

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, May 12th, 2026**, at **9:00 A.M.** in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8282

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Discussion / Vote:
 - A. Public Hearing for FY26 Budget Amendment Requests
 - B. Resolution #2026-031 to Amend FY26 Appropriations
 - C. Resolution #2026-032 and Final Plat of Pfeiff Heritage Farms Subdivision
 - D. Request for Suspension of Real Estate Taxes
 - E. Payroll Reimbursement Claims
 - F. Personnel Actions:
 1. County Attorney (1)
 2. IT (1)
 3. Auditor (1)
 4. Correctional Center (3)
 5. Treasurer (1)
 - G. Reports:
 1. Clerk's Report of Fees Collected, April 2026
 2. Recorder's Report of Fees Collected, April 2026
 - H. Minutes for Regular Meeting on May 5th, 2026
5. Future Agenda Items
6. Committee Reports
7. Public Input
8. Adjournment

Work Sessions Following the Meeting:

BOS / County Attorney

RE: Sale of Property

RESOLUTION #2026-031
APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS FOR FISCAL YEAR 2026

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa, the Board of Supervisors of Des Moines County, Iowa, is required to appropriate funds to operate all offices and departments of said county for Fiscal Year 2026.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal year 2026 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2025.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2026.

SCHEDULE A

<u>DEPT #</u>	<u>DEPARTMENT</u>	<u>BUDGET 2025-2026</u>
01	Board of Supervisors	161,224
02	Auditor & Elections	756,493
03	Treasurer	951,321
04	Attorney	1,709,944
05	Sheriff	3,587,460
06	Clerk of Court	434,872
07	Recorder	384,779
08	Pioneer Cemetery Commission	36,550
11	Solid Waste	180,000
12	Road Clearing	35,000
13	Drug Seizure Program	0
14	Land Use Development	62,666
20	Secondary Roads	9,908,297
21	Veterans Affairs	91,034
22	Conservation	1,463,321
23	Local Health	1,150,255
25	Human Services/Social Services	278,592
28	Medical Examiner	277,850
29	Jail	3,485,174
33	G.I.S.	257,693
50	E911	346,060
51	Courthouse Maintenance	1,404,813
52	Information Technology	1,004,754
60	MH/DS & Case Management	306,595
63	Fairgrounds	85,000
69	County Assessor	625,263
70	Emergency Management	\$1,471,793
71	DesCom	\$1,187,780
90	MHASEI	\$3,223,827
99	Non-Departmental	\$8,380,460
	TOTAL	\$43,248,870

The above and foregoing resolution was adopted by the Board of Supervisors of Des Moines County, Iowa, on May 12th, 2026, the vote thereon being as follows:

AYES:

NAYS:

Balancing Appropriations to Budget

Appropriations	43,248,870
Less: Assessor	625,263
Less: E-911	346,060
Less: Em. Mgmt.	1,471,793
Plus: County Em. Mgmt./DESCOM/Hazmat	1,292,780
Less: DesCom	1,187,780
Less: MHASEI	3,223,827
Total County Appropriations	<u><u>37,686,927</u></u>

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
DES MOINES COUNTY**

Fiscal Year July 1, 2025 - June 30, 2026

DES MOINES COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2026

Meeting Date:	Meeting Time:	Meeting Location:
5/12/2026	09:00 AM	Courthouse 2nd Floor Meeting Room, 513 N. Main, Burlington

The governing body of the DES MOINES COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	14,883,940	0	14,883,940
Less: Uncollected Delinquent Taxes - Levy Year	2	5,384	0	5,384
Less: Credits to Taxpayers	3	547,164	0	547,164
Net Current Property Tax	4	14,331,392	0	14,331,392
Delinquent Property Tax Revenue	5	5,220	0	5,220
Penalties, Interest & Costs on Taxes	6	77,750	0	77,750
Other County Taxes/TIF Tax Revenues	7	2,894,887	0	2,894,887
Intergovernmental	8	5,937,563	19,030	5,956,593
Licenses & Permits	9	49,485	0	49,485
Charges for Service	10	1,170,524	300	1,170,824
Use of Money & Property	11	533,659	0	533,659
Miscellaneous	12	639,395	6,000	645,395
Subtotal Revenue	13	25,639,875	25,330	25,665,205
Other Financing Sources:				
General Long-Term Debt Proceeds	14	3,856,615	0	3,856,615
Operating Transfers In	15	3,152,522	0	3,152,522
Proceeds of Fixed Asset Sales	16	32,000	0	32,000
Total Revenues & Other Sources	17	32,681,012	25,330	32,706,342
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety and Legal Services	18	10,486,830	0	10,486,830
Physical Health and Social Services	19	1,774,881	0	1,774,881
Mental Health, ID & DD	20	0	0	0
County Environment & Education	21	1,564,230	43,000	1,607,230
Roads & Transportation	22	7,767,280	410,000	8,177,280
Government Services to Residents	23	1,059,988	17,878	1,077,866
Administration	24	4,448,643	9,900	4,458,543
Nonprogram Current	25	0	0	0
Debt Service	26	3,714,762	0	3,714,762
Capital Projects	27	3,184,615	52,398	3,237,013
Subtotal Expenditures	28	34,001,229	533,176	34,534,405
Other Financing Uses:				
Operating Transfers Out	29	3,152,522	0	3,152,522
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	37,153,751	533,176	37,686,927
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-4,472,739	-507,846	-4,980,585
Beginning Fund Balance - July 1, 2025	33	10,297,121	0	10,297,121
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	4,411,888	-492,946	3,918,942
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	713,709	-9,900	703,809
Fund Balance - Unassigned	39	698,785	-5,000	693,785
Total Ending Fund Balance - June 30, 2026	40	5,824,382	-507,846	5,316,536

Explanation of Changes: Conservation is increasing revenues for FEMA grant of \$5,930, from shooting range of \$300, DNR programs \$6,000 and Marine Fuel Tax Grant of \$13,100. Requested increases of expenses include boat parking repairs of \$27,398, boat ramp docks of \$25,000, park repairs \$30,000 and increase of fuel cost of \$3,000. Engineer's office requests increases of expenses for computer and software of \$20,000, culverts done by outside services \$87,000, shoulder rock increase \$40,000 and new equipment of \$263,000 due to fiscal year carry over. Maintenance requests increase of expense for \$9,900 for sprinkler system at Cottonwood Care. Solid Waste requests increase of expense of \$10,000 for dumpsters. Treasurer requests increases of expenses of \$5,000 for postage and \$12,878 for employee health insurance change.

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
DES MOINES COUNTY**

Fiscal Year July 1, 2025 - June 30, 2026

DES MOINES COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2026

Meeting Date:	Meeting Time:	Meeting Location:
5/12/2026	09:00 AM	Courthouse 2nd Floor Meeting Room, 513 N. Main, Burlington

The governing body of the DES MOINES COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

05/12/2026

Signature of Certification

Adopted On

(County Auditor or Budget Preparer) Signature of Certification

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2026-032**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Pfeiff Heritage Farms Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Auditor, Health Department, Secondary Roads Department, and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Pfeiff Heritage Farms Subdivision**, with the following condition:

- Portions of Lots 2 and 3 are currently enrolled in the Conservation Reserve Program (CRP) through the USDA Farm Service Agency. If the ground in this area is disturbed prior to the expiration of the CRP easement, Des Moines County shall not be held responsible for any penalties associated with violating the CRP agreement.

Approved and adopted this 12th day of May, 2026.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

Tom L. Broeker, Vice Chair

Jim Cary, Member

ATTEST: _____

Sara Doty, County Auditor

INDEX LEGEND	
LOCATION:	SECTIONS 23, 26 & 27, TOWNSHIP 70 NORTH, RANGE 3 WEST, DES MOINES COUNTY, IOWA.
REQUESTOR:	TEESA KERSHNER
PROPRIETOR:	TEESA KERSHNER
SURVEYOR:	DOUG WALKER - IOWA PLS #23137
COMPANY:	JANES SURVEYING, INC.
RETURN TO:	DOUG WALKER 222 S. MAIN ST. P.O. BOX 146 PALMYRA, MO 63461 573-769-7020

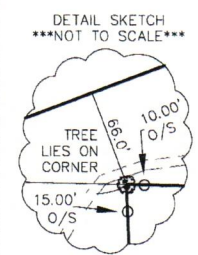
PFEIFF HERITAGE FARMS SUBDIVISION (FINAL PLAT)

OWNER & SUBDIVIDER
 NANCY L. PFEIFF
 c/o TEESA KERSHNER
 11073 N. GEAR AVENUE
 BURLINGTON, IA 52601

- ▲ = STONE FOUND
- ⊙ = COTTON GIN SPINDLE FOUND
- ⊗ = CUT "X" IN CONCRETE FOUND
- = CORNER POST FOUND
- ⊖ = IRON PIPE FOUND
- ⊙ = 1/2" IRON PIN FOUND (NO CAP UNLESS NOTED)
- ⊙ = 5/8" IRON PIN FOUND (AS NOTED)
- = 5/8" IRON PIN SET (PINK CAP PLS #23137)
- X- = FENCELINE
- (R) = RECORD DISTANCE
- (M) = MEASURED DISTANCE
- (F) = FOUND DISTANCE
- (DR) = DEED RECORD
- O/S = OFFSET

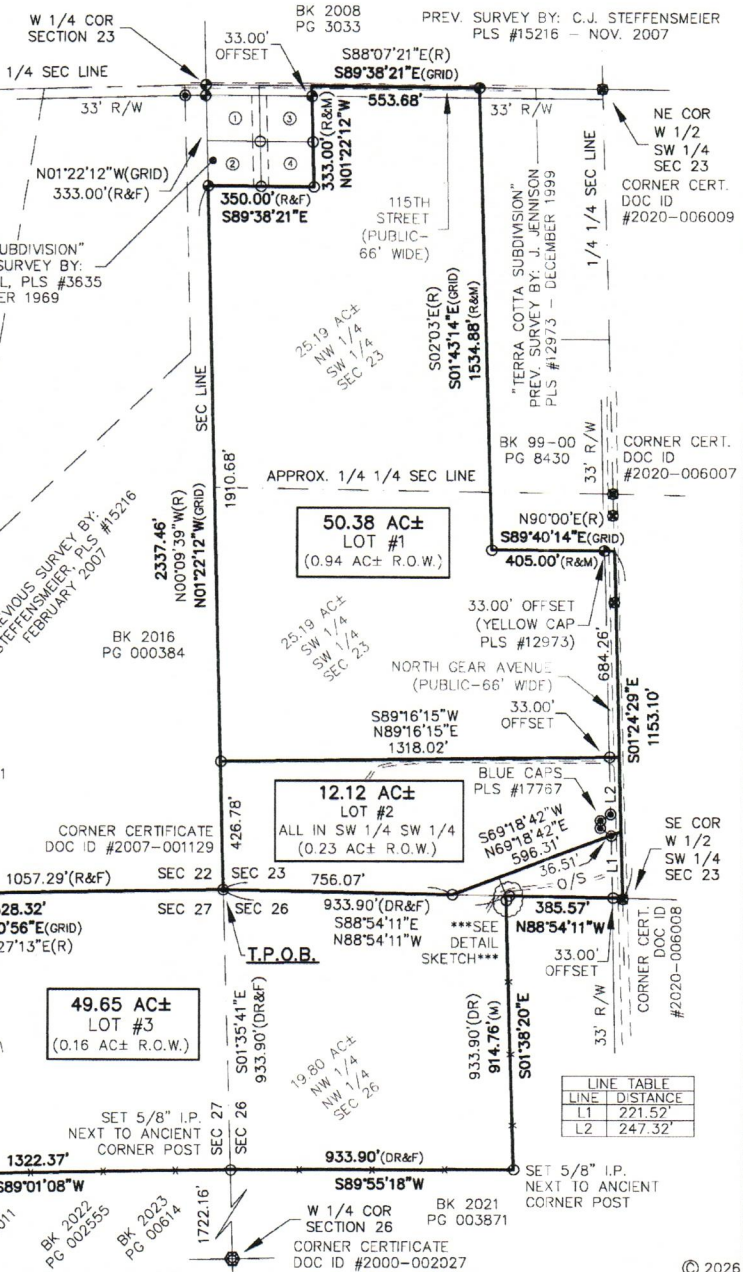
GRID NORTH BEARING REFERENCES:
 BASED ON GPS OBSERVATIONS
 'NAD83' STATE PLANE COORDINATE SYSTEM
 ZONE: IOWA SOUTH

PARENT DEED
BK 2025-000623

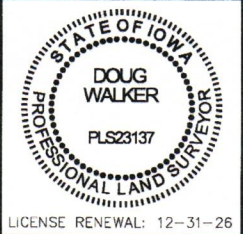


"LANCE LANDING SUBDIVISION"
 PREVIOUS SURVEY BY:
 K.J. KIPP, PLS #17767
 MARCH 2012

PAGE 1 OF 2



THIS PLAT AS A RESULT OF A SURVEY MADE UNDER MY DIRECT SUPERVISION ON APRIL 8, 2026 REPRESENTS A TRUE AND ACCURATE RECORD OF SAID SURVEY AND WAS EXECUTED IN ACCORDANCE WITH THE CURRENT MINIMUM STANDARDS FOR RURAL PROPERTY BOUNDARY SURVEYS UNDER THE LAWS OF THE STATE OF IOWA.



JANES SURVEYING INC.
 222 S. MAIN - P.O. BOX 146
 PALMYRA, MO. 63461
 PHONE 564-769-7020 / FAX 573-769-6612
 WWW.JANESURVEYING.COM

FIELD BOOK NO:	145
FIELD:	RYAN
DRAWN:	JOE
CHECKED:	DOUG
REVISION:	
REVISION:	

JSI PROJECT NO.
2026-009570

DOUG WALKER, P.L.S. #23137 - IOWA DATE 4-8-26

© 2026

PERIMETER DESCRIPTION – 112.15 ACRE TRACT

A TRACT OF LAND LYING IN SECTIONS 23, 26 & 27, TOWNSHIP 70 NORTH, RANGE 3 WEST, DES MOINES COUNTY, IOWA AND BEING MORE FULLY DESCRIBED AS FOLLOWS TO-WIT:

BEGINNING AT A FOUND 5/8" IRON PIN MARKING THE CORNER COMMON TO SAID SECTIONS 22, 23, 26 & 27; THENCE NORTH 01 DEGREE, 22 MINUTES AND 12 SECONDS WEST ALONG THE WEST LINE OF SAID SECTION 23 A DISTANCE OF 2337.46 FEET TO A FOUND 1/2" IRON PIN MARKING THE SOUTHWEST CORNER OF PFEIFF'S SUBDIVISION; THENCE SOUTH 89 DEGREES, 38 MINUTES AND 21 SECONDS EAST LEAVING SAID WEST LINE AND ALONG THE SOUTH LINE OF SAID PFEIFF'S SUBDIVISION 350.00 FEET TO A 5/8" IRON PIN MARKING THE SOUTHEAST CORNER OF SAID PFEIFF'S SUBDIVISION; THENCE NORTH 01 DEGREE, 22 MINUTES AND 12 SECONDS WEST LEAVING SAID SOUTH LINE AND ALONG THE EAST LINE OF SAID PFEIFF'S SUBDIVISION 333.00 FEET TO THE TO THE EAST-WEST CENTERLINE OF SAID SECTION 23, FROM WHICH A FOUND 1/2" IRON PIN BEARS SOUTH 01 DEGREE, 22 MINUTES AND 12 SECONDS EAST 33.00 FEET; THENCE SOUTH 89 DEGREES, 38 MINUTES AND 21 SECONDS EAST LEAVING SAID EAST LINE AND ALONG SAID EAST-WEST CENTERLINE AND ALONG 115TH STREET 553.68 FEET TO A 5/8" IRON PIN MARKING THE NORTHWEST CORNER OF TERRA COTTA SUBDIVISION; THENCE SOUTH 01 DEGREE, 43 MINUTES AND 14 SECONDS EAST LEAVING SAID EAST-WEST CENTERLINE AND SAID 115TH STREET AND ALONG THE WEST LINE OF SAID TERRA COTTA SUBDIVISION 1534.88 FEET TO A 5/8" IRON PIN MARKING THE SOUTHWEST CORNER OF SAID TERRA COTTA SUBDIVISION; THENCE SOUTH 89 DEGREES, 40 MINUTES AND 14 SECONDS EAST LEAVING SAID WEST LINE AND ALONG THE SOUTH LINE OF SAID TERRA COTTA SUBDIVISION 405.00 FEET TO THE EAST LINE OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 23, FROM WHICH A FOUND 1/2" IRON PIN BEARS NORTH 89 DEGREES, 40 MINUTES AND 14 SECONDS WEST 33.00 FEET; THENCE SOUTH 01 DEGREE, 24 MINUTES AND 29 SECONDS EAST LEAVING SAID SOUTH LINE AND ALONG SAID EAST LINE AND ALONG NORTH GEAR AVENUE 1153.10 FEET TO A FOUND CJT "X" IN CONCRETE MARKING THE SOUTHEAST CORNER OF SAID WEST HALF; THENCE NORTH 88 DEGREES, 54 MINUTES AND 11 SECONDS WEST LEAVING SAID EAST LINE AND SAID NORTH GEAR AVENUE AND ALONG THE SOUTH LINE OF SAID SECTION 23 A DISTANCE OF 385.57 FEET TO A POINT FROM WHICH A 5/8" IRON PIN BEARS SOUTH 88 DEGREES, 54 MINUTES AND 11 SECONDS EAST 10.00 FEET AND A 5/8" IRON PIN BEARS SOUTH 01 DEGREE, 38 MINUTES AND 20 SECONDS EAST 15.00 FEET; THENCE SOUTH 01 DEGREE, 38 MINUTES AND 20 SECONDS EAST LEAVING SAID SOUTH LINE 914.76 FEET TO A 5/8" IRON PIN; THENCE SOUTH 89 DEGREES, 55 MINUTES AND 18 SECONDS WEST 933.90 FEET TO A 5/8" IRON PIN ON THE LINE COMMON TO SAID SECTIONS 26 & 27; THENCE SOUTH 89 DEGREES, 01 MINUTE AND 08 SECONDS WEST LEAVING SAID COMMON SECTION LINE 1322.37 FEET TO A FOUND CORNER POST ON THE WEST LINE OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 27; THENCE NORTH 01 DEGREE, 57 MINUTES AND 36 SECONDS WEST ALONG SAID WEST LINE 933.90 FEET TO A FOUND STONE MARKING THE NORTHWEST CORNER OF SAID QUARTER-QUARTER SECTION; THENCE NORTH 89 DEGREES, 00 MINUTES AND 56 SECONDS EAST LEAVING SAID WEST LINE AND ALONG THE NORTH LINE OF SAID SECTION 27 A DISTANCE OF 1328.32 FEET TO THE POINT OF BEGINNING, CONTAINING 112.15 ACRES, MORE OR LESS, WITH THE ABOVE DESCRIBED BEING SUBJECT TO THAT PORTION NOW BEING USED FOR PUBLIC ROAD PURPOSES AND SUBJECT TO OTHER EASEMENTS AND RIGHTS-OF-WAY OF RECORD OR NOT OF RECORD, IF ANY, AS PER SURVEY #2026-009570 OF DOUG WALKER, IOWA PROFESSIONAL LAND SURVEYOR #23137 DURING APRIL OF 2026.

NOTES REQUIRED BY DES MOINES COUNTY OR BY UTILITY COMPANY:

1. MINIMUM BUILDING SETBACK FOR ANY STRUCTURE:
FRONT YARD = 30'
SIDE YARD = 15'
2. ROAD WAIVER: IN ADDITION TO THE CLAIMS EXEMPTED PURSUANT TO SECTION 670.4(7) OF THE IOWA CODE DEALING WITH PUBLIC ROADS, DES MOINES COUNTY IS NOT INVOLVED IN THE MAINTENANCE OF THIS PRIVATE RIGHT-OF-WAY AND IS FURTHER HELD HARMLESS FOR ANY COSTS IN MAINTAINING SAID ROAD SYSTEM OR RIGHT-OF-WAY, OR FOR ANY OTHER DAMAGES SUSTAINED PERTAINING TO SAID ROAD SYSTEM OR RIGHT-OF-WAY.
3. UTILITY EASEMENTS SHALL CONSIST OF ALL PLATTED ROADWAYS, A 25-FOOT WIDE STRIP ALONG ALL PLATTED ROADWAYS, A 15-FOOT WIDE STRIP ALONG THE OUTER BOUNDARY OF THE SUBDIVISION, AND A 15-FOOT WIDE STRIP SURROUNDING ANY AND ALL EXISTING UTILITY LINES AND INTERIOR LOT LINES WITHIN THE SUBDIVISION, COMPRISED OF 7.5 FEET ON EITHER SIDE.

<p>GRAPHIC SCALE</p> <p>1 INCH = 400 FT.</p>	<p>THIS PLAT AS A RESULT OF A SURVEY MADE UNDER MY DIRECT SUPERVISION ON APRIL 8, 2025 REPRESENTS A TRUE AND ACCURATE RECORD OF SAID SURVEY AND WAS EXECUTED IN ACCORDANCE WITH THE CURRENT MINIMUM STANDARDS FOR RURAL PROPERTY BOUNDARY SURVEYS UNDER THE LAWS OF THE STATE OF IOWA.</p> <p><i>[Signature]</i> 4-8-26 DOUG WALKER, P.L.S. #23137 – IOWA DATE</p>	<p>STATE OF IOWA DOUG WALKER PROFESSIONAL LAND SURVEYOR PLS23137</p>	<p>JANES SURVEYING INC. 222 S. MAIN - P.O. BOX 146 PALMYRA, MO. 63461 PHONE 644-789-7055 / FAX 634-789-6512 WWW.JANESURVEYING.COM</p> <p>FIELD BOOK NO: 145 FIELD: RYAN DRAWN: JOE CHECKED: DOUG REVISION: REVISION:</p>
<p>JSI PROJECT NO. 2026-009570</p>	<p>DOUG WALKER, P.L.S. #23137 – IOWA DATE</p>	<p>LICENSE RENEWAL: 12-31-26</p>	<p>REVISION:</p>

April 20, 2026

Des Moines County Attorney
Attn: Lisa Schaefer
100 Valley St.
Burlington, IA 52641

Re: Resignation

Dear Lisa,

Please accept this letter as formal notification that I am resigning from my position as Assistant County Attorney for Des Moines County. My last day of work will be May 5, 2026.

I would like to thank you for the opportunity to have served this office and the residents of Des Moines County over the past four years. I have appreciated working alongside the team we have in this office prosecuting crimes and supporting victims.

During my final days, I am committed to ensuring a smooth transition of my caseload. Please let me know how I can assist with the transition.

Sincerely,

A handwritten signature in cursive script that reads "Terri Quartucci".

Terri Quartucci

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Terri Quartucci Employee #: 00
 Title: Assistant County Attorney Department: County Attorney

STATUS CHANGES

TERMINATION

- | | |
|-------------------------------------------------|---------------------------------------------------|
| <input checked="" type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain _____ |

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
 Previous Dept _____
 New Job Title _____
 New Dept _____
 Previous Rate hourly New Rate _____
 Effective Transfer Date _____
 Last Day Worked 05/05/2026
 Add Vacation Days 0 to _____
 Add Sick Days 0 to _____
 Add Other Days 0 to _____
 Last Day Paid _____
 Unpaid Days _____ Personal hrs _____

LAY OFF

Final Termination Date _____
 Final Rate of Pay _____
 Permanent Address _____
 City, State, Zip _____
 Does the employee Want Health Insurance Continued Yes No
 Does Employee Want Life Insurance Continued Yes No
 Last Day Worked _____

LEAVE OF ABSENCE

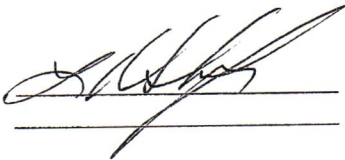
- | | |
|-----------------------------------------------|--------------------------------------|
| <input type="checkbox"/> Maternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain _____ | |

SALARY ADJUSTMENT

- | | |
|-------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Reclassification | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> Anniversary | <input type="checkbox"/> Reduction |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Probationary | <input type="checkbox"/> Other, Explain _____ |

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued Yes No
 Does Employee Want Life Insurance Continued Yes No
 Previous Rate _____ New Rate _____
 Previous Job Title: (if changed) _____
 Effective Date: _____

Authorized by:  Department: Lisa K. Schaefer Date: 5/1/2020
 Authorized by: _____ Department: County Attorney Date: _____

Pay Period Ending: 5/9/2020 Payroll Date: 5/15/2020

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Josh Shelman Employee #: _____
Title: System Administrator Department: IT Department

STATUS CHANGES

TERMINATION

- Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

- Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

TRANSFER

- Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

- Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

New Hire _____

Previous Rate _____ New Rate \$67,163.00
Previous Job Title: (if changed) _____
Effective Date: 5/11/2026

Authorized by: Brandon Mehnert Department: IT Date: 5/5/2026
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Layne Luttenegger Employee #: _____
Title: Payroll 1st Deputy Department: Auditor's Office

STATUS CHANGES

TERMINATION

Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

Maternity Educational
 Medical Military
 Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Authorized by: _____ Department: Auditor Date: _____
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

TRANSFER

Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

SALARY ADJUSTMENT

Reclassification Demotion
 Anniversary Reduction
 Promotion Suspension
 Probationary Other, Explain

12-month step increase – 65% Deputy

Previous Rate \$56,101.02 New Rate \$58,815.59
Previous Job Title: (if changed) _____
Effective Date: 5/05/2026

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Addison Clayton Employee #: 00928
Title: FT Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

- Resignation Unsatisfactory Probation
 Discharge Death
 Retirement Other, Explain

TRANSFER

- Permanent Voluntary
 Temporary Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Resignation Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

- Paternity Educational
 Medical Military
 Other, Explain


SALARY ADJUSTMENT

- New Hire Probationary
 77.11 Hours Demotion
 80 Hours Reduction
 Anniversary Suspension
 Promotion Other, Explain
6 month anniversary

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

Previous Rate \$50,072.77 New Rate \$51,364.11
Previous Job Title: (if changed) _____
Effective Date: June 1, 2026

Authorized by:  Department: Correctional Center Date: May 5, 2026
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: June 6, 2026 Payroll Date: June 12, 2026

Emailed Payroll: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Bryce Wade Employee #: 0967
Title: FT Correctional Officer Department: Correctional Center

STATUS CHANGES

TERMINATION

- | | |
|--------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Resignation | <input type="checkbox"/> Unsatisfactory Probation |
| <input type="checkbox"/> Discharge | <input type="checkbox"/> Death |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Other, Explain |

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

TRANSFER

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Voluntary |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Involuntary |

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

- | | |
|-----------------------------------------|--------------------------------------|
| <input type="checkbox"/> Paternity | <input type="checkbox"/> Educational |
| <input type="checkbox"/> Medical | <input type="checkbox"/> Military |
| <input type="checkbox"/> Other, Explain | |

Dates of Absence _____ to _____


Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

SALARY ADJUSTMENT

- | | |
|-------------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> New Hire | <input type="checkbox"/> Probationary |
| <input checked="" type="checkbox"/> 77.11 Hours | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> 80 Hours | <input type="checkbox"/> Reduction |
| <input checked="" type="checkbox"/> Anniversary | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Other, Explain |

18-month step increase

Previous Rate **\$52,662.04** New Rate **\$53,827.05**
Previous Job Title: (if changed) _____
Effective Date: **June 19, 2025**

Authorized by:  Department: Correctional Center Date: May 5, 2026
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: June 20, 2026 Payroll Date: June 26, 2026

Emailed Payroll: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kathryn Miller Employee #: _____
Title: PT Cook - Kitchen Department: Correctional Center

STATUS CHANGES

TERMINATION

Resignation
 Discharge
 Retirement
 Unsatisfactory Probation
 Death
 Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

Permanent
 Temporary
 Voluntary
 Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Final Resignation Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No
Last Day Worked _____

LEAVE OF ABSENCE

Paternity
 Medical
 Other, Explain
 Educational
 Military

Dates of Absence _____ to _____


Does the employee Want
Health Insurance Continued Yes No
Does Employee Want Life
Insurance Continued Yes No

SALARY ADJUSTMENT

New Hire
 77.11 Hours
 80 Hours
 Anniversary
 Promotion
 Probationary
 Demotion
 Reduction
 Suspension
 Other, Explain

6-month anniversary

Previous Rate **\$16.80** New Rate **\$17.10**
Previous Job Title: (if changed) _____
Effective Date: **May 29, 2026**

Authorized by:  Department: Correctional Center Date: May 5, 2026
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: June 6, 2026 Payroll Date: June 12, 2026

Emailed Payroll: _____

CLERK'S REPORT OF FEES COLLECTED

**STATE OF IOWA)
DES MOINES COUNTY)**

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, SARA MADDUX, CLERK OF DISTRICT COURT OF THE ABOVE-NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF APRIL, 2026 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$	0
SHERIFF FEES		1,690.68
INFRACTIONS		8,419.46
TOBACCO		0
COUNTY ENFORCEMENT SURCHARGE		0
LAW LIBRARY		0
RECORD SECURITIES FEES		0
PRE-PD FEES TO SHERIFF		0.05
MISC. REIMBURSEMENT (INDIGENT DEFENSE)		0
		<hr/>
TOTAL FEES		\$10,110.19

TOTAL PAID \$10,110.19

CHECK No. 196608

RESPECTFULLY SUBMITTED THIS 4th DAY OF MAY, 2026.



SARA MADDUX/Designee
CLERK OF DISTRICT COURT

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: 1-May-26

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>		<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc	AA	0001-1-07-8110-400010	\$640.00	4/30/2026
"	Public - Contracts	CT	0001-1-07-8110-400015	\$340.00	"
"	Public - Deeds	DDS	0001-1-07-8110-400020	\$1,530.00	"
"	Public - Easements	EM	0001-1-07-8110-400025	\$310.00	"
"	Public - Miscellaneous	MI	0001-1-07-8110-400030	\$75.00	"
"	Public - Mortgages	MTG	0001-1-07-8110400035	\$10,385.00	"
"	Public - Plats	PLT	0001-1-07-8110-400040	\$165.00	"
"	State of Iowa-Tax Liens	TL	0001-1-07-8110-400045	\$160.00	"
"	Public - Trade Names	TN	0001-1-07-8110-400050	\$10.00	"
"	Public - Fin. Stmt's - Fixture Filings	FSF	0001-1-07-8110-400055	\$30.00	"
"	DNR - ATV Titles & Liens	ST	0001-1-07-8110-401000	\$190.00	"
"	DNR - Boat Liens Fee	BL	0001-1-07-8110-402000	\$20.00	"
"	DNR - Boat/Snow Writing Fees	WFB	0001-1-07-8110-403000	\$450.00	"
"	DNR - Hunt & Fish Writing Fees	WFH	0001-1-07-8110-403001	\$13.50	"
"	Ia Dept of Rev - Rev Stamp Fee	RS	0001-1-07-8110-404000	\$4,025.32	"
"	Public - County Transfer Fees	TF	0001-1-07-8110-410000	\$795.00	"
"	Ia Dept of Health - Vital Record Fee	VR	0001-1-07-8110-413000	\$1,164.00	"
"	US Dept of State - Passports	PP	0001-1-07-8110-415000	\$1,625.00	"
"	Public - PhotoCopy/Fax Fees	OMI	0001-1-07-8110-550000	\$320.30	"
"	Public - Recorder's Record Mgt Fees	RMF	0024-1-07-8110-414000	\$587.00	"
"	Two Rivers - Interest on Checking	IC	0001-1-07-8110-600000	\$2.27	"
"	Public - Non-refund Over Payment	NR	0001-4-99-9030-822000	\$5.00	"
"	DNR - Boat Title Fee	BT	0027-1-22-6110-412000	\$195.00	"

TOTAL \$23,037.39

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY _____
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: _____

Date: May 1, 2026

To: Janelle Nalley-Londquist
Des Moines County Treasurer

RE: Recorder's E-Commerce Monthly Fee 5300-1-07-8110-416000

Janelle,

Today I am paying your office \$587.00 for the Recorder's E-Commerce Fee collected for April 2026.

Respectfully Yours,

A handwritten signature in black ink that reads "Natalie Steffener". The signature is written in a cursive style with a large initial "N".

Natalie Steffener

Des Moines County Recorder/Registrar

May 5, 2026

The Des Moines County Board of Supervisors met in a regular session at the Court House in Burlington at 9:00 AM on Tuesday, May 5th, 2026, with Chair Shane McCampbell, Vice Chair Tom Broeker and Member Jim Cary present. The meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: IT Director Brandon Mehmert reported he has hired a new System Administrator that will be starting soon. Maintenance Director Rodney Bliesener stated he has several projects in the works. Contracts are working on the Sheriff's parking lot and hoping to do the final concrete pour this week. There is currently a job opening for a Lead Maintenance position. Sheriff Kevin Glendening reported this week is National Correctional Officer week. While we thank them every day for the work they do, we want to celebrate them this week. Last week, a few of the office staff attended civil school. The jail population is 98. County Treasurer Janelle Nalley-Londquist reported delinquent tax notices went out last week. There were roughly 1,470 notices mailed. Conservation Director Chris Lee reported the spring fishing clinic is coming up on May 9th. There are several field trips that are taking place this month as well. Assistant Land Use Administrator Jarred Lassiter reported he has an item on the agenda. County Attorney Lisa Schaefer stated her office is extremely busy. They are working on finalizing the dates on the upcoming murder trials. Her office has two open positions that are posted on her website for details. County Auditor Sara Doty reported absentee voting will begin in the office on May 13th. She is working hard getting the equipment loaded and poll workers prepared for election day. County Engineer Brian Carter reported that the dust control program was completed yesterday. Sheriff's parking lot is moving along.

Approval of Accounts Payable Claims in the amount of \$597,375.56 were presented. Cary made a motion to approve and was seconded by Broeker.

Approval of Resolution #2026-030 and Final Plat of Rothzen Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this and recommended approval. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2026-030

Approval of a Class C Liquor License for Flint Hills Municipal Golf Course was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of a Class C Liquor License for Adams Wedding at Myers Wedding Barn in June of 2026 was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Personnel Actions was presented. Conservation - Tanner Gebhardt, Natural Resource Manager, 42-month step increase, new rate of \$53,081.78 yearly effective 5/16; Brian Havener, Conservation Tech, 18-Month step increase, new rate of \$46,533.78 yearly, effective 5/12; Kendall Colter, Conservation Intern, New Hire, \$15.50 hourly effective 5/19; Grant Swanson, Conservation Intern, New Hire, \$16.50 hourly effective 5/19. Cary made a motion to approve all four personnel actions and Broeker seconded.

Reports:

Veterans' Affairs Monthly Report, April 2026

Broeker made a motion to approve April 28th, 2026, regular meeting minutes and was seconded by Cary.

During public input, Jeff Bernhart informed the Board of Supervisors of some issues he had with his property. Alison Mohr spoke regarding wind turbines. Rose Fischer questioned the Board about the IPIB complaint that was made a few months back. Chris Lee stated his Conservation Board meeting is moved to next week due to a conflict, and he asked the Board that we have a department head meeting to discuss changes with our budgets due to the new property tax bill that is on the Governor's desk now.

The meeting was adjourned at 9:53 a.m.

Following the meeting, a work session was held with SEIRPC to discuss Data Centers.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Shane McCampbell, Chair

Attest: Sara Doty, County Auditor