

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, April 28th, 2026**, at **9:00** A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8282

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Discussion / Vote:
 - A. Public Hearing for 2027 IDOT Secondary Roads Budget and 5 Year Construction Program
 - B. Approval of 2027 IDOT Secondary Roads Budget and 5 Year Construction Program
 - C. Approval of Departmental Appointment Letters for FY2026/2027
 - D. Resolution #2026-029 to Accept Realtor RFP
 - E. Decision Regarding Contribution to Airport Project Change Order
 - F. Payroll Reimbursement Claims
 - G. Personnel Actions:
 1. Maintenance (1)
 2. County Attorney (1)
 - H. Minutes for Regular Meeting on April 21st, 2026
5. Future Agenda Items
6. Committee Reports
7. Public Input
8. Adjournment



Des Moines County, Iowa

Auditor and Commissioner of Elections
Sara Doty, Auditor

513 N Main Street
PO Box 784
Burlington, IA 52601

Phone: 319-753-8232
Fax: 319-753-8227

Date: February 26, 2026
Department: Auditor
To: Board of Supervisors
RE: FY2026/2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY 27 Annual Salary	FY27 Hourly Rate
Sara Doty, County Auditor	75	<u>\$93,200.09</u>	\$47.62
0001-02-9010-000-10010 - 50%		\$46,600.05	
0002-02-8000-000-10010 - 50%		\$46,600.05	
Cheryl McVey, Budget Director/Deputy	75	<u>\$103,145.24</u>	\$52.70
0001-02-9010-000-10020 - 45% *Auditor Budget		\$46,415.36	
0001-99-9000-000-10010 - 55% *BOS Budget		\$56,729.88	
Karla Cornick, Accts Payable Deputy	75	<u>\$74,560.08</u>	\$38.09
0001-02-9010-000-10020 - 75%		\$55,920.06	
0002-02-8000-000-10020 - 25%		\$18,640.02	
Layne Luttenegger, Payroll Deputy	75	<u>\$60,580.07</u>	\$30.95
0001-02-9010-000-10080 - 75%		\$45,435.05	
0002-02-8000-000-10020 - 25%		\$15,145.02	
Susan Poling, 1st Deputy	75	<u>\$74,560.08</u>	\$38.09
0001-02-9010-000-10020 - 75%		\$55,920.06	
0002-02-8000-000-10020 - 25%		\$18,640.02	
Angie Paytes, Clerk II	75	<u>\$43,701.88</u>	\$22.33
0001-02-9010-000-10030 - 50%		\$21,850.94	
0002-02-8000-000-10030 - 50%		\$21,850.94	

The salaries of my appointed employees have increased by 3% per the Board's approval. The pay scale for the clerks is determined by CWA contract. I would appreciate your approval of these appointments.

Sincerely,

Sara Doty, County Auditor

**Des Moines County, Iowa
Board of Supervisors**

**Shane McCampbell, Chair
Tom Broeker, Vice Chair
Jim Cary, Member**



**513 N Main St
PO Box 784
Burlington, IA 52601**

**Phone: 319-753-8203
Fax: 319-753-8227**

Date: February 26, 2026
Department: Board of Supervisors
To: Board of Supervisors
RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY27 Hourly Rate	FY27 Salary
Tom Broeker 0001-01-9000-000-10010	75	\$22.36	\$43,768.44
Jim Cary 0001-01-9000-000-10010	75	\$22.36	\$43,768.44
Shane McCampbell 0001-01-9000-000-10010	75	\$22.36	\$43,768.44
Cheryl McVey - 55% 0001-99-9000-000-10010	75		\$56,729.88
Becky Purchase 0001-99-9000-000-10010	80		\$10,000.00
John Kuechmann 0001-60-9040-000-10000	75	\$34.51	\$67,540.72
April Broadhurst 0001-60-9040-000-10000	75	\$34.51	\$67,540.72

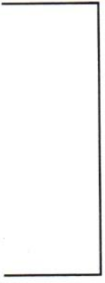


Shannon Prado
Coordinator

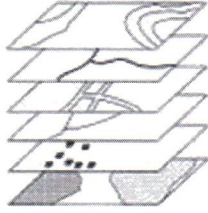
Burlington • Danville • Mediapolis • Middletown • West Burlington • Des Moines County

Date: February 27, 2026
Department: Emergency Management
To: Board of Supervisors
RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY27 Hourly Rate	FY27 Salary
Shannon Prado 4000-70-0530-000-10010	80	\$38.41	\$80,204.00



Des Moines County GIS Commission



Des Moines County IA
513 N Main St
Burlington IA 52601
Phone (319) 753-8759
roelfsa@dmcounty.com

Date: February 27, 2026
Department: GIS
To: Board of Supervisors
RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY27 Hourly Rate	FY27 Salary
Austin Roelfs-Coordinator 0003-33-9120-000-10010	75	\$41.83	\$81,890.00
Alex Engel-GIS Tech 0003-33-9120-000-10020	75	\$22.69	\$44,424.00



513 N Main St
 PO Box 784
 Burlington, IA 52601
 Phone: 319-753-8294

Date: February 27, 2026
 Department: Maintenance
 To: Board of Supervisors
 RE: FY2026 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY27 Hourly Rate	FY27 Salary
Rodney Bliesener 0001-51-9100-000-10010	75	\$43.54	\$85,233.52
Jack Brissey 0001-51-9100-000-10090	75	\$31.10	\$60,881.84
Zakary Reynolds 0001-51-9100-000-10020	75	\$21.33	\$41,755.02
New Hire 0001-51-9100-000-10020	75	\$18.38	\$35,982.44

Des Moines County, Iowa
Veterans Affairs

Brooke Marland, Adminstator



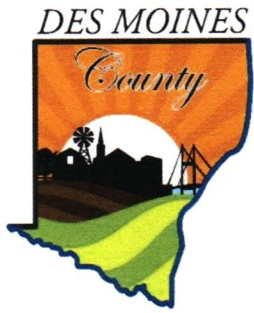
513 N Main St
Basement
Burlington, IA 52601

Phone: 319-752-7171
Fax: 319-754-8854

Date: March 2, 2026
Department: Veterans Affairs
To: Board of Supervisors
RE: FY2027 Salaries

Employee/Position	Hours in Pay Period	FY27 Hourly Rate	FY27 Salary
Brooke Marland 0001-21-3200-000-10010	75	\$22.33	\$43,718.00

3 Commissioners paid \$25 per meeting
Thomas Rowley
Arne Hausknecht
Marilyn Box
0001-21-3200-000-12100



Des Moines County

Information Technology Department

513 N. Main Street
Burlington, IA 52601
PH: 319.753.8238

E-Mail: dmcinfotech@dmcounty.com

March 4th, 2026

Board of Supervisors
Court House
Burlington, IA 52601

Dear Board Members:

As of July 1, 2026, please honor the following appointments in the Information Technology Department for fiscal year 2026-2027.

Information Technology Department – Appointments for 2026-2027 Fiscal Year

Name	Title	Expenditure Account #	Letter of Appointments as per Board Discussion w/ IT Director	Longevity
Mehmert, Brandon	IT Director	0001-52-9110-000-10010	\$111,666.00	\$1,640.00
Mason, Stuart	IT Deputy Director	0001-52-9110-000-10020	\$78,787.00	\$1,940.00
Miller, Jesse	IT Systems Admin	0001-52-9110-000-10020	\$69,178.00	\$840.00
New Hire	IT Systems Admin	0001-52-9110-000-10020	\$69,178.00	\$840.00

Sincerely:

Brandon Mehmert
Des Moines County
IT Director

Des Moines County Treasurer's Office

Janelle Nalley-Londquist, Treasurer
513 N. Main Street, Suite 13; P.O. Box 248
Burlington, IA 52601

Motor Vehicle Department

Michelle Reynolds, Deputy
Gina Beckman, Deputy
dmcmv@dmcounty.com
Phone: (319) 753-8273



Property Tax Department

Debra Moore, Deputy
Julie Howe, Deputy
dmctax@dmcounty.com
Phone: (319) 753-8252

www.iowatreasurers.org

March 03, 2026

Dear Board Members,

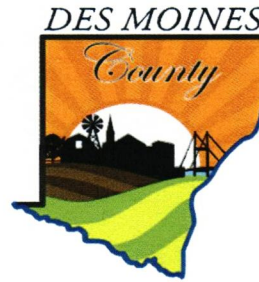
For the Fiscal Year 2026-2027, please honor the following appointments in the Treasurer's Office. Clerk wages are per union contract.

Employee/Position	Hours in Pay		FY26 Salary
	Period	FY26 Hourly Rate	
TBD /New hire, Clerk II-MV 0001-03-8100-000-10030	75	\$16.72	\$32,734.99
Michelle Reynolds, 1st Deputy-MV 0001-03-8100-000-10020	75	\$37.61	\$73,627.06
Gina Beckman, 2nd Deputy-MV 0001-03-8100-000-10020	75	\$34.36	\$67,264.22
Christine Hay, Clerk II-MV 0001-03-8100-000-10030	75	\$20.58	\$40,278.12
Jennifer Phillips, Clerk I-Tax/MV 0001-03-9020-000-10030	75	\$22.76	\$44,546.16
Jillian Allen, Clerk II-MV 0001-03-8100-000-10030	75	\$22.29	\$43,630.43
TBD /Alana Capps, Clerk I-Tax/MV 0001-03-8100-000-10030	75	\$23.44	\$45,886.96
Debra Moore, 1st Deputy-Tax 0001-03-9020-000-10020	75	\$37.61	\$73,627.06
Julie Howe, 2nd Deputy-Tax 0001-03-9020-000-10020	75	\$33.43	\$65,446.27
Jodie Johnson, 2nd Deputy-Tax 0001-03-9020-000-10020	75	\$26.93	\$52,720.61
Janelle Nalley-Londquist, Treasurer 0001-03-9020-000-10010	75	\$46.44	\$90,897.60

Sincerely,

Janelle Nalley-Londquist
Des Moines County Treasurer

Natalie Steffener
Des Moines County Recorder/Registrar
 513 N. Main Street
 Burlington, IA 52601
 Phone: (319)753-8221
 steffenern@dmcounty.com



Date: March 6, 2026
 Department: Recorder
 To: Board of Supervisors
 RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY27 Hourly Rate	FY27 Salary
Natalie Steffener, Recorder 0001-07-8110-000-10010	75	\$46.13	\$90,303.07
Jennifer Patterson, 1st Deputy 0001-07-8110-000-10020	75	\$31.37	\$61,406.09
Renaë Koehler, 2nd Deputy 0001-07-8110-000-10020	75	\$28.60	\$55,987.90
Kathryn Beach, Clerk 1 0001-07-8110-000-10030	75	\$23.44	\$45,886.96



Des Moines County Conservation

Des Moines County
513 N Main St
PO Box 784
Burlington, IA 52601

Date: March 12 2026
 Department: Des Moines County Conservation
 To: Board of Supervisors
 RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY27 Hourly Rate	FY27 Salary
Chris Lee-Director 0027-22-6100-000-10010	80	\$35.82	\$74,799.00
Jeff Breuer-Admin Asst 0027-22-6100-000-10050	80	\$27.08	\$56,536.74
Tanner Grimm-Ops Supervisor 0027-22-6110-000-10020	80	\$29.85	\$62,318.90
Tanner Gebhardt-Nat Resource Mgr 0027-22-6110-000-10030	80	\$26.26	\$54,840.63
Brian Havener-Conservation Tech 0027-22-6110-000-10070	80	\$23.56	\$49,186.96
Brandon Roland-Conservation Tech 0027-22-6110-000-10070	80	\$25.72	\$53,709.90
Marcus Nack-EE Manager 0027-22-6120-000-10070	80	\$30.77	\$64,246.00
Shania Hansen-Naturalist 0027-22-6120-000-10090	80	\$23.02	\$48,056.23
Jacklyn Goodman - PT Cons Tech 0027-22-6110-000-10100	29	\$24.37	



Office of the Des Moines County Attorney

Lisa K. Schaefer
County Attorney

100 Valley Street - Burlington, Iowa 52601
Phone: (319) 753-8209 - Fax:(319) 753-8219
Email: dmca@dmcounty.com

Date: March 19, 2026
Department: Des Moines County Attorney
To: Board of Supervisors
RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY27 Hourly Rate	FY27 Salary
Lisa Schaefer 0001-04-1100-000-10010	75	\$78.02	\$152,723.00
Terri Quartucci *1 st Assistant* 0001-04-1100-000-10020	75	\$66.32	\$129,815.00
Erin Stensvaag 0001-04-1100-000-10020	75	\$55.46	\$108,559.00
Trent Henkelvig 0001-04-1100-000-10020	75	\$52.09	\$101,969.00
Blake Vierra 0001-04-1100-000-10020	75	\$52.09	\$101,969.00
Cassandra Kilby 0001-04-1100-000-10020	75	\$41.59	\$81,418.00
Mandi Spencer 0001-04-1100-000-10050	75	\$28.39	\$55,565.00
Diana Schneden 0001-04-1100-000-10050	75	\$28.25	\$55,297.00
Hayley Hamelton 0001-04-1100-000-10050	75	\$25.54	\$49,990.00
Danielle Cassidy 0001-04-1100-000-10050	75	\$23.44	\$45,887.00
Sara Rouse 0001-04-1100-000-10050	75	\$22.07	\$43,201.00
Kay Hagen 0001-04-1100-000-10050	75	\$22.33	\$43,702.00
Tammy Taylor 0001-04-1100-000-10030	75	\$22.33	\$43,703.00



KEVIN GLENDENING, SHERIFF
BRAD SIEGFRIED, CHIEF DEPUTY
 512 N. Main Street
 Burlington, IA 52601
 319-753-8212



Date: May 1, 2026
 Department: Sheriff's Office
 To: Board of Supervisors
 RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hire Date	Hours in Pay Period	FY26 Hourly Rate	FY26 Salary	
Matthew Breckon 0001-05-1000-000-10020	8/24/2005	80	\$39.01	\$81,451.58	
Ryan Luttenegger 0001-05-1000-000-10020	12/21/2009	74.77	\$41.84	\$81,451.58	
Derek Gordy 0001-05-1000-000-10020	8/27/2012	74.77	\$41.84	\$81,451.58	
Thomas Seitz 0001-05-1000-000-10020	4/23/2019	74.77	\$39.85	\$77,572.93	
Keaton Hoschek 0001-05-1000-000-10020	12/28/2020	74.77	\$39.85	\$77,572.93	
Brandon McLeland (started at 1 yr) 0001-05-1000-000-10020	3/8/2021	74.77	\$39.85	\$77,572.93	
Jon Gates 0001-05-1000-000-10020	8/23/2021	80	\$35.98	\$75,131.17	5yrs August '26
Zander Schweiss 0001-05-1000-000-10020	8/24/2021	74.77	\$38.59	\$75,131.17	5yrs August '26
Blake Cheesman 0001-05-1000-000-10020	12/28/2021	74.77	\$38.59	\$75,131.17	5yrs December '26
Joshua Fane (started at 36mo) 0001-05-1000-000-10020	1/3/2023	74.77	\$39.85	\$77,572.93	

Klay Foster 0001-05-1000-000-10020	4/27/2023	74.77	\$38.59	\$75,131.17 3yr April '26
Brett Haubrich 0001-05-1000-000-10020	4/28/2023	74.77	\$38.59	\$75,131.17 3yr April '26
Kenny Zahner (30 yrs credit) 0001-05-1000-000-10020	8/21/2023	80	\$39.01	\$81,451.58
Eric Kramer 0001-05-1000-000-10020	4/28/2025	80	\$30.58	\$63,861.45 1yr April '26
Adam Plein 0001-05-1000-000-10080	9/2/2008	74.77	\$46.44	\$90,411.25
David Murguia 0001-05-1000-000-10080	8/26/2012	74.77	\$46.44	\$90,411.25
Dave Hamma 0001-05-1060-000-10090	3/11/2004	80	\$47.59	\$99,370.93
Eric Blodgett 0001-05-1000-000-10090	8/30/2004	80	\$47.59	\$99,370.93
Sean Phillips 0001-05-1010-000-10020	4/4/2016	80	\$39.01	\$81,451.58
Dilan Beaird 0001-05-1010-000-10020	8/14/2017	80	\$39.01	\$81,451.58
Kolton Atkins 0001-05-1010-000-10020	4/22/2019	80	\$37.15	\$77,572.93
Mary Beik 0001-05-1060-000-10030	10/17/1994	75	\$28.38	\$55,556.01
Erica Thomson 0001-05-1060-000-10030	11/29/2005	75	\$24.61	\$48,181.31
Katie Meeker 0001-05-1060-000-10030	7/18/2011	75	\$23.44	\$45,886.96
Theresa Tripp	12/12/2022	75	\$28.38	\$55,556.01

0001-05-1060-000-10050

Gwen Baltisberger 3/3/2025 75 \$21.02 \$41,143.68
0001-05-1060-000-10030

Cynthia Huffman 2/24/2025 59.5 \$23.00 PT/hourly
0001-05-1060-000-10100

Bradley Siegfried 4/2/2001 80 \$57.93 \$120,954.11
0001-29-1050-000-10010- Jail

Kevin Glendening 4/2/2001 80 \$68.15 \$142,298.95
0001-05-1060-000-10010

Mark Lumbeck 8/19/2011 40 \$23.00 PT/hourly
0001-06-1000-000-10110

Charles Thompson 6/21/2021 43 \$23.00 PT/hourly
0001-06-1000-000-10110

Wayne Smith 3/6/2023 26 \$23.00 PT/hourly
0001-06-1000-000-10110



Des Moines County
513 N Main St
PO Box 784
Burlington, IA 52601

Date: March 26, 2026
Department: Assessor
To: Board of Supervisors
RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY26 Hourly Rate	FY27 Salary
Matthew Warner Assessor 4100-69-0500-000-10010	75	\$59.72	\$116,903.00
Brandi Martin Chief Deputy 4100-69-0500-000-10020	75	\$44.79	\$87,677.00
Andrea Bowen Deputy 4100-69-0500-000-10020	75	\$43.30	\$84,755.00
Steve Etko Appraiser 4100-69-0500-000-10050	75	\$33.83	\$66,217.00



SECONDARY ROAD DEPARTMENT DES MOINES COUNTY, IOWA

Roads and Bridges for Des Moines County

13522 Washington Road
West Burlington, IA 52655

Phone (319) 753-8241
Fax (319) 753-8740

April 8, 2026

TO: Sara Doty, County Auditor
FROM: Brian J. Carter, P.E. & P.L.S., County Engineer
SUBJECT: FY 2027 Appointments

The following are appointments for FY 2027:

Devon Bell	Assistant to the Engineer 0020-20-7010-212-10000	\$ 86,471
Mark Beik	Road Superintendent 0020-20-7110-461-10000 20% 0020-20-7210-624-10000 5% 0020-20-7110-451-10000 25% 0020-20-7120-522-10000 20% 0020-20-7110-481-10000 30%	82,730
Jeff Chase	Road Superintendent 0020-20-7110-461-10000 20% 0020-20-7210-522-10000 20% 0020-20-7110-624-10000 5% 0020-20-7110-451-10000 25% 0020-20-7110-481-10000 30%	82,730
Rebecca Purchase	Administrative Assistant 0020-20-7000-122-10000 (Plus, Boards Wages)	65,239
Travis Sours	Survey Chief 0020-20-7010-213-10000	74,323
Adrianna Wykert	Office Manager 0020-20-7000-113-10000	48,803
Brian Carter	County Engineer 0020-20-7000-111-10000 80% 0020-20-7010-211-10000 20%	159,352

Jamie Campbell	0020-20-7110-451-10000	31.80
Aric Creelman	0020-20-7110-481-10000	31.80
Dylan Duke	0020-20-7110-451-10000	25.96
Jay Duke	0020-20-7010-213-10000	31.80
Duane Edle	0020-20-7110-451-10000	31.80
Jeffrey Gerdom	0020-20-7100-461-10000	30.21
Kevin Gibb	0020-20-7100-431-10000	31.80
Brian Hand	0020-20-7110-451-10000	31.80
Robert Harris	0020-20-7110-451-10000	30.82
James Hutson	0020-20-7110-451-10000	31.80
David Janssen	0020-20-7210-622-10000	31.80
Jerad Johnson	0020-20-7110-461-10000	31.80
Tyler McCulloch	0020-20-7110-461-10000	31.80
Daniel Messer	0020-20-7130-591-10000	31.80
Larry Poggemiller	0020-20-7110-451-10000	31.80
Jarrod Schneiderman	0020-20-7100-431-10000	31.80
John Schulz	0020-20-7110-461-10000	31.80
Heath Timmerman	0020-20-7110-451-10000	31.80
Jordan Vantiger	0020-20-7010-213-10000	28.61

All employees are 80 hours per payroll.

All employees are 3% raise excluding Brian Carter.

Des Moines County Correctional Center

Colter Levinson, Jail Administrator

3630 Bauer Drive

Burlington IA 52601

Date: April 21, 2026

Department: Correctional Center

To: Board of Supervisors

RE: FY/27 Salaries and Annual Appointments
Hours in Pay FY26 Hourly

Employee/Position	Period	Rate	FY26 Salary
LEVINSON,Colter 0001-29-1050-000-10010	80.00	\$47.59	\$99,370.92
JEFFRIES,Nick 0001-29-1050-000-10090	80.00	\$35.63	\$74,398.21
DOLPH,Joe 0001-29-1050-000-10090	80.00	\$35.63	\$74,398.21
WHALEN,Ed 0001-29-1050-000-10080	76.85	\$34.26	\$68,446.36
KOENIG,Brad 0001-29-1050-000-10080	76.85	\$34.26	\$68,446.36
PLEASANT,James 0001-29-1050-000-10080	76.85	\$34.26	\$68,446.36
REYNOLDS,Cody 0001-29-1050-000-10080	76.85	\$34.26	\$68,446.36
STUECKER,Judy 0001-29-1050-000-10030	75.00	\$28.39	\$55,566.01
ANDERSEN,Raiann 0001-29-1050-000-10050	77.11	\$28.16	\$56,532.61
BOYER,Christella 0001-29-1050-000-10050	77.11	\$26.02	\$52,241.90
BOYER,Maisson 0001-29-1050-000-10050	77.11	\$25.69	\$51,574.95
BROWN,Andrew 0001-29-1050-000-10050	77.11	\$28.71	\$57,645.10
CLAYTON,Addison 0001-29-1050-000-10050	77.11	\$27.62	\$55,441.86
COCKERHAM,Rory 0001-29-1050-000-10050	77.11	\$28.16	\$56,532.61
FOSTER,Dominick 0001-29-1050-000-10050	77.11	\$28.71	\$57,645.10
HAYES,Michael 0001-29-1050-000-10050	77.11	\$29.65	\$59,518.57
HUFFMAN,Tracie 0001-29-1050-000-10050	77.11	\$29.65	\$59,518.57

HULETT,Tammy	77.11	\$29.65	\$59,518.57
0001-29-1050-000-10050			
MAY,Hillary	77.11	\$29.65	\$59,518.57
0001-29-1050-000-10050			
ROBBINS,Vincent	77.11	\$27.62	\$55,441.86
0001-29-1050-000-10050			
STEWART,Owen	77.11	\$28.71	\$57,645.10
0001-29-1050-000-10050			
TEEL,Breanna	77.11	\$28.71	\$57,645.10
0001-29-1050-000-10050			
WADE,Bryce	77.11	\$28.16	\$56,532.61
0001-29-1050-000-10050			
TBD	77.11	\$25.69	\$51,574.95
0001-29-1050-000-10050			
OGORZALEK,Patrick		\$23.00	
0001-29-1050-000-10100			
TBD		\$19.14	
0001-29-1050-000-10050			
HIGH,John		\$23.00	
0001-29-1050-000-10100			
SMITH,Wayne		\$23.00	
0001-29-1050-000-10100			
GRIMSHAW,Brett		\$23.00	
0001-29-1050-000-10100			
WILLIAMS,John		\$23.00	
0001-29-1050-000-10100			
THOMPSON,Charles R		\$23.00	
0001-29-1050-000-10100			
BELKNAP,Cassandra	80.00	\$24.11	\$50,345.87
0001-29-1050-000-10060			
PROSENICK,April		\$17.94	
0001-29-1050-000-10060			
MOODY,Alysyn		\$17.62	
0001-29-1050-000-10060			
MANLEY,Kathy		\$17.62	
0001-29-1050-000-10060			
MILLER,Kathy		\$17.31	
0001-29-1050-000-10060			


 Colter Levinson, Jail Administrator

DESCOM
Des Moines County
Emergency Communications



1401 W Agency Rd
Suite070
West Burlington, IA 52655

Phone: 319-671-7001

Date: March 25, 2026
 Department: DESCOM
 To: Board of Supervisors
 RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY27 Hourly Rate	
4012-71-0500--000-10000			
Maureen Ervine/ Comm Operator 1	80	\$ 30.52	
Michelle Talley/Comm Operator 2	80	\$ 32.92	
Kirk Schneden/ Comm Operator 2	80	\$ 32.92	
Kevin Newberry/ Comm Operator 1	80	\$ 30.52	
Heidi Smith/ Comm Operator 1	80	\$ 30.52	
Roger Cook/ Comm Operator 1	80	\$ 29.78	
Coleton Zahner/ Comm Operator 1	80	\$ 29.78	
Brandall Diaz/ Comm Operator 1	80	\$ 29.78	
Jeremy Parker/ Comm Operator 1	80	\$ 29.08	
Travis Oliver/ Comm Operator 1	80	\$ 29.08	
4012-70-0500-000-10100			
Kathey Houlton/ PT Operator	56	\$ 29.08	
4012-71-0500-000-10060			
Marty Grimshaw/ Janitorial	16	\$ 15.00	
4012-71-0500-000-10010			
Shanna Krogmeier/ Exec Director	80	\$39.66	\$ 82,492

Des Moines County, Iowa
Public Health

Tom Broeker, Chair
Jim Cary, Vice Chair
Shane McCampbell, Member



505 Curran St.

Burlington, IA 52601

Phone: 319-753-8290

Fax: 319-753-8703

Date: April 21, 2026
Department: Public Health
To: Board of Supervisors
RE: FY2027 Salaries and Annual Appointments

Employee/Position	Hours in Pay Period	FY26 Hourly Rate	FY26 Salary
Emily Eid 0001-23-3000-000-10040	80	\$29.02	\$60,603.92
Lisa McGinity 0001-23-3000-000-10040	80	\$29.02	\$60,603.92
Brigitte Davis 0001-23-3000-000-10040 .4 FTE 0001-23-3030-000-10040	80	\$29.02	\$60,603.92
Prissilla Krieger 0001-23-3000-000-10040 .35 FTE 0001-23-3030-000-10040	80	\$24.64	\$51,456.50
Madeline Bark 0001-23-3040-000-10060	80	\$20.31	\$42,415.49
Jennifer Hartman 0001-23-3040-000-10060	80	\$20.31	\$42,415.49
Julie Shaw 0001-23-3060-000-10040	80	\$17.19	\$35,886.29
Melinda Morris 0001-23-3060-000-10040	80	\$17.19	\$35,886.29
Drew Tucker 0001-23-3060-000-10040	80	\$17.19	\$35,886.29
Holly Barksdale .5 FTE 0001-23-3000-000-10040	80	\$32.64	\$68,156.41

.5 FTE 0001-23-3040-000-10020

Christa Poggemiller
0001-23-3040-000-10010

80

\$48.40 \$101,077.85

RESOLUTION #2026-029

WHEREAS Des Moines County desires to dispose of interest in real property; and

WHEREAS the County, after consultation with the Assistant County Attorney, has the authority to dispose of real property pursuant to Iowa Code Section 331.361; and

WHEREAS the County proposes to dispose of real property by sale using a Realtor for listing; and

WHEREAS the County intends to sell the following property:

*Des Moines County Parcel:
10-25-431012
10-25-431013
10-25-431014 &
1804 Douglas Avenue*

WHEREAS the County has sent out requests for proposals, reviewed the proposals received and selected Meadows and Main Realty and Auction to act as its realtor.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DES MOINES COUNTY that this real property will be disposed of and that a listing contract be signed by the Chairman of the Board hiring Meadow and Main Realty and Auction as listing agents.

ADOPTED this 28th day of April, 2026.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

Jim Cary, Vice Chair

Thomas L. Broeker, Member

ATTEST:

Sara Doty, Auditor



April 21, 2026

To: Des Moines County Board of Supervisors
Shane McCampbell, Chair
Tom Broeker
Jim Cary

From: Chad Bird
City Manager

Re: Cost participation – Southeast Iowa Regional Airport and Entrance Improvement Project Request

.....

Sirs,

Thank you for placing my discussion item on the Supervisors' agenda for Tuesday, April 21, 2026. I remain grateful for the time to present and discuss this infrastructure improvement project, one which I am sure we all agree will have benefits for area residents and visitors alike.

To recap my request for collaboration:

The Southeast Iowa Regional Airport operates as a regional asset, with utilization and economic impact extending beyond any single jurisdiction. As such, the Airport Authority has requested consideration of shared participation among Burlington, West Burlington, and Des Moines County to support this public infrastructure improvement project, consistent with past collaborative investments in regional infrastructure.

DESCRIPTION:

Project Scope:

- Reconstruction of airport entrance road and terminal parking lot
- Addition of paved entrance to ballfield parking area (approximately 85 SY PCC pavement)
- Supporting subgrade preparation and stabilization improvements

Change Order Details:

- Change Order No. 3** reflects the added entrance improvement
- Total additional project cost: **\$6,492.86**
- No change in contract completion timeline

My recommendation is to divide the cost of support into equal thirds based on membership in the Airport Authority. Supervisor Broeker suggested a percentage equal to the membership in the forming 28e agreement. Another option is to allocate the project costs to each of the four entities; Airport Authority, West Burlington, Burlington, and Des Moines County. Those options are outlined below.

Please review this information and advise me of a time to come and speak with the Board again about this community collaboration.

City of Burlington ■ 400 Washington St ■ Burlington, IA 52601
Office of the City Manager

Cost share options:

Change Order Details:

Change Order No. 3 reflects the added entrance improvement

Total additional project cost: **\$6,492.86**

No change in contract completion timeline

Based on original recommendation of equal shares of member entities.

West Burlington	\$2,164.28
Burlington	\$2,164.30
Des Moines County	\$2,164.28

Based on an equal shares division between the three member entities and the created entity, Southeast Iowa Regional Airport.

West Burlington	\$1,623.21
Burlington	\$1,623.23
Des Moines County	\$1,623.21
Airport Authority	\$1,623.21


Based on shares for each member entity as stipulated in the forming 28e agreement for the Southeast Iowa Regional Airport Authority.

West Burlington – 12%	\$ 779.14
Burlington	\$4,869.65
Des Moines County – 13%	\$ 844.07

COUNCIL ITEM



TO: Mayor Jon D. Billups, Burlington
Mayor Ron Teater, West Burlington
Shane McCampbell, Chair,
Des Moines County Board of Supervisors

FROM: Chad Bird, City Manager
City of Burlington 

SUBJECT: Regional Cost Participation – Southeast Iowa Regional Airport Parking and Entrance Improvement Project

April 3, 2026

BACKGROUND:

The Southeast Iowa Regional Airport Authority is currently advancing improvements to the airport entrance road and terminal parking lot to enhance safety, circulation, and user experience. These improvements are part of a broader capital effort to modernize airport access infrastructure, which serves residents and businesses across Burlington, West Burlington, and Des Moines County.

As outlined in the attached project documentation, a recent change order expands the scope to include construction of a paved entrance to the ballfield parking area, improving access and connectivity within the airport campus. This enhancement addresses an existing gap in circulation and provides a durable, all-weather access point that supports both daily operations, special event traffic, and recreational space uses.

The airport operates as a regional asset, with utilization and economic impact extending beyond any single jurisdiction. As such, the Airport Authority has requested consideration of shared participation among Burlington, West Burlington, and Des Moines County to support this expanded scope, consistent with past collaborative investments in regional infrastructure.

DESCRIPTION:

Project Scope:

Reconstruction of airport entrance road and terminal parking lot
Addition of paved entrance to ballfield parking area (approximately 85 SY PCC pavement)
Supporting subgrade preparation and stabilization improvements

Change Order Details:

Change Order No. 3 reflects the added entrance improvement
Total additional project cost: **\$6,492.86**
No change in contract completion timeline

Rationale for Expansion:

- Improves internal circulation and reduces congestion
- Enhances safety for vehicles accessing parking and recreational areas
- Supports long-term durability versus gravel or temporary access solutions
- Aligns with FAA-supported infrastructure standards for airport facilities

Procurement & Compliance:

- Work is being completed under an existing competitively bid contract (Jones Contracting Corp.)
- Change order processed in accordance with standard public construction and contract administration practices

Operational Implications:

- Minimal disruption due to integration into ongoing construction
- Long-term reduction in maintenance costs associated with unpaved access areas

JUSTIFICATION / RECOMMENDATION:

Staff recommends that Burlington, West Burlington, and Des Moines County jointly participate in funding the expanded project scope associated with the Southeast Iowa Regional Airport improvements.

Proposed Action:

- Approve proportional cost-sharing participation (to be determined by intergovernmental agreement) for the \$6,492.86 change order
- Anticipated cost share for each entity would be **\$2,164.22**
- Authorize staff to coordinate with partner jurisdictions and the Airport Authority to formalize funding commitments

Rationale:

- The airport serves as a regional economic engine supporting workforce mobility, business travel, and emergency services
- Shared investment reflects shared benefit and aligns with intergovernmental best practices
- The incremental cost is modest relative to long-term infrastructure value and avoided future retrofit expenses

Alternatives Considered:

- No participation: Shifts full burden to Airport Authority; risks future requests or deferred improvements
- Single-jurisdiction funding: Inequitable given regional usage
- Deferred improvement: Likely higher future cost and operational inefficiencies

FISCAL IMPACT

Total Change Order Cost: \$6,492.86

Cost share per entity = **\$2,164.22**

Estimated Local Share (Illustrative):

- If split evenly among three entities: ~\$2,164 per jurisdiction
- Final allocation subject to intergovernmental agreement

Funding Options:

- General Fund (one-time infrastructure support)
- Economic Development or Transportation-related line items
- Intergovernmental cost-sharing agreement

CHANGE ORDER NO.

3

OWNER: Southeast Iowa Regional Airport Authority

PROJECT: Reconstruct Airport Entrance Road and Terminal Parking Lot

To: Jones Contracting Corp.
 Contractor
1956 West Point Rd. (PO Box 156), West Point, IA 52656
 Contractor Address

FAA AIP: 3-19-0010-049
 McClure #: 2022000570-005

You are directed to make the following changes in this contract:

1. Description of change to be made:
 1 Ballfield Parking Entrance: Construct paved entrance to the existing concrete to remain. (estimated +85 SY of PCC).

2. Reason for Change:
 1 The paved entrance will provide paved access to the ball field parking area.

3. Settlement for the cost of making the change shall be as follows:

Contract Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
1000	SUBGRADE PREPARATION, 12-INCH	94.0	SY	\$ 1.00	\$ 94.00
1001	SUBGRADE TREATMENT, TRIAXIAL GEOGRID	94.0	SY	\$ 3.14	\$ 295.16
1002	MODIFIED SUBBASE, 6-INCH	94.0	SY	\$ 5.25	\$ 493.50
1003	PAVEMENT, PCC, 7-INCH	85.0	SY	\$ 68.00	\$ 5,610.00
PAVED ENTRANCE TO EXISTING CONCRETE				\$ 6,492.66	

TOTAL CHANGE ORDER NO. 3 = \$ 6,492.66

4. This change order will result in a net change in the contract completion time and a net change (increase or decrease) in the cost of the project as shown below:

	Contract Amount	Contract Completion Date
Approved funds and working days as per Contract.	\$1,796,777.00	200 Calendar Days
Change due to this C.O. (+ or -)	\$ 6,492.66	0 Additional Days
Totals including this C.O.:	<u>\$1,803,269.66</u>	<u>210 Calendar Days</u>

The change described herein is understood, and the terms of settlement are hereby agreed to:

McClure - ENGINEER

By _____ DATE: _____

Jones Contracting Corp. - CONTRACTOR

By _____ DATE: _____

Southeast Iowa Regional Airport Authority - OWNER

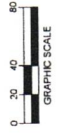
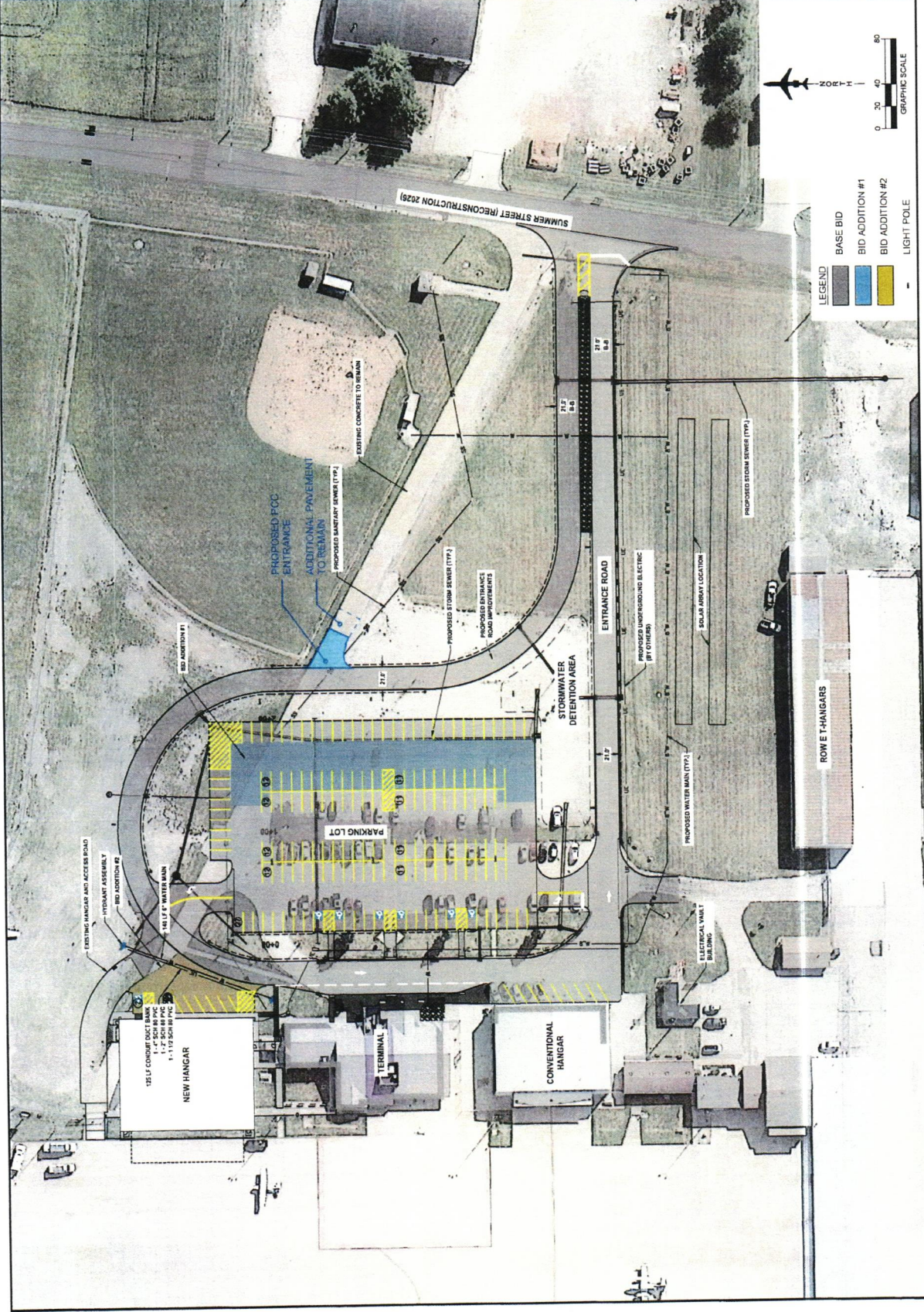
By _____ DATE: _____

NOTICE
 The undersigned, [Name], is the duly licensed Professional Engineer in the State of Iowa, and is hereby certifying that the design and construction of the project herein is in accordance with the Iowa Code, the Iowa Board of Engineers and Architects, and the applicable specifications and standards. The undersigned is not providing any warranty, representation, or assurance to the client or any other party, and the client is advised to consult with their own legal counsel regarding the project. The undersigned is not responsible for any errors or omissions in this drawing or any other documents related to the project, and the client is advised to consult with their own legal counsel regarding the project. The undersigned is not responsible for any errors or omissions in this drawing or any other documents related to the project, and the client is advised to consult with their own legal counsel regarding the project.

PROJECT NO.	1000
DATE	10/20/2023
PROJECT NAME	ENTRANCE ROAD RECONSTRUCTION
PROJECT LOCATION	BURLINGTON, IOWA
PROJECT OWNER	SOUTHEAST IOWA REGIONAL AIRPORT
PROJECT ARCHITECT	McCLURE ENGINEERING ARCHITECTURE
PROJECT ENGINEER	[Name]
PROJECT SURVEYOR	[Name]
PROJECT DRAFTER	[Name]
PROJECT CHECKER	[Name]
PROJECT APPROVER	[Name]

**SOUTHEAST IOWA REGIONAL AIRPORT
 ENTRANCE ROAD RECONSTRUCTION
 BURLINGTON, IOWA
 PROJECT LAYOUT**

DATE: 10/20/2023
 DRAWING NO.: C.01
 SHEET NO.: 5 OF 48



LEGEND
 BASE BID
 BID ADDITION #1
 BID ADDITION #2
 LIGHT POLE

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Alex Schnedler Employee #: _____
Title: Lead Maintenance Department: Maintenance

STATUS CHANGES

TERMINATION

- Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Effective May 22, 2026
Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- Maternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

- Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- Reclassification
 Anniversary
 Promotion
 Probationary
 Demotion
 Reducation
 Suspension
 Other, Explain

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: *Rodney Blum* Department: Maintenance Date: April 21, 2026
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

FORMAL LETTER OF RESIGNATION

4/23/2026

Dear Lisa Schaefer,

I am writing to notify you of my resignation from my position at the Des Moines County Attorney's Office, effective May 8, 2026.

I am grateful for the opportunities I have received during my time here. Please let me know how I can assist with the transition period.

Sincerely,

A handwritten signature in cursive script that reads "Diana Schneden".

Diana Schneden

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Diana Schneden Employee #: 00
Title: Victim Witness Coordinator Department: County Attorney

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain _____

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate hourly New Rate _____
Effective Transfer Date _____
Last Day Worked 04/23/2026
Add Vacation Days 0 to _____
Add Sick Days 0 to _____
Add Other Days 0 to _____
Last Day Paid _____
Unpaid Days _____ Personal hrs _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Maternity
 Medical
 Other, Explain _____
 Educational
 Military

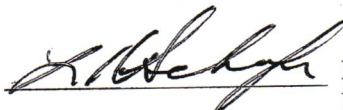
SALARY ADJUSTMENT

Reclassification
 Anniversary
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued Yes No
Does Employee Want Life Insurance Continued Yes No

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: County Attorney Date: 4/23/2026
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 04/25/2026 Payroll Date: 05/01/2026

April 21, 2026

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, April 21st, 2026, with Chair Shane McCampbell, Vice Chair Tom Broeker and Member Jim Cary present. The meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Safety Director Angela Vaughan reported she is busy. Conservation Director Chris Lee stated field trips are beginning at Starrs Cave. Maintenance Director Rodney Bliesener reported the Sheriff's Department parking lot is moving along. A Lead Maintenance job opening will be posted today. Sheriff Kevin Glendening reported we will be holding an active threat drill at the Court House today. The Court House will close at 3:00 P.M. Emergency Management Director Shannon Prado is working with Mediapolis regarding the weather sirens. Our jail population is 93. IT Director Brandon Mehmert stated his office is busy. County Recorder Natalie Steffener reported her office is busy. Veterans Affairs Administrator Brooke Marland stated 27 Veterans attended the April 8th Coffee and Conversation. Assistant County Attorney Trent Henkelvig was in attendance for an agenda item. County Auditor Sara Doty stated she is currently working on programing election equipment for the upcoming Primary Election. Assistant Land Use Administrator Jarred Lassiter reported he remains busy. County Engineer Brian Carter reported he was out of the office last week for a conference in Texas. We are on the schedule to start County dust control next week. Sheriff's Parking Lot project is moving along. With the Mississippi River being high, Sullivan Slough is closed due to flooding.

Approval of 3rd Reading of Floodplain Ordinance #25 was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Resolution #2026-025 Effective Date of Floodplain Ordinance #25 was presented. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2026-025

A Public Hearing Approving FY26/27 County Budget was held. Cary made a motion to open the public hearing and was seconded by Broeker. Budget Director Cheryl McVey and Broeker spoke on the County Budget. Public comment was taken, none received. Cary made a motion to close the public hearing and was seconded by Broeker.

Approval of Resolution 2026-026 Approving FY26/27 County Budget was presented. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2026-026

Approval of Resolution #2026-027 Approving FY27 Appropriations was presented. Cary made a motion to approve and was seconded by Broeker.

INSERT RESOLUTION #2026-027

Approval of Resolution #2026-028 Setting Time & Date of FY26 Budget Amendments was presented. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2026-028

Approval of a Janitorial Agreement was presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Des Moines County Courthouse & Public Building Security Plan was presented. Broeker made a motion to approve and was seconded by Cary.

A Presentation regarding the Airport Project Change Order was presented by City Manager Chad Bird. Cary made a motion to table until the next meeting and was seconded by Broeker.

Approval of Amended Homestead Credit was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Accounts Payable Claims in the amount of \$1,643,054.14 was presented. Broeker made a motion to approve and was seconded by Cary.

Reports:

Dewey Byar Trust U/W, 1/1/26 – 3/31/26

Cary made a motion to approve April 14th, 2026, regular meeting minutes and was seconded by Broeker.

Cary attended a Public Health Board meeting.

During public input, Laurie Cochran questioned Sheriff Kevin Glendening regarding the weather sirens.

The meeting was adjourned at 9:59 a.m.

Following the meeting, the Board of Supervisors held a work session with Assistant County Attorney Trent Henkelvig to open the RFP's received for the sale of properties.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Shane McCampbell, Chair

Attest : Sara Doty, County Auditor