordinance No. 25, but the frequency of meetings greatly decreased after 2006, with as many as five years passing between individual meetings, and

WHEREAS the Board of Supervisors recognizes that the regulatory environment regarding Floodplain Development has evolved substantially since the County first adopted Ordinance No. 25 more than three decades ago, and the County has gained many years of experience in the enforcement of that ordinance, to the point that a special Advisory Board is no longer necessary.

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby dissolves the Des Moines County Flood Plain Management Advisory Board.

AND FURTHER BE IT RESOLVED: That the Board of Supervisors thanks the current and former members of the Advisory Board for their years of service to Des Moines County.

Approved and adopted this 24th day of February, 2026.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

\_\_\_\_\_

Tom L. Broeker, Vice Chair

\_\_\_\_\_

Jim Cary, Member

\_\_\_\_\_

ATTEST: \_\_\_\_\_

Sara Doty, County Auditor

**CLASS "C" RETAIL ALCOHOL LICENSE APPLICATION**

**Business Information**

Name of Legal Entity: HEATHER CROSS

SSN: \*\*\*-\*\*-4260

Business Type: SOLE

This business is not registered with the Secretary of State.

**Premises Information**

Premises DBA: MEYERS WEDDING BARN

Premises Address: 18876 111TH AVE SPERRY IA 52650-9665

Premises Type: Special Event

Number of Floors: 1

Control of Premises: Lease

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

**License Information**

Effective Date: 01-May-2026

Length of License Requested: 5DAY

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**Endorsements**

Local Authority: Des Moines County

Dramshop Company: SECURA INSURANCE COMPANY

**Ownership Information**

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	CROSS, HEATHER	SSN	***-**-4260	28-Aug-19 82	(319) 899-0842	1017 S 4TH ST WAPELLO IA 52653-1432	100.00

**Criminal History Details**

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

Yes

**Criminal Violations**

Legal Name	DOB	Violation Date	Charge	City	State	Citizenship Lost?
CROSS, HEATHER	28-Aug-1982	19-Jan-2000	Petty Larceny	BINGHA MTON	NEW YORK	No

**Contact Information**

Contact Name: HEATHER CROSS

Phone Number: (319) 899-0842

Email Address: hgreiner82@gmail.com

Address: 1017 S 4TH ST WAPELLO IA 52653-1432

**Attestation Information**

Attestation Name: HEATHER CROSS

Attestation Date: 12-Feb-2026

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# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Raiann Andersen Employee #: 0985  
Title: Correctional Officer Department: Correctional Center

## STATUS CHANGES (Amended)

### TERMINATION

- Resignation     Unsatisfactory Probation  
 Discharge     Death  
 Retirement     Other, Explain

### TRANSFER

- Permanent     Voluntary  
 Temporary     Involuntary

\_\_\_\_\_  
\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Final Resignation Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Does the employee Want Health Insurance Continued  Yes  No  
Does Employee Want Life Insurance Continued  Yes  No  
Last Day Worked \_\_\_\_\_

### LEAVE OF ABSENCE

- Paternity     Educational  
 Medical     Military  
 Other, Explain

### SALARY ADJUSTMENT

- New Hire     Probationary  
 77.11 Hours     Demotion  
 80 Hours     Reduction  
 Anniversary     Suspension  
 Promotion     Other, Explain

\_\_\_\_\_  
\_\_\_\_\_  
Unpaid time: 11.39 hours  
\_\_\_\_\_  
\_\_\_\_\_  
Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want Health Insurance Continued  Yes  No  
Does Employee Want Life Insurance Continued  Yes  No

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Authorized by:  Department: Correctional Center Date: February 18, 2026  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: February 14, 2026 Payroll Date: February 20, 2026

Emailed Payroll: \_\_\_\_\_

February 17, 2026

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, February 17<sup>th</sup>, 2026, with Chair Shane McCampbell, Vice Chair Tom Broeker, and Member Jim Cary present. The meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Budget Director Cheryl McVey was present for agenda item. Emergency Management Director Shannon Prado would like to remind the public that it is very dry, so be careful what days you choose to burn. Assistant Land Use Administrator Jarred Lassiter reported he is currently working on grants for Regional Planning. He also has a work session on the agenda today. IT Director Brandon Mehmert reported his office is busy. Sheriff Kevin Glendening stated the jail population is 98. He has an agenda item as well. Maintenance Director Rodney Bliesener stated his department is busy. Local Health Director Christa Poggemiller reported her department is busy. County Attorney Lisa Schaefer stated the murder trial last week ended with a guilty verdict. Sentencing will take place in April. Her office remains busy. Veterans Affairs Coordinator Brooke Marland reported that 31 Veterans participated in Coffee and Conversation at Wake N Bake. Conservation Director Chris Lee stated they held an ice fishing clinic on Saturday. He is currently working on several different grant applications Conservation. County Auditor Sara Doty stated she is setting up hotel rooms for the upcoming ISAC Conference, so please let her know if you are attending. County Engineer Brian Carter stated they had a bid opening for the pavement markings project. Low bidder came in at \$141,186.81. Contract Rock Haul started today.

Approval of Accounts Payable Checks in the amount of \$754,235.97 were presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Payroll Reimbursement Claims were presented. Broeker made a motion to approve and was seconded by Cary.

Approval of City of Mediapolis/Des Moines County Law Enforcement Agreement for FY26/27 was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Personnel Actions were presented – Correctional Center – Raiann Anderson, Correctional Officer, 17.39 hours unpaid; Raiann Anderson, Correctional Officer, 16.85 hours unpaid; Chloe Ravenscraft, Correctional Officer, Resignation effective 2/18/26. Cary made a motion to approve all three personnel actions and was seconded by Broeker.

Reports:

Sheriff's Report of Fees Collected, January 2026

Broeker made a motion to approve February 10<sup>th</sup>, 2026, regular meeting minutes and was seconded by Cary.

In other business, McCampbell read a public notice from the Iowa Department of Natural Resources regarding the review of an application for new Prevention of Significant Deterioration air quality construction permits.

Cary attended a RUSS meeting.

During public input, Tracey Lamb questioned the Board of Supervisors regarding the IPIB Complaint that was filed. Sheriff Glendening stated the Crime Stoppers event will be held at Catfish Bend Casino at 6 PM Saturday. Assistant County Attorney Trent Henkelvig reported he will be running for County Attorney with the retirement of Lisa Schaefer at the end of 2026.

A closed session was held for the Maintenance Director's Employee Evaluation per Iowa Code 21.5(1)(i). Maintenance Director Rodney Bliesener requested a closed session. Broeker made a motion to go into closed session and was seconded by Cary. Discussion was held. Following the closed session, Cary made a motion to go out of

closed session and was seconded by Broeker.

A closed session was held for the IT Director's Employee Evaluation per Iowa Code 21.5(1)(i). IT Director Brandon Mehmert requested a closed session. Cary made a motion to go into closed session and was seconded by Broeker. Discussion was held. Broeker made a motion to go out of closed session and was seconded by Cary.

A closed session was held for the Budget Director's Employee Evaluation per Iowa Code 21.5(1)(i). Budget Director Cheryl McVey requested a closed session. Broeker made a motion to go into closed session and was seconded by Cary. Discussion was held. Broeker made a motion to go out of closed session and was seconded by Cary.

A closed session was held for the Budget Director In Training's Employee Evaluation per Iowa Code 21.5(1)(i). Budget Director Becky Purchase requested a closed session. Cary made a motion to go into closed session and was seconded by Broeker. Discussion was held. Cary made a motion to go out of closed session and was seconded by Broeker.

A closed session was held for the County Engineer Employee Evaluation per Iowa Code 21.5(1)(i). County Engineer Brian Carter requested a closed session. Broeker made a motion to go into closed session and was seconded by Cary. Discussion was held. Cary made a motion to go out of closed session and was seconded by Broeker.

The meeting was adjourned at 10:23 A.M.

Following the meeting a work session was held with Imagine the Possibilities regarding the sale of the Douglas Street building. A work session was also held with SEIRPC regarding the Floodplain Advisory Board.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Shane McCampbell, Chair  
Attest: Sara Doty, Auditor